

## **Regular Meeting of the Board of Directors**

**Thursday, January 30, 2014 - 6:00 pm**

**The Regional District of Kootenay  
Boundary Board Room, Grand Forks, B.C**

### **F I N A L   A G E N D A**

1. Call to Order
2. Consideration of the Agenda (Additions/Deletions)
  - a) Items to be moved forward on the agenda if needed.
3. Minutes
  - a) The minutes of the special board meeting held November 21, 2013 are presented.

**Recommendation:** That the minutes of the special board meeting held November 21, 2013 be adopted as circulated.

[Special Meeting of the Board of Directors - 21 Nov 2013 - Minutes - Pdf](#)

- b) The minutes of the regular board meeting held November 28, 2013 are presented.

**Recommendation:** That the minutes of the regular board meeting held November 28, 2014 be adopted as circulated.

[Regular Meeting of the Board of Directors - 28 Nov 2013 - Minutes - Pdf](#)

- c) The minutes of the statutory board meeting held December 5, 2013 be adopted as circulated.  
[Minutes - Board - Statutory Meeting - December 5, 2013 Letter.doc](#)

4. Delegation(s)

- a) Ms. Doreen Olson/Ms. Chloe O'Loughlin  
re: South Okanagan Similkameen National Park Network

[Delegation Request Form](#)

5. Unfinished Business

- a) Memorandum of Board Resolutions

The Memorandum of Board Resolutions for the period ending December 31, 2013 is presented.

**Recommendation:** That the Memorandum of Board Resolutions for the period ending December 31, 2013 be received. *Corporate Vote - Unweighted*

[Memorandum of Board Resolutions-Ending December 31, 2013.pdf](#)

- b) Carbon Neutral Kootenays Program (recommendation from Environment Committee from Nov. 14/13 meeting)

**Recommendation:** That the Regional District of Kootenay Boundary Board of Directors continue with the current partnership agreement in order to deliver future aspects of the Carbon Neutral Kootenays program in 2014

subject to approved partnership funding contributions.  
*Corporate Vote - Weighted*

- c) A.P.C. Appointments  
*Electoral Area Directors Only*

**Recommendation:**

That the Regional District of Kootenay Boundary Board of Directors approves the Advisory Planning Commission appointments as follows:

**Area 'A'**

Fred Buckley  
Shelley Levick  
Jim Green  
Tyleen Underwood  
Craig Stemmler  
Rob Ironmonger

**Area 'B'**

Richie Mann  
Teresa Sammartino-McTeer  
Graham Jones  
Mary MacInnis  
Bill Edwards  
Roger Cox  
Henk Ravestein

**Area 'C'**

Dawn Sioga  
Dave Bartlett

Peter Darbyshire  
David Durand  
William Strookoff  
Butch Bisaro  
Brenda LaCroix  
Terry Mooney  
John Mehmal  
Don Nelson  
Richard White  
Jeff Olsen  
Jennifer Horahan

**Area 'D'**

Bob DeMaertelaere  
Edith MacAllister  
Deb Billwiller  
Lesley Matthews  
Werner Behrens  
Gord Davis  
Andrew Novokshonoff  
David Reid

**Area 'E'**

Grant Harfman  
Denise Herdman  
John Condon  
George Dagg  
Vic Lockhart  
Michael Fenwick-Wilson



## **Big White**

Bill DiPasquale  
Ross Langmaid  
Tony Stewart

### 6. Communications

- a) A memo from Chair McGregor regarding a special voting opportunity for the Settlement in the East End Sewer Service Dispute is presented.

**Recommendation:** That the memo from Chair McGregor regarding a special voting opportunity for the Settlement in the East End Sewer Service Dispute be received. *Corporate Vote - Unweighted*  
[Memo - Chair McGregor - Board - Special Voting](#)

### 7. Communications (Information Only)

- a) **Recommendation:** That Items 7 b) - 7 r) be received.  
*Corporate Vote - Unweighted*
- b) U.B.C.M. - Nov. 19/13  
re: Gas Tax Agreement

[U.B.C.M. Letter](#)

- c) City of Trail - Nov. 20/13  
re: Congratulations Letter

[City of Trail Letter](#)

- d) Ministry of Community, Sport & Cultural Development -  
Dec. 12/13  
re: Elections Reform

[Elections Reform Letter](#)

- e) Ministry of Community, Sport & Cultural Development -  
Dec. 13/13  
re: Infrastructure Planning Grant

[Infrastructure Planning Grant Letter](#)

- f) Ministry of Community, Sport & Cultural Development -  
Dec. 16/13  
re: Proposed Boundary Expansion

[Ministry of Community, Sport & Cultural Development Letter](#)

- g) Minister of Industry - Dec. 16/13  
re: Broadband Access

[Minister of Industry Letter](#)

- h) Village of Montrose - Dec. 17/13  
re: Recreation Services Agreement

[Village of Montrose Letter](#)

- i) City of Trail - Dec. 18/13  
re: Reinvestment of Licensing Fees

[City of Trail Letter](#)

- j) Village of Midway - Dec. 19/13  
re: Licencing Fees

[Village of Midway Letter](#)

- k) Ministry of Jobs, Tourism & Skills Training - Dec. 24/13  
re: Rural B.C. Project

[Rural B.C. Project](#)

- l) A.L.C. - Jan. 2/14  
re: Application to Subdivide in the A.L.R.

[ALC Decision Harfman.pdf](#)

- m) Minutes - A.P.C. Area 'A' - Jan. 7/14  
[APC Minutes Area A.pdf](#)

- n) Minutes - A.P.C. Area 'C' - Jan. 7/14

[APC Minutes Area C.pdf](#)

- o) Minutes - A.P.C. Area 'E' - Jan. 7/14

[APC Minutes Area E.pdf](#)

- p) Mr. Gord DeRosa - Jan. 13/14  
re: Columbia River Forum

[Columbia River Forum](#)

- q) Gord DeRosa - Jan. 15/14  
re: S.I.D.I.T. Appointee

[Gord DeRosa Resignation Letter](#)

- r) Ms. Selina Robinson - Jan. 16/14  
re: Local Elections Campaign Financing Act

[Selina Robinson Letter](#)

## 8. Reports

- a) **Recommendation:** That the following minutes be received: Beaver Valley Water Committee, Jan. 6/14; East End Sewerage Committee, Jan. 7/14; Beaver Valley Recreation Committee, Jan. 14/14; East End Services Committee, Jan. 15/14; Policy, Executive and Personnel Committee, Jan. 16/14; Electoral Area Services

Committee, Jan 16/14; Environmental Services Committee, Jan. 16/14; Area 'C' Parks & Recreation Committee, Jan. 8/14, Grand Forks & District Recreation Commission, Jan. 9/14; Boundary Economic Development Committee, Dec. 10/13; Finance Committee, Jan. 22/14; Beaver Valley Recreation Committee, Jan. 27/14; Public Hearing Minutes for Bylaws Nos. 1460 and 1525, Jan. 8/14. *Corporate Vote - Unweighted*

[Minutes - Beaver Valley Water Committee - January 6, 2014.pdf](#)

[Minutes - East End Sewerage Committee - January 7, 2014](#)

[Minutes - Beaver Valley Recreation - 14 Jan 2014 - Pdf](#)

[East End Services Committee - 15 Jan 2014 - Minutes - Pdf](#)

[Minutes - Electoral Area C Recreation Commission For January 8th 2014.pdf](#)

[Minutes of the Regular meeting of the Grand Forks and District Recreation Commission held Thursday January 9th 2014.pdf](#)

[Public Hearing Minutes.pdf](#)

[Minutes - Boundary Economic Development Committee - 10 Dec 2013 - Pdf](#)

[Minutes - Environmental Services - 16 Jan 2014 - Html](#)

[Minutes - Policy, Executive and Personnel Committee - 16 Jan 2014 - Pdf](#)

[Minutes - Electoral Area Services - 16 Jan 2014 - Pdf](#)

[Minutes - Finance Committee - 22 Jan 2014 - Pdf](#)

[Minutes - BVR - Special Meeting - January 27 2014.pdf](#)

b) **Beaver Valley Water Committee**

*Corporate Vote - Weighted*

**Chair of Committee Not Known at This Time**

**Recommendation:** That the Regional District of

Kootenay Boundary Board of Directors approve the proposal from Diameter Services Inc. to complete a Universal Metering Plan-Implementation report and budget report for the Beaver Valley Water Service in 2014 with expected 2014 Columbia Basin Trust Smart Initiatives Program Funds.

**Recommendation:** That the Regional District of Kootenay Boundary attempt to complete the Universal Metering Plan-Implementation report and budget report partnering with another Columbia Basin Trust Water Smart Community, if applicable, to reduce overall costs of the study to the Beaver Valley Water Service.

[CBT - BVWS - UM Implementation Plan Proposal October 2013 - v4.pdf](#)

c) **East End Services Committee**  
*Corporate Vote - Weighted*

**Chair of Committee - Director Grieve**

**Recommendation:** That the Regional District of Kootenay Boundary Board of Directors empower its' authorized signatories to enter into the agreement with the Lower Columbia Community Development Team Society for the provision of Economic Development Services in the Lower Columbia for the 2014 calendar year.

**Recommendation:** That the Regional District of Kootenay Boundary Board of Directors waive the Chair and Board Appointments Policy with respect to the appointments to the Lower Columbia Initiatives Corporation and that Mayor Greg Granstrom be re-

appointed to represent the Regional District of Kootenay Boundary on the Lower Columbia Initiatives Corporation Board of Directors for 2014.

**Recommendation:** That the Regional District of Kootenay Boundary Board of Directors appoints Director Cecchini to the Lower Columbia Initiatives Corporation Board of Directors for 2014 **AND FURTHER** that the appointment take effect April 1, 2014.

**Recommendation:** That the Regional District of Kootenay Boundary Board of Directors appoints Directors Worley, Cecchini and Wallace to the West Kootenay Transit Committee for the year 2014.

[Agreement - LCCDTS 2014 Agreement.pdf](#)

- d) **Boundary Economic Development Committee**  
*Corporate Vote - Weighted*

**Chair of the Committee - Director Baird**

**Recommendation:** That the Regional District of Kootenay Boundary Board of Directors enter into a two year contract with Community Futures Boundary to provide economic development services in the Boundary at a yearly fee of \$54,000.

[Contract - Boundary Economic Development](#)

- e) **Environmental Services Committee**  
*Corporate Vote - Unweighted*

## **Chair of the Committee - Director Wallace**

**Recommendation:** That the Regional District of Kootenay Boundary Board of Directors appoints Directors Rotvold, Cacchioni, Russell, McGregor, Worley and Wallace to the Regional Solid Waste Management Plan Update Steering Committee.

### **f) Policy, Executive & Personnel Committee** *Corporate Vote - Unweighted*

## **Chair of the Committee - Director Taylor**

**Recommendation:** That the Regional District of Kootenay Boundary Board of Directors approves increasing the Director's monthly stipend by \$200 per month, \$200 per month be allocated for a technology allowance (which combines the present \$75 cell/mobile phone and \$175 technology allowance) and establish a car allowance of \$50 per month (deleting the present \$40 base mileage allowance).

**Recommendation:** That the Regional District of Kootenay Boundary Board of Directors adopts the Director Remuneration and Responsibility - Extended Absence Policy as presented.

**Recommendation:** That the Regional District of Kootenay Boundary Board of Directors approves the establishment of a new Planning Manager position, as identified in the 2013 Regional District of Kootenay Boundary Succession Plan, to be funded through the



Planning and Development Department function.

**Recommendation:** That the Regional District of Kootenay Boundary Board of Directors approves the following two resolutions to be presented to the A.K.B.L.G. for their support: **WHEREAS** for years, many of our local Fire Departments have assisted the B.C. Ambulance Service in the performance of their duties in our local communities providing valuable and wanted services for our consultants;

**AND WHEREAS** the B.C. Ambulance Service unilaterally, and without consultation with Local Government, has undertaken a drastic review of the First Responder Protocols which may have a distinct negative impact on our local communities, particularly in our small rural communities;

**THEREFORE BE IT RESOLVED** that the Province of B.C. refrain from implementing any changes in the B.C. Ambulance Service response guidelines or First Responder Protocols until such time as meaningful and effective consultation with Local Government has occurred to ensure that the needs of the local community are being met.

**Recommendation: WHEREAS** the role of an Electoral Area Director in Electoral Area and Regional District decision making is absolutely vital;

**AND WHEREAS** the current legislation is severely lacking in the absence of the Director is due to illness or injury;

**THEREFORE BE IT RESOLVED** that the Province of B.C. provide clearer legislation that establishes respectful, reasonable and responsible guidance as to how Electoral Area

Directors and Regional Districts are to manage extended absences by Electoral Area Directors due to illness or injury.

**Recommendation:** That the Regional District of Kootenay Boundary Board of Directors extend Mr. Gord DeRosa's appointment for an additional two years to end on December 31, 2016.

[Policy - Director Remuneration Extended Absence - September 2013.pdf](#)

g) **Electoral Area Services Committee**

**Chair of the Committee - Director Worley**

That the Regional District of Kootenay Boundary Board of Directors approve the draft contract with Domar Construction Management for the continued Operations and Maintenance activities of the Christina Lake Solar Aquatics System for a period of two years (January 1, 2014 to December 31, 2015), which does not exceed the approved annual operating budget for the facility.

*Corporate Vote - Weighted*

**Recommendation:** That the Regional District of Kootenay Boundary Board of Directors approve the Rivervale Water System Upgrade Project as presented and completed prior to the adoption of the 2014-2018 Budget and Five-Year Financial Plan.

**Recommendation:** That the Regional District of Kootenay Boundary Board of Directors approve an annual operating grant in the amount of \$10,000 to be expensed from the General Administration Financial Plan for the Columbia Gardens Water System **AND FURTHER** that

this amount be increased by the yearly inflationary rate.

**Recommendation:** That the Regional District of Kootenay Boundary Board of Directors approves the Gas Tax application in the amount of \$805.88 for Electoral Area 'A's participation in the L.W.M.P. Stage II Planning Process to be expensed from the Electoral Area 'A' Gas Tax apportionment. *Electoral Area Directors Only*

**Recommendation:** That the Regional District of Kootenay Boundary Board of Directors approves the Gas Tax application from the Boundary Museum in the amount of \$77,168.50 to be expensed from the Electoral Area 'D' apportionment. *Electoral Area Directors Only*

**Recommendation:** That the Regional District of Kootenay Boundary Board of Directors approves \$500 per year for each Electoral Area Director for technology hardware of their choice. *Electoral Area Directors Only*

**Recommendation:** That the Regional District of Kootenay Boundary Board of Directors send a letter to the Minister of Agriculture (Honourable Pat Pimm), Premier Christie Clark, the Minister responsible for Core Review (Honourable Bill Bennett), and the Parliamentary Secretary to the Minister of Forests, Lands and Natural Resource Operations for the Rural Development (Donna Barnnet) to recommend: Retention of the Agricultural Land Reserve (ALR) as one province-wide zone; Retention of the Agricultural Land Commission (ALC) as a province-wide, independent administrative body with judicial powers, and; Provision of an opportunity for local governments to discuss any proposed changes to the ALR with the Province and the ALC.

**Recommendation:** That the Regional District of Kootenay Boundary Board of Directors participate with a grant for sponsorship of the Junior Dragons' Den Study Youth Business Program (please see grants-in-aid).

h) **Interim Schedule of Accounts**

**Chair of Finance - Director Rotvold**

**Recommendation:** That the Regional District of Kootenay Boundary Board of Directors approves payment of the Interim Schedule of Accounts as follows:

Cheque Nos. 39775 - 40220	\$1,385,167.60
Payroll	401,931.28
Total for November	\$1,787,098.88

**Recommendation:** That the Regional District of Kootenay Boundary Board of Directors approves payment of the Interim Schedule of Accounts as follows:

Cheque Nos. 40234 - 40695	\$1,099,715.39
Payroll	483,407.68
Total for December	\$1,583,123.07

[Interim Schedule for November](#)

[Interim Schedule for December](#)

i) **Finance Committee**

**Chair of the Committee - Director Rotvold**

*Corporate Vote - Unweighted*

**Recommendation:** That the Regional District of Kootenay Boundary Board of Directors defer undertaking an organization/governance review of the Regional District of Kootenay Boundary to the 2015 budget deliberations.

j) **Beaver Valley Recreation Committee**  
*Stakeholder Vote*

**Chair of the Committee - Director Grieve**

**Recommendation:** That the Regional District of Kootenay Boundary Board of Directors proceed with the provision of a reimbursement program for the residents of the Beaver Valley (Electoral Area 'A', Fruitvale and Montrose) for the additional costs incurred due to the non-eligibility for the Trail Residency Program for all additional costs incurred subsequent to January 1, 2014 as an interim measure, and continuing until such time as the Committee provides different direction, and that further discussion of this issue be deferred until the regular committee meeting scheduled for February 11, 2014 to allow the Committee and Councils to consider the results of the public consultation.

k) **Board Appointments Update**

S.I.D.I.T.

S.I.B.A.C.

Okanagan Film Commission

Columbia Treaty Committee

Boundary Weed/Stakehold Committee

Chair's Update

9. Bylaws

a) **First, Second and Third Readings**

**Adoption**

*Stakeholder Vote* (Rivervale Waterworks Regulations & Rates)

**Recommendation:** That Regional District of Kootenay Boundary Bylaw No. 1543 be given first, second and third readings.

**Recommendation:** That Regional District of Kootenay Boundary Bylaw No. 1543 be now reconsidered and finally adopted.

[Bylaw 1543 Rivervale Waterworks Regulations and Rates \(2014\).pdf](#)

b) **First, Second and Third Readings**

**Adoption**

*Stakeholder Vote* (Beaver Valley Waterworks)

**Recommendation:** That Regional District of Kootenay Boundary Bylaw No. 1544 be given first, second and third readings.

**Recommendation:** That Regional District of Kootenay Boundary Bylaw No. 1544 be now reconsidered and finally adopted.

[Bylaw 1544 - BV Water User Rates \(2014\).pdf](#)

c) **First, Second and Third Readings**

**Adoption**

*Corporate Vote - Unweighted* (Security Issuing - Rossland - \$4,000,000)

**Recommendation:** That Regional District of Kootenay Boundary Bylaw No. 1545 be given first, second and third readings.

**Recommendation:** That Regional District of Kootenay Boundary Bylaw No. 1545 be now reconsidered and finally adopted.

[Bylaw Columbia Avenue And Washington Street Upgrade \(2014\).pdf](#)

d) **First, Second and Third Readings**

**Adoption** *Corporate Vote* (Electoral Area Director Remuneration)

**Recommendation:** That Regional District of Kootenay Boundary Bylaw No. 1547 be given first, second and third readings.

**Recommendation:** That Regional District of Kootenay

Boundary Bylaw No. 1547 be given first, second and third readings.

[Directors Remuneration \(Rural\) No. 1547.pdf](#)

e) **First, Second and Third Readings**

**Adoption** *Corporate Vote* (Director's Remuneration - Whole Board)

**Recommendation:** That Regional District of Kootenay Boundary Bylaw No. 1548 be given first, second and third readings.

**Recommendation:** That Regional District of Kootenay Boundary Bylaw No. 1548 be now reconsidered and finally adopted.

[Bylaw 1548 Director's Remuneration \(whole board\) rescinds 1521.pdf](#)

f) **Third Reading**

**Adoption** *Electoral Area Directors Only* (O.C.P. Amendment - Area 'A')

**Recommendation:** That Regional District of Kootenay Boundary Bylaw No. 1525 be given third reading.

**Recommendation:** That Regional District of Kootenay Boundary Bylaw No. 1525 be now reconsidered and finally adopted.

[Bylaw 1525.pdf](#)



g) **Third Reading**

*Electoral Area Directors Only* (Zoning Amendment - Area 'A')

**Recommendation:** That Regional District of Kootenay Boundary Bylaw No. 1460 be given third reading.

[Bylaw 1460 .pdf](#)

h) **First Reading**

*Corporate Vote - Unweighted (Boundary Animal Control)*

**Recommendation:** That Regional District of Kootenay Boundary Bylaw No. 1550 be given first reading. (Copies of the bylaw will be circulated at the meeting.)

10. New Business

a) **Grants-in-Aid**

*Electoral Area Directors Only*

- Junior Dragens' Den - Areas 'A', 'B', 'D' - \$500 each
- Rossland Winter Carnival - Area 'B' - \$1,000
- Christina Gateway - Area 'C' (Homecoming) - \$15,000
- Christina Gateway - Area 'C' (Promotion) - \$3,255
- Christina Gateway - Area 'C' (Economic Contribution) - \$4,000
- Christina Gateway - Area 'C' (Wedding Promotion) - \$1,500
- City of Grand Forks - Area 'C' (Family Day) - \$500
- Christina Lake Community Assoc. - Area 'C' - \$1,000
- Boundary Country Chamber of Commerce - Areas 'C' -

- \$2,500, Area 'E' - \$2,000
- Christina Gateway - Area 'C' (Community Activities) - \$1,000
- Christina Lake Community Hall (non-profit use) - Area 'C' - \$1,000
- Grand Forks Rotary Club - Area 'D' - \$1,000
- Community Futures (expenses for F. Marshall) - Areas 'D' & 'E' - \$1,408.02
- Grand Forks Community Christmas Dinner - Area 'D' - \$1,000
- Boundary Dog Sled Assoc. - Area 'D' - \$1,500, Area 'E' - \$2,500
- Art e-scape - Area 'E' - \$2,500
- R.C.M.P. West boundary Community - Area 'E' - \$200
- Big White Community Policing - Area 'E' - \$4,000
- Midway Community Assoc. - Area 'E' - \$1,000
- Greenwood Community Christmas Dinner - Area 'E' - \$400
- West Boundary Rescue - Area 'E' - \$5,000
- Big White Fire Dept. - Area 'E' - \$10,000
- West Boundary Elementary School - Area 'E' - \$1,500
- Greenwood Heritage Society - Area 'E' - \$1,500
- Kettle River Museum - Area 'E' - \$2,000
- Beaverdell Community Club Library - Area 'E'; - \$1,000
- Kettle River Seniors #102 - Area 'E' - \$5,000
- Phoenix Mountain - Area 'E' - \$5,000 - Area 'C' - \$2,000
- Midway Trails - Area 'E' - \$2,000
- W.I.N.S. - Area 'B' - \$1,000
- Kettle Valley Racing Association - Area 'E' - \$1,000

[Grant-in-Aid Applications](#)  
[Grant-in-Aid Applications](#)

- b) A staff report from John M. MacLean, CAO regarding a grant funding agreement with the Christina Gateway Community Development Association is presented.

**Recommendation:**

That the staff report from John M. MacLean, CAO regarding a grant funding agreement with the Christina Gateway Community Development Association be received.

**Recommendation:** That the Board of Directors authorize the Regional District's signatories to execute the grant funding agreement with the Christina Gateway Community Development Association.

[Staff Report - Board - Gateway Agreement - January 2014 - Pdf](#)

- c) A staff report from Jeff Ginalias, Assistant Planner, regarding an invitation to comment on an application for a Crown Grant for residential purposes in Area 'E' is presented.

**Recommendation:**

That the staff report from Jeff Ginalias, Assistant Planner, regarding an invitation to comment on an application for a Crown Grant for residential purposes in Area 'E' be received.

**Recommendation:** That the Regional District of Kootenay Boundary Board of Directors advise FrontCounter B.C. that the application submitted by Nelson and Marjorie Ouimett for a Crown Grant for residential purposes, legally described as Lot 11, Block 17, Section 32, TWP 70, S.D.Y.D., Plan 24 is supported.

[StfRpt\\_OUIMETTE.pdf](#)

- d) A Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding correspondence from Christina Waterworks District requesting the RDKB to submit an Infrastructure Planning Study Grant application to complete a water transition study for the Christina Waterworks District Water System.

**Recommendation:** That the Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding correspondence from Christina Waterworks District requesting the RDKB to submit an Infrastructure Planning Study Grant application to complete a water transition study for the Christina Waterworks District Water System, be received.

**Recommendation:** That the Regional District of Kootenay Boundary Board of Directors approve submission of the Christina Waterworks District Water Transition Study Infrastructure Planning Study grant application with allocation of required resources from the Feasibility Study Reserve Fund.

[Staff Report - Board - CWD Transition Study Request - Jan2014 - Pdf](#)

- e) **Draw Name for Municipal Director to Attend F.C.M.**  
(Directors Wallace and Cacchioni are ineligible as they each attended a conference in the last two years)

## 11. Late (Emergent) Items

12. Discussion of items for future meetings
13. Question Period for Public and Media
14. Closed (Incamera) Session
  - a) There will be a closed (in camera) meeting pursuant to Section 90 (c) of the Community Charter.
15. Adjournment



## **Special Meeting of the Board of Directors**

Minutes  
Thursday, November 21, 2013  
Trail, BC - RDKB Boardroom

### **Present:**

Director L. Gray, Chair  
Director K. Wallace  
Director B. Noll  
Director D. Duclos  
Director A. Grieve  
Director B. Baird  
Director B. Crockett  
Director L. Worley  
Director G. McGregor  
Director B. Taylor  
Director R. Cacchioni  
Director M. Rotvold (via telephone)

### **CALL TO ORDER**

The Chair called the meeting to order at 6:00 p.m.

### **ACCEPTANCE OF THE AGENDA**

Agenda

439-13          Moved: Director McGregor

Seconded: Director Duclos

That the agenda be adopted as circulated.

Carried.

### **CLOSED (IN CAMERA) SESSION**

November 21, 2013

There will be a Closed Session pursuant to Section 90 (1) (k) of the Community Charter.

440-13                      Moved: Director Grieve                      Seconded: Director McGregor

That the Regional District of Kootenay Boundary Board of Directors proceed to a closed meeting pursuant to Section 90(1)(k) of the Community Charter.

Carried.

### **BUSINESS ARISING FROM THE CLOSED SESSION**

## 9-1-1 PSAP Services

441-13                      Moved: Director Cacchioni                      Seconded: Director Duclos

That the following resolution be released to the public:

That the Regional District of Kootenay Boundary Board of Directors supports the continued participation in the Regional District of Central Okanagan (RDCO) 9-1-1 PSAP Program in 2014;

**AND FURTHER** that the Regional District of Kootenay Boundary Board of Directors supports and commits to the Request for Proposal process being initiated by the RDCO in 2014;

**AND FURTHER** that the Regional District of Kootenay Boundary Board of Directors approves and authorizes its signing officers to execute an agreement to extend the current RDCO 9-1-1 PSAP Agreement for one year (to December 31, 2014) with all other terms and conditions remaining the same including program costs.

Carried.

## ADJOURNMENT

There being no further business, the meeting adjourned at 7:27 p.m. meeting.

November 21, 2013

The Regional District of Kootenay Boundary Board Room, Grand Forks, B.C.

**Present:** Director L. Gray, Chair  
Director B. Noll  
Director K. Wallace  
Director B. Taylor  
Director R. Russell  
Director M. Rotvold  
Director G. McGregor  
Director B. Crockett  
Director D. Duclos  
Director L. Worley  
Director R. Cacchioni  
Director A. Grieve

### Call to Order

The Chair called the meeting to order at 6:00 p.m.

**Consideration of the Agenda (Additions/Deletions)**

The Chair advised that there were two items including a grant-in-aid and a report from the C.A.O. to be added to the agenda and it was;

442-13            Moved: Director Crockett                      Seconded: Director Worley

That the agenda be adopted as circulated.

Carried.

443-13                      Moved: Director Grieve                      Seconded: Director McGregor

That the grant-in-aid request and report from the C.A.O. be added to the agenda.

November 28, 2013



## Minutes

## Unfinished Business



re: Kootenay Energy Diet

450-13            Moved: Director Cacchioni

Seconded: Director Duclos

That the Correspondence (Information Only) be received.

Carried.

Director Rotvold requested staff get information from Fortis for a breakdown on the areas signing up for the Kootenay Energy Diet.

### **Reports**

#### **Committee Minutes**

451-13            Moved: Director Wallace

Seconded: Director Duclos

That the following minutes be received: Beaver Valley Water Committee, Nov. 4/13; Boundary Economic Development Committee, Nov. 5/13; Sewerage Committee, Nov. 5/13; Beaver Valley Recreation Committee, Nov. 12/13; Electoral Area Services Committee, Nov. 14/13; Policy, Executive and Personnel Committee, Nov. 19/13, East End Services Committee, Oct. 29/13; East End Services Committee, Nov. 19/13 and Environmental Services Committee, Nov. 14/13.

Carried.

#### **Electoral Area Services Committee**

452-13            Moved: Director Worley

Seconded: Director McGregor

That the referral from the Regional District of Central Okanagan for acceptance of Regional Growth Strategy Bylaw No. 1336, 2013, be received **AND FURTHER** that the Regional District of Kootenay Boundary Board of Directors notify the Regional District of Central Okanagan that the Regional District of Kootenay Boundary accepts the Regional District of Central Okanagan Growth Strategy Bylaw No. 1336, 2013.

Carried.

453-13            Moved: Director Worley

Seconded: Director Grieve

That the Development Variance Permit application submitted by Darren and Lori Fowler for the property legally described as Lot H, DL 4598, KD, Plan NEP23228, to allow a rear lot line setback variance of 1.475 metres, from 3 metres to 1.525 metres and an increase in height of 1.5 metres, from 4.5 metres to 6 metres, to construct an accessory building be approved.

November 28, 2013

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457-13                      Moved: Director Taylor                                      Seconded: Director McGregor

That the municipalities within the Boundary be requested to write a similar letter of support.

Carried.

#### **Beaver Valley Water Committee**

458-13                      Moved: Director Grieve                                      Seconded: Director Gray

That the Regional District of Kootenay Boundary Board of Directors that they approve a six month user fee of \$460.57 to Martin Pereira (old Middle School) for 2014.

Carried.

#### **East End Services Committee**

459-13                      Moved: Director Grieve                                      Seconded: Director Cacchioni

That the Regional District of Kootenay Boundary Board of Directors enter into a new one year agreement with the Lower Columbia Community Development Team Society (LCCDTS) for the provision of economic development services for the 2014 calendar year for the amount of the current surplus funds (estimated at \$140,000), with all the current partners agreeing to participate and with the understanding that there will be no taxation in the East End Economic Development Service in 2014.

Carried.

#### **Interim Schedule of Accounts**

460-13                      Moved: Director Rotvold                                      Seconded: Director Cacchioni

That the Regional District of Kootenay Boundary Board of Directors approves payment of the Interim Schedule of Accounts as follows:

Cheque Nos. 39172 - 39767	\$4,127,770.81
Payroll	436,229.76
Total	\$4,564,000.57

Carried.

#### **Board Appointments Update**

November 28, 2013

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**Regional Airport Committee**

Director Crockett updated the Board members on the recent meeting he attended of the Regional Airport Committee.

**S.I.D.I.T.**

Director McGregor updated the Board members on S.I.D.I.T.

**S.I.B.A.C.**

Director McGregor advised that the U.B.C.M. is supporting the B.C. Rural Project.

**Okanagan Film Commission**

No report as Director Baird was absent from the meeting.

**Columbia Treaty Committee**

Directors Worley and Rotvold updated the Board members on the Columbia Treaty Committee and Director Worley circulated her written report.

**Boundary Weed/Stakeholder Committee**

Director McGregor updated the Board members on a meeting held earlier in the day.

**Chair Update**

The Chair updated the Board members on the broadband meeting held Nov. 15th in Cranbrook.

The Chair reviewed a letter the Regional District had sent regarding reinvestment of licensing fees and requested all municipalities and Electoral Area Directors to write similar letters.

**Environmental Services Committee**

461-13

Moved: Director Wallace

Seconded: Director Cacchioni

That the Regional District of Kootenay Boundary Board of Directors contributes \$30,150 to the RDKB Climate Action Reserve Fund to offset the RDKB's 2012 measurable corporate greenhouse gas emissions reported to the Province of BC.

Carried.

November 28, 2013

Page 7 of 14

The Chief Administrative Officer's Report for the period ending November 15, 2013 was presented.

That the Chief Administrative Officer's report for the period ending November 15, 2013 be received.

A staff report from Donna Dean, Planner, regarding Electoral Area 'A' Zoning and O.C.P. Amendments was presented.

That the staff report from Donna Dean, Planner, regarding Electoral Area 'A' Zoning and O.C.P. Amendments be received.

**WHEREAS** the Regional District of Kootenay Boundary Board of Directors has considered Section 882 of the Local Government Act with regard to the revised Zoning Bylaw and O.C.P. Amendments;

**First & Second Readings**

465-13            Moved: Director McGregor

Seconded: Director Worley

**WHEREAS** the Regional District of Kootenay Boundary Board of Directors has considered Section 882 of the Local Government Act with regard to the revised Zoning Bylaw and O.C.P. Amendments;

**THEREFORE BE IT RESOLVED** that Bylaw No. 1460 be given first & second readings.

Carried.

**Bylaw Adoption**

A staff report from Jeff Ginalias, Assistant Planner, regarding adoption of Bylaw No. 1532 was presented.

466-13            Moved: Director Grieve

Seconded: Director McGregor

That the staff report from Jeff Ginalias, Assistant Planner, regarding adoption of Bylaw No. 1532 be received.

Carried.

**Adoption**

Bylaw No. 1532

467-13            Moved: Director Grieve

Seconded: Director Russell

That Regional District of Kootenay Boundary Bylaw No. 1532 be now reconsidered and finally adopted.

Carried.

**First & Second Readings**

Bylaw No. 1539 - Area 'D' Zoning Amendment

468-13            Moved: Director Taylor

Seconded: Director Russell

November 28, 2013

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That Regional District of Kootenay Boundary Bylaw No. 1539 be given first and second readings.

Carried.

**First, Second & Third Readings**

Bylaw No. 1541 "Grand Forks Rural Fire Protection District Service Area Establishment Bylaw"

469-13            Moved: Director McGregor

Seconded: Director Russell

That Regional District of Kootenay Boundary Bylaw No. 1541 be given first, second and third readings.

Carried.

**New Business**

**Schedule Public Hearings**

470-13            Moved: Director Grieve

Seconded: Director Russell

That staff be instructed to schedule the following Public Hearing:

R.D.K.B. Bylaw 1539 - Appoint the Area 'D' Director to Attend (Directors McGregor and Baird as Alternates).

Carried.

471-13            Moved: Director Grieve

Seconded: Director McGregor

That staff be instructed to schedule the following Public Hearing:

R.D.K.B. Bylaw 1460 - Appoint Director Grieve to Attend (Directors Worley and McGregor as Alternates).

Carried.

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60m setback from the west parcel line, for a kennel building and animal enclosures, for the property legally described as Lot 1, DL 970, Plan KAP196, Lot 31, DL 312, SDYD.

*Electoral Area Directors*

Carried.

### **ATCO Wood Products**

A staff report from Jeff Ginalias, Assistant Planner, regarding an invitation from ATCO Wood Products regarding a proposed cut block in Murphy Creek and Neptune Creek drainages, north of Rossland and east of Highway 3B is presented.

476-13            Moved: Director Worley

Seconded: Director Rotvold

That the staff report from Jeff Ginalias, Assistant Planner, regarding an invitation from ATCO Wood Products regarding a proposed cut block in Murphy Creek and Neptune Creek drainages, north of Rossland and east of Highway 3B be received.

Carried.

477-13            Moved: Director Worley

Seconded: Director Wallace

That the Regional District of Kootenay Boundary Board of Directors advise ATCO Wood Products that the application for a Timber Cutting Permit for Cut Blocks E02-E12 in the Murphy Creek and Neptune Creek drainages is supported **AND FURTHER** that the A.P.C. comments be provided to ATCO Wood Products for consideration.

Carried.

### **Late (Emergent) Items**

#### **Fire/Rescue Services**

A staff report from John MacLean, C.A.O., regarding the Village of Midway providing fire/rescue services to a portion of Electoral Area 'E' was presented.

Director Rotvold advised that the Village of Midway were awaiting further information and requested this item be deferred.

Moved: Director Rotvold

Seconded: Director Cacchioni

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Carried.

482-13

Moved: Director Cacchioni

Seconded: Director Taylor

That the letter to the City of Trail regarding the proposed boundary extension (Columbia Gardens) and report prepared by Mr. Barry McLean on the subject be released to the public.

Carried.

## Closing Comments from the Chair

Chair Gray thanked the Board for their support over the last two years as he served as their Chair.

### Adjournment

There being no further business, the meeting adjourned at 8:32 p.m.

---

Chair

Director of Corporate Administration

November 28, 2013

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**Regional District of Kootenay Boundary  
Board of Directors**

**Statutory Board Meeting**

Minutes of the Statutory meeting of the Regional District of Kootenay Boundary Board of Directors held in the Regional District of Kootenay Boundary Board Room, Trail, B.C., Thursday, December 5, 2013 at 4:00 p.m.

**Present:**

Director A. Grieve  
Director L. Worley  
Director G. McGregor  
Director R. Russell  
Director B. Baird  
Director L. Gray  
Director D. Duclos  
Director R. Cacchioni  
Director B. Crockett  
Director K. Wallace  
Director B. Taylor  
Director B. Noll  
Director M. Rotvold

**Staff Present:**

E. Kumar, Manager of Corporate Administration  
J. M. MacLean, Chief Administrative Officer  
T. Lenardon, Executive Assistant  
B. Burget, Financial Services Manager

**Call to Order**

The Manager of Corporate Administration called the meeting to order at 4:00 p.m. and she welcomed everyone to the meeting.

**Consideration of the Agenda**

**483-13**                      Moved: Director Rotvold/Sec'd: Director Taylor

That the agenda be adopted as circulated.

Carried.

**Oaths of Office**

The Manager of Corporate Administration advised that all Directors had taken the Oath of office earlier in the year.

**Election of Chair**

The Manager of Corporate Administration reviewed with the Board of Directors the process involved for electing the Board Chair and she called a first time for nominations for Chair of the Regional District of Kootenay Boundary Board of Directors for the year 2014.

**484-13**                      Moved: Director Cacchioni

That Director Taylor be nominated for the position of Chair of the Regional District of Kootenay Boundary Board of Directors for the year 2014.

Director Taylor accepted the nomination.

The Manager of Corporate Administration called a second time for nominations for Chair of the Regional District of Kootenay Boundary Board of Directors for the year 2014.

**485-13** Moved: Director Crockett

That Director McGregor be nominated for the position of Chair of the Regional District of Kootenay Boundary Board of Directors for the year 2014.

Director McGregor accepted the nomination.

The Manager of Corporate Administration called a third and final time for nominations for Chair of the Regional District of Kootenay Boundary Board of Directors for the year 2014. Hearing none, she closed the nominations.

In alphabetical order, the Directors nominated for the position of Board Chair were each given an opportunity to address their Board colleagues.

Pursuant to Board policy, a secret ballot was held for the position of Chair and the results were as follows:

Director McGregor	8 Votes
Director Taylor	5 Votes

The Manager of Corporate Administration declared that Director McGregor was elected Chair of the Regional District of Kootenay Boundary Board of Directors for the year 2014.

**486-13** Moved: Director Grieve/Sec'd: Director Wallace

That the ballots be destroyed.

Carried.

**Election of Vice-Chair**

The Manager of Corporate Administration advised that the process involved for electing the Board Vice-Chair is the same process as for electing the Board Chair.

The Manager of Corporate Administration called a first time for nominations for Vice-Chair of the Regional District of Kootenay Boundary Board of Directors for the year 2014.

**487-13** Moved: Director Gray

That Director Wallace be nominated for the position of Vice-Chair of the Regional District of Kootenay Boundary Board of Directors for the year 2014.

Director Wallace accepted the nomination.

The Manager of Corporate Administration called a second time for nominations for Vice-Chair of the Regional District of Kootenay Boundary Board of Directors for the year 2014.

The Manager of Corporate Administration called a third and final time for nominations for Vice-Chair of the Regional District of Kootenay Boundary Board of Directors for the year 2014.

There being no further nominations, Director Wallace was declared by acclamation the Vice-Chair of the Regional District of Kootenay Boundary Board of Directors for the year 2014.

Chair McGregor assumed the Chair.

**Chair Appointments to Standing Committees**

Chair McGregor advised that the Chair Appointments will be made at a later date.

Chair McGregor requested the Board members to submit their names for the Committees they wish to sit on and to also state whether they wish to Chair a Committee.

**Board Appointments (Other)**

- ***Municipal Finance Authority (Board Chair, Vice-Chair Alt.)***
- ***Municipal Insurance Association (Board Chair, CA.O. Alt.)***

With the exception of the above-referenced, the Board appointments for other Committees will be discussed at a future meeting, and it was;

**488-13**                      Moved: Director Cacchioni/Sec'd: Director Rotvold

That the Regional District of Kootenay Boundary Board of Directors appoints the Board Chair to the Municipal Finance Authority with the Board Vice-Chair as the Alternate.

Carried.

**489-13**                      Moved: Director Wallace/Sec'd: Director Noll

That the Regional District of Kootenay Boundary Board of Directors appoints the Board Chair to the Municipal Insurance Association with the Chief Administrative Officer as the Alternate.

Carried.

***Banks***

**490-13**                      Moved: Director Cacchioni/Sec'd: Director Worley

That the Regional District of Kootenay Boundary Board of Directors appoints the Financial Institutions for 2014 as follows:

- R.D.K.B. - Canadian Imperial Bank of Commerce, Trail,
- Grand Forks Arena & Recreation Commission – Canadian Imperial Bank of Commerce, Grand Forks,
- Heritage Credit & Savings Union (Greenwood Branch) and
- Beaver Valley Arena & Recreation Commission - Kootenay Savings Credit Union, Fruitvale.

Carried.

***Auditors***

**491-13**                      Moved: Director Cacchioni/Sec'd: Director Rotvold

That the Regional District of Kootenay Boundary Board of Directors appoints Soligo & Associates as the District's Auditors for 2014.

Carried.

**Signing Authorities**

**492-13**                      Moved: Director Grieve/Sec'd: Director Crockett

That the Regional District of Kootenay Boundary Board of Directors appoints the Chair, Vice-Chair, Finance Committee Chair, Chief Administrative Officer, Manager of Corporate Administration, General Manager of Finance, Financial Services Manager and Directors Worley and Gray (Directors at Large) as Signing Authorities for 2014.

Carried.

**New Business**

There was no new business to discuss



**Other Business**

**Tentative 2014 Board Meeting Schedule**

**493-13**                      Moved: Director Taylor/Sec'd: Director Rotvold

That the Regional District of Kootenay Boundary Board of Directors adopts the tentative 2014 Board meeting schedule as follows:

January 30 – Grand Forks	February 27 – Trail
March 27 – Trail	April 24 – TBA-Boundary (Alternate Location)
May 29 - Trail	June 26 – Trail
July 31 – Grand Forks	August 28 – TBA Kootenay (Alternate Location)
October 2 – Trail	October 30 – Grand Forks
November 27 – Trail	December 11 – Trail (Statutory meeting 4:00 p.m.)

Carried.

Director Rotvold advised that the Village of Midway Council has requested that the meeting in the alternate Boundary location be held in Midway and Director Grieve requested that the meeting in the alternate Kootenay location be held in Fruitvale.

It was noted that this matter will be discussed at a future regular Board meeting.

***Financial Plan Amendment***

**First, Second & Third Readings**

Regional District of Kootenay Boundary Bylaw No. 1542

**494-13**                      Moved: Director Worley/Sec'd: Director Grieve

That Regional District of Kootenay Boundary Bylaw No. 1542 be given first, second and third readings.

Carried.

**Adoption**

Regional District of Kootenay Boundary Bylaw No. 1542

**495-13**                      Moved: Director Rotvold/Sec'd: Director Duclos

That Regional District of Kootenay Boundary Bylaw No. 1542 be now reconsidered and finally adopted.

Carried.

***Big White Security***

A Staff Report from John MacLean, Chief Administrative Officer regarding security services at Big White Ski Resort was read to the meeting.

**496-13**                      Moved: Director Baird/Sec'd: Director Russell

That the Staff Report from John MacLean, Chief Administrative Officer regarding security services at Big White Ski Resort be received.

Carried.

**497-13**                      Moved: Director Baird/Sec'd: Director Russell

That the Regional District of Kootenay Boundary Board of Directors approves a one-year extension of the Big White Security contract with Securiguard Services Ltd. for a total cost of \$19,622.60 per month during the ski season and \$13,932.13 per month otherwise.

Carried.

**Closed (In Camera) Meeting**

**498-13**                      Moved: Director Gray/Sec'd: Director Wallace

That the Regional District of Kootenay Boundary Board of Directors convenes to a closed meeting pursuant to Section 90 (e) of the *Community Charter* (time: 4:15 p.m.).

Carried.

**499-13**                      Moved: Director Taylor/Sec'd: Director Rotvold

That the Regional District of Kootenay Boundary Board of Directors reconvenes to the Statutory Board meeting (time: 4:25 p.m.).

Carried.

**Adjournment**

**500-13**                      Moved: Director Baird

That the Statutory Board meeting be adjourned (time: 4:25 p.m.)

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Executive Assistant

TL

## Board Delegation/Presentation Policy



## Board/Committee Delegation Request Form

*Confirmed attendance Jan. 13*

*Grace approved on Jan. 13*

Name of person or organization wishing to appear:	<b>South Okanagan Similkameen National Park Network</b>		
Subject of delegation:	<b>Update and Economic benefits of a SOS National Park</b>		
Purpose of delegation (please check where appropriate):	Information Only	<input type="checkbox"/>	
	Requesting a letter of support	<input checked="" type="checkbox"/>	
	Request for funding	<input type="checkbox"/>	
	Other (please provide details):		
Contact Person (if different from above):	Doreen Olson		
Telephone:	250-497-6889	Email:	threegates@telus.net
Meeting Date Requested:			
Technical Requirements: Will you be using a powerpoint presentation?	<input checked="" type="checkbox"/>	If yes, you are required to submit the presentation before the meeting as well as bringing it on a memory stick.	
<b>The Regional District utilizes Microsoft Office products. The Regional District is not responsible for software incompatibility. If your presentation does not work on our equipment, you will not be able to use an electronic presentation.</b>			
<b>For more information please contact:</b> Director of Corporate Administration 202-843 Rossland Avenue Trail, BC V1R 4S8 Phone: 250-368-9148 Toll Free: 1-800-355-7352 Fax: 250-368-3990 Email: ekumar@rdkb.com			

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## Board Delegation/Presentation Policy

To facilitate effective delegations:

1. A ten-minute limit is in place. It does not matter how many people speak. Please allow time for questions.
2. The name of the person and or group appearing before the Board will be published in the agenda and available to the public.
3. If you have not provided your information prior to the meeting, bring sufficient copies to the meeting. Sixteen (16) copies are required.
4. Direct all comments to the Chair.
5. Do not expect an immediate answer. The Board may wish to have further investigation or time to consider the matter.
6. You may not be able to appear before the Board on the day requested. You are not confirmed to appear before the Board until you receive confirmation from staff.
7. **At no time will a delegation be allowed regarding a bylaw which a Public Hearing has been held, or where a Public Hearing is required under an enactment as a prerequisite to the adoption of the bylaw.**
8. **At no time will a delegation be allowed for the purpose of discussing a matter to be dealt with as a grievance under a collective agreement.**

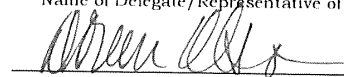
I understand and agree with the terms and conditions of my request to appear as a delegation:

Doreen Olson/Chloe O'Loughlin

Name of Delegate/Representative of Group

Dec 13, 2013

Date



Signature

**For Office Use Only**

Referred to Chair:	Date		
Approved	Declined		
If declined provide explanation:			
Date of delegation (if applicable):			
Applicant informed of decision:			
Signature		Date	

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**SUBMIT**

## Action Items Arising from Board Direction (Task List)

Updated on December 3, 2013

### PENDING TASKS

Resolution #	Date	Item/Issue	Actions Required/Taken	Status
				C/IP
82-10	Feb 25/10`	Update Regional Solid Waste Management Plan	Solid Waste Management Plan update include organic diversion Project Pending ongoing regulatory requirements (Province)	Ongoing
<b>***Note: Staff moving forward with the LWMP process &amp; will continue to research the Provincial regulatory requirements re. organic diversion</b>				
231-10	May 26/10	Sidley Mtn. Fire Protection	Staff met with Okanagan Similkameen Regional District in June re. Satellite Service in Area 'E' (Sidley Mountain/Anarchist)	Ongoing
<b>***Note: More work re. communications, management, administration &amp; costs for satellite fire service is required</b>				
232-10	May 26/10	Christian Valley Mosquito Control Service	Staff working with proponents	Ongoing
<b>***Note: Subject to proponents still wanting to move forward in 2014, Board will receive request to approve allocation of feasibility funds</b>				
224-12	April 26/12	Administrative/service org. structure study	Finance Committee to consider during Fall 2013 & Spring 2014 budget discussions	IP
505-12	June 28&Nov. 29	Electoral Area(s) Name Change(s)	Matter being discussed by Electoral Area Services Commission	IP
<b>***Note: Notice has been published on RDKB website &amp; in local papers. Staff waiting for online responses from public.</b>				
353-12	July 26	Specified Service Areas	Staff establish specified services areas (Christian Valley, Sidley Mountain, Idabel Lake Mt. Baldy) to generate tax revenue to pay for additional solid waste services received	Ongoing
<b>****Note: This issue will be addressed in the development of the SWMP that is currently underway.</b>				
219-13	April 25/13	Tipping Fee Policy	Staff are reviewing current Waiving Tipping Fee Policy	IP
<b>***Note: Nov 14/13 Environmental Services Committee recommends Board to approve a broader definition of "eligible groups" in current Waive Tipping Fees Policy</b>				
267-13	May 23/13	Carbon Emissions Reduction	Staff explore opportunities for local/regional carbon emissions reduction projects	Ongoing
<b>****Note: Nov 14/13 Environmental Services Committee recommends Board continue with current partnership agreement re. Carbon Neutral Kootenays</b>				
348-13	Aug 29/13	Volunteer Firefighter Program	Staff work with RDCK if it proceeds with volunteer program	IP
<b>***Note: RDKB Regional Fire Chief continues to investigate this matter with RDCK. At this time, nothing has been put in place at RDCK</b>				
365-13	Aug 29/13	Board meeting locations & schedule	Staff draft proposed Board meeting schedule with locations to discuss at Stat meeting	C

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Board Resolutions/Action Items  
Ending December 2013

Resolution #	Date	Item/Issue	Actions Required/Taken	Status
379-13	Sept. 26/13	Solid Waste Management Plan	Staff research & report on alternatives & improvements to depot networking Rossland small business program during SWMP update	Ongoing

**\*\*\*Note:** To be addressed through the SWMP update process as approved by the Environmental Services Committee on Nov. 14<sup>th</sup>

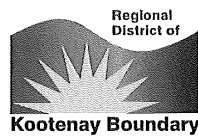
#### TASKS FROM NOVEMBER 28, 2013 BOARD MEETING

Resolution #	Date	Item/Issue	Actions Required/Taken	Status
447-13	Nov 28/13	Kootenay Energy Diet	Staff request Fortis for a breakdown on areas signing up	IP
452-13	Nov 28/13	Phoenix Mountain Alpine Ski Society	Reword Nov. 5 BEDC recommendation regarding Gaming Grant application	
		Forward letter to Minister of Finance, Gaming Policy & Enforcement Branch requesting reconsideration the Society's need for funding		C
475-13	Nov 28/13	Provision of Fire/rescue services	RDKB provide Midway consent to provide fire/rescue services to portion of Area 'E'	C

#### Staff & Board Follow-Up –In Addition to Board Resolutions

Resolution #	Date	Item/Issue	Actions Required/Taken	Status C/IP
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None



**MEMORANDUM**

**TO:** R.D.K.B. Directors  
**FROM:** Chair McGregor  
**DATE:** January 7, 2014  
**RE:** Special Voting Results – Settlement Agreement – East End Sewer Service Dispute

Pursuant to the *Regional District Special Voting Regulation* (B.C. Regulation 41/91 – copy attached), Vice Chair Wallace and I deemed the following issue urgent and requested that the following resolution be considered by the Board of Directors as soon as possible:

***"That the Regional District Board of Directors approves the Minutes of Settlement in the East End Sewer Service Dispute as presented."***

The calls were made on January 7, 2014 and the resolution was passed.

Respectfully,

Grace McGregor  
Chair

GM:jmm  
encl.

**IN THE MATTER OF AN ARBITRATION  
UNDER THE *COMMUNITY CHARTER*, S.B.C. 2003, C. 26**

**BETWEEN:**

**CITY OF TRAIL**

**CLAIMANT**

**AND:**

**CITY OF ROSSLAND  
VILLAGE OF WARFIELD  
REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

**RESPONDENTS**

**MINUTES OF SETTLEMENT**

**Whereas:**

- A. In or about 1968, the Regional District of Kootenay Boundary (the "Regional District") was issued Supplementary Letters Patent (the "SLP") authorizing it to undertake the provision of interception, treatment and disposal of sanitary sewage (the "Service"), with only the member municipalities of the City of Trail ("Trail"), the City of Rossland ("Rossland"), and the Village of Warfield ("Warfield"), (collectively, the "Participants"), participating in, and sharing in the cost of, the service
- B. The SLP provided that the cost of the Service was to be apportioned between the Participants, with Trail being responsible for 68.95% of the cost, Rossland being responsible for 20.91% of the cost, and Warfield being responsible for 10.14% of the cost;
- C. The percentages for apportioning the cost of the Service specified in the SLP were established on the basis of the relative projected future populations for each of the Participants to the overall design population for the Service, adjusted to reduce the capital contributions of Rossland and Warfield;



- D. The Participants have, for a number of years, been attempting to negotiate a new basis for apportioning the cost of the Service between the Participants but were unable to do so;
- E. The dispute between the Participants as to an appropriate basis for apportioning the cost of the Service between the Participants (the "Dispute") was referred to arbitration pursuant to the provisions of the *Community Charter* (the "Arbitration"); and,
- F. The Participants, with the support of the Regional District, have agreed to resolve the Dispute on the terms and conditions set out in these Minutes of Settlement,

Trail, Rossland, Warfield, and the Regional District, for the consideration of the promises exchanged below, agree with each other as follows:

#### **Apportionment Principles**

1. In these Minutes of Settlement, subject to section 803.1 of the *Local Government Act*, it is understood and accepted by the Participants that "Cost of the Service" means all costs, fees or expenses incurred by the Regional District arising out of or incidental to the provision of the Service, including but not limited to maintenance, repair, upgrading, administrative, fines, penalties, claims, legal, or arbitration costs, and all other liabilities.
2. In these Minutes of Settlement, "Abnormal Climatic Conditions" means flooding or other similar climatic conditions that for the period of those conditions cause an increase of 10% or more in the total volume of sewage entering the regional wastewater treatment plant for the period of those conditions, based on the average volume of sewage entering the plant in that same period over the previous three years. For certainty, Abnormal Climatic Conditions do not include annual freshet or other similar climatic conditions that contribute to inflow and infiltration into the sewage collection systems of any of the Participants, resulting in an increase in the volume of sewage put into the Service by any of the Participants.
3. For the year 2014 and after, the Cost of the Service shall be apportioned between the Participants on the following principles:
  - (a) Firstly, the Cost of the Service relating to capital upgrades, replacements, operation and maintenance of portions of the infrastructure for the Service that convey sewage generated by only one of the Participants (the "Sole Benefit Cost of the Service") be apportioned wholly to that Participant;
  - (b) Secondly, the Cost of the Service relating to capital upgrades, replacements, operation and maintenance of portions of the infrastructure for the Service that convey sewage generated by two but not the third of the Participants (the "Dual Benefit Cost of the Service") be apportioned between the two benefiting

Participants on the basis of the relative volume of sewage that each of the two benefiting Participants puts into the Service; and,

- (c) Finally, the remaining Cost of the Service (the "Regional Benefit Cost of the Service") be apportioned between the Participants on the basis of the relative volume of sewage that each of the Participants puts into the Service.
4. As soon as practicable, the Regional District shall provide to the Participants its determination of which portions of the infrastructure for the Service benefit only one of the Participants and which of the Participants those portions benefit, and its determination of which portions of the infrastructure for the Service benefit two but not the third of the Participants and which of the Participants those portions benefit. Each Participant shall, within 14 days of receipt of the Regional District's determinations, advise the Regional District and the other Participants of any objections that Participant has to the determinations along with an explanation of the basis of each objection. After receiving all such objections, the Participants shall either agree on an appropriate resolution of the objections or the resolution of the objections will be referred for resolution by the Arbitrator in the Arbitration in accordance with these Minutes of Settlement.
  5. Recognizing that the Service does not currently include the necessary equipment to allow the Regional District to accurately determine the relative volume of sewage that each of the Participants puts into the Service (the "Necessary Volume Measuring Equipment"), in order to apportion the Regional Benefit Cost of the Service and Dual Benefit Cost of the Service as required above, for the years 2014 and 2015, the Regional Benefit Cost of the Service shall initially be apportioned between the Participants on the following percentages:
    - (a) Trail: 62.56%;
    - (b) Rossland: 24.90%; and,
    - (c) Warfield: 12.54%,
 and the Dual Benefit Cost of the Service shall initially be apportioned between the two benefiting Participants on the basis of their relative percentages set out above.
  6. In 2014, the Regional District shall, as part of the Regional Benefit Cost of the Service, cause to be undertaken a study of the Service by a qualified consultant in relation to the design and installation of the Necessary Volume Measuring Equipment and shall take all reasonable steps necessary to cause the equipment to be installed in a timely manner. In doing so, the Regional District shall consult with the Participants as to the consultant chosen to undertake the study, and as to the results of the study prior to implementing the consultant's recommendations in the study. After the Necessary Volume Measuring

Equipment is installed, the Regional District shall, as part of the Regional Benefit Cost of the Service, take all reasonable steps necessary to maintain the equipment in a manner to ensure its greatest accuracy in measuring the volumes of sewage that each Participant puts into the Service. It is understood and accepted by the Participants that the Necessary Volume Measuring Equipment may have a margin of error in the range of  $\pm 5\%$ .

7. The Regional District shall make all reasonable efforts to install, by no later than January 1, 2015, the Necessary Volume Measuring Equipment, such that by January 1, 2016 the Regional District will have sufficient accurate volume data from the equipment from the preceding 12 month period to apportion, for the year 2016, the Dual Benefit Cost of the Service and the Regional Benefit Cost of the Service on the basis described in paragraphs 1(b) and (c) respectively above. For the year 2017 and after, the volume data from the Necessary Volume Measuring Equipment from the preceding 12 month period for each year shall be used to apportion the Dual Benefit Cost of the Service and the Regional Benefit Cost of the Service for that year on the basis described in paragraphs 1(b) and (c) respectively above
8. By June 30, 2016, the Regional District and the Participants shall undertake a reapportionment of the Dual Benefit Cost of the Service and the Regional Benefit Cost of the Service for each of the years 2014 and 2015. This reapportionment shall be undertaken on the basis that the volumes of sewage that each of the Participants put into the Service in 2015 (which volumes were utilized to apportion the Dual Benefit Cost of the Service and the Regional Benefit Cost of the Service for the year 2016) being deemed to be the volumes of sewage that each of the Participants put into the Service in each of the years 2014 and 2015. Upon that reapportionment being undertaken, the Regional District and the Participants shall determine the difference between the portion of the total Cost of the Service that was initially apportioned to and paid by each Participant for each year and the amount that would have been apportioned to and paid by each Participant under the reapportionment for each year, and the Participants shall undertake an accounting as between them to bring their respective initial payments for each year into line with the payments that they would have paid for each year under the reapportionment. All payments necessary between the Participants to complete the accounting shall be made by no later than September 30, 2016.
9. For the purposes of apportionment for the year 2016 and after, and for the purposes of the reapportionments for the years 2014 and 2015, as soon as practicable the Regional District shall provide to the Participants the volume data for each of the Participants for the preceding 12 month period. In the event of Abnormal Climatic Conditions, the Regional District shall advise the Participants of any volume data that it intends to exclude from its apportionment calculations on the basis that the data is inaccurate due to Abnormal Climatic Conditions. Each Participant shall, within 14 days of receipt of the Regional District's advice as to the exclusion of volume data, advise the Regional District

and the other Participants of any objections that Participant has to the advice along with an explanation of the basis of each objection. After receiving all such objections, the Participants shall either agree on an appropriate resolution of the objections or the resolution of the objections will be referred for resolution by the Arbitrator in the Arbitration in accordance with these Minutes of Settlement.

10. It is understood and accepted by the Participants that there may be increases in the Cost of the Service by reason of the terms of these Minutes of Settlement, and that some aspects of the Cost of the Service that may increase as a result will need to be estimated by the Regional District for budgeting purposes, and that those estimates will be approved by the Participants and the Regional District Board through the normal budget approval process (the "Estimates").

#### **Reserves**

11. The Regional District shall administer the existing reserve fund in relation to the Service from the year 2014 and after as a reserve fund in relation to the Regional Benefit Cost of the Service.

#### **Conversion Bylaw**

12. The Regional District shall prepare a bylaw or bylaws for the purpose of converting the Service to one exercised under the authority of an establishing bylaw (the "Conversion Bylaw") to be reviewed by the Participants. The Conversion Bylaw shall include provisions for the apportionment of costs that reflect the intention of the Participants as set out in these Minutes of Settlement. In addition, and to the extent authorized by section 800.2(1)(b) of the *Local Government Act*, the Conversion Bylaw shall provide that:
  - (a) in relation to resolutions or bylaws respecting the administration and operation of those portions of the infrastructure of the Service referred to in either paragraphs 1(a) or 1(b) of these Minutes of Settlement, the number of votes allocated to each Participant shall reasonably and fairly reflect their responsibility for the costs of those portions of the Infrastructure. By way of example, where costs are allocated in accordance with paragraph 1(a), the Participant who pays the Sole Benefit Cost of the Service shall be entitled to the majority of votes on resolutions or bylaws respecting the administration and operation of such portions of the infrastructure of the Service, and where costs are allocated in accordance with paragraph 1(b), the Participants who pay the Dual Benefit Cost of the Service shall between them be entitled to exercise the majority of votes respecting the administration and operation of those portions of the infrastructure of the Service, in proportion to their respective responsibility for the Dual Benefit Cost of the Service. The Conversion Bylaw shall confirm that voting on all resolutions or bylaws respecting the

administration and operation of all other portions of the infrastructure of the Service shall be in accordance with Section 791(4)(b) of the *Local Government Act*; and

- (b) subject to section 803.1 of the *Local Government Act*, any liabilities and associated costs arising as a direct or indirect result of any decision made in respect of the administration and operation of those portions of the infrastructure of the service referred to in paragraph 3(a) and 3(b) shall be apportioned in the same manner as the other Costs of the Service for those portions of the infrastructure of the Service, in other words, solely to the Participant or among the Participants responsible under paragraph 3(a) and 3(b) for the Costs of the Service of those portions of the infrastructure of the Service, and no portion of those liabilities or their associated costs will be payable by the Participants who are not responsible under paragraph 3(a) or 3(b) for the Costs of the Service of those portions of the infrastructure of the Service or by the Regional District as a whole.
13. The terms of the Conversion Bylaw shall be subject to the approval of each of the Participants, but if such approval cannot be obtained within 30 days of a draft Conversion Bylaw being circulated to each of the Participants, the Arbitrator shall settle the terms of the Conversion Bylaw in accordance with section 11 of these Minutes of Settlement.
  14. Subject to the adoption of any necessary bylaw by the Regional District, the Sewer Committee voting structure shall be revised to parallel the provisions of section 12(a) of these Minutes of Settlement.

#### **Implementation**

15. These Minutes of Settlement shall be implemented by order of the Arbitrator in the Arbitration.
16. It is understood and agreed by the Participants that if due to circumstances beyond the Regional District's control, and despite making all reasonable efforts, the Regional District is unable to complete the installation of the Necessary Volume Measuring Equipment in the Service by January 1, 2015, the Regional District and the Participants shall agree to a reasonable extension of time for the completion of the installation, and failing such agreement, the issue of extending the time for completion of the installation shall be referred to the Arbitrator for the Arbitration in accordance with these Minutes of Settlement.
17. It is further understood and agreed that in the event of an extension of time under section 16, the time for reapportionment of the Dual Benefit Cost of the Service and the Regional Benefit Cost of the Service under section 8 of these Minutes of Settlement shall

also be extended by agreement of the Regional District and the Participants, or failing such agreement, at the direction of the Arbitrator in the Arbitration.

18. The order of the Arbitrator in the Arbitration shall include leave for any dispute that arises in relation to the implementation of these Minutes of Settlement to be referred to the Arbitrator for resolution in the Arbitration, with the Arbitrator retaining his current jurisdiction in the Arbitration, in accordance with the *Community Charter*.

#### General

19. Nothing in these Minutes of Settlement affects the powers of the Regional District and the Participants under the *Local Government Act* of the Regional District to agree upon a different method for apportioning the total Cost of the Service and implementing that agreement in accordance with the procedures set out in the *Local Government Act*.
20. Time is of the essence in these Minutes of Settlement.

IN WITNESS WHEREOF, Trail, Rossland, Warfield, and the Regional District hereto have executed this Agreement this \_\_\_\_ day of December, 2013.

City of Trail: )  
 )  
 )  
 \_\_\_\_\_ )  
 Mayor )  
 )  
 \_\_\_\_\_ )  
 Corporate Officer )

City of Rossland: )  
 )  
 )  
 \_\_\_\_\_ )  
 Mayor )  
 )  
 \_\_\_\_\_ )  
 Corporate Officer )

8

Village of Warfield: )

)

)

\_\_\_\_\_) )

Mayor )

)

)

\_\_\_\_\_) )

Corporate Officer )

Regional District of Kootenay Boundary: )

)

)

\_\_\_\_\_) )

Mayor )

)

)

\_\_\_\_\_) )

Corporate Officer )

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**This is not the official version.**

**Important Information** (disclaimer and copyright information)

B.C. Reg. 41/91  
M21/91

Deposited February 6, 1991

*Local Government Act*

**REGIONAL DISTRICT  
SPECIAL VOTING REGULATION**

[includes amendments up to B.C. Reg. 17/98]

*Contents*

- 1 Interpretation
- 2 Special vote may be taken on urgent matters
- 3 How special voting is to be conducted
- 4 Special vote must be reported at next regular meeting
- 5 Application of regulation
- Schedule

**Interpretation**

1 In this regulation "urgent" means requiring immediate action as a result of unforeseen circumstances.

**Special vote may be taken on urgent matters**

2 (1) Subject to subsection (2), the voting by the directors of a regional district board, including voting on passing a resolution or on reading or adopting a bylaw, may be conducted in accordance with section 3 where the chairperson and one other director consider

- (a) that the issue to be voted on is urgent, and
- (b) that calling a regular or special meeting to conduct the voting is impractical.

(2) Voting on the second or third reading of the following bylaws may not be conducted in accordance with section 3:

- (a) annual budget bylaws;
- (b) zoning bylaws;
- (c) bylaws adopting official community plans;



## Local Government Act -- REGIONAL DISTRICT SPECIAL VOTING REGULATION , Page 2 of 3

(d) rural land use bylaws.

**How special voting is to be conducted**

3 (1) The secretary shall make all reasonable attempts in the circumstances to ensure that each director entitled to vote has the opportunity to do so.

(2) Before a director votes, the secretary shall ensure that the resolution or bylaw to be voted on is communicated to the director either

(a) orally, including by telephone or other means of telecommunication, or

(b) by delivery, including by delivery in writing, by facsimile transmission or other means of electronic transmission or by delivery in electronic form.

(3) A director shall vote by informing the secretary, in any manner referred to in subsection (2), of the director's approval or disapproval of the resolution or bylaw and the secretary shall at that time record the director's vote.

(4) Each director who votes shall have the number of votes that he or she would have had in voting on the matter at a regular meeting of the board.

(5) The rules under section 791 of the Act regarding the counting of votes at meetings of the board, except section 791 (10), apply to the counting of votes taken in accordance with this section.

(6) After ensuring that each director has an opportunity to vote as required by subsection (1), the secretary shall inform the chairperson of the results of the voting and the chairperson shall declare the vote to have passed or failed in accordance with those results.

(7) At the time of the chairperson's declaration under subsection (6), the results of the voting shall have the same effect as if the voting had been conducted at a regular meeting of the board and shall then be recorded by the secretary as a minute of the board.

(8) If the secretary is absent, ill or otherwise disabled, the chairperson may appoint another director to conduct voting under this section in the place of the secretary.

**Special vote must be reported at next regular meeting**

4 At the next regular meeting of the board following a vote under section 3, the chairperson shall report the results of the vote.

**Application of regulation**

5 This regulation applies only to the districts listed in the Schedule.

[en. B.C. Reg. 17/98.]

**Schedule**

## LOCAL GOVERNMENT ACT - REGIONAL DISTRICT SPECIAL VOTING REGULATION

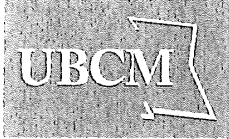
Page 3 of 3

[en. B.C. Reg. 17/98.]

the Cariboo Regional District  
the Central Coast Regional District  
the Regional District of Central Kootenay  
the Columbia-Shuswap Regional District  
the Regional District of East Kootenay  
the Regional District of Fraser-Fort George  
the Fraser Valley Regional District  
the Regional District of Kitimat-Stikine  
the Regional District of Kootenay Boundary  
the Regional District of Mount Waddington  
the Skeena-Queen Charlotte Regional District  
the Squamish-Lillooet Regional District  
the Thompson-Nicola Regional District

[Provisions of the *Local Government Act*, R.S.B.C. 1996, c. 323, relevant to the enactment of this regulation: section 793 (8)]

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Administration provided  
By UBCM

Funding provided by:  
Government of Canada

**Canada**

In partnership with:  
The Province of BC



Gas Tax Program  
Services

Local Government House  
525 Government St.  
Victoria BC V8V 0A8

Phone: 250-356-5134  
Fax: 250-387-5119

Website:

[www.ubcm.ca](http://www.ubcm.ca)  
under Funding Programs,  
Gas Tax Fund

## Gas Tax Program Services

...delivering the federal gas tax agreement funding in British Columbia

November 19, 2013

Chair & Board  
Regional District of Kootenay Boundary  
202-843 Rossland Ave  
Trail, BC V1R 4S8

REGIONAL DISTRICT OF KOOTENAY BOUNDARY	
FILE #	NOV 25 2013
DOC #	.....
REF. TO:	<i>R</i>
CC:	<i>Chair Gray Board. B. Bergut, Smackean</i>

Dear Chair & Board:

**RE: GAS TAX AGREEMENT COMMUNITY WORKS FUND PAYMENT**

I am pleased to advise that UBCM is in the process of distributing the second of two Community Works Fund (CWF) payments for fiscal 2013/2014. Please be advised that this is the final payment under the current Gas Tax Agreement's Community Works Fund program. An electronic transfer of \$231,219.26 is expected to occur on **Tuesday, November 26<sup>th</sup>**. These payments are made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see Addendum #1 of your Agreement).

CWF are made available to eligible local governments by the Government of Canada pursuant to the Agreement on the Transfer of Federal Gas Tax Revenues between UBCM and the governments of Canada and British Columbia. Funding under the program may be directed to local priorities that fall within one of the eligible project categories and that are in keeping with the Agreement's intended outcomes of reduced greenhouse gas emissions, cleaner air and cleaner water.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Gas Tax Agreement, including information on a renewed Gas Tax Fund can be found on our web site at [www.ubcm.ca](http://www.ubcm.ca).

For further information, please contact Brant Felker, Gas Tax Policy and Program Manager, by e-mail at [bfelker@ubcm.ca](mailto:bfelker@ubcm.ca) or by phone at 250-356-0893.

Sincerely

Rhona Martin  
UBCM President

CC: Grant Roeland, Chief Financial Officer

Regional District of Kootenay Boundary-CWF-2013/14-PaymentRelease-2



City of Trail  
Office of the Mayor

REGIONAL DISTRICT OF  
KOOTENAY BOUNDARY

FILE #

NOV 21 2013

DOC #

REF. TO:

CC:

*T. S.*  
*Chair, Board members*

*J. Maclean, A. Stanley*  
*T. Dueck*

November 20, 2013

Regional District of Kootenay Boundary  
Attention: Board of Directors  
#202 – 843 Rossland Avenue  
Trail, BC V1R 4S8

Dear Sirs/Madams:

**RE: CONGRATULATIONS**

On behalf of Trail City Council, I would like to extend congratulations to the Regional District of Kootenay Boundary upon being honoured with the ElectroRecycle Civic Award from the Canadian Electrical Stewardship Association. It is quite an accomplishment for the RDKB to be recognized with the highest collection rate of electrical products in the province.

We would also like to acknowledge the hard work of Tim Dueck who contributes so much to the success of the RDKB's waste management programs. It is quite apparent he brings a high level of enthusiasm and commitment to his work and will no doubt put the prize money to very good use.

Again, please accept our sincere congratulations on receiving this recognition.

Sincerely,

Dieter A. Bogs,  
Mayor

*Explore your*  
**TRAIL**

City Hall ♦ 1394 Pine Avenue, Trail, BC, Canada V1R 4E6 ♦ Telephone: (250) 364-1262 ♦ Fax: (250) 364-0830  
Public Works ♦ Telephone: (250) 364-0840 ♦ Fax: (250) 364-0831  
www.trail.ca ♦ eMail: info@trail.ca



December 12, 2013

Ref: 154580

G. McGregor  
Mr. Larry Gray

and Members of the Board  
Regional District of Kootenay Boundary  
202 - 843 Rossland Avenue  
Trail, BC V1R 4S8

Dear Chair Gray and Board Members:

REGIONAL DISTRICT OF KOOTENAY BOUNDARY	
FILE #	DEC 19 2013
DOC #	.....
REF TO:	TL
CC:	Chair McGregor Board T. Hardon

I am writing today to invite your local government's input on the second phase of local government elections reform.

I wrote to all local governments on August 27, 2013 to announce the release of a White Paper on Local Government Elections Reform. As noted in the White Paper, I have initiated targeted stakeholder engagement on expense limits in November 2013. The intent is to develop and introduce expense limits legislation in time for the next local elections *after* 2014. Given the diversity of views on the topic and the complex policy issues, I want to start discussions on expense limits early and be in a position to introduce expense limits with plenty of lead-time before the next elections after 2014.

Expense limits would ultimately be added into the proposed *Local Elections Campaign Financing Act*. This two-phase approach allows campaign participants to first become familiar with a new, separate Act with new rules around transparency, accountability and enforcement before adding expense limits into local elections.

Information gathered through talking to key stakeholders, such as local governments, will help inform the development of expense limits. I will be having regular discussions with the Union of British Columbia Municipalities' Executive as we move forward. However, I also wanted each local government to have an opportunity to share perspectives on expense limits, and issues related to expense limits. I would appreciate your thoughts on questions and issues around campaigning for office. For example,

- In your community, do you think the cost of campaigning is a deterrent to people considering running for office?
- What are the most significant cost pressures in local campaigns?
- Are campaign finance issues different in small communities than in large communities, and if so, in what ways?

.../2

Ministry of Community, Sport  
and Cultural Development

Office of the Minister

Mailing Address:  
PO Box 9056 Stn Prov Govt  
Victoria BC V8W 9E2

Phone: 250 387-2283  
Fax: 250 387-4312

Location:  
Room 124  
Parliament Buildings  
Victoria BC V8V 1X4

[www.gov.bc.ca/cscd](http://www.gov.bc.ca/cscd)

Mr. Larry Gray  
and Members of the Board  
Page 2

I am also interested in your views on approaches to setting expense limits in local elections. The Local Government Elections Task Force recommended expense limits for candidates and third party advertisers in all communities. The Task Force suggested that expense limits need to take community population into account in order to work in British Columbia's diverse communities, and that elector organizations should not get a separate, additional limit. The Task Force did not specify what they felt expense limits should be.

Enclosed for your reference is a short discussion paper. The paper includes some background on expense limits issues, including some information on local campaign spending in British Columbia and information on other provinces' approaches. This paper can also be found at [www.localgovelectionreform.gov.bc.ca](http://www.localgovelectionreform.gov.bc.ca). Comments from the public are also invited until January 31, 2014.

Please note that it is optional to provide feedback on expense limits issues. As a former council member, I understand that councils and boards have busy agendas and it may be difficult to find time to discuss this issue. However, I do appreciate hearing from your community.

Please provide your thoughts by January 31, 2014. Submit your feedback electronically to: [Localgovelectionreform@gov.bc.ca](mailto:Localgovelectionreform@gov.bc.ca), or in writing to:

Local Government Elections Reform  
Ministry of Community, Sport and Cultural Development  
PO BOX 9847 STN PROV GOVT  
Victoria BC V8W 9T2

I will also take this opportunity to remind you that the White Paper on Local Elections Reform released in September 2013 provided a draft version of the proposed new *Local Elections Campaign Financing Act*, intended for introduction in the Legislature in Spring 2014. If passed, the Act would make a significant number of changes, principally related to enhanced transparency, compliance and enforcement, for the November 2014 local elections.

Thank you in advance for your assistance.

Sincerely,



Coralee Oakes  
Minister

Enclosure

pc: Director Rhona Martin, President, Union of British Columbia Municipalities

November | 2013

# Expense Limits in Local Elections Discussion Paper



Ministry of  
Community, Sport and  
Cultural Development

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## EXECUTIVE SUMMARY

The Local Government Elections Task Force, a partnership between the Province and the Union of BC Municipalities, was created to recommend changes to local elections rules. One of the 31 recommendations in the Task Force's May 2010 final report was that the Province establishes expense limits for candidates, elector organizations and third party advertisers in local elections.

The Government of British Columbia intends to introduce expense limits in time for the next local elections after November 2014.

As noted in the White Paper on Local Government Elections Reform, government initiated targeted stakeholder engagement on expense limits issues in November 2013. Government will use information gathered through this process to inform the development of expense limits. While it may seem early to be talking about expense limits issues, it is important to be prepared to introduce legislation early enough that campaign participants are ready for expense limits and the new rules.

This discussion paper outlines the policy building blocks for expense limits and some of the complex policy issues involved in the legislative framework for expense limits. It also provides discussion questions. The appendices contain information on trends in local campaign spending in B.C., and on other provinces' approaches to expense limits for local elections.

### How do I give my feedback?

Please provide your written comments by January 31, 2014.

**Website:** [www.localgovelectionreform.gov.bc.ca](http://www.localgovelectionreform.gov.bc.ca)

**Email:** [localgovelectionreform@gov.bc.ca](mailto:localgovelectionreform@gov.bc.ca)

**Mail:** Local Government Elections Reform  
Ministry of Community, Sport and Cultural Development  
PO BOX 9847 STN PROV GOVT  
Victoria BC V8W 9T2

## INTRODUCTION

### Why expense limits in local elections?

The Local Government Elections Task Force, a partnership between the Province and the Union of BC Municipalities, was created to recommend changes to local elections legislation. One of the 31 recommendations in the Task Force's May 2010 final report was that the Province establishes expense limits for candidates, elector organizations\* and third party advertisers in local elections.

In reviewing written submissions and listening to the dialogue on elections issues, the Task Force heard a great deal of support for establishing expense limits in local elections. The Task Force believed that expense limits could increase accessibility and fairness by levelling the playing field among candidates; encouraging candidate participation; and reducing the need for large contributions to fund expensive campaigns.

The provincial government accepted the Task Force's recommendations and committed to implementing them – including expense limits.

### What is happening with expense limits?

**Timing:** The Province released a White Paper on Local Government Elections Reform in September 2013. The White Paper provided a draft version of the proposed new *Local Elections Campaign Financing Act*, to be introduced in the Legislature in Spring 2014. If passed, the Act would put into place the majority of the Local Government Elections Task Force's recommendations in time for the November 2014 local elections. These changes are focused on improved accountability, transparency, compliance and enforcement. The draft Act applies to local government and board of education elections.

*For more detail on the changes proposed for 2014, please see [www.localgovelectionreform.gov.bc.ca](http://www.localgovelectionreform.gov.bc.ca)*

The draft *Local Elections Campaign Financing Act* represents Phase I of campaign finance reform in BC local elections. Phase II involves introducing expense limits legislation in time for the next local elections *after* 2014. The phased approach will allow campaign participants, local elections administrators and others to adapt to the changes before adding spending limits to the local elections system. The phased approach also allows more time for discussion of expense limits issues before any decisions are made.

**Stakeholder engagement:** As noted in the White Paper, government initiated targeted stakeholder engagement on expense limits issues in November 2013. Government will use information gathered through this process to inform the development of expense limits. The intent is to introduce legislation for expense limits *after* the November 2014 local elections. While it may seem early to be talking about expense limits issues, it is important to be prepared to introduce legislation early enough that campaign participants are ready for expense limits and the new rules to make the limits work.

---

\* Elector organizations are groups that promote candidates in local elections. They are sometimes referred to as municipal 'political parties.' Elector organizations endorse candidates. The organization's endorsement appears on the ballot next to candidates' names. Elector organizations regulated under the legislation – e.g. currently they must have at least 50 members that are electors in the municipality and have existed for at least 60 days, and they must file campaign finance disclosure statements. See the ministry's guide for more information.

## BACKGROUND ON EXPENSE LIMITS FOR B.C. LOCAL ELECTIONS

### What are the guiding concepts on expense limits?

In accepting the Task Force's recommendation to establish expense limits, the provincial government has been taking the Task Force guidance for developing expense limits as a starting point. The Task Force laid out some objectives or outcomes it thought should shape expense limits. The Task Force recommended that expense limits:

- be high enough to allow reasonable campaigns, but not so high as to allow a few participants to dominate,
- need to work in different sized communities (i.e. a formula-based approach would make sense, but a straight per resident formula would not be effective), and
- have a neutral effect on candidates' decisions to run independently or to create/join elector organizations.

The Task Force recognized that campaign spending was quite low in the majority of BC's communities. However, for fairness reasons the Task Force felt it was important to have expense limits in all communities. The Task Force suggested that expense limits be set in a way that reflects population size in order to make the limits effective and fair in all BC communities (ranging in population from about 180 people to more than 600,000 people).

The Task Force also emphasized that expense limits should not "punish" or "reward" candidates that are endorsed by elector organizations. The Task Force saw that while the majority of BC communities do not have elector organizations, where elector organizations do exist, they are a fairly prominent part of elections in the community. The Task Force did not want expense limits to provide an incentive to create more elector organizations (or splinter existing ones) simply for the sake of obtaining higher "spending room." It would also be unfair to independent candidates (who are not endorsed by elector organizations) if elector organizations got additional limits beyond what candidates get.

The Task Force assumed that the Province would establish expense limits. In some other provinces, local governments have the power to, by by-law, set their own campaign finance rules. The Task Force also recommended that Elections BC enforce campaign finance rules in local elections, so that means Elections BC would enforce expense limits.

The following are some of the key policy concept coming out of the Task Force's guidance:

- expense limits need to work for all communities
- candidates and third party advertisers would be subject to expense limits
- elector organizations would not get expense limits over and above candidates' limits
- expense limits would be sensitive to population size
- expense limits would also apply in board of education elections
- the Province would set expense limits
- Elections BC would enforce the limits as part of its role in enforcing campaign finance rules

### How can I add to the expense limits discussion?

The purpose of stakeholder engagement on expense limits is to explore how best to set expense limits that work for all communities. The Province will need to decide on the approach to setting expense limits numbers, and on the related “framework” rules.

You are invited to share your thoughts on expense limits issues. Below are some questions the Province would like to explore. Feel free to answer as many of the questions as you wish, and to give feedback on issues you would like to raise that are not covered by the questions below.

For additional background, please see Appendix 1 (Facts on Campaign Spending in B.C.) and Appendix 2 (Expense Limits in Local Elections in Other Provinces).

### Discussion questions

#### Questions about campaigning

- In your community, do you think the cost of campaigning is a deterrent to people considering running for office?
- What are the most significant cost pressures in local campaigns?
- Are campaign finance issues different in small communities than in large communities, and if so, in what ways?
- Are campaign finance issues different for board of education elections than for local government elections?
- Do you think social media will impact (raise or lower) campaign spending? Why or why not?

#### Questions about the policy “starting point” for expense limits

The Task Force provided some policy guidance on expense limits, suggesting that limits

- be high enough to allow reasonable campaigns, but not so high as to allow a few participants to dominate,
- need to work in different sized communities (i.e. a formula-based approach would make sense, but a straight per resident formula would not be effective), and
- should have a neutral effect on candidates’ decisions to run independently or to create/join elector organizations.
- Do you think that these objectives are a reasonable starting point for expense limits? Is there anything you would change about these objectives, or anything important missing?
- Page 2 shows the key policy concepts coming out of the Task Force’s guidance. Would you change any of these?

#### Questions about possible expense limits models

- In the two other provinces where the provincial government sets expense limits for local elections, the limit is established by a formula with a “base” amount and additional amounts for each elector. For example, in Ontario, the limit for a mayoral candidate is \$7,500, plus 85 cents per elector and \$5,000 plus 85 cents per elector for council candidates. The same formula for all

communities results in different *limits* in each community depending on population.

- Does the concept of a base amount, plus additional “per resident” amounts, seem like a reasonable approach in BC?
- Or are there other, simpler models to consider? For example, would “tiered” limits (the same limit for all communities under 5,000 or so people, a higher limit for all communities of 5,000 to 10,000 people, and so on) be a better approach?
- If a model were established that resulted in different limits in each community (such as a base plus per resident model), would you support the Province making things simple for candidates and local governments by calculating the limit in each community and providing notice of the limits?
- Are there other, additional factors beyond population that should be taken into account when setting expense limits?
- How should board of education candidate limits be set? Should they be connected to the limits for council candidates (i.e. the same as a council candidate’s limit)? If so, what happens when the boundaries of school districts do not line up with municipal boundaries?
- Would it make sense for third party advertisers’ limits to be connected to the limits for candidates in the community where the third party is conducting advertising?

### What other factors must be considered in developing expense limits?

Establishing expense limits requires some basic policy decisions – who limits apply to, how much the limits are and how they are set. In addition to considering those basic policy decisions, government will also need to address a host of related “framework” issues. For expense limits to be effective, there will need to be rules in the legislation that set out in detail how expense limits are managed and enforced.

For example, following the Task Force guidance, elector organizations would not have a separate expense limit over and above expense limits for candidates. Framework rules would be needed to manage the relationship between candidates and the elector organizations that endorse them. Questions such as who can incur expenses (the elector organization, the candidate, or both) raise further questions, such as who is responsible if there is over-spending?

Some complex policy issues stem from the need to make sure that expense limits can’t be circumvented. For example, policies will be needed for candidates that share advertising (or other campaign expenses, like candidate meet-and-greets). The legislation would still allow candidates to work together informally as a “slate” (i.e. outside of an elector organization), but rules to prevent collaborating for the purposes of working around expense limits would be needed. For example, it would be unfair for a candidate with left over “spending room” to pay for advertising promoting another candidate who has already reached his or her expense limit. Rules about how to attribute shared expenses fairly amongst candidates would be needed.

In designing expense limits for local elections, there are constitutional issues to consider. For example, a number of Canadian court cases have upheld the general principle that regulating third party advertising during elections is an acceptable limitation on freedom of speech. However, rules for third parties must strike a reasonable balance between regulation and not unduly impairing freedom of speech. Other legal factors (such as protection of privacy) will have to be considered.

These policy issues are flagged in this paper to provide a preview of the types of policy decisions government will need to make, over and above deciding what the actual limits amounts in each community should be. It is not as simple as just adding the limits numbers or formula into a piece of legislation.

#### **Next steps – what happens with the feedback from stakeholders?**

In addition to seeking feedback on this paper, the Minister of Community, Sport and Cultural Development will also be speaking to the Union of BC Municipalities and its area associations between November 2013 and late January 2014. Views of the B.C. School Trustees Association will also be sought, as will views of other campaign participants, such as elector organizations. In Spring 2014, a summary of information received will be published. The Province will consider the results of this targeted stakeholder engagement when developing expense limits and related “framework” rules.

#### **Next steps - how would expense limits be implemented?**

The White Paper on Local Government Elections Reform (issued September 2013) details a proposed new Act for local elections campaign finance - the draft *Local Government Campaign Financing Act*. If passed by the Legislature in Spring 2014, the Act would bring into force a number of major changes in place in time for the November 2014 local elections. Those changes are focused on improved transparency, improved campaign finance disclosure and a role for Elections BC in enforcement of campaign finance rules in local government elections.

The *Local Government Campaign Financing Act* is Phase I of local elections campaign finance reform.

For Phase II, the government intends to develop local elections campaign expense limits in time for the next local elections *after* November 2014.

Introducing expense limits requires legislation. The *Local Government Campaign Financing Act* would be amended to establish expense limits and related policy rules. Like all legislation, expense limits amendments would be tabled for the Legislature’s consideration.

### **How do I give my feedback?**

Please provide your written comments by January 31, 2014.

**Website:** [www.localgovelectionreform.gov.bc.ca](http://www.localgovelectionreform.gov.bc.ca)

**Email:** [localgovelectionreform@gov.bc.ca](mailto:localgovelectionreform@gov.bc.ca)

**Mail:** Local Government Elections Reform  
Ministry of Community, Sport and Cultural Development  
PO BOX 9847 STN PROV GOVT  
Victoria BC V8W 9T2

## Appendix 1: Facts on Campaign Spending in B.C.

### Considering the context

In addition to considering the Task Force's policy guidance on expense limits, it is important to consider campaign spending trends in BC.

There are over 1,660 elected positions in over 250 government bodies filled during local elections. Typically, around 3,000 candidates run for these offices. Comparing campaign spending across communities and over multiple years is currently difficult because there is no central place to find all campaign finance disclosure statements for municipal, electoral area director (regional district electoral area) and board of education candidates.<sup>1</sup>

Other factors add complexity:

- Support from campaign organizers\* might have led to some candidates' spending being lower than it would otherwise have been. The precise amount of support received from campaign organizers cannot accurately be factored into candidate spending figures.
- Not all spending disclosed in campaign finance disclosure statements was done during the campaign period. For example, a portion of the costs for "paid campaign work" in some elector organizations' disclosure forms was probably for having paid staff in the years in between elections. Maintaining an organization in between elections is certainly relevant to the campaign; however, actual spending during campaign time may be lower than it appears from disclosure statements.
- "Average" spending may not present a full picture of what it typically costs to campaign in a community. For example, one or two "outlier" candidates who spend much more than their competitors affect calculations of average spending for that community. Similarly, it is reasonable to guess that candidates who spent nothing and got almost no votes probably didn't actually campaign; such candidates would skew the average downwards.
- Campaign finance disclosure statements may not disclose spending fully and accurately.

These caveats aside, looking at a sample of municipal election spending reveals some general trends.

### Trends in municipal campaign spending

Overall, spending is fairly low. To gauge how much was spent by people who ran competitive campaigns, a sample of spending by "contenders" was taken. Only the top two-thirds of candidates closest to winning a seat were classified as contenders. Including people who may have spent nothing, and also got almost no votes (indicating that they possibly did not campaign at all) would lead to a less realistic estimate of what it costs to be competitive.

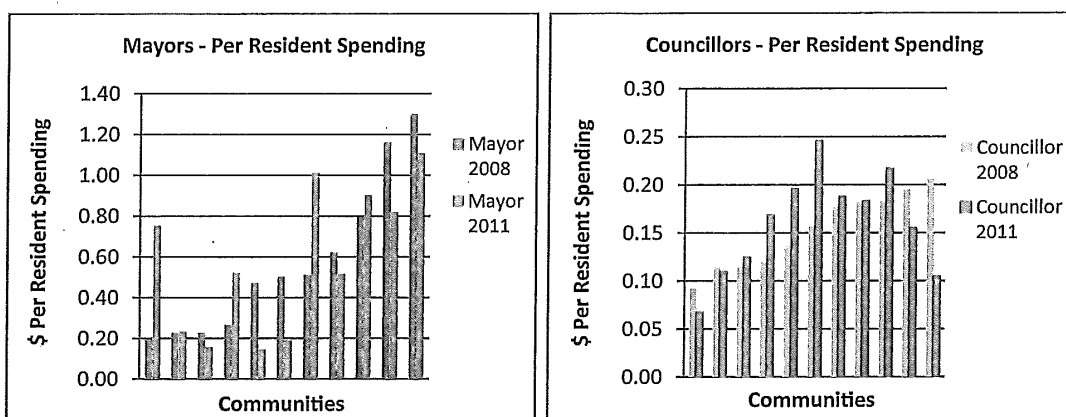
<sup>1</sup> The draft *Local Elections Campaign Financing Act* would make all campaign finance disclosure statements available through Elections BC.

\* Campaign organizers are individuals or groups that promote or oppose candidates or points of view during elections. A campaign organizer must identify itself to the local chief election officer once it raises contributions, or incurs expenses, valued at \$500 or more. Campaign organizers must also file campaign finance disclosure statements. Unlike elector organizations, campaign organizers do not necessarily have a relationship with candidates they support or oppose. See the ministry's guide for more information. The proposed *Local Elections Campaign Financing Act* would discontinue the concept of campaign organizers, instead regulating "third party advertisers."



In this sample of spending in communities of various sizes by almost 500 contenders for mayor and council seats, only 8% of candidates spent more than \$50,000. 31% spent less than \$2,000.

Spending is not that predictable. Overall, spending seems to be driven mostly by the political dynamics in a particular community in a particular election. "Hot races" can mean more spending in a community in compared to elections in other years. Conversely, if fewer candidates run in an election, or if electors are less interested in the candidates or issues, spending might go down. Spending does not necessarily go up by a predictable amount each election. The following charts provide an illustration of 2008 vs. 2011 election spending in a random sample of 11 communities of various sizes. The charts demonstrate some of the potential variability in per resident spending from one election to the next.



Spending is not only variable from one election to the next, but it is also quite variable between communities of similar size. For example, the following table shows what candidates spent per resident spending differences in two sample communities in two different size groupings in 2011.

#### Sample of Candidate \$ Per Resident Spending in Two Community Sizes

Communities 4,000 to 5,500 people:

Community	Mayor	Council
A	\$5.56	\$1.11
B	\$0.21	\$0.63

Communities 75,000 to 80,000 people:

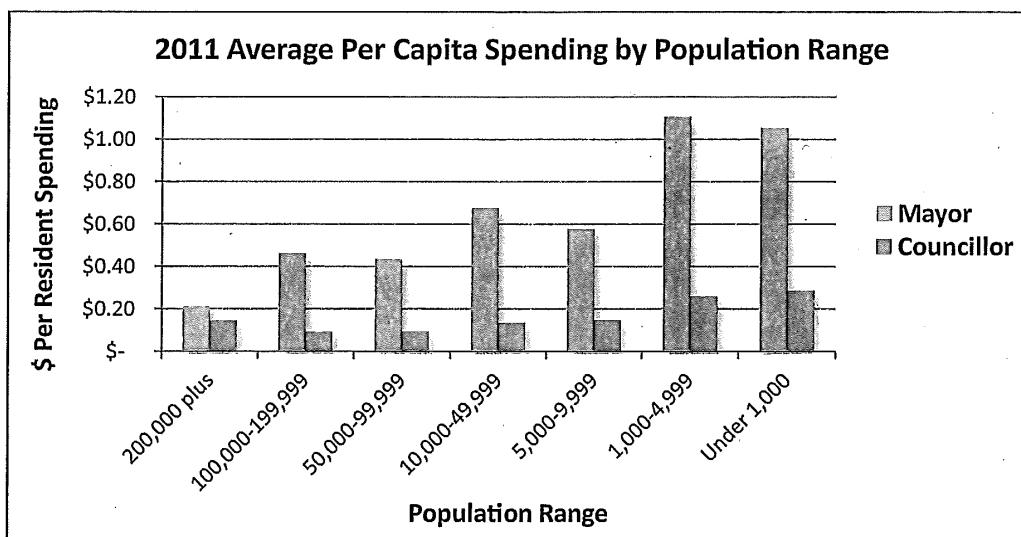
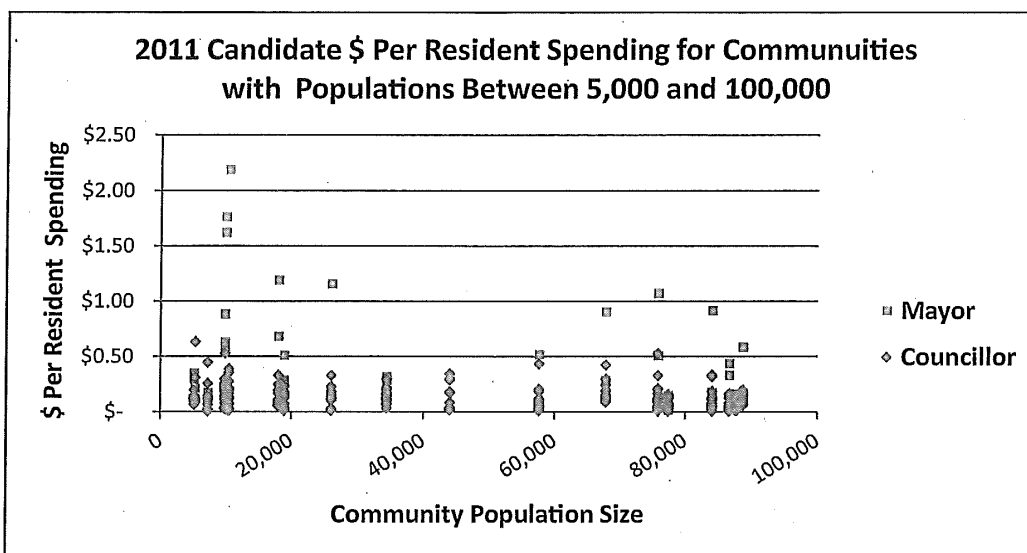
Community	Mayor	Council
C	\$0.79	\$0.12
D	\$0.08	\$0.07

These examples suggest that

- spending in smaller communities can be high relative to the community's population, and
- spending in a community can be high relative to other similarly-sized communities.

Some candidates spend a lot more than their competitors. In communities of any size, some candidates are spending “outliers” compared to their competitors.

Mayoral candidates spend more than council candidates. Council candidates compete for one of several seats. The mayor’s race is “winner take all” and may be more easily influenced by high spending in a tight race. In a sample of 492 disclosure statements from communities of all sizes in the 2011 election, mayoral candidates spent an average of almost 4 times more per resident than what council candidates spent (\$0.64 per resident and \$0.17 per resident respectively).



In addition to showing that mayoral candidates spend more than council candidates, the previous chart shows that per resident spending may be higher in small communities. Relatively higher per resident spending in smaller communities probably indicates that there is a certain base cost involved in campaigning; and possible economies of scale in larger communities.

Spending in Vancouver is uniquely high and appears to increase each election. In 2008, spending by all elector organizations that had at least one endorsed candidate elected, plus the spending disclosed by their endorsed candidates (whether elected or not), totalled about \$4.5 million. In 2011, the total was about \$5.3 million. Total spending in Vancouver is far higher than spending in any other community in BC.

Vancouver elections are unique in several ways. Vancouver is the most populous city, with almost 178,000 more people than the next largest city. Vancouver sees a consistently large number of candidates for all offices each year. It also has an elected parks board. No independent candidates were elected in 2008 or 2011. Vancouver also has longstanding tradition of elector organizations, with an apparent trend towards more formal operation (e.g. paid staff).

#### Other observations:

In municipal elections, elected candidates almost always spent money to campaign; generally, they spent more money than those who were not elected. There are exceptions – candidates far outspending their competitors yet failing to obtain a seat, or candidates spending nothing and still obtaining a seat. It is difficult to say whether spending money “leads” to getting elected, though, because some low-spending unsuccessful candidates may not have put much effort into free and/or low-cost methods of campaigning.

Electoral area director candidates (in regional districts) tend to spend less than council candidates. Board of Education candidates also generally spend less than council candidates.

#### **So what do these trends mean for setting limits?**

Campaign spending trends (as well as more detailed spending data) will be considered in developing an approach for setting expense limits. For example, since mayoral candidates spend more than council candidates, a higher limit for mayoral candidates would make sense. Limits should also take into account the basic campaign cost evident even in the smallest town.

## Appendix 2: Expense Limits in Local Elections in Other Provinces

Which provinces have expense limits in local elections?

- Ontario – all local governments
- Quebec – local governments with populations over 5,000
- Manitoba – all local governments
- Saskatchewan - some local governments
- Newfoundland & Labrador – some local governments (St. John's)

Who sets the limits?

There are three basic approaches to setting expense limits:

- The province **adopts provincial legislation** setting the limits (Ontario, Quebec)
- The province **requires** municipalities to adopt a bylaw with campaign expense limits; the municipality chooses the limits (Manitoba requires all local governments to adopt a bylaw)
- The province **allows** municipalities to adopt a bylaw with campaign expense limits; the municipality chooses the limits (Saskatchewan, Newfoundland & Labrador)

What do the limits have in common?

Generally, the limits are sensitive to population. In provinces that set the limit, there is a formula involving a base amount plus a per elector amount. In most examples where the municipality sets the limits, the limit takes into account the number of electors.

In all cases where the limits are sensitive to population, municipalities are responsible for determining the number of electors in the jurisdiction/wards (usually through their municipally-maintained voters' lists), calculating the limits and informing candidates of their limits.

Where formulas are used, they generally have a provision for inflation tied to the Consumer Price Index.

Except for in Quebec, enforcing the limits is a local responsibility.

Caveats when looking at limits

It is difficult to compare limits because different provinces have very different rules as to how an election expense is defined, which election expenses actually count against the expense limit, and how long the period is in which spending is capped.

It can also be difficult to compare limits across jurisdictions because some cities are divided into wards. Under a ward system, council candidates compete to represent a geographically defined part of the city; usually the mayor is elected "at large" by voters across the city. Typically a candidate would not need very high limits if they are campaigning in only a small area. Toronto, Montreal and Winnipeg have wards. Currently only one BC local government uses a ward system.

In some provinces, local governments maintain a list of electors. Maintaining a voters list is not mandatory in BC. Many local governments do same-day registration.

## Ontario

**Provincial legislation** sets the limits. Limits set by the *Municipal Election Act* apply to all local governments. The formula is the same for Toronto and for all other local governments.

### Formula

Mayor - \$7,500 + 85 cents per elector

Council candidate - \$5,000 + 85 cents per elector

School board trustee candidate - \$5,000 + 85 cents per elector

### Examples – 2010 elections

#### Toronto (2.5 million people\*)

Mayor - \$1.3 million (elected at large)

Council candidates in Ward 7 - \$27,464 (Ward 7 just one example; Toronto has 44 wards)

#### Mississauga (668,550 people\*)

Mayor - \$319,664

Council candidates - \$27,000 to \$39,000, depending on ward populations

School trustees - \$23,000 to \$45,000

#### Timmins (42,997 people\*)

Mayor - \$35,549

Council candidates - \$7,000 to \$19,000 depending on ward populations

### *Other notes on expense limits in Ontario*

There is no regulation of third parties and no spending limits for third parties.

The 2010 local elections were the first with spending limits in place.

City administrators calculate the limits based on the estimated number of electors on the municipally-maintained voters' list and notify candidates of their limits.

Candidates' financial statements must be audited by an independent auditor before they can be filed. Enforcement of campaign finance rules is essentially a local matter.

---

\* 2006 census population provided for sense of scale. Not all residents counted in the census would be qualified electors.

### Quebec

Provincial legislation sets the limits. The limit formula is the same for all local governments.

#### Formula

Mayor – base of \$3,780, plus 30 cents per elector up to 20,000 electors; 51 cents for each elector from 20,000 to 100,000 and 38 cents per elector for each elector over 100,000 electors

Council candidate – base of \$1,890, plus \$0.30 per person

Municipalities under 5,000 people are generally exempt from campaign finance rules, except for limits on how much an individual can contribute and a requirement to disclose names of contributors.

#### *Other notes on expense limits in Quebec*

Quebec amended the provincial legislation to reduce the spending limits by about 30 per cent of the previous limits. The 2013 elections were held under the new, lower limits.

Third party advertising is extremely tightly regulated. It is essentially prohibited for third parties to support candidates in ways that involve expenditure of funds (advertising, rallies, etc.). A group of electors (individual citizens) may apply for “private intervener” status during an election, but may only spend up to \$300 and may only disseminate a non-partisan message on a matter of public policy (e.g. private intervener groups are forbidden to promote/oppose candidates.

Municipalities appear to be responsible for maintaining a list of electors.

Elections Quebec enforces the campaign finance rules, including expense limits.

Quebec has 1,103 municipalities. Expense limits apply in municipalities over 5,000 people. There are 185 municipalities with a population of 5,000 or more. Those 185 municipalities cover 88% of Quebec’s total population.

There are just over 900 municipalities with fewer than 5,000 people. Municipalities under 5,000 people have no spending limit, and no rules regarding expenses.

### Manitoba

Provincial legislation **requires** municipalities to adopt a bylaw with campaign expense limits (and other campaign finance rules, such as contribution limits); the municipality chooses the limits.

Example – formula in City of Winnipeg Bylaw (population about 633,450)

Mayor - 35 cents per elector in the city (adjusted using consumer price index) – mayor limit in 2010 about \$150,000

Council candidate - 90 cents per elector in the ward (adjusted using consumer price index)

Example - City of Brandon Bylaw (population about 46,000; flat rate limit/no formula)

Mayor - \$16,000

Council candidate - \$4,000

#### *Other notes on expense limits in Manitoba*

Third party advertising is not specifically regulated or subject to expense limits. However, in the City of Winnipeg, expenses incurred by any individual, corporation, organization or trade union "acting on behalf of" a registered candidate count against the candidate's expense limit.

Winnipeg has had spending limits since 1990. Enforcement is essentially a local matter.

### Saskatchewan

The Province **allows** municipalities to adopt a bylaw with campaign expense limits; the municipality chooses the limits

Example - City of Regina bylaw. Set limit (no formula specified in bylaw, though probable that a formula involving population was used to arrive at the limit)

Mayor - \$62,635

Council candidate - \$10,439

### Newfoundland & Labrador

The Province **allows** municipalities to adopt a bylaw with campaign expense limits; the municipality chooses the limits. Candidates do not actually have to file an accounting of their expenses; they instead declare that they did not exceed the limits.

Example - City of St. John's bylaw.

Mayor and councillor candidates - \$10,000 base amount, plus \$1 per voter listed on the voters list in the ward or at-large area. Works out to around \$80,000 for mayors and \$25,000 for councillors.



December 13, 2013

*Chair McGregor*

~~Mr. Larry Gray~~

and Members of the Board

Regional District of Kootenay Boundary

202 - 843 Rossland Avenue

Trail, BC V1R 4S8

REGIONAL DISTRICT OF  
KOOTENAY BOUNDARY

Ref: 154224

FILE #

DEC 19 2013

DOC #

REF. TO:

CC:

*Chair McGregor, Board*  
*B. Teasdale*

Dear Chair Gray and Board Members:

On behalf of the Province of British Columbia, I am pleased to advise you that your application under the *Local Government Grants Act* for an infrastructure planning grant has been approved for the following project:

**Grant Description**

China Creek Water Users - Water Transition Study

**Amount**

\$10,000

Details of the terms and conditions attached to this grant will be dealt with in an agreement that will be forwarded to you by Ministry of Community, Sport and Cultural Development staff as soon as possible. This agreement must be signed and returned to the Ministry, indicating your acceptance of the terms and conditions.

The Province welcomes the opportunity to support planning in the Regional District of Kootenay Boundary. We believe that early and ongoing planning is the best way to ensure that the environmental, social, and economic needs of your community will continue to be met in the years ahead.

Through your planning efforts, the Province encourages you to find ways to use new technology to promote environmental excellence and sustainable economic development.

Congratulations on your successful application and my best wishes with your infrastructure study.

Sincerely,

Coralee Oakes  
Minister

Ministry of Community, Sport  
and Cultural Development

Office of the Minister

Mailing Address:  
PO Box 9056 Stn Prov Govt  
Victoria BC V8W 9E2

Phone: 250 387-2283  
Fax: 250 387-4312

Location:  
Room 124  
Parliament Buildings  
Victoria BC V8V 1X4

[www.gov.bc.ca/cscd](http://www.gov.bc.ca/cscd)



REGIONAL DISTRICT OF KOOTENAY BOUNDARY	
FILE #	DEC 16 2013
DOC #	
REF. TO:	<i>Chair McGregor Board</i>
CC:	<i>J. Maclean, Director Grievance</i>



Ref: 153924

Her Worship Mayor Patricia Cecchini  
and Members of Council  
Village of Fruitvale  
PO Box 370  
Fruitvale, BC V0G 1L0

*G. McGregor*  
Mr. Larry Gray, Chair  
and Members of the Board  
Regional District of Kootenay Boundary  
202 – 843 Rossland Avenue  
Trail, BC V1R 4S8

His Worship Mayor Joe Danchuk  
and Members of Council  
Village of Montrose  
PO Box 510  
Montrose, BC V0G 1P0

Dear Mayor Cecchini, Mayor Danchuk, Chair Gray, Councillors and Board Members:

I appreciated our meeting at this year's UBCM Convention in Vancouver. It was a good opportunity for me to hear some of the issues you face as leaders in your communities.

Thank you for sending me your information package that outlines your concerns about the City of Trail's proposed boundary extension. The Province of British Columbia would not support a proposal which would impose significantly higher costs on the residents of the Beaver Valley for the same level of service. At the same time, the Province does not wish to undermine the work that the City and Teck have been doing in relation to economic development in the region.

I expect the City to offer a mitigation package that acknowledges the current levels of residential taxation and expenditures on the affected services. I would be happy to involve Ministry of Community, Sport and Cultural Development staff in supporting a sub-regional discussion on a fair fiscal outcome if necessary. I encourage you to collaborate with the City to find workable solutions to the issues you have raised.

We are proud of the partnership we have with each of you, and the support we have been able to provide to the Village of Fruitvale, Village of Montrose, and the Regional District of Kootenay Boundary in meeting local priorities and in helping to make communities strong, healthy and prosperous. I have enclosed a summary of investments my Ministry has made in each of your communities since 2001. I was also very pleased to provide to Mayor Cecchini at our meeting with confirmation of the Village of Fruitvale's successful application for an Infrastructure Planning Grant for the Sewer Main Re-Alignment and Lift Station Feasibility Study.

.../2

Ministry of Community, Sport  
and Cultural Development

Office of the Minister

Mailing Address:  
PO Box 9056 Stn Prov Govt  
Victoria BC V8W 9E2

Phone: 250 387-2283  
Fax: 250 387-4312

Location:  
Room 124  
Parliament Buildings  
Victoria BC V8V 1X4

[www.gov.bc.ca/cscd](http://www.gov.bc.ca/cscd)

Her Worship Mayor Patricia Cecchini  
His Worship Mayor Joe Danchuk  
Mr. Larry Gray, Chair  
Page 2

Creating and maintaining the local investment climate are important in fostering economic growth and keeping our communities strong. I look forward to working with you to ensure we are well positioned to take full advantage of these opportunities.

I also know how important senior government funding is to your community in helping meet local priorities. We are currently discussing a future federal/provincial long-term infrastructure plan with the Federal Government and the ongoing structure and delivery options of the permanent Gas Tax Fund. Any new program decisions will be clearly communicated to all local governments.

Thank you to your delegations for taking the time to meet with me at the Convention and for the dedication and leadership you are providing to your community. I hope to be able to travel to the Beaver Valley in the coming year and appreciate your kind invitation.

Sincerely,

A handwritten signature in cursive script, reading "Coralee Oakes".

Coralee Oakes  
Minister

Enclosure

pc: Ms. Ali Grieve, Director, Electoral Area A, Regional District of Kootenay Boundary

## FRUITVALE

### Summary of Provincial Funding Support Ministry of Community, Sport & Cultural Development 2001 – Current

#### *Infrastructure Support – Building the Foundation for a Stronger Future*

	Year	Project	Provincial Funding
Fruitvale BCCWIP IPG T4T	2005	Sewage Treatment Plant Upgrade	241,083
	multiple	Various Infrastructure Studies Since 2002	47,950
	2011	Hillcrest Avenue Rainwater Management and Surfacing Improvements	400,000
Kootenay Boundary RD CBCIP	2002	Water Main Replacements and System Upgrading	1,444,010
<b>TOTAL</b>			<b>\$2,133,043</b>

#### *Small Community Grants – Support for Smaller Communities*

	2004	2005	2006	2007	2008
Fruitvale	210,553	210,553	275,253	343,931	412,232
<b>Grand Total</b>	<b>\$1,452,522</b>				

#### *Strategic Community Investment Fund\**

	March 2009	September 2009	July 2010	March 2011	June 2011	March 2012	June 2012	March 2013	June 2013
Fruitvale	603,396	216,361	130,161	244,000	351,098	242,033	363,857	80,678	202,501
<b>Total</b>	<b>\$2,434,085</b>								

\* Strategic Community Investment Funds – are the combination of Small Community and Regional District Grants, as well as Traffic Fine Revenues available to applicable communities in an accelerated payment scheme

CBCIP – Canada/BC Infrastructure Program  
IPG – Infrastructure Planning Grant

BCCWIP – BC Community Water Improvement Program  
T4T – Towns for Tomorrow

**Climate Action Revenue Incentive Program – Support for Community Action on Climate Change**

	Year	Program	Provincial Funding
Fruitvale	2009	Reimburse 100 percent of Carbon Taxes Paid	611
	2010		793
	2011		2,099
	2012		2,803
	2013		2,917
		<b>TOTAL</b>	<b>\$9,223</b>

**SUMMARY OF FUNDING SUPPORT**

Building Infrastructure for a Stronger Future	\$2,133,043
Small Community Grants	\$1,452,522
Strategic Community Investment Fund	\$2,434,085
Support for Community Action on Climate Change	\$9,223
<b>TOTAL</b>	<b>\$6,028,873</b>

CBCIP – Canada/BC Infrastructure Program  
IPG – Infrastructure Planning Grant

BCCWIP – BC Community Water Improvement Program  
T4T – Towns for Tomorrow

Minister of Industry



Ministre de l'Industrie

Ottawa, Canada K1A 0H5

DEC 16 2013

Mr. ~~Larry Gray~~ *G. McEvegar*  
 Chair  
 Regional District of Kootenay Boundary  
 202-843 Rossland Avenue  
 Trail, British Columbia V1R 4S8

REGIONAL DISTRICT OF  
KOOTENAY BOUNDARY

FILE #

DEC 23 2013

DOC # .....

REF. TO: *T.L.*CC: *Chair McEvegar**Board Jmm*

Dear Mr. Gray:

Thank you for your letter of October 28, 2013, also addressed to the Honourable Denis Lebel, regarding rural broadband access. I appreciate your taking the time to share your concerns.

Canadian consumers, rural and urban alike, deserve more choice and competitive prices for their broadband services. The 2013 Speech from the Throne outlined our commitment to continue enhancing high-speed broadband networks for rural Canadians.

Our policy decisions have been designed to promote competition, investment and better services to rural communities. As competition and technology evolve, advanced wireless networks and new high-throughput satellites are expected to provide Canadians in rural and remote areas with faster Internet speeds and higher-quality services.

In rural and northern communities, many private sector companies have decided it is not in their interests to deliver broadband Internet services. That is why our government has acted with targeted assistance to extend broadband to unserved areas.

For example, in 2009, our government implemented a strategy to extend broadband coverage at speeds of 1.5 megabits per second to as many unserved households as possible. The Broadband Canada: Connecting Rural Canadians Program extended broadband coverage to 218,000 previously unserved Canadian households.

This year's Economic Action Plan builds on our government's commitment to increase broadband service to Canadians. Broadband and connectivity are eligible categories under the \$10-billion provincial-territorial infrastructure component of the new Building Canada Plan. Economic Action Plan 2013 also announced the expansion of eligible projects under the Gas Tax Fund to include broadband and connectivity. There is also the \$1.25-billion renewal of the P3 Canada Fund to build infrastructure projects through public-private partnerships.

...2

Canada

- 2 -

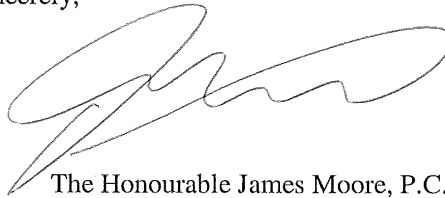
Additional spectrum is being made available to meet the rapidly growing demand for high-speed wireless services. The government is applying specific measures in the 700 MHz spectrum auction so that Canadians in rural areas have access to advanced wireless services in a timely manner. For example, this spectrum will help telecom companies to bring the latest 4G Long-Term Evolution mobile networks to Canadian consumers and businesses, including those in rural areas.

Our government has taken further steps to help deliver additional broadband services to rural consumers. Beginning in March 2014, 2300 MHz and 3500 MHz spectrum licences currently held by telecommunication providers will be subject to renewal. Licences in the 2300 MHz range were designated for mobile use while 3500 MHz spectrum licences contained conditions requiring that the spectrum be used for fixed wireless access. This type of service represents the most affordable high-speed Internet access for many rural Canadians. I have made it clear that our government will only renew spectrum licences for providers that have met all of their licence conditions. Those that have not used the spectrum will lose it so that companies wanting to invest in rural wireless services can do so. This means that Canadians will benefit from additional quality spectrum being deployed across the country, which will lead to dependable high speed Internet services on the latest technologies at the best prices.

Our government will continue to deliver strong telecommunications infrastructure for Canadians in rural areas.

Please accept my best wishes.

Sincerely,



The Honourable James Moore, P.C., M.P.

c.c.: The Honourable Denis Lebel, P.C., M.P.

Mr. John Kettle, Chair, Regional District of Central Kootenay

Mr. Rob Gay, Chair, Regional District of East Kootenay

Ktunaxa Nation Council

Mr. Alex Atamanenko, M.P.

Mr. Neil Muth, President and Chief Executive Officer, Columbia Basin Trust

([nmuth@cbt.org](mailto:nmuth@cbt.org))

Network BC

([networkbc@gov.bc.ca](mailto:networkbc@gov.bc.ca))

October 28, 2013

The Honourable James Moore  
Minister of Industry  
CD Howe Building  
235 Queen Street (JETN)  
Ottawa, Ontario K1A 0H5

The Honourable Denis Lebel  
Minister of Infrastructure, Communities  
and Intergovernmental Affairs  
Communications  
180 Keat Street  
Suite 1100  
Ottawa, Ontario K1P 0B6

Dear Honourable Ministers Moore and Lebel:

RE: Reinvestment of Licensing Fees

The Regional District of Kootenay Boundary represents a large area of rural British Columbia, much of which does not have any access to the internet, let alone reasonable and cost effective access to broadband.

The Board of Directors feels that access to broadband is essential to the sustainability of our regional rural community. In a time when all signs indicate that the Federal Government is getting its financial house in order after the recent economic slowdown, it would seem that a reinvestment in rural Canada would be in order.

We ask the Federal Government to reinvest any licensing fees received from the sale of broadband frequencies in continuing to expand the network of affordable, accessible and reliable broadband services in rural Canada. The reinvestment of funds would allow the leveraging of recent and current programs and make a connected Canada a reality even sooner.

Yours truly,

**COPY**

Chair Larry Gray,  
Regional District of Kootenay Boundary

c.c. Chair John Kettle and Directors  
Regional District of Central Kootenay  
202 Lakeside Drive  
Nelson, BC V1R 5R4

Chair Rob Gay and Directors  
Regional District of East Kootenay  
19 24<sup>th</sup> Avenue South  
Cranbrook, BC V1C 3H8

Ktunaxa Nation Council  
7468 Mission road  
Cranbrook, BC V1L 7E5

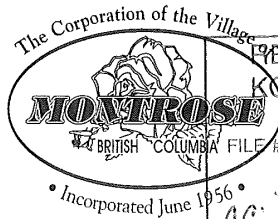
Network BC  
Via Email ([networkbc@gov.bc.ca](mailto:networkbc@gov.bc.ca))

Mr. Neil Muth, President and Chief Executive Officer  
Columbia Basin Trust  
Columbia Basin Broadband Corporation  
Via Email ([nmuth@cbt.org](mailto:nmuth@cbt.org))

Alex Atamanenko, MP  
British Columbia Southern Interior  
525 Confederation Building  
House of Commons  
Ottawa, Ontario K1A 0A6



P.O. Box 510, 565-11th Avenue  
Montrose, British Columbia V0G 1P0



REGIONAL DISTRICT OF  
KOOTENAY BOUNDARY

Phone 250-367-7234 Fax 250-367-7288

montvill@telus.net www.montrose.ca

December 17, 2013

Beaver Valley Recreation,  
Parks and Trails Committee  
Attn: Member Ali Grieve  
C/O RDKB  
202 – 843 Rossland Ave.  
TRAIL, BC V1R 4E6

Beaver Valley Recreation,  
Parks and Trails Committee  
Attn: Member Don Duclos  
C/O RDKB  
202 – 843 Rossland Ave.  
TRAIL, BC V1R 4E6

Beaver Valley Recreation,  
Parks and Trails Committee  
Attn: Member Patricia Cecchini  
C/O RDKB  
202 – 843 Rossland Ave.  
TRAIL, BC V1R 4E6

DEC 20 2013  
cc: Dieder Grieve / J Maclean / Chair McEvegan /  
RDKB Board  
REF TO: 72  
cc: Dieder Grieve / J Maclean / Chair McEvegan /  
RDKB Board

Dear Committee Members Grieve, Duclos and Cecchini:

**RE: REQUEST FOR REVERSAL OF DECISION TO WITHDRAW FROM CITY OF TRAIL  
RECREATION SERVICES AGREEMENT**

This letter is provided to inform you that at the December 16, 2013 regular meeting, Council passed the following resolution #4-39-13 which states:

*Moved  
Seconded*

*WHEREAS the Beaver Valley Recreation, Parks and Trails Committee has unilaterally made the decision to withdraw from the City of Trail Recreation Services Agreement;*

*AND WHEREAS the Council for the Village of Montrose is disappointed in both the decision and that this decision was made in a closed meeting without a plan or consultation with the users of the program;*

*THEREFORE BE IT RESOLVED that the Village sends a letter to the Beaver Valley Recreation, Parks and Trails Committee with a copy to the RDKB Board requesting that the Committee rescind their decision to withdraw from the service until such time as a plan is in place which is acceptable to the users.*

**CARRIED**

Council will be attending the January 14, 2013 Beaver Valley Recreation, Parks and Trails Committee Meeting to present this resolution to the Committee.

Yours truly,

Kevin Chartres  
Chief Administrative Officer

cc. RDKB Board of Directors  
City of Trail Council

0400.50

“Gateway to the Beaver Valley”

REGIONAL DISTRICT OF KOOTENAY BOUNDARY	
FILE #	DEC 19 2013
DOC #	.....
REF. TO:	T. L. MacLeur
CC:	



City of Trail

Office of the Mayor

COPY

December 18, 2013

The Honourable James Moore  
Minister of Industry  
CD Howe Building  
235 Queen Street (JETN)  
Ottawa, ON K1A 0H5

The Honourable Denis Lebel  
Minister of Infrastructure, Communities  
and Intergovernmental Affairs  
180 Keat Street, Suite 1100  
Ottawa, ON K1P 0B6

Dear Honourable Ministers Moore and Lebel:


**RE: REINVESTMENT OF LICENSING FEES**

I am writing on behalf of Trail City Council to lend support to the Regional District of Kootenay Boundary's call to the Federal Government to reinvest the proceeds of licensing fees from the sale of broadband frequencies in rural Canada.

Trail City Council believes strongly that urban business grade communications are vital to sustaining the rural economy. We are concerned about the lack of access to broadband in the rural areas of our region and the impact this has on the cost of doing business. We feel all of Canada should have access to affordable, accessible and reliable broadband in order to maintain a competitive business environment.

We urge you to implement a program that allows the proceeds from the sale of licensing fees to be used to expand the network of broadband services for the benefit of rural Canada.

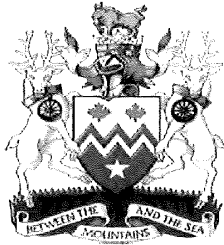
Sincerely,

  
Dieter A. Bogs  
Mayor

cc: Regional District of Kootenay Boundary

Explore your  
**TRAIL**

City Hall ♦ 1394 Pine Avenue, Trail, BC, Canada V1R 4E6 ♦ Telephone: (250) 364-1262 ♦ Fax: (250) 364-0830  
Public Works ♦ Telephone: (250) 364-0840 ♦ Fax: (250) 364-0831  
www.trail.ca ♦ eMail: info@trail.ca



## VILLAGE OF MIDWAY

"Mile Zero of the Historic Kettle Valley Railway"

P.O. Box 160  
661 Eighth Avenue  
Midway, BC V0H 1M0  
Tel: (250) 449-2222 Fax: (250) 449-2258  
Email: [midwaybc@shaw.ca](mailto:midwaybc@shaw.ca)

REGIONAL DISTRICT OF  
KOOTENAY BOUNDARY

FILE #

DEC 23 2013

DOC # .....

REF. TO: T.L. ....

CC: .....

December 19, 2013

The Honourable James Moore  
Minister of Industry  
CD Howe Building  
235 Queen Street (JETN)  
Ottawa, Ontario K1A 0H5

The Honourable Denis Lebel  
Minister of Infrastructure, Communities and  
Intergovernmental Affairs Communications  
180 Keat Street Suite 1100  
Ottawa, Ontario K1P 0B6

Dear Minister Moore and Minister Lebel,

At its Regular Meeting held December 16, 2013 the Council of the Village of Midway received correspondence from the Regional District of Kootenay Boundary requesting the ***Federal Government reinvest any licencing fees received from the sale of broadband frequencies in continuing to expand the network of affordable, accessible and reliable broadband services in rural Canada.***

As a result, Council passed a motion unanimously supporting the Regional District of Kootenay Boundary's request as presented with respect to the reinvestment of licensing fees in rural areas such as the Village of Midway.

The Village of Midway Council agrees with the RDKB that access to broadband is essential to the sustainability of our regional rural area.

Sincerely,

VILLAGE OF MIDWAY

per: 

Penny L. Feist  
Chief Administrative Officer

/js

cc: Chair ~~Larry Gray~~ *McEveger*  
Regional District of Kootenay Boundary  
202 – 843 Rossland Ave.  
Trail, BC V1R 4S8

Chair John Kettle and Directors  
Regional District of Central Kootenay  
202 Lakeside Drive  
Nelson, BC V1R 5R4

Chair Rob Gay and Directors  
Regional District of East Kootenay  
19 24<sup>th</sup> Avenue South  
Cranbrook, BC V1L 7E5

Ktunaxa Nation Council  
7468 Mission Road  
Cranbrook, BC V1L 7E5

Network BC  
Via email ([networkbc@gov.bc.ca](mailto:networkbc@gov.bc.ca))

Mr. Neil Muth, President and Chief Executive Officer  
Columbia Basin Trust  
Columbia Basin Broadband Corporation  
Via email ([nmuth@cbt.org](mailto:nmuth@cbt.org))

Alex Atamanenko, MP  
British Columbia Southern Interior  
525 Confederations Building  
House of Commons  
Ottawa, Ontario K1A 0A6



DEC 24 2013

REGIONAL DISTRICT OF KOOTENAY BOUNDARY	
FILE #	JAN - 2 2014
DOC #	
REF. TO: T.C.	Ref: 101142
CC: Director McGregor	Board

Director Grace McGregor  
Vice Chair  
Southern Interior Beetle Action Coalition  
202 - 843 Rossland Avenue  
Trail, BC V1R 4S8

Dear Director Grace McGregor: *Grace!*

I am responding on behalf of Premier Christy Clark to thank you for your presentation on the Rural BC Project during our September 17, 2013, meeting at the Union of British Columbia Municipalities Conference in Vancouver. Premier Clark and I understand the importance of keeping rural BC communities vital and growing, and the contribution that rural BC makes to the province as a whole.

One key recommendation of the Rural BC Project was to have a dedicated voice for rural development either as a rural ministry and/or a minister responsible at the Cabinet table. As Premier Clark has noted at our meeting, we will not be growing government at this time. However, Premier Clark has assigned the Honorable Steve Thomson, Minister of Forests, Lands and Natural Resource Operations (FLNRO), Minister responsible for rural development. Ms. Donna Barnett, Parliamentary Secretary for Rural Development, will continue to support Minister Thomson by listening to rural residents and to bring their concerns and solutions to Victoria.

I agree that it would be beneficial to establish a Rural BC Working Group consisting of government staff from the Ministries of FLNRO; Jobs, Tourism and Skills Training and Ministry Responsible for Labour; Community, Sport and Cultural Development; and Social Development and Social Innovation, as well as staff from each of the three Beetle Action Coalitions.

Ministry staff have been asked to ensure that the working group:

- explores existing government programs, and economic development programs or organizations to identify potential application to the Rural BC Project recommendations; and
- identifies any potential gaps, and agree on practical solutions to address the Rural BC Project recommendations.

.../2

Ministry of Jobs,  
Tourism and Skills Training  
and Minister Responsible for Labour

Office of the Minister

Mailing Address:  
PO Box 9071 Stn Prov Govt  
Victoria BC V8W 9E2  
Phone: 250 356-2771  
Fax: 250 356-3000

Location:  
Room 137  
Parliament Buildings  
Victoria BC

Director Grace McGregor  
Page 2

I understand that this will be an extremely focused working group, expected to explore and implement appropriate actions, and wrap up within six months. While this is an ambitious goal, I believe it is achievable and I look forward to hearing about this group's progress as well as the outcomes.

On behalf of Premier Clark, I want to thank you for your work to date on behalf of the communities you represent. I look forward to continuing to work with you and my colleagues, Minister Thomson and Parliamentary Secretary Donna Barnett, to identify additional concrete actions Government can undertake to assist rural communities.

Sincerely,

A handwritten signature in cursive script that reads "Shirley Bond". The signature is written in black ink and is positioned below the word "Sincerely,".

Shirley Bond  
Minister

pc: Premier Christy Clark

Honourable Steve Thomson

Ms. Donna Barnett



January 2, 2014

Duane and Tracy Harfman  
RR1 S1 C10  
1240 Wiggins Road  
Bridesville, BC V0H 1B0

Dear Mr. and Mrs. Harfman:

**Re: Application to Subdivide Land in the Agricultural Land Reserve (ALR)**

Please find attached the Minutes of Resolution #353/2013 as it relates to the above noted application.

Further correspondence with respect to this application is to be directed to Lindsay McCoubrey.

Yours truly,

PROVINCIAL AGRICULTURAL LAND COMMISSION

Per:

Brian Underhill, Executive Director

Enclosure: Minutes of Resolution #353/2013

cc: ✓ Regional District of Kootenay Boundary (File: TWP66-07971.200)

53268d1

REGIONAL DISTRICT OF  
KOOTENAY BOUNDARY

FILE #

JAN - 6 2014

DOC # .....

REF. TO: .....

CC:

**Agricultural Land Commission**

133-4940 Canada Way  
Burnaby, British Columbia V5G 4K6  
Tel: 604 660-7000  
Fax: 604 660-7033  
www.alc.gov.bc.ca

ALC File: #53268



## **MINUTES OF THE PROVINCIAL AGRICULTURAL LAND COMMISSION**

A meeting was held by the Provincial Agricultural Land Commission on October 2, 2013 at the offices of the Commission located at #133 – 4940 Canada Way, Burnaby, B.C. as it relates to Application #53268.

### **COMMISSION MEMBERS PRESENT:**

Gordon Gillette	Vice-Chair
Jerry Thibeault	Commissioner
Lucille Dempsey	Commissioner
Denise Dowswell	Commissioner
Jim Collins	Commissioner

### **COMMISSION STAFF PRESENT:**

Lindsay McCoubrey	Land Use Planner
Reed Bailey	Land Use Planner
Colin Fry	Executive Director

**PROPOSAL** (Submitted pursuant to section 21(2) of the *Agricultural Land Commission Act*)

To subdivide a 4 ha lot from the 69.2 ha property.

### **PROPERTY INFORMATION:**

**Owner:** Duane Harfman & Tracy Harfman

**Legal:** PID: 024-657-565  
Lot 2, Sections 6 and 7, Township 66, Similkameen Division Yale District, Plan KAP65918

**Location:** 1240 Wiggins Road, Bridesville

**Size:** 69.2

### **LEGISLATIVE CONTEXT FOR COMMISSION CONSIDERATION**

Section 6 (Purposes of the commission) of the *Agricultural Land Commission Act* states:

6 The following are the purposes of the commission:

- (a) to preserve agricultural land;
- (b) to encourage farming on agricultural land in collaboration with other communities of interest; and
- (c) to encourage local governments, first nations, the government and its agents to enable and accommodate farm use of agricultural land and uses compatible with agriculture in their plans, bylaws and policies.



Page 2 of 2

#### COMMISSION CONSIDERATION

The Commission reviewed one relevant application involving the subject property. The property involved was the Northwest ¼ of Section 6, Township 66, Similkameen Division Yale District which is situated south of the current subject property across Highway 3.

Application ID: 1742  
(Application L-28448,  
Lehman, 1994)

To subdivide a 4.8 ha portion from the 62 ha subject property as divided by Highway 3. The subdivision was refused as proposed by Resolution #125/94 as the Commission believed the 4.8 ha lot would be a small lot intrusion into the region, mainly consisting of larger parcels. The Commission did allow subdivision subject to the consolidation of the area lying north of Highway 3 with an adjacent larger parcel.

**Note:** The applicant completed the subdivision/consolidation as approved thereby creating the current subject property. The current proposed lot is for the most part the area subdivided from the Northwest ¼ of Section 6, Township 66, Similkameen Division Yale District and added to the adjacent property to create the current subject property.

After considering the information the Commission concluded as follows:

1. The current layout of the subject property was created in 1994 via the Commission's requirement to consolidate the 4.8 ha area with an adjacent property. The Commission of the day did not want to introduce into the area a lot that was well below the average property size in the region.

**Conclusion:** The Commission notes that today the region mainly consists of larger parcels, and as such concurs with Resolution #125/94 and the reasoning for refusing a subdivision that would have created a small lot.

#### IT WAS

**MOVED BY:** Commissioner Gillette  
**SECONDED BY:** Commissioner Dowswell

THAT the proposal to subdivide a 4 ha portion from the 69.2 ha property be refused as proposed. However, the Commission would be amenable to the subdivision of the 4 ha area from the property subject to consolidation with either the property adjacent to the west or the north of the 4 ha portion.

AND THAT should the applicants wish to proceed with the subdivision/consolidation as proposed by the Commission, the applicant must notify the Commission in writing within 90 days of the date of the letter forwarding this decision. If a notification is not received, the application will be recorded as being refused.

**CARRIED**  
**Resolution #353/2013**

Minutes of Resolution #353/2013 – ALC Application #53268

**MINUTES** of the Area 'A' Advisory Planning Commission meeting held on Tuesday, January 07, 2014, at BV Arena Meeting Room

**PRESENT**

Craig Stemmler  
Shelley Levick  
Fred Buckley  
Tyleen Underwood  
Jim Green  
Rob Ironmonger

**OTHERS PRESENT**

Ali Grieve, Area 'A' Director  
Donna Dean, Planning  
Wendy Underwood & Paddy Bell

**MINUTES OF PREVIOUS MEETING**

Accepted as written

**OLD BUSINESS**

Minutes of meetings will continue to be sent to members for comment before being submitted

Village of Montrose update was emailed by planning to members in November

**NEW BUSINESS**

1. **James and Rita Bell**  
**Re: Ministry of Transportation and Infrastructure-Subdivision Referral**  
**Undeveloped parcel Champion Park Road, Electoral Area 'A'**  
Lot 1, DL1233, KD, Plan NEP17448  
RDKB File: A-123-05538.032

Tyleen Underwood explained the division and reasons for it

The members have no concerns with the application

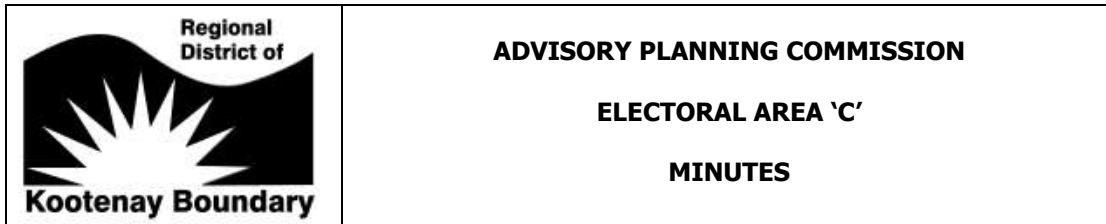
2. **Ed's Equipment Services Ltd.**  
**Re: OCP/Zoning Amendment**  
110 Highway 3B, Beaver Falls  
Lot 23, Plan 201, DL 8392, KD  
RDKB File A-123-05538-032

Members feel there is no need for change until a specific application is made

3. Donna handed out changes to the OCP and Zoning Bylaws and gave an updated map to Craig. All members will receive maps when they are finalized.
4. Reviewed meeting times: Leave as is.
5. 2014 Chair                      Craig Stemmler  
    2014 Recording                Shelley Levick

**AJOURNMENT**

6:10 pm



Minutes of the Area 'C' Advisory Planning Commission meeting held on Tuesday, **January 7, 2014** at the Christina Lake Fire Hall, Swanson Road, commencing at 7:00 p.m.

**PRESENT:**

Dave Durand  
Don Nelson  
Jennifer Horahan  
Brenda LaCroix

John Mehmal  
Director Grace McGregor  
Terry Mooney  
Butch Bisaro

**ABSENT:**

Dawn Sioga  
Peter Darbyshire

William Strukoff  
Dave Bartlett  
Jeff Olsen

The Chair called the meeting to order at 7:03 p.m.

**MINUTES OF THE PREVIOUS MEETING**

Moved: Terry Mooney/Seconded: Jennifer Horahan

That the minutes of the November 5, 2013 Electoral Area 'C' APC meeting be received.

**OLD BUSINESS:** None

**NEW BUSINESS:**

**Ian and Cheryl Graham**

**RE: Development Permit**

1788 Sandner Frontage Rd., Christina Lake, BC

Lot A, DL 498, SDYD, Plan KAP29837

RDKB File: C-498-03003.000

- The APC had no comments on this application.

---

Electoral Area 'C' APC Minutes  
January 7, 2014  
Page 1 of 2

**Yelanna Sykes**

**RE: Ministry of Transportation and Infrastructure Subdivision**

**3555 Highway 3, Christina Lake, BC**

DL2827s, SDYD, Except Plans H728 and KAP3938

RDKB File: C-2827s-06897.000

- The APC had no comments on this application.

**ADJOURNED:** 7:20 P.M.

MINUTES FROM AREA E MEETING JAN. 7, 2014

By Telephone Discussions,

By Vic Lockhart, John Condon, Grant Harfman, George Dagg, Denise Herdman and Diane Scott.

Regrets: Michael Fennick-Wilson was unavailable.

Nelson and Marjorie Ouimette File # E-TWP70-00017.110, the committee has no objections to this application.

Gary and Linda Moore File # E-TWP70-0008.000, the committee has not objections to this application.

Vic Lockhart, Chair

**MEMORANDUM**

**TO: RDKB BOARD CHAIR MCGREGOR**

**FROM: GORD DEROSA, CHAIR  
CANADIAN COLUMBIA RIVER FORUM (CCRF)  
AND RDKB REPRESENTATIVE**

**DATE: MONDAY, JANUARY 13, 2014**

**RE: UPDATE**

We are presently canvassing for replacement of the CCRF Chair.

Presently the three First Nations have individual representation. The Committee is of the opinion that the new Chair should be a representative of the First Nations collectively and the Committee requested the First Nations to forward a name for nomination that would meet the Board's approval.

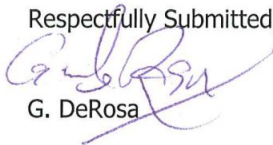
An agenda item worthy of note to the Regional District of Kootenay Boundary is the Libby Short-term Agreement (see attached).

Also attached are the Provincial CRT 2014 Review Team modeling studies, overview of the draft Public Consultation Report, overview of the draft Provincial Recommendations and the next steps in the CRT Review.

The Columbia Basin Trust (CBT) initiated the establishment of the CCRF and has provided administrative services over the life of the Committee. It has been decided that the CBT will be take a diminished role. However, the CBT will continue to fund administrative costs but not provide Staff resources.

Feel free to forward any inquiries to me at [gordderosa5@gmail.com](mailto:gordderosa5@gmail.com)

Respectfully Submitted,



G. DeRosa

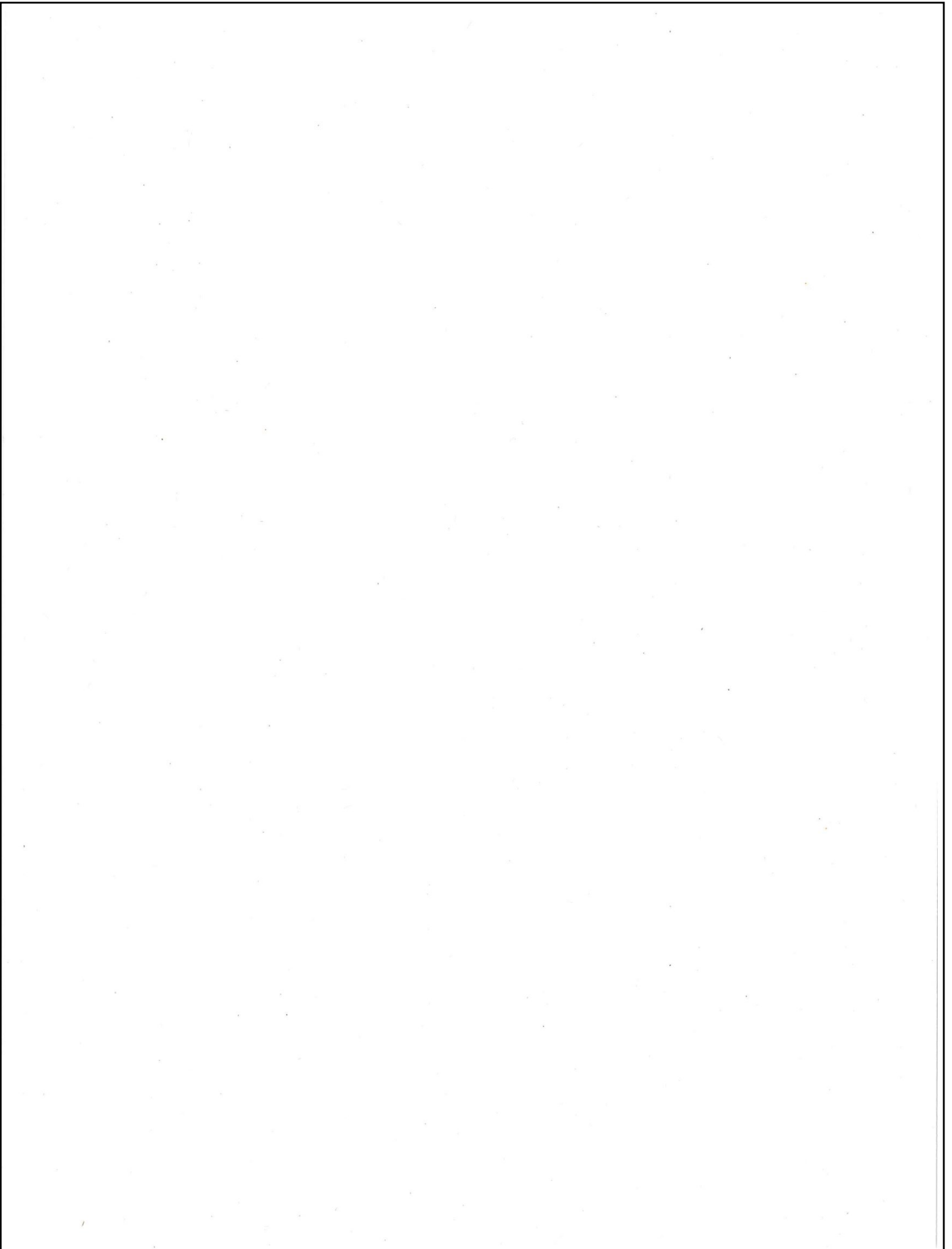
GD/tl

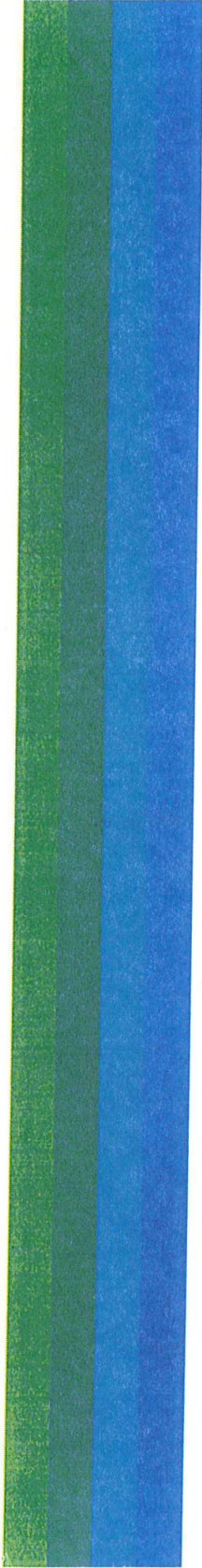
Attachments

# Libby short-term agreement

- The Columbia River Treaty (CRT) Entities (BC Hydro, Bonneville Power, and the Corps of Engineers) signed a short-term agreement on 27 Sept 2013 to address Canadian concerns about the timing of water releases from Libby Dam (VarQ).
- Canadian concerns about Libby VarQ include:
  - (1) slight increase in flood risk within Canada, &
  - (2) loss of power value at Canadian Kootenay River powerplants.
- The short-term agreement will be in effect until 31 Aug 2015 and is supplemental to the Libby Coordination Agreement (LCA) that was signed in 2000.
- The U.S. will continue working with Canada, during high water events, to consider alternative Libby operations to reduce flood risk in both countries, and coordinate closely with Canadian officials and stakeholders (similar to the close cooperation that occurred during the 2012 high water event).
- BC Hydro obtains more flexibility to self-compensate for energy losses at Kootenay River powerplants that result from the Libby VarQ operation.
- The agreement does not affect other powerplant owners in Canada.
- The agreement will not result in significant changes to operating regimes for Canadian reservoirs.
- The Entities will continue working together in good faith to reach a long-term agreement.







*Northwest report on Hydro-VIA is ongoing.*

## Columbia River Treaty Review - Addendum Report (2 new alternatives)

Presented at Fall 2013 Public Sessions

**BC**hydro   
FOR GENERATIONS

## Alt. 7 TT -- Treaty terminated, with Arrow operation stabilized at mid-elevation



Operate Arrow to maintain reservoir level at: (a) 1425 ft, or (b) 1420 ft (currently, the Arrow “full pool” level is 1444 ft)

- Mica operations and Arrow discharges similar to original “TT” (Treaty terminated) alternative
- 1425 ft is bottom of recreation range for Arrow. Communities affected differently, some more beach in early summer, others further from water

Benefits	Impacts
Establish vegetation for wildlife habitat and aesthetics. <ul style="list-style-type: none"> <li>- 1425 ft → 480 ha</li> <li>- 1420 ft → 980 ha</li> </ul> Mid-Columbia shore-based recreation improves	Aquatic productivity down (nutrient residence time decreases)  Mid Columbia recreation boating lower (smaller reservoir)  Celgar/Interfor log transport operation affected at 1420 ft

Note: Some performance measures were designed to capture differences with fluctuating levels throughout the drawdown zone, therefore do not always capture changes that may occur over time if the reservoir is stabilized at a specific elevation. [Example, heritage, kokanee access]



## Alt.8 TT – Treaty terminated, with reservoirs operated for Ecosystem Function



### Mica

- Limit reservoir draft in “average to low” water years
- Allow reservoir to fill into top 15ft only in “very wet” years (20% of years with highest forecast runoff volume)

### Arrow

- Operation stabilized at 1425 ft
- Allow reservoir level to fill to full pool only in “very wet” years (20% of years with highest forecast runoff volume)
- Target whitefish and trout flows downstream of Arrow

### Note:

- Alt 8 TT is not optimized for ecosystem function. Instead, it is intended to explore different possibilities for potential ecosystem benefits. Further mapping and other analysis would be needed to refine the alternative.
- Although designed for ecosystem benefits in Canada, the resulting flows across the US-Canada border will increase U.S. Columbia River flows during the spring and early summer and may have additional benefits to U.S. salmon recovery and other U.S. ecosystem values

## Alt. 8 TT, with Ecosystem Function



- Unanticipated consequence at Mica is a divergence between the “dry” years (when draft is limited) and “wet” years (with no draft limit)
- Arrow operation similar to Alt 7 (stabilize @1425) except reservoir fills in 20% of years. Could take till fall to draft back down to 1425 ft in an orderly fashion

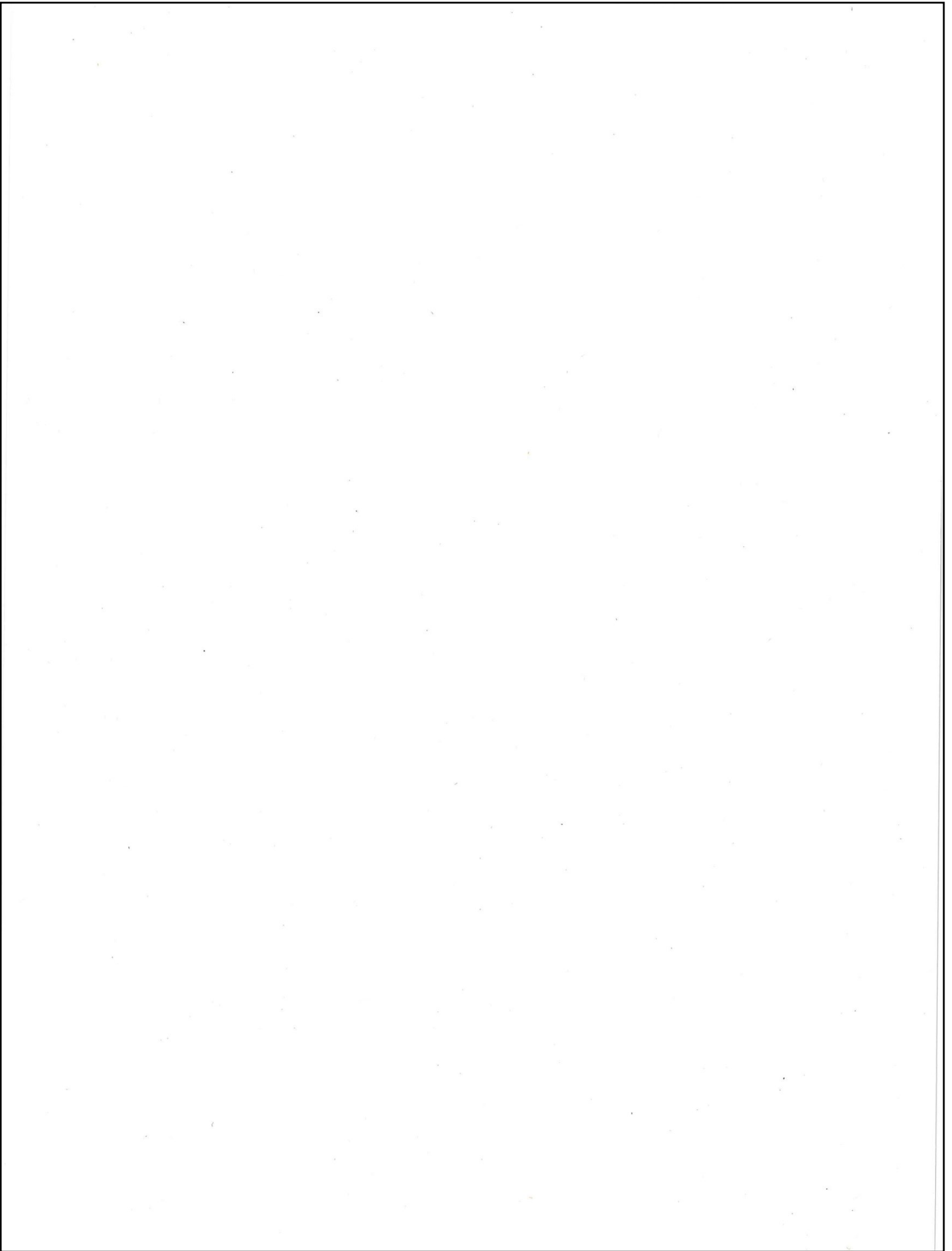
Benefits (Mica)	Impacts(Mica)
<ul style="list-style-type: none"> <li>- Potential to improve vegetation for wildlife habitat in top 15 ft at Mica</li> <li>- Boat access improves as not drafted as deep</li> </ul>	<ul style="list-style-type: none"> <li>- Aquatic productivity (residence time decreases)</li> </ul>
Benefits (Arrow and downstream)	Impacts(Arrow and downstream)
<ul style="list-style-type: none"> <li>- Whitefish &amp; trout flows improve with higher spring flow</li> <li>- Unclear if benefit or impact to recreation relative to Alt 7</li> </ul>	<ul style="list-style-type: none"> <li>- Aquatic productivity (residence time less than Alt 7)</li> <li>- Increase flows in spring likely to increase flood risk</li> </ul>



# Value of Power Generation

- 3 components of power





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## Addendum Report

Prepared by BC Hydro and Power Authority  
November 29, 2013





ii

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## 1.0 Introduction

This report is an addendum to the Columbia River Treaty Review Technical Studies Report, which was initially released in draft on March 11, 2013. After the release in March, the BC Treaty Review Team conducted a third round of consultations with stakeholders and basin residents as well as continuing government-to-government consultation with First Nations. As part of the consultation, a technical conference was held in Castlegar to discuss the Technical Studies Report and other topics. Feedback from the public consultation is summarized in the draft CRT Public Consultation Report.<sup>1</sup>

During the consultation processes, the Treaty Review Team heard a strong desire from residents living in the Fauquier area to further investigate modelling a mid-elevation stable reservoir level in the Arrow Lakes Reservoir. In addition, many people from across the basin and First Nations expressed a desire to further investigate an ecosystem alternative (defined below). As a result, the project team has modelled two additional alternatives.

The purpose of this addendum report is to present the results of the two new alternatives that are modelled under the Treaty Terminate Scenario:

- Arrow Lakes Reservoir stabilized mid-elevation
- Ecosystem function

A new alternative for Okanagan Sockeye Salmon is also being developed in collaboration with the Okanagan Nation Alliance and once completed will be summarized in a separate report.

Other studies conducted in response to feedback from the consultation process are summarized in additional reports. For example, basin residents near Duncan Dam wanted to see a wider range of options such as decommissioning the dam and adding generation<sup>2</sup>, while residents in Valenmount and Golden were interested in new dams built across Canoe Reach and Columbia Reach in Kinbasket Reservoir to provide stable lakes for recreational purposes<sup>3</sup>.

The reader is referred to the Technical Studies Report for additional information not covered in this addendum such as the scope of the Treaty Review, the modelling process, and descriptions of performance measures that are used to indicate impacts of alternatives on different interests.

## 2.0 Description of Alternatives

A short description of the two Treaty Terminate alternatives is provided in Table 1 with further information on the Ecosystem Function alternative provided in the following section. While this section provides the specific assumptions for the two additional Treaty Terminate alternatives, the study assumptions and models that are applied to all of the alternatives modelled in the Columbia River Treaty Review Technical Studies are summarized in Appendix D of that report.

<sup>1</sup> The CRT Public Consultation Report is available at: <http://blog.gov.bc.ca/columbiarivertreaty/public-consultation-report/>

<sup>2</sup> <http://blog.gov.bc.ca/columbiarivertreaty/files/2013/04/Duncan-and-Arrow-Lakes-Reservoir-Options-Post-2024-Presentation-July-5-2013.pdf>

<sup>3</sup> [http://blog.gov.bc.ca/columbiarivertreaty/files/2012/07/CRT\\_KinbasketReservoir\\_ver01.pdf](http://blog.gov.bc.ca/columbiarivertreaty/files/2012/07/CRT_KinbasketReservoir_ver01.pdf)

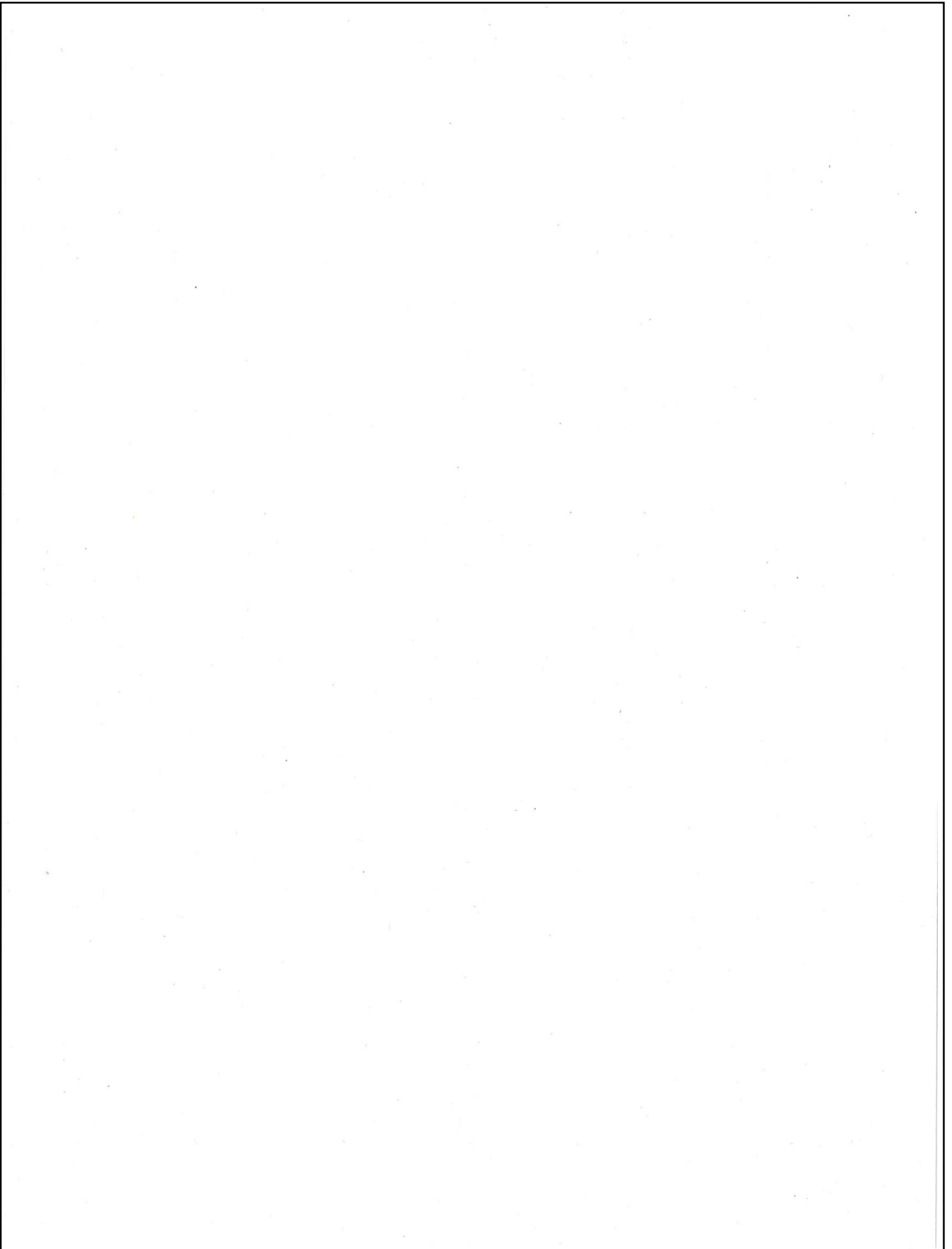


Table 1: New Treaty Terminate (TT) Alternatives

Alternative	Description
Alt 7 TT	Arrow Reservoir stabilized at mid-elevation (TT) – This alternative stabilizes the reservoir at specified mid-elevations allowing fluctuations of ~5 ft. The intent of this alternative is to establish vegetation around the reservoir, provide wildlife habitat, and in general improve aesthetics of the reservoir. Two different elevations were simulated a) 1425ft and b) 1420 ft. The operations are similar to Alt Ref TT, except with a lower Arrow Reservoir elevation which causes head loss for power production at Arrow Lakes Hydro.
Alt 8 TT	Ecosystem Function (TT) – The intent of this alternative is to specify a water regime that would theoretically benefit the ecosystem on the Columbia River in Canada, including riparian/wetland function, vegetation, wildlife, riverine fish communities, and enhanced littoral and pelagic productivity. To accomplish this, the top 15 ft of reservoirs are only used in 20% of years with high volume runoff, limits on Mica drifts are added as constraints in average and low water years, and Arrow is operated at a stabilized elevation in most years. Further information on this alternative is provided below.

Notes:

1) TC = Treaty Continue; TT = Treaty Terminate

Details

1) TC = Treaty Continue; TT = Treaty Terminate

## 2.1 Alt 8 TT – Ecosystem Function alternative: additional specification details:

The intent of the Treaty Terminate alternative is to potentially benefit the ecosystem on the Columbia River in Canada including:

- Benefit riparian/wetland function and vegetation, birds and other wildlife by reducing Mica and Arrow reservoir levels and drifts
- Benefit riverine fish communities by providing fish friendly flow downstream of Arrow to the U.S. border;
- Reduce reservoir drawdown of Mica and Arrow to support enhanced reservoir littoral and pelagic productivity

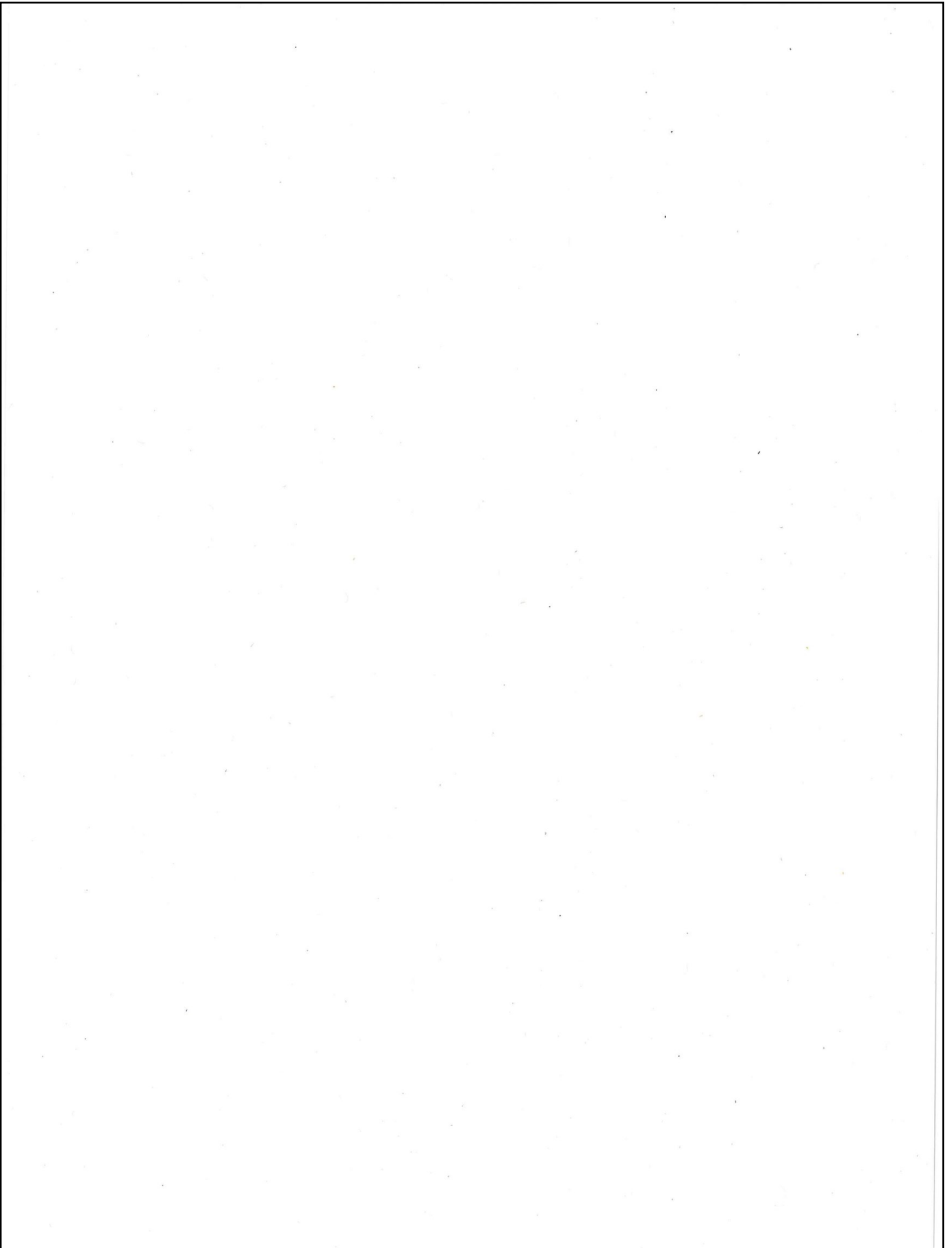
Changes to Duncan on the Kootenay system have not been included in this model run of the Columbia River. A Kootenay Ecosystem Function alternative could potentially include Duncan, Libby, and Kootenay Lake; however, only Duncan operations would be fully within Canadian control in a Treaty Terminate scenario. Although Duncan has not been modeled, the potential benefits and impacts to the reservoir of imposing similar operating constraints to Duncan as those on Mica/Arrow will be described.

The specific modelling constraints were proposed by the Canadian Columbia River Intertribal Fisheries Commission (CRIFC) and then reviewed by the CRT Fish and Wildlife Technical Committee; as reviewed by the CR

Modelling constraints are:

1. Mica and Arrow only use top 15ft of reservoir in 20% of years when the April to August flow is high (exceed 80% probability). The new upper operating level will be set 15ft below full pool (Full pool elevations Mica: 2475ft, Arrow: 1444ft)
2. Fish hydrograph below Arrow targets white fish and trout spawning flows. For white fish, limit the flow reduction in February and March. Flow reduction levels are set as a percentage of the flows during the first three weeks of January. For trout, maintain non-decreasing flow from April to June.

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- Kinbasket reservoir elevation;

The Columbia simulation model produces reservoir levels and discharge data sets at different locations within the basin. The figures in this section show daily median hydrological outputs for the two new water management alternatives at four locations in the Columbia River:

### 3.0 Hydrological Results

Although this Treaty Terminate alternative is designed for ecosystem benefits in Canada, the resulting flows across the US-Canada border will increase flow in the Columbia River in the U.S. in the spring and early summer and may have additional benefits/impacts to U.S. salmon recovery efforts and other ecosystem values.

Note that this alternative has not been optimized for ecosystem function and instead is intended to explore different possibilities for potential ecosystem benefits. Further mapping and other analysis would be needed to refine the alternative.

- only use top 15ft of reservoir in 20% of years when the April to August flow is high (exceed 80% probability). The new upper operating level will be set 15ft below full pool (Full pool elevation Duncan: 1892 ft)
- limit draft to the current flood control rule curves

**Duncan:** Although not included in the modelling of the alternative, the benefits/impacts of the following constraint on Duncan will be described:

above 1425 ft for Canadian flood control.

protection for Castlegar/Trail, nor is it attempting to optimize the use of the storage will be modelled as a simple step function. This study is not attempting to maintain flood flooding benefit and Canadian flood control in 20% of years. In the monthly model, this Reservoir level will be allowed to rise above this level up to 1444 ft for periodic wetland

**Arrow:** Stabilize Arrow Lakes reservoir at a mid elevation of 1425 ft (similar to Alt 7 TT).

April ~ August observed flow (Maf)	<60
Mica April 1 draft limit (ft)	2420
	2410
	2405
	100
	>100
No limit	

**Mica:** Reduce Mica fall/winter power draft to increase flow in the freshet. The table below provides April 1 draft limits based on a sliding scale of April to August runoff at The Dalles. Reservoir elevations on Apr 1 may be above these elevations but not below them. The table is based on sliding scales developed by the U.S. tribes, where the primary purpose appears to be increasing discharge from Canada in the spring. The tables developed by the tribes were for runoff forecasts (at the beginning of January, February and March) at The Dalles, Oregon. For the planning level study observed flows are substituted for the forecasted flow, and the draft limit for the February forecast is used.

#### 3. Reduce reservoir drawdown and stabilize reservoirs:

flows from the Kootenay system in July would cause flooding issues in Castlegar and Trail. release of 200 kcfs on top of passing inflows. This high release from Arrow reservoir in addition to then draft back down. Drafting the reservoir from 1444 ft to 1425 ft in two weeks would require a living around Arrow reservoir indicated that the reservoir could fill for just a two week period and drafted back down to 1425 ft by the end of September. As part of the consultation, some residents reservoir is filled across April/May reaching 1442 ft in June and 1444 ft in July. The reservoir is then highest 20 percent of water years when the reservoir is allowed to fill as shown in Figure 3-4. The For Arrow reservoir, the elevation in Alt 8 TT is the same as in Alt 7 TT. The exception is in the

ft and years with no constraints. result is a divergence between the years with constraints that limit the draft to no deeper than 2400 start of the draft in the fall is already about 15 ft lower than it otherwise would have been. The MAF (approximately 50 percentile), the draft in other years is deeper than in Alt Ref TT because the As the draft constraints are applied only in years when the forecast at the Dales is greater than 100 some unanticipated consequences. Figure 3-3 shows Mica elevations for all of the years modelled. reservoir elevation in Figure 2 shows that constraints accomplished the goal, however, there were with the intent to mimic a wetland function around the reservoir. The graph of the median Mica average and low water years and only used the top 15 ft to flood in about 20 per cent of the years Alternative 8 TT was designed to support ecosystem functions by reducing the draft at Kinbasket in

comparison purposes. Figure 2 shows the hydrographs associated with Alt 8 TT, Ref TC and Ref TT are provided for

### 3.2 Ecosystem Function (Alt 8 TT)

Discharges from Hugh Keenleyside Dam are also similar between Alt 7 TT and Alt Ref TT.

Reviewing the charts in Figure 1, it can be seen that Kinbasket reservoir is operated in a similar way in Alt 7 TT and the two reference cases. Arrow Lakes reservoir operation is similar to Alt Ref-TT except the reservoir is stabilized around 1425 ft (or 1420 ft) instead of around 1442 ft. In both Alt 7 TT and Alt Ref-TT, Arrow reservoir drafts a few feet in November to keep the turbines fully loaded while Mica flows are reduced. Arrow reservoir also drafts a few feet in March because of maintenance outages in April.

Alt 7 TT was designed to explore the consequences associated with holding Arrow Lakes Reservoir lower than optimal for power year round to allow vegetation to extend into lower elevations, provide improved habitat for nesting birds, increase the length of flowing river, and provide shore based recreation in the Revelstoke reach.

Figure 1 shows the hydrographs associated with Alt 7 TT. The Treaty Continue reference case (Alt Ref TC) and Treaty-Terminate reference case (Alt Ref TT) are included in the figure for comparison.

### 3.1 Arrow Reservoir stabilized at mid-elevation (Alt 7 TT)

The hydrological data generated by the simulation model is generated monthly using inflows from the 1929 to 1999 period. The monthly reservoir elevations are linearly interpolated and shown as smooth curves in the elevation graphs. In contrast, the monthly dam discharge flow rates are set to the same value for each day for each month.

- Hugh Keenleyside dam discharge ("Arrow Flow rate")
- Arrow Lakes reservoir elevation;
- Mica dam discharge ("Mica Flow rate")

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As per Columbia River Treaty Review Technical Studies Report, the interests for the different alternatives are shaded orange (dark text) if the difference is in a preferred direction (i.e. 'better') by an amount detailed in Appendix F (referred to as the Minimum Significant Increment of Change (MSIC)) relative to the Ref TC alternative. A blue shaded (white text) value is 'worse' than the reference column by an amount greater than the MSIC. Changes that are within the MSIC in either direction are not shaded. The column labelled 'Dir' indicates the preferred direction of change (H=Higher, L=Lower) in the numbers in each row and the column labelled "PM" indicates the PM Information Sheet in Appendix F.

When interpreting the results, it is important to keep in mind that the modelling was done on a monthly time step using observed inflows. The modelling did not simulate how operations change as inflow volume forecasts change. This is especially important across the late winter and spring

Table 2 provides the results by geographic area. The focus is on mean annual values unless otherwise stated. The effects of post-2024 flood management (i.e. called upon operations) have not been modelled.

This section summarizes how environmental and social interests in Canada may be affected by the two new water management alternatives analysed under a Treaty Terminate scenario. The results are discussed in comparison to TC-Ref and TT-Ref.

#### 4.0 Performance Measure Results

Figure 3 shows the median elevations for Kinbasket and Arrow Lakes reservoirs for all of the Treaty Terminate modelled alternatives and Alt Ref TC.

#### 3.3 Summary

Alt 8 TT does accomplish its goal of moving discharged water from winter to the spring. Mica discharges in January through March are much lower with higher values in June and July. Arrow discharges are lower in winter and fall and higher April through July. The trout requirements of increasing flows April through June is met, although the flows for white fish in January through March are not as good in comparison to Alt Ref TT.



Table 2: Performance of Alternatives

Objective	Performance Measure	Units	Dir	Ref TC	Ref TT	TT 1425	TT 1420	Alt 8 TT Ecosystem	PM
Kinbasket	Veg & Wildlife	Elevation bands flooded > 18 wks	L	6.1	6.8	6.8	6.8	6.8	5.9
	Aquatic Productivity	Residence time	H	622	607	678	681	504	(#7)
	Heritage	Site erosion	L	203	203	202	202	238	(#3)
	Heritage	Site inundation	L	524	556	554	553	526	(#3)
	Rec - Water - Canoe	Pref range: 2404 < days < 2475	H	148	145	145	145	173	(#2)
	Rec - Water - Columbia	Pref range: 2375 < days < 2475	H	52	51	52	52	172	(#2)
	Rec - Shore - Columbia	Pref range: 2444 < days < 2473	H	175	175	174	174	172	(#2)
	Areal extent	Sqkm - Days	L	1,468	1,393	1,433	1,459	1,107	(#6)
	Erosion	Elev>=2470	L	64	70	70	71	5	(#4)
	Navigation	Downie Timber access (>=2360)	H	348	362	362	361	344	(#1)
Mid Columbia River	Veg & Wildlife - Veg Flooding	Hectares flooded > 18 wks	L	2,352	3,234	1,871	979	1,871	(#11)
	Veg & Wildlife - Nesting birds	% Useable habitat	H	20	-	61	78	49	(#13)
	Veg & Wildlife - Fall Mig. Birds	% Useable habitat	H	15	-	94	95	74	(#13)
	Aquatic - River Habitat	Functional large river habitat	Km	31	18	33	35	32	(#12)
	Aquatic - Sturgeon	Land habitat availability	Km	2.84	2.77	2.85	2.85	2.83	(#12)
	Rec - Boat Access	Days > 1435	H	64	153	-	-	17	(#10)
	Rec - Shore Access	Days > 1435	H	119	-	183	183	166	(#10)
	Aquatic Productivity	Epilimnetic residence time	H	107	95	87	84	78	(#7)
	Heritage	Site erosion	L	227	365	253	238	257	(#17)
	Heritage	Site inundation	H	180	103	-	-	41	(#17)
Lower Columbia River	Dust	days < 1410	L	41	-	-	-	-	(#18)
	Navigation	Weighted-Days	H	245	328	329	88	329	(#15)
	Boat Access	40000 < days < 103000	H	95	79	94	93	96	(#26)
	Shoreline Access	60000 < days < 99000	H	79	61	60	60	62	(#26)
	Flooding at Genelle (1)	days > 165 kcts	L	2	6	6	6	7	(#27)
	Flooding at Genelle (2)	days > 177 kcts	L	1	3	3	3	4	(#27)
	Whitefish / Trout	INDEX	H	-	0.63	0.63	0.50	1.14	APX E
	TGP	days > 115%	L	NA	NA	NA	NA	NA	(#28)
	Sturgeon	Pulse provided	H	NA	NA	NA	NA	NA	NA
	System Wide	Incremental Cost	\$/Myr	-	180	197	203	456	(#30)

Legend  
 Better than highlighted cell  
 Worse than highlighted cell  
 Highlighted cell

## 4.1 Arrow Reservoir stabilized at mid-elevation (Alt 7 TT)

## Kinbasket Reservoir and Mica Dam Discharge

As discussed in section 3.1, the Mica reservoir elevation and discharge are very similar between Alt-7 TT and the TT-Ref alternative so not surprisingly, the performance of the alternatives is almost identical for Mica.

## Mid-Columbia River

The big difference in performance of Alt 7 TT is in the Mid-Columbia River (Columbia River from Revelstoke Dam downstream to the beginning of Arrow Lakes Reservoir). Performance measures in

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this reach are better when Arrow Lakes Reservoir levels are lower, and worse when Arrow Lakes Reservoir levels are higher. When reservoir levels are high, areas of important habitat for vegetation, birds and other wildlife are inundated. Alt 7 TT stabilizes Arrow Reservoir at either 1425 ft or 1420 ft, and this translates to significantly better performance for vegetation and wildlife including nesting and migratory birds. Compared to TC-Ref, the stable reservoir at 1425 ft provides an additional 480 ha of area that can support vegetation and an additional 890 ha is gained by stabilizing the reservoir 5 ft lower at 1420 ft.

The type of vegetation that establishes in the reservoir is likely to be different between Alt 7 TT and TC-Ref and this difference is not captured in the performance measure. The depth, timing, and duration of inundation are important factors that affect species composition and diversity of vegetation. With less inundation the species would be expected to evolve from grasses and sedges, to a cottonwood community, to dense woody stands of trees, potentially benefiting wildlife. However, the type of vegetation that establishes may not return to pre-dam conditions due to many factors such as the erosion and deposition of soil within the reservoir.

With lower Arrow levels the length of functional large river habitat increases. In comparing Alt 7 TT with TC-Ref there is a marginally significant (11%) difference in the average river length, although the seasonal difference in this river length would be significantly different and this difference is not captured by the performance measure. In Alt 7 TT, the functional river length would be the same throughout the year whereas in TC-Ref, the functional river length would fluctuate from about 50 km in early spring when the reservoir is at its lowest to almost zero in July when the reservoir is full. The recreation interests in the mid-Columbia reach have opposite goals. Boating interests prefer the reservoir to be greater than 1435 ft while shore based recreation prefer the reservoir to be less than 1435 ft. With Alt 7 TT, would favour shore based recreation over boating recreation, and vice-versa for TT-Ref. The boating performance measure is not tied directly to boat ramps but instead includes the quality of boating and fishing opportunities from boats.

#### Arrow Reservoir

The performance measures for Arrow Reservoir were designed to capture differences between alternatives with fluctuating levels throughout the drawdown zone therefore do not capture changes to those interest that may occur over time if the reservoir is stabilized at a specific elevation. This fact needs to be remembered when interpreting the results of the alternatives. For example, Alt 7 TT does not perform well in the performance measure for kokanee tributary access as the reservoir is always below the elevation of 1430 ft where blockages occur. These blockages tend to be created by the large fluctuation in water levels and over time could erode, or could be removed by physical works so do not necessarily mean Alt 7 TT would be worse for tributary access. If stabilization of water levels allows vegetation to stabilize the banks of streams on the alluvial fans, it should provide more, better quality spawning habitat for kokanee. Another example is the heritage performance measures, which shows worse results in comparison of Alt 7 TT to TC-Ref for both erosion and inundation. For erosion, the stable reservoir is at an elevation with more identified sites so the calculate weighted-days performance measure is worse. With the sites either permanently inundated (sites below 1420 ft) or permanently exposed (sites above 1430 ft) it is quite possible that more of the sites could be more easily protected. Many participants at the archaeology session of the technical conference indicated that a stable reservoir would have benefits not captured in the performance measures. The performance measures that perform worse in Alt 7 TT in comparison to TC-Ref is the aquatic productivity measured by residence time and recreation. Residence time decreases as the volume of water decreases (i.e. lower reservoir elevations) and the through put of water increases (i.e. water decreases).

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discharge from Arrow). In Alt 7 TT, the lower reservoir level will cause a lower retention of nutrients. The lower productivity may in part be counter balanced by an increase in littoral productivity caused by more complex vegetation communities established around the reservoirs edge.

The preferred elevations for shore based recreation at Arrow Reservoir is 1425- 1435 ft and the preferred range for boating recreation is 1435 – 1444 ft. The overall recreation performance measure used in the analysis is 1425 – 1440 ft<sup>4</sup>. A stable elevation at 1425 ft is right at the bottom of the recreation range and may be acceptable to recreation interests. The boating recreation performance measure includes other values such as aesthetics, which would likely also improve as vegetation is re-established around the reservoir. The changes will affect the various communities around the reservoir differently and it is unclear how all recreational interests will perceive the changes. Beach that is often inundated in early summer will be available, although this beach may be further from the water in some locations.

Celgar's commercial forestry operations are affected when the reservoir is at 1420 ft and below. As a result the navigation performance measure is slightly worse when the reservoir is stabilized at 1420 ft in comparison to 1425 ft.

#### Lower Columbia River

Discharges from Arrow in Alt 7 TT are very similar to TT-Ref, so the resulting performance measures are also similar.

### 4.2 Ecosystem Function (Alt 8 TT)

#### Kinbasket reservoir and Mica dam

The constraints on Mica in Alt 8 TT are designed to only use the top 15 ft of the reservoir in 20 percent of the years and limit the draft of Mica in average and drier water years. The goal of only utilizing the top 15 ft in 20 percent of years is to improve the vegetation around the reservoir and to increase riparian function and associated benefits to wildlife. The performance measure for vegetation and wildlife, however, indicates a "worse than" situation in Kinbasket, and does not adequately measure the potential for increased wetland and riparian vegetation ecosystem in the 15 ft elevation band as a result of the decreased inundation at that elevation in the reservoir under the Eco-system regime.

The vegetation performance measure is calculated based on the number of 2m elevation bands between ~1410 ft and 1475 ft that are inundated for greater than 18 weeks during the growing season from May 1 to September 30. Examining the median reservoir elevation in Figure 4 indicates that more land is inundated in May and June in Alt 8 TT, while less land is inundated from June through September. In low water years, Alt 8 TT inundates more land throughout the growing season. The resulting performance measure shows a poorer performance. However there would

<sup>4</sup> Note that as with the previous round of modelling, alternatives that hold the reservoir near full pool during the summer are penalized on this measure if the water is held slightly above 1440 ft (see Appendix F, PM info sheet #16 for more details). In reality, however, BC Hydro could hold both Alt 8 TT slightly below 1440' with an approximate \$2million / yr power loss and with relatively small effects on other interests. Rather than remodel this alternative, it was decided to credit simply credit each of them with the maximum possible mean value for the recreation season.

Some residents had envisioned that in a stable Arrow reservoir scenario, the reservoir could fill and retreat in about two weeks to provide flood protection to Castegar/Trail and meet the goal of providing the wetland function. Drafting the reservoir from full to 1425 ft in two weeks requires a discharge of 200 kcfs, which would cause flood damage. The discharge of 200 kcfs would be in operating alternative.

summer for about two months would be seen as a benefit or an impact on recreation under this week with reservoir levels in the preferred range, although it is not known if high reservoir levels in TT. With more through flow of water in the spring in Alt 8 TT, the retention time is lower. There is a Reservoir performance measures, although there are some differences between Alt 7 TT and Alt 8 Directionally, Alt 8 TT performs similarly to Alt 7 TT when comparing to TC-Ref for the Arrow

#### Arrow Reservoir

(though improved relative to the reference alternatives). In those specific years, and results is a lower performance for those metrics relative to Alt 7 TT inundating the area about once in every five years would affect nesting birds and fall migratory birds that may be established in the two different regimes of Alt 7 TT and Alt 8 TT.

lower wildlife value. The performance measure does not capture the different type of vegetation wetland function of this reach and stop the establishment of dense woody strands of trees that have percent of the years. The goal of flooding the area about once in every five years is to maintain the reach is that in Alt 8 TT the reservoir is allowed to fill to the maximum normal level of 1444 ft in 20 7 TT described in section 4.1. The only difference between Alt 7 TT and Alt 8 TT in the mid-Columbia The discussion of performance measures in the mid-Columbia reach for Alt 8 TT is very similar to Alt

#### Mid-Columbia River

discussed in section 3.2. capture potential impacts due to the deeper draft in above water years in Alt 8 TT that was All of the Mica performance measure focus on changes in the top half of the reservoir and do not necessarily capture the preferred levels for boating. from 2404 ft in the Canoe reach and 2375 ft in the Columbia captures boat access but doesn't reservoir is not drafted as deeply in the average and deep water year. This wide boat access range Boat access in both the Columbia and Canoe reaches shows improvement in performance as the productivity if more complex vegetation is established in the top 15 ft of the reservoir is unknown. lower retention of nutrients. Whether this would be counterbalanced but increased littoral time. Alt 8 TT has higher through put of water in the spring as Mica discharges are higher resulting in The one factor that performs worse in Alt 8 TT is the aquatic productivity as measured by residence predict.

of potential vegetation development, but future plant species composition in the band is difficult to mapping undertaken by the Fish and Wildlife Compensation Plan could be used to estimate the area angle fans formed at tributary confluences likely provided the highest potential. The pre-dam portions of the reservoir shoreline will have less potential to support vegetation, where a lower would not return to pre-dam conditions as the land would still be inundated occasionally. Steeper predict as it depends on many factors such as erosion and slope within the reservoir. Most likely it more complex vegetation communities. The type of vegetation that may establish is difficult to With less inundation in the top 15 ft of the reservoir the species would be expected to evolve to and this difference is not captured in the performance measure.

likely be a difference in type of vegetation that establishes, especially in the top 15 ft of the reservoir



addition to the inflows to the reservoir that are being passed downstream and flows from Kootenay River. In high water years, the inflow to Arrow is still high. For example in the 90<sup>th</sup> percentile, the monthly flows in Jun through August are 66 to 74 kcfs and Kootenay River is releasing 105 kcfs (June 15), 66 kcfs (July 15), and 40 kcfs (Aug 15). In high water years it could take till into the fall to draft the reservoir back down to 1425 ft in an orderly fashion.

#### Lower Columbia River

Alt 8 TT has the effect of significantly increasing the discharge from Arrow in spring. For example median releases increase from 16 to 41 kcfs in May and 21 to 67 kcfs in June, with slightly lower discharges in July. In the 90<sup>th</sup> percentile Arrow discharge increases from 16 to 33 kcfs in April, 28 to 55 kcfs in May, and 42 to 92 kcfs in July. The higher flows in big water years could increase flood risk to Canadian communities if the runoff is concentrated in short time periods during heat waves.

Allowing Arrow reservoir to fill from 1425 to 1444 ft provides 2.4 MAF of storage that could be used for flood risk reduction in Canada. This space was filled in Alt 8 TT in 20 percent of the years with the largest runoff volume. The modelling did not attempt to optimize the use of this space for flood risk reduction in Canada. The benefits to flood risk reduction would depend on how this storage could be used. A more detailed study would be needed to understand the risk to downstream Canadian communities of this alternative.

The shape of the Arrow hydrograph is expected to have benefits for trout and whitefish. Impacts on the multi-hypothesis fish index developed during this project have been estimated using the same methodology as before. Although the flows are higher in spring, they are not deemed sufficient to meet the proposed sturgeon flows under alt (magnitude and frequency).

#### Duncan

Although not explicitly modelled as part of Alt 8 TT, similar operating constraints limiting Duncan draft and only using the top 15 ft of Duncan in high runoff volume years was contemplated for the Ecosystem Function alternative. Similar to Arrow, this may provide opportunities for enhanced vegetation of riparian areas. Figure F-14 in Appendix F of the Duncan WUP Consultative Committee Report provides a chart of flooded area versus reservoir elevation. The area in the top 15 ft (572.1 m-576.7 m) with a slope of less than 20 percent is approximately 350 ha.

In general, a Duncan ecosystem function alternative would move more water into the spring period. While potentially benefiting vegetation and wildlife in the Duncan reservoir and cotton wood requirement in the Duncan River, this Duncan ecosystem alternative would not meet the current recreation targets and may increase the risk of downstream flooding. The full range of impacts on the Duncan reservoir and downstream for a Duncan ecosystem alternative have not been assessed.

#### 4.1 System Wide Impacts

The financial value is composed of three factors: the annual operational power benefits associated with the individual operations of each alternative, the value of the Canadian Entitlement, and the loss of firm energy. The values shown in Figure 6 are changes in financial value (millions of dollars per year) relative to the Ref TC alternative.

Relative to TC-ref, there is an annual operational value gain of \$3 million/year for Alt 7 TT at 1425 ft and a loss of \$3 million/year at 1420 ft. Another way of looking at the numbers is that the generation value if stabilized at 1425 ft is \$6 million more than stabilizing the reservoir at 1420 ft.

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Relative to TC-ref, the annual operational loss is \$24 million/year. For the ecosystem Function alternative there is also a loss of 1800 GWh of firm energy. Replacement cost for this firm energy firm is \$232 million per year.

The loss of Canadian Entitlement in all Treaty Terminate alternatives is \$200 million/year. The value of the annual operational power benefit and the Canadian Entitlement is based on the BC Hydro electrical price forecast in 2024 (average market price of \$38 MWh<sup>5</sup>). The firm energy value is based on BC Hydro's reference price of \$129/MWh, which is the replacement cost of clean energy built in BC. The components of the power value are shown in Figure 6.

The three components of the financial value when summed together provide an annual loss relative to the TC-ref of \$197 million for Alt 7 TT and \$456 million for Alt 8 TT.

<sup>5</sup> \$38 MWh/hr is within the \$30-\$50 MWh/hr range of prices used by the U.S. Entity in their Iteration #1 studies.

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The two new alternatives analysed confirm the Key Findings of section 6.3 of the Technical Report.

- Operating constraints on Kinbasket reservoir have the highest costs (especially if firm energy is impacted), regardless of Treaty Termination
- With Treaty Termination, Arrow Lakes operational choices become less linked to choices made at Kinbasket
- Regardless of the Treaty's future, value trade-offs at Arrow will remain
- Treaty Termination opens up new trade-off opportunities / constraints between Arrow and the Lower Columbia River

Based on feedback from some basin residents, a stabilized Arrow reservoir would be of interest to explore further both within the Treaty framework and under a Treaty Terminate scenario.

## 5.0 Summary

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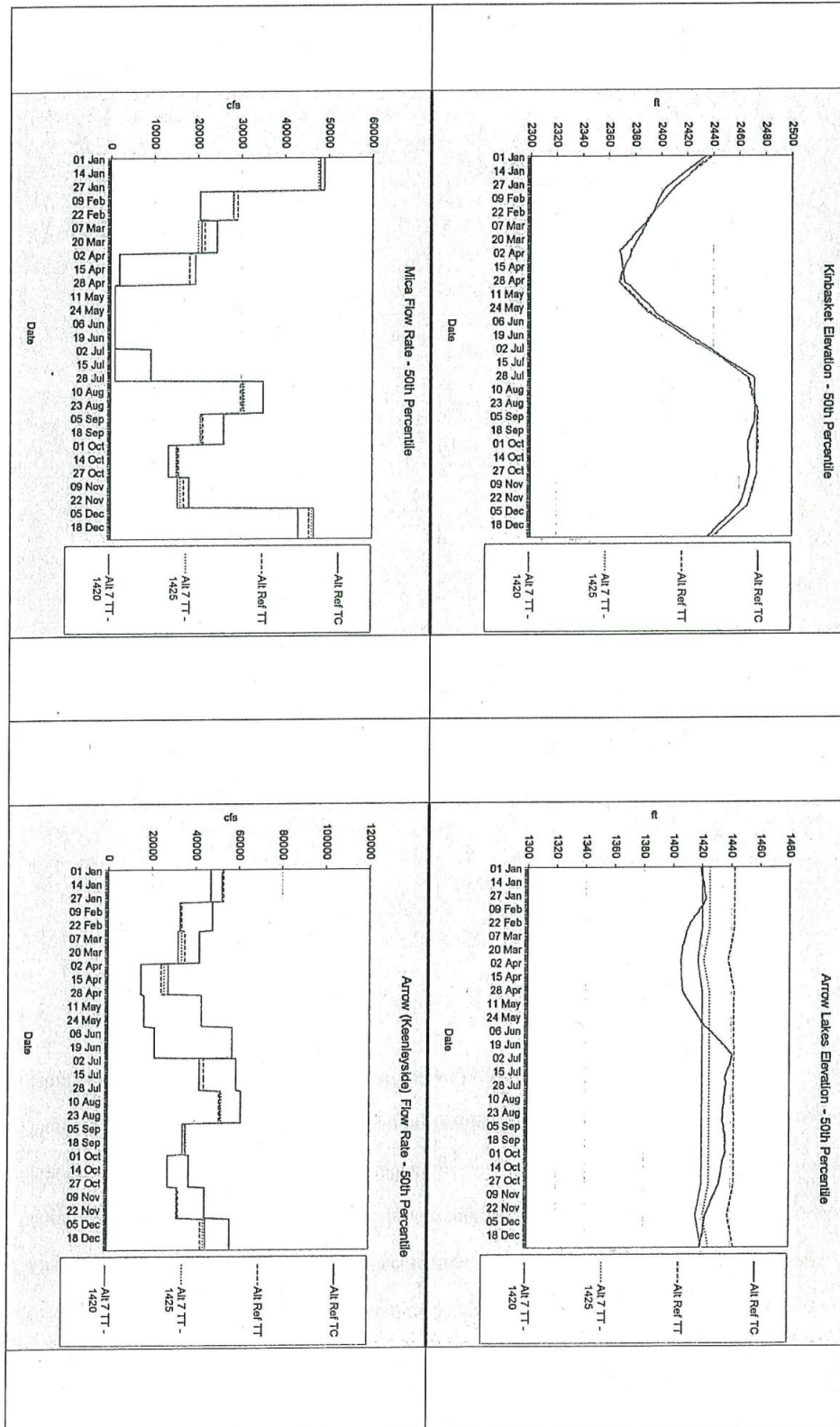
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## Addendum to Technical Studies Report

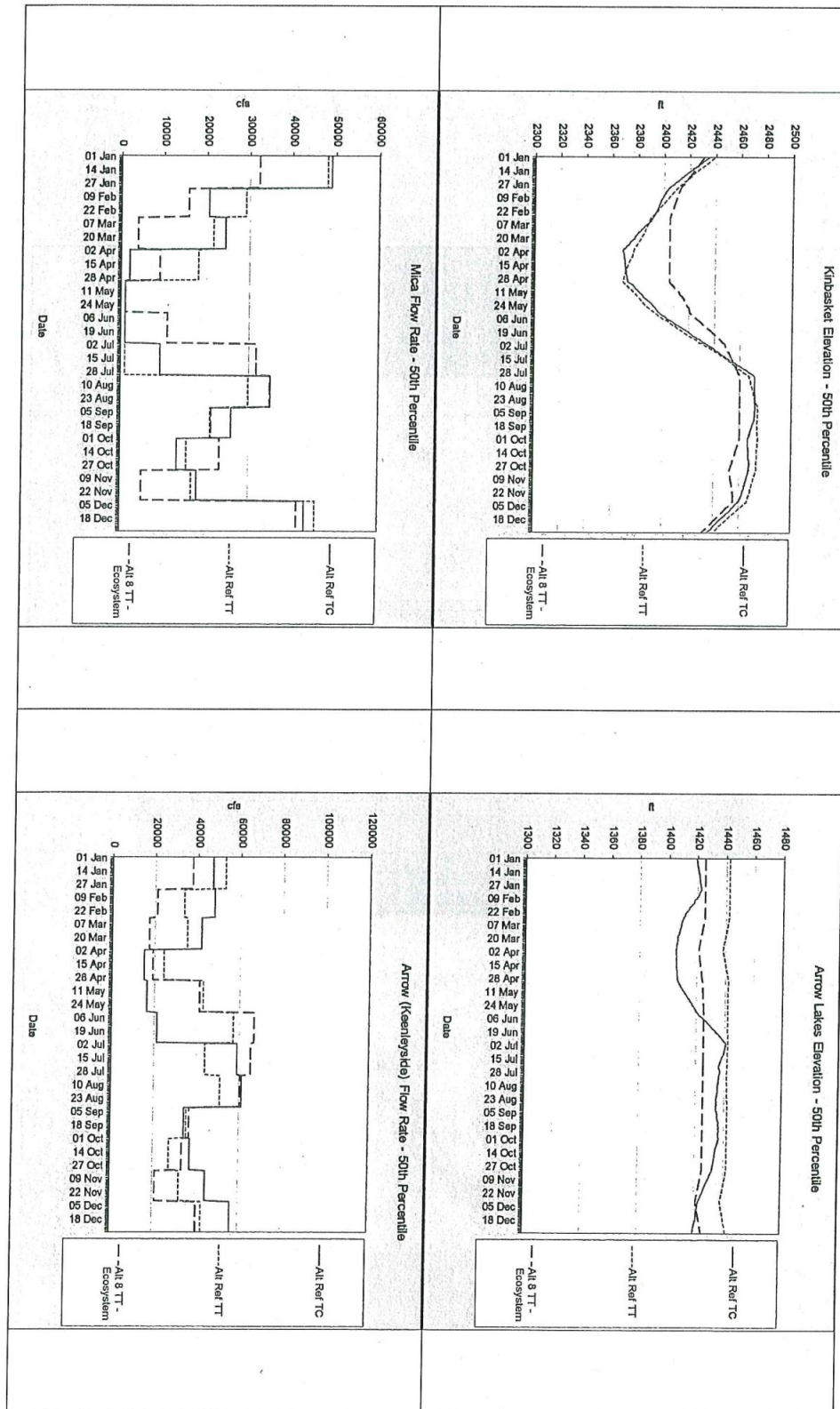
Figure 1: Hydrology for Alternative 7 TT with 1425' and 142' variants



November 29, 2013

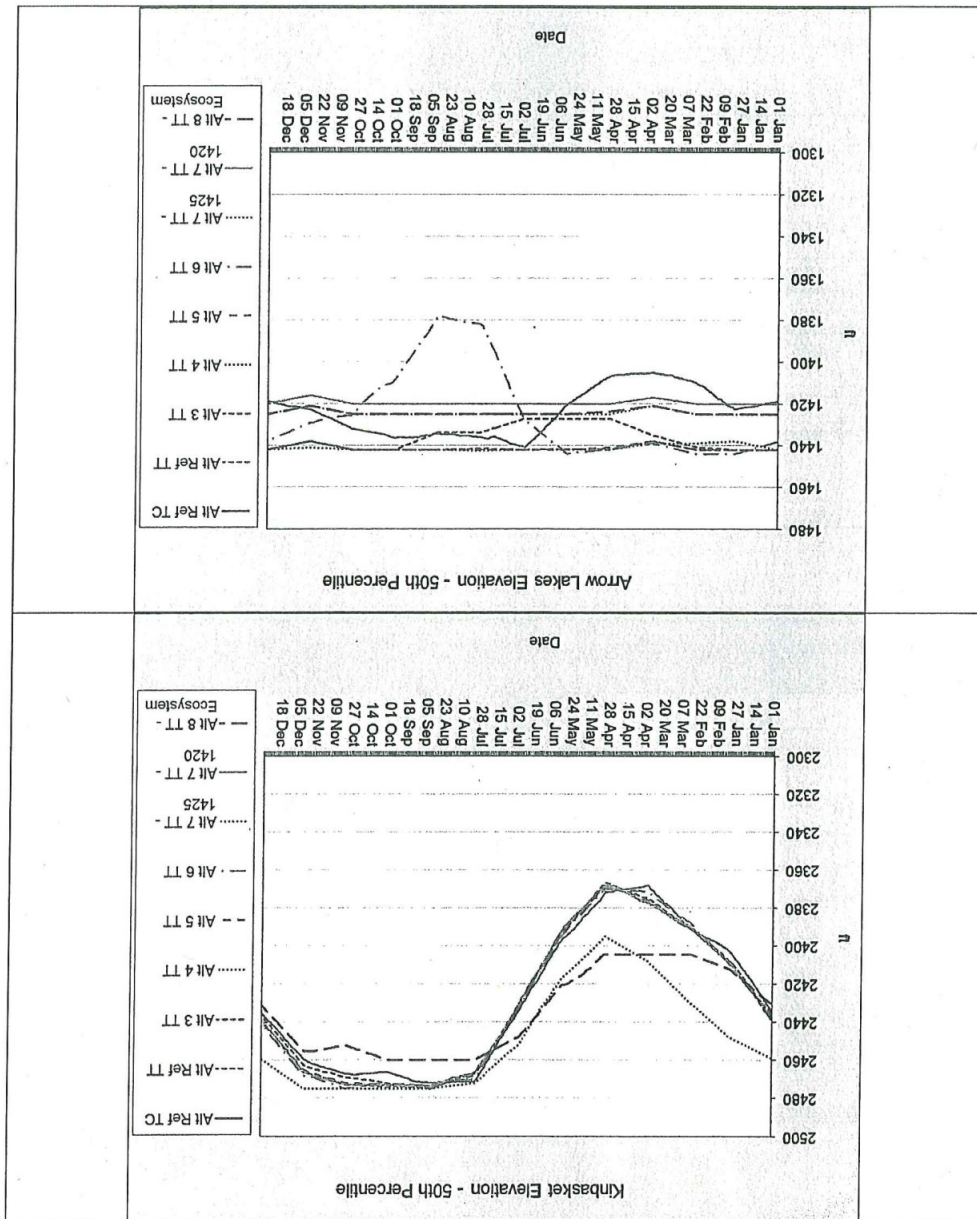
## Addendum to Technical Studies Report

Figure 2: Hydrology for Alternative 8 TT - Ecosystem



November 29, 2013

Figure 3: Median Reservoir Hydrology for All Alternatives



November 29, 2013

Figure 4: Kinbasket elevation, annual variability

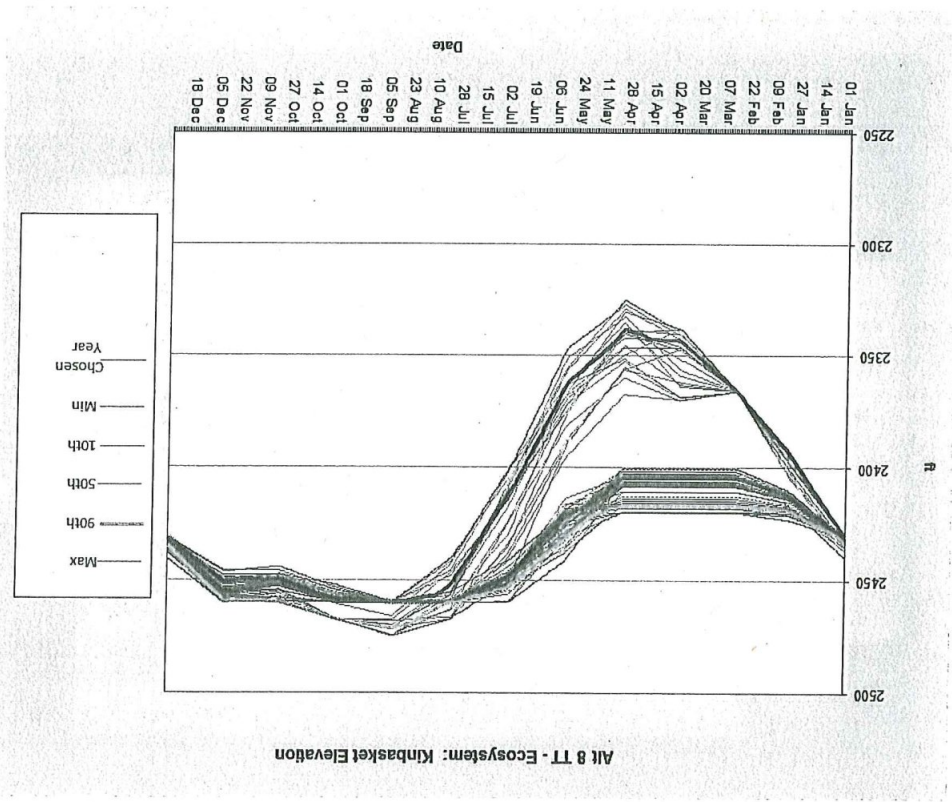


Figure 5: Arrow Lakes reservoir elevation, annual variability

November 29, 2013



November 29, 2013

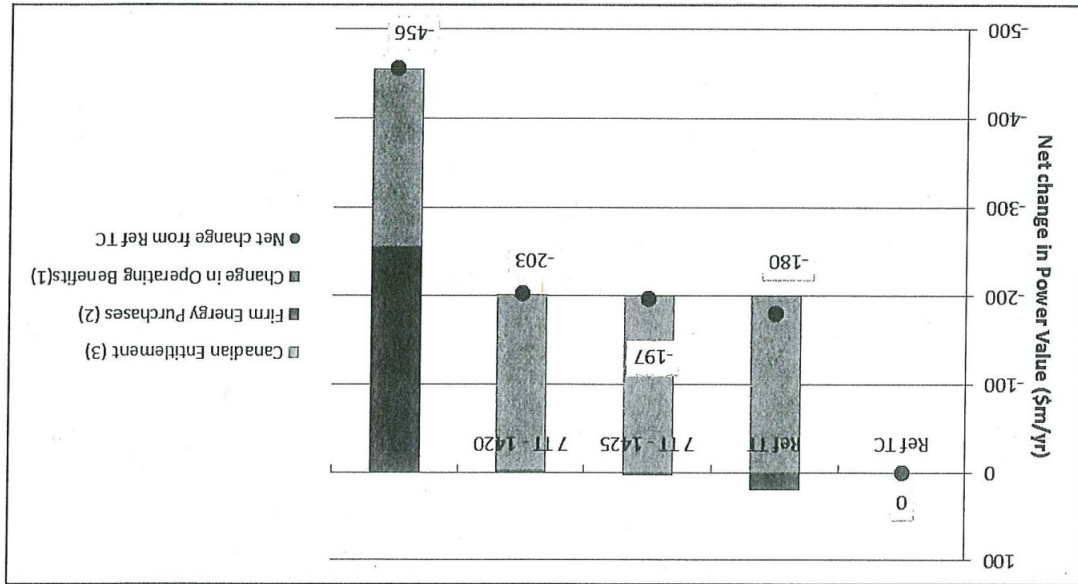
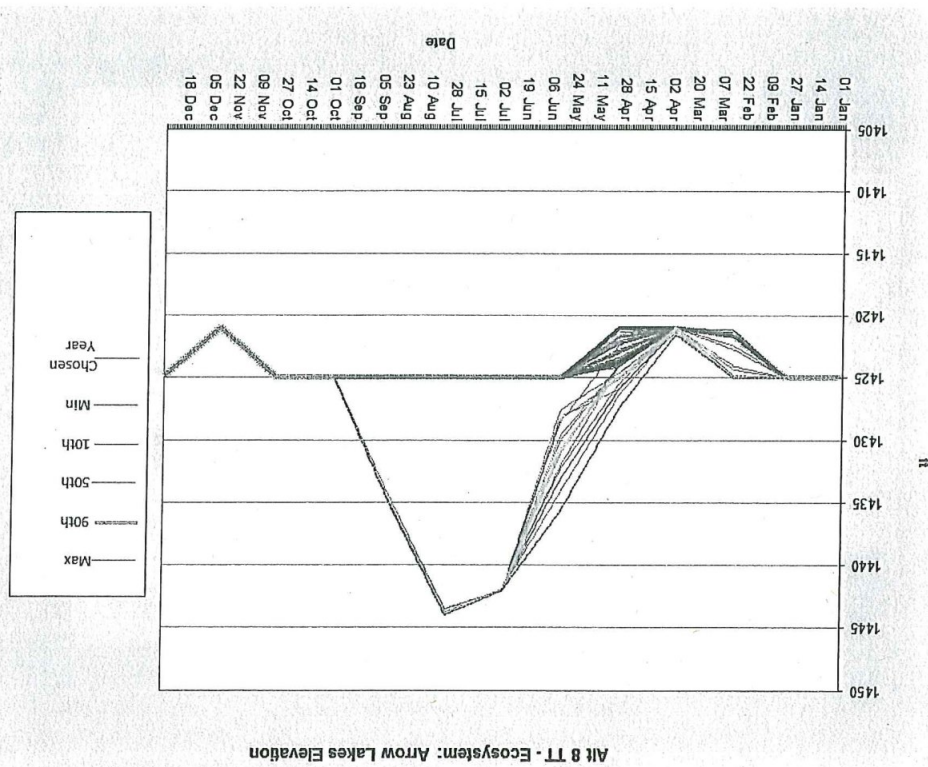


Figure 6: Breakout of major components in value of power generation calculation



Addendum to Technical Studies Report

**MEMORANDUM**

**TO: RDKB BOARD CHAIR MCGREGOR**

**FROM: GORD DEROSA, RDKB SIDIT REGIONAL ADVISORY COMMITTEE  
REPRESENTATIVE (RAC)**

**DATE: JANUARY 15, 2014**

**RE: SIDIT APPOINTEE**

This memo serves to give notice that I will be resigning my position as the RDKB representative on SIDIT as of April 2014.

It has been observed that equitable regional representation, which is an overarching principal, is lacking without Board membership from the Columbia Shuswap Regional District.

It should be noted that originally \$50 Million was allocated from the Province to the SIDIT and presently, assets total \$50 Million.

I would like to thank the RDKB Board of Directors for your confidence during my term as your representative.

Respectfully Submitted,



G. DeRosa

GD/tl



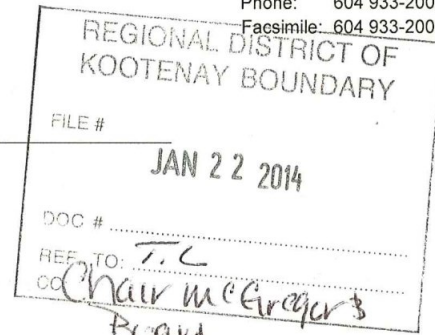
Selina Robinson, MLA  
(Coquitlam-Maillardville)



**Province of  
British Columbia**  
Legislative Assembly

Selina Robinson, MLA  
(Coquitlam – Maillardville)  
Room 201, Parliament Buildings  
Victoria, BC V8V 1X4

Community Office:  
102 – 1108 Austin Avenue  
Coquitlam, BC V3K 3P5  
Phone: 604 933-2001  
Facsimile: 604 933-2002



January 16, 2014

*Grace McGregor*  
Mr. Larry Gray, Chair  
and Members of the Board  
Regional District of Kootenay Boundary  
202-843 Rossland Avenue  
Trail, BC V1R 4S8

Dear Chair Gray and Board Members,

Happy New Year. I hope that 2014 is a year of good health and good governance for you all.

As you are likely aware, the Province intends to introduce the long awaited Local Elections Campaign Financing Act during the upcoming Spring 2014 legislative session. These proposed changes stem from the 2010 recommendations made by the Local Government Elections Task Force and represent the first major changes to municipal elections in many years. I am writing to seek your feedback on the proposed bill and offer myself as your representative in the upcoming legislative debate as the Opposition Critic for Local Government.

The changes that are being proposed are noted in a number of documents that can be found on the Ministry of Community, Sport and Cultural Development website:

- Report of the Local Government Elections Task Force – May 2010
- White Paper on Local Government Election Reform – September 2013
- Summary of Consultation Comments – November 2013
- Expense Limits Discussion paper – November 2013

There has been a long history of attempts to introduce legislation stemming from these recommendations. In July 2010, the Province announced that it had been given the 'green light' to implement the recommendations of the Task Force. Then in April 2011, the Province announced that it would not proceed with implementing those changes for the 2011 municipal election because there would not be sufficient time to inform all stakeholders of the changes in advance. In the Spring 2014 Legislative session we will be debating these proposed changes in the months leading up to a municipal election.

page.../2

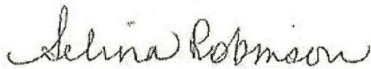
page...2 – continued

You will note that a key recommendation of the Local Government Elections Task Force – the establishment of campaign expense limits – is not included in these proposed changes. The Province has decided that more study is needed and they are seeking feedback on their November 2013 Expense Limits Discussion paper by January 31, 2014, for implementation in advance of the November 2017 municipal election.

Following these years of consultation, I invite you to share any thoughts and concerns you might have about these proposed changes with me, so that I am able to seek clarification and, if necessary, changes through debate in the legislature. The best way to reach me is by email [Selina.robinson.mla@leg.bc.ca](mailto:Selina.robinson.mla@leg.bc.ca)

Thank you for your attention and I look forward to hearing from you. Please do not hesitate to contact me on any matters of concern to your local government.

All the best,

A handwritten signature in cursive script that reads "Selina Robinson".

Selina Robinson, MLA  
Official Opposition Critic for Local Government and Sports





**Beaver Valley Water Committee**

**Minutes**

**Monday, January 6, 2014**  
**Fruitvale Council Chambers, Village of Fruitvale**

**4:45 P.M.**

**Present:**

Director L. Gray, Chair	Village of Fruitvale
Director A. Grieve	R.D.K.B. Electoral Area 'A'
Councilor T. Webber	Village of Fruitvale
R. Johnston	
J. Peters	

**Staff Present:**

G. Grieve, Water Works Foreman, Village of Fruitvale  
L. Cresswell, Chief Administrative Officer, Village of Fruitvale  
T. Lenardon, Executive Assistant, R.D.K.B.  
B. Teasdale, Manager of Infrastructure and Sustainability, R.D.K.B.

**CALL TO ORDER**

The Chair called the meeting to order at 4:50 p.m.

**ELECTION OF VICE CHAIR**

The RDKB Executive Assistant explained the procedure for electing the Vice-Chair of the Beaver Valley Water Committee for the year 2014 and she called a first time for nominations.

Moved: R. Johnston

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***Beaver Valley Water Committee***  
***January 6, 2014***

That Director Grieve be nominated for the position of Vice-Chair of the Beaver Valley Water Committee for the year 2014.

Director Grieve declined the nomination.

Moved: Chair Gray

That Councilor Webber be nominated for the position of Vice-Chair of the Beaver Valley Water Committee for the year 2014.

Councilor Webber accepted the nomination.

The Executive Assistant called a second time for nominations for the position of Vice-Chair of the Beaver Valley Water Committee for the year 2014.

The Executive Assistant called a third and final time for nominations for the position of Vice-Chair of the Beaver Valley Water Committee for the year 2014.

There being no further nominations, Councilor Webber was declared by acclamation the Vice-Chair of the Beaver Valley Water Committee for the year 2014.

#### **ADOPTION OF AGENDA (ADDITIONS/DELETIONS)**

The agenda for the January 6, 2014 Beaver Valley Water Committee meeting was presented.

Chair Gray requested that a discussion regarding the Committee's meeting schedule be added to Item #8; Discussion of Items for Future Agendas, and it was;

Moved: Director Grieve      Seconded: Chair Gray

That the agenda for the Beaver Valley Water Committee meeting held January 6, 2014 be adopted as amended.

Carried.

#### **ADOPTION OF MINUTES**

The minutes of the Beaver Valley Water Committee meeting held November 4, 2013 were presented.

Moved: Councilor Webber      Seconded: Director Grieve

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***Beaver Valley Water Committee  
January 6, 2014***

That the minutes of the Beaver Valley Water Committee meeting held November 4, 2013 be adopted as presented.

Carried.

### **GENERAL DELEGATIONS**

There were no delegations in attendance.

### **UNFINISHED BUSINESS**

The Beaver Valley Water Committee Memorandum of Action Items for the period ending December 31, 2013, was presented.

The Committee reviewed the Memorandum. No inquiries or concerns were expressed, and it was;

Moved: R. Johnston

Seconded: Councilor Webber

That the Beaver Valley Water Committee Memorandum of Action Items for the period ending December 31, 2013 be received.

Carried.

### **NEW BUSINESS**

#### **B. Teasdale**

#### **re: Water Conservation Initiatives Review**

A Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding a review of water conservation initiatives and projects for the Beaver Valley Water Service was presented.

Moved: Director Grieve

Seconded: Councilor Webber

That the Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding a review of water conservation initiatives and projects for the Beaver Valley Water Service, be received.

Carried.

The Manager of Infrastructure and Sustainability reviewed the water conservation initiatives and projects that have been completed respecting the Water Smart Action Plan and he briefly explained the following four Water Smart Plan Objectives:

1. Explore and evaluate introduction of a user-pay system for the water utility including a universal metering program.

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***Beaver Valley Water Committee  
January 6, 2014***

2. Implement proven strategies to reduce residential water demand.
3. Implement a leakage detection program to identify unaccounted for losses and leakage.
4. Improve stream flow monitoring of Kelly Creek to better understand water yields and to provide the motivation for long-term conservation.

The Manager of Infrastructure and Sustainability explained the progress that has been made on Objectives #2-4 noted above and advised that there have been significant reductions of water usage through these programs.

The Manager of Infrastructure and Sustainability advised that a user-pay system-wide program as noted in Objective #1 needs more review and planning, including public consultation once the Committee has a better idea on what the program will entail. He referred to the proposal from Diameter Services Inc. regarding the creation of a Universal Metering Plan-Implementation Report and Budget Report and advised that the Beaver Valley Water Service may be able to partner with a community such as Valemount in this and other water conservation initiatives.

The Committee members reviewed Objective #1 in relation to the 2014 Budget and Five Year Financial Plan and they discussed possible funding options. It was noted that this objective falls under the Water Service's Water Smart Action Plan and could be funded through the Columbia Basin Trust (CBT) 2014 Grant Program.

After further discussion, it was;

Moved: Councilor Webber    Seconded: Director Grieve

That the Beaver Valley Water Committee recommends to the Regional District of Kootenay Boundary Board of Directors that the proposal from Diameter Services Inc. to complete a Universal Metering Plan-Implementation Report and Budget Report for the Beaver Valley Water Service in 2014 with expected 2014 Columbia Basin Trust Water Smart Initiatives Program Funds be approved.

Carried.

Moved: Director Grieve    Seconded: R. Johnston

That the Beaver Valley Water Committee recommends to the Regional District of Kootenay Boundary Board of Directors that the Regional District attempt to complete the Universal Metering Plan-Implementation Report and Budget Report partnering with another Columbia Basin Trust Water Smart Community, if applicable, to reduce overall costs of the study to the Beaver Valley Water Service.

Carried.

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***Beaver Valley Water Committee  
January 6, 2014***

**B. Teasdale****re: Draft 2014 Budget & 2014-2018 Financial Plan**

A Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding the Draft 2014-2018 Budget and Five-Year Financial Plan for the Beaver Valley Water Service was presented.

Moved: R. Johnston    Seconded: Director Grieve

That the Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding the Draft 2014 Budget and 2014-2018 Five-Year Financial Plan for the Beaver Valley Water Service be received.

Carried.

The Manager of Infrastructure and Sustainability reviewed the Budget and answered inquiries regarding contingencies, contribution to reserves, surplus, debt interest and principal and funding for updates to electronics and controls at the Water Treatment Plant. He explained that a User Fee Rate Structure proposed in Draft RDKB Bylaw No. 1544 requires a 3% increase from all users. This increase has been included in the Draft 2014 Budget and in years 2015, 2016, 2017 and 2018.

The Manager of Infrastructure and Sustainability also explained that significant transfers from the current reserve funds totaling \$210,000 are required to complete the proposed Mill Road Balancing Tank Project, a SCADA Software and Computer Upgrade, the development of a Source Water Protection Plan and miscellaneous costs associated with the Kelly Creek Gate/Water Treatment Road Access project.

Moved: Director Grieve    Seconded: R. Johnston

That the draft Beaver Valley Water Service 2014 Budget and 2014-2018 Five Year Financial Plan be received. **FURTHER** that the Draft Budget and Five Year Financial Plan be revised to include the actual figures and be referred back to the Committee at the February meeting.

Carried.

**Draft Bylaw #1544****Beaver Valley Water Service Rates Bylaw (2014)**

A draft bylaw amending the current User Fee Rates for the Beaver Valley Water Service in 2014 was presented.

The Manager of Infrastructure and Sustainability reviewed the proposed bylaw that would regulate the operations of the Beaver Valley Waterworks and enforce a charge against owners or individuals occupying property where the Beaver Valley Water Service system is being used.

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*Beaver Valley Water Committee  
January 6, 2014*

Rate classifications in the proposed Bylaw Schedule B were discussed and L. Cresswell, CAO, Village of Fruitvale noted that Schedule B has been amended to reflect a 3% increase in user fees in addition to consolidating and amending rate classes.

After further review, it was;

Moved: Director Grieve      Seconded: R. Johnston

That the Beaver Valley Water Committee recommends to the Regional District of Kootenay Boundary Board of Directors that the proposed Beaver Valley Water Service Rates Bylaw No. 1544, (2014) be adopted as amended.

Carried.

#### **L. Cresswell**

#### **re: Monthly Operations Report (November/December, 2013)**

A Staff Report from L. Cresswell, Chief Administrative Officer, Village of Fruitvale (on behalf of G. Grieve, Waterworks Foreman) regarding the Monthly Operations for November and December 2013 was presented.

G. Grieve reviewed the report and provided further information regarding the well chlorination project, work being undertaken on the SCADA system alarm signals, the Mill Road Balancing Tank project, water usage and the year-end Columbia Basin Trust Water Smart reporting schedules.

Moved: R. Johnston      Seconded: Councilor Webber

That the Staff Report presenting information regarding the Monthly Beaver Valley Water Service operations for November and December 2013 be received.

Carried.

The Committee reviewed and discussed the Beaver Valley Water Service Water Usage Table and it was noted that water consumption for 2013 increased from previous years.

#### **LATE (EMERGENT) ITEMS**

There were no later emergent items to discuss.

#### **DISCUSSION OF ITEMS FOR FUTURE MEETINGS**

#### **Beaver Valley Water Committee Meeting Schedule**

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*Beaver Valley Water Committee  
January 6, 2014*

Director Gray requested the Committee to consider changing the meeting schedule from the second Monday of each month to the first Monday of each month.

The Committee members agreed that in the future, the Beaver Valley Water Committee meetings will take place on the first Monday of each month at 4:45 p.m. in the Village of Fruitvale Council Chambers.

The next meeting will be held on Monday February 3, 2014.

**QUESTION PERIOD FOR PUBLIC AND MEDIA**

A question period was not required.

**CLOSED (IN CAMERA) SESSION**

A Closed Session was not required.

**ADJOURNMENT**

Moved: Director Grieve

That there being no further business, that the meeting be adjourned (time: 5:55 p.m.).

Carried.

TL

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***Beaver Valley Water Committee  
January 6, 2014***



## **Sewerage Committee**

### **Minutes**

**Tuesday, January 7, 2014  
RDKB Board Room, Trail, BC**

**3:00 P.M.**

#### **Directors Present**

Director R. Cacchioni, Chair  
Director B. Crockett  
Director K. Wallace  
Director L. Worley

City of Trail  
Village of Warfield  
City of Rossland  
RDKB Electoral Area 'B'

#### **Staff Present**

B. Teasdale, Manager of Infrastructure and Sustainability  
A. Stanley, General Manager, Environmental Services  
T. Lenardon, Executive Assistant  
B. Burget, Manager, Accounting Services  
J. MacLean, Chief Administrative Officer

#### **Call to Order**

The Chair called the meeting to order at 3:05 p.m.

#### **Election of Vice Chair**

The Executive Assistant explained the procedure for electing the Vice Chair of the East End Sewerage Committee and she called a first time for nominations.

Moved: Chair Cacchioni

That Director Crockett be nominated for the position of Vice Chair of the East End Sewerage Committee for the year 2014

Carried.



Director Crockett accepted the nomination.

Nominations for the position of Vice Chair of the East End Sewerage Committee for the year 2014 were called a second time.

Nominations for the position of Vice Chair of the East End Sewerage Committee for the year 2014 were called a third and final time.

There being no further nominations, Director Crockett was declared by acclamation the Vice Chair of the East End Sewerage Committee for the year 2014.

#### **Adoption of Agenda (Additions/Deletions)**

The Agenda for the East End Sewerage Committee January 7, 2014 meeting was presented.

Chair Cacchioni advised that Staff had circulated two late items for inclusion on the agenda under Item #7; *Late Emergent Items*, and it was;

Moved: Director Crockett      Seconded: Chair Cacchioni

That the agenda for the East End Sewerage Committee January 7, 2014 meeting be adopted as amended.

Carried.

#### **Adoptions of Minutes**

The minutes of the November 5, 2013 East End Sewerage Committee meeting were presented.

Moved: Director Crockett      Seconded: Chair Cacchioni

That the minutes of the East End Sewerage Committee meeting held November 5, 2013 be adopted as presented.

Carried.

#### **Delegation(s)**

There were no delegations in attendance.

#### **Unfinished Business**

#### **East End Sewerage Committee Memorandum of Action Items**

The East End Sewerage Committee Memorandum of Action Items for the period ending December 31, 2013 was presented.

The Committee discussed the costs related to upgrading flow meter stations including a possible new station above Warfield.

The Manager of Infrastructure and Sustainability advised that this matter has not currently been reviewed formally, however costs could be in the range of \$200,000 to \$250,000 based on what re-configurations would be required (including if the old station can somehow be re-developed, the proximity of possible new stations in respect to the old station, availability of suitable power, ability to stay within current statutory rights of ways, amount of piping to be replaced leading to and from the flow meter, and if the current flow meters can be utilized).

Moved: Director Crockett      Seconded: Director Cacchioni

That the East End Sewerage Committee Memorandum of Action Items for the period ending December 31, 2013 be received.

Carried.

#### **New Business**

#### **CPCC Sanitary Sewer Collection Monthly Report November 2013**

A Staff Report by J. Paakkunainen, Chief Operator, regarding the Sanitary Sewer Monthly Report for November 2013 was presented.

The Manager of Infrastructure and Sustainability answered inquiries regarding daily flows, average effluent levels and the replacement of parts on Clarifiers 1 and 2.

Moved: Director Crockett      Seconded: Director Wallace

That the Staff Report J. Paakkunainen, Chief Operator, regarding the Columbia Pollution Control Centre Sanitary Sewer Collection Monthly Report for November 2013 be received.

Carried.

#### **B. Teasdale re: East End Sewerage Committee Draft 2014 Budget and 5 Yr Financial Plan**

A Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding an overview of the Draft 2014-2018 Budget and Five Year Financial Plan for the East End Regionalized Sewer Utility Service was presented.

Moved: Director Crockett      Seconded: Director Wallace

That the Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding an overview of the Draft 2014-2018 Budget and Five Year Financial Plan for the East End Regionalized Sewer Utility Service be received.

Carried.

The Manager of Infrastructure and Sustainability reviewed the draft Budget and Financial Plan, noting the following aspects have been included in the 2014 budget:

1. Overall tax increase of approximately 14% (11% due to the new river crossing debt servicing and 3% for cost pressures, etc),
2. Preliminary cost estimates of \$3,000,000 for construction of the Murray Park Force Main River Crossing – and this could be rising,
3. Increased debt servicing for the above-noted project (at approximately \$200,000 per year),
4. Completion of LWMP Stage 2,
5. Increased allocation for the general infrastructure failure and replacement program (due to aging facilities),
6. Increased contingencies allowance for Staff response to emergency events,
7. Dedicated reserves transfer to help increase the services reserves,
8. Coverage of possible EMBC expense claims that may be denied from previously submitted claims in respect to the 2012 high river event, and
9. Contingencies for possible higher utility rate structures expected in 2014.

The Manager of Infrastructure and Sustainability also noted that the following have not yet been included in the draft Budget and Financial Plan:

1. Revision of municipal cost apportionment values based on the recent arbitration amounts (discussed further on the agenda as one of the late items),
2. Determination of actual 2013 year end totals, which would impact projected 2013 surpluses/deficit amounts to be carried forward for 2014, and
3. Modification and/or construction of regional flow meter stations (approximately \$200,000-\$250,000) within the service to determine participant flow data to be used for future years cost apportionment (arbitration decision).

The Committee discussed the new arbitrated property tax cost apportionment percentages.

The Manager of Infrastructure and Sustainability noted the following preliminary numbers:

<b>Jurisdiction</b>	<b>Current %</b>	<b>2014 \$ Projected</b>	<b>New %</b>	<b>2014 \$ Projected</b>	<b>2014 \$ Change</b>
Trail	68.95	974,482	62.56	884,171	(90,311)
Rossland	20.91	295,524	24.90	351,916	56,392
Warfield	10.14	143,310	12.54	177,230	33,920

The Committee discussed the issues related to modification and/or construction of the flow meters and requested Staff to comment on their accuracy, location and on the work and cost involved.

Director Cacchioni expressed concerns regarding the use of flow meters and flow meter data and the impacts on the participating communities.

The General Manager of Environmental Services noted that the arbitration settlement minutes stipulated that the participants have agreed on a +/- 5% accuracy and that flow data would be reviewed yearly to re-apportion costs appropriately.

The Manager of Infrastructure and Sustainability reviewed the information previously discussed with respect to the current location of the flow meters and the possible work required to complete flow meter upgrades in 2014. He also noted that Staff intentions would be to utilize all possible existing infrastructure where appropriate in order to reduce costs of this undertaking.

The Committee further discussed the flow meter upgrades and concluded a meeting would be required in February.

The Manager of Infrastructure and Sustainability answered further inquiries regarding the 2014 Budget activities such as completing Stage 2 and moving forward with Stage 3 of the Liquid Waste Management Plan, contingencies and reserves for weather emergencies, general infrastructure and the Regional Sewer Force Main Crossing over the Old Trail Bridge.

The Committee reviewed the location of the proposed pipe-bridge and concerns were expressed regarding the increasing costs for this project as identified by the consultants.

Director Crockett stated that the previous locations for the pipe-bridge should be reviewed again to determine whether there is a less expensive alternative to the current pipe-bridge option.

In summary, Staff was given the following direction for inclusion on the February agenda:

1. Provide clarification respecting the current proposed location and costs of the proposed pipe-bridge.
2. Provide clarification whether the costs and location being discussed relate to the proposed pipe-bridge in question as a stand-alone bridge, or a pipe-bridge / pedestrian crossing.
3. Complete activities to obtain more information regarding the costs of upgrading flow meters and flow meter stations.
4. Include the above information in an updated 2014 Budget and Five Year Financial Plan that will be presented back to the Committee in February.

## **B. Teasdale**

### **Draft 2014 Budget and 5 Yr Financial Plan Oasis-Rivervale Sewer Service**

A Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding the Draft 2014-2018 Budget and Five Year Financial Plan for the Oasis-Rivervale Sewer Utility Service was presented.

Moved: Director Wallace      Seconded: Director Crockett

That the Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding an overview of the Draft 2014-2018 Budget and Five Year Financial Plan for the Oasis-Rivervale Sewer Utility Service be received.

Carried.

The Manager of Infrastructure and Sustainability reviewed the draft Budget and Financial Plan, noting the following highlights:

1. Currently no increase in user fees or parcel taxes in 2014, as expected 2013 surpluses should cover minor increases related CPI, utilities, etc.,
2. No capital projects currently budgeted, however, the installation of a flow meter may be required in 2014 as per the Regional Sewer Service arbitration settlement parameter (this cost has not been included to date),
3. Due to uncertainty related to the implications of the recent arbitration cost apportionment on the Rivervale/Oasis Sewer Utility, adjustment of the transfer of funds to the Regional Sewer Service for treatment and disposal functions will likely take place in 2014.

The Committee discussed the possible shift of Area B from a contracted service to a full participant of the East End Regional Sewer Service in future years.

There was a further discussion regarding this matter and the Chief Administrative Officer advised that the current SLPs which established the original service will be converted to a new service establishment bylaw that will reflect the Final Minutes of Settlement - Sewer Service. He noted that in the near future, he will require some formal direction from the Committee with respect to the position of Area 'B' in the service.

Director Cacchioni advised the Committee that to date, the City of Trail's position is to continue with the current partnership relationship; Area 'B' to remain as a contracted service.

The Chief Administrative Officer then advised that the new service establishment bylaw will be presented to the RDKB Board of Directors for first, second and third readings on January 30, 2014. It will then be referred to the participating Municipal Councils for consent and after that be forwarded to the Ministry for approval. Once the bylaw has been returned to the RDKB from the Ministry, it will be presented to the RDKB Board of Directors for adoption.

#### **B. Teasdale**

##### **Murray Park Lift Station Engineering Review**

A Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding an update on the Murray Park Force Main River Crossing Project was presented.

Moved: Director Crockett      Seconded: Director Wallace

That the Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding an update on the Murray Park Force Main River Crossing Project be received.

Carried.

The Manager of Infrastructure and Sustainability reviewed the Staff report and provided comments with respect to some updated information received by the RDKB, mainly concerning a new preliminary cost estimate indicating that the project may exceed \$3 Million (for pipe-bridge option only).

The Manager of Infrastructure and Sustainability stressed that this was just the cost for the new crossing structure and that some additional work would be required to and from the crossing to connect to existing infrastructure.

The Committee discussed the project further and concerns were expressed regarding the rising costs.

Director Cacchioni advised the RDKB that similar increases in costs have been provided to the City of Trail for the completion of the pedestrian bridge.

Director Wallace stated that she expects all additional costs incurred by the RDKB to upgrade existing infrastructure to accommodate the new pedestrian crossing would be covered by the City of Trail. Director Cacchioni concurred.

Staff was requested to ensure that the sewer service pay only those costs associated with the pipe-bridge and that any possible increases incurred to accommodate a pedestrian crossing would be the sole responsibility of the City of Trail.

Director Crockett expressed concerns about the proposed location and he inquired as to whether this location could be moved closer to the existing bridge.

Directors Crockett and Wallace reviewed the alternative crossing options as per the previous study completed by Opus Dayton-Knight including complete updated costing on those options for comparison with the pipe-bridge crossing.

Director Wallace also referred questions to the Committee in respect to utilizing the structure of the Old Trail Bridge itself.

Director Cacchioni advised that the cost to rehabilitate the Old Bridge to make it suitable for crossing would be \$10 Million and it would only be guaranteed for approximately 10 years. Engineers will not sign off on usage of the Old Bridge and as such, it must be decommissioned and cannot be used for crossing.

The Committee requested Staff to obtain updated cost estimates with respect to the river crossing options previously identified in the 2011 Opus Dayton-Knight Report.

**Late (Emergent) Items****Review of Final Minutes of Settlement  
Sewer Service Arbitration**

J. MacLean, CAO reviewed the Arbitration Minutes of Settlement. He advised that the RDKB Board of Directors has approved these minutes however, he is still waiting for formal approval from the participating Municipal Councils (Trail, Rossland and Warfield).

Further to the previous discussion held earlier in the meeting, the Chief Administrative Officer reviewed the process involved to convert the service's current SLP to that of a new service establishment bylaw, which would reflect parameters of the arbitration settlement agreement.

Adoption of new service establishment bylaw by the RDKB Board of Directors should occur at the end of February prior to the adoption of the RDKB's Five Year Financial Plan.

The Committee once again discussed Area 'B's participation in the service as it relates to the service establishment bylaw and the service area.

**Discussion of items for future agendas**

A discussion was not required.

**Question Period for Public and Media**

A question period was not required.

**Closed (In camera) Session**

A closed (in camera) session was not required.

**Adjournment**

There being no further business, it was;

Moved: Director Wallace

That the meeting be adjourned (time: 4:40 p.m.)

Carried.

TL



## **Beaver Valley Recreation Committee**

### **Minutes**

**Tuesday, January 14, 2014  
Fruitvale Memorial Hall**

#### **Directors Present**

Director A. Grieve - Chair  
Director D. Duclos  
Director P. Cecchini

#### **Staff Present**

M. Daines, Manager Facilities and Recreation  
T. Lenardon, Executive Assistant  
B. Burget, Manager Accounting Services  
J. MacLean, Chief Administrative Officer  
K. Walker, Secretary / Recreation Program Services Coordinator

#### **CALL TO ORDER**

The Chair called the meeting to order at 5:00 p.m.

#### **ACCEPTANCE OF THE AGENDA (additions/deletions)**

The agenda for the January 14, 2014 Beaver Valley Recreation Committee meeting was presented.

The Chair advised that a presentation respecting Beaver Valley recreation from a second delegation will be added to the agenda and that the agenda will be reordered to accommodate this presentation at the beginning of the meeting, and it was;

Moved: Director Cecchini      Seconded: Director Duclos



That the agenda for the Beaver Valley Recreation Committee meeting held January 14, 2014 be adopted as amended.

Carried.

### **DELEGATIONS**

#### **D. Ashman - Lower Columbia Initiatives Corporation (LCIC) re: Recreation Initiatives Proposal**

The Chair welcomed Mr. Ashman to the meeting.

Mr. Ashman thanked the Committee for the opportunity to present a proposal endorsed by the Lower Columbia Initiatives Corporation (LCIC) regarding a recreation initiative.

Mr. Ashman distributed paper copies of a power point presentation illustrating a potential Regional Recreation Complex similar to Energyplex in Kelowna and he advised that the goal of this initiative is to create a year round recreational facility for all ages to stimulate economic growth, attract new visitors and retain existing families within the community of the Lower Columbia.

Mr. Ashman reviewed the types of activities that would be part of such a facility, which is proposed to be located in the old Zellers store in the Waneta Plaza. These activities include digital golf, a skate park, a rock wall, mini golf and laser tag, a trampoline area and a kids adventure zone. He explained that originally, the developer and the City of Trail had discussed including this facility as part of the Beaver Valley Recreation Service as part of an overall regional recreation option.

Mr. Ashman summarized the possible economic benefits as follows:

- Retention
- Recruitment
- Entertainment
- Tourism
- Senior health and
- Indoor activities.

Mr. Ashman concluded by advising that the Beaver Valley Recreation Committee would be given the Right of First Refusal, should there be support for such a facility.

The Chair thanked Mr. Ashman for the presentation.

#### **Village of Montrose Council Re: Beaver Valley Recreation Decision to Withdraw from City of Trail Recreation Agreement.**

The Chair welcomed Mayor Danchuk and members of Montrose Council to the meeting.

Mayor Danchuk, Spokesperson, thanked the Committee members for the opportunity to attend the meeting to present a resolution from Council requesting the Beaver Valley Recreation Committee to rescind its decision to withdraw from the City of Trail Recreation Agreement. He advised that the resolution was unanimous as Council believes it is important that everyone have access to regional recreation opportunities and facilities and that they have a choice in which recreational amenities they wish to use.

Mayor Danchuk inquired whether a review of the Beaver Valley Recreation Service was undertaken pursuant to requirements in the Beaver Valley Regional Parks and Regional Trails Service Establishment Bylaw and pursuant to the Recreation Agreement.

Chair Grieve explained that the Committee decided to defer the review until after the proposed City of Trail boundary extension process has been completed as any changes from that process will have an impact on the Beaver Valley Recreation Service and other services.

Mayor Danchuk stated that Council wishes to know when this will be done.

Chair Grieve stated that the Beaver Valley Recreation Committee has agreed to allocate funds in the Budget so that Beaver Valley residents can access the City's recreation and cultural facilities, services and programs through a subsidy program offered and administered by Beaver Valley Recreation.

Chair Grieve stated that it is important that the Committee be accountable, transparent and responsible with taxpayers' funds and that the Committee would like to hear from all Beaver Valley residents as to whether they wish to enter into a new agreement and as to what kind of programs they would like and how much they wish to pay.

Mayor Danchuk stated that the Village of Montrose wishes to remain in the service, but that the timing of the notice to withdraw has had a negative impact. He concluded by requesting that the Beaver Valley Recreation Committee discuss the request from the Village and consider rescinding the Committee's resolution to withdraw from the Recreation Agreement until such time as a plan that is acceptable to all users is put in place.

Chair Grieve advised that the Beaver Valley Recreation Committee is willing to discuss this issue further with the City of Trail.

Mayor Danchuk thanked the Committee for the opportunity to attend the meeting and he excused himself and Council from the meeting.

#### **CLOSED (IN CAMERA) SESSION**

The Chair advised that the closed meeting would be moved up to the front of the agenda, and it was;

Moved: Director Duclos      Seconded: Director Cecchini

That the Beaver Valley Recreation Committee proceed to a closed session pursuant to Section 90 (1)(k) of the *Community Charter* (time: 5:35 p.m. ).

Carried.

Moved: Director Duclos      Seconded: Director Cecchini

That the Beaver Valley Recreation Committee reconvenes to the open meeting (time: 8:00 p.m.).

Carried.

### **ELECTION OF VICE CHAIR**

Chair Grieve called a first time for nominations for the position of Vice Chair of the Beaver Valley Recreation Committee for the Year 2014.

Moved: Director Duclos

That Director Cecchini be nominated for Vice Chair.

Director Cecchini accepted the nomination.

Chair Grieve called a second time for nominations for the position of Vice Chair for the Beaver Valley Recreation Committee for the Year 2014.

Chair Grieve called a third and final time for nominations for the position of Vice Chair of the Beaver Valley Recreation Committee for the Year 2014.

There being no further nominations, Director Cecchini was declared by acclamation the Vice Chair of the Beaver Valley Recreation Committee for the Year 2014.

### **ADOPTION OF MINUTES**

The minutes of the Beaver Valley Recreation Committee meeting held November 12, 2013 were presented.

Moved: Director Cecchini      Seconded: Director Duclos

That the minutes of the Beaver Valley Recreation Committee meeting held November 12, 2013 be adopted as presented.

Carried.

**UNFINISHED BUSINESS****Beaver Valley Recreation Committee  
Memorandum of Action Items**

The Beaver Valley Recreation Committee Memorandum of Action Items for the period ending December 31, 2013 was presented.

Moved: Director Cecchini      Seconded: Director Duclos

That the Beaver Valley Recreation Committee Memorandum of Action Items for the period ending December 31, 2013 be received.

Carried.

**Proposed 2014 Budget & 2014-2018 Five Year Financial Plan  
Beaver Valley Recreation, Beaver Valley Arena  
Beaver Valley Parks and Trails**

A staff report by Mark Daines, Manager of Facilities and Recreation regarding the second draft of the 2014 preliminary budgets for the Beaver Valley Recreation Service was presented.

Moved: Director Duclos      Seconded: Director Cecchini

That the staff report by Mark Daines - Manager of Facilities and Recreation regarding the second draft of the preliminary 2014 Budget and the 2014-2018 Five Year Financial Plan for the Beaver Valley Recreation Service be received.

Carried.

The Manager of Facilities and Recreation explained that the budgets have been slightly revised since the Committee reviewed them in November 2013, and that not all items include the 2013 year-end figures. These figures will be provided at the February meeting.

The Manager of Facilities and Recreation answered inquiries regarding surplus, contribution to reserves, revenues, utilities and capital projects.

Moved: Director Cecchini      Seconded: Director Duclos

That the proposed Beaver Valley Recreation, Beaver Valley Arena and Beaver Valley Parks and Trails 2014 Budgets and Five Year Financial Plans be received.

Carried.

After further review, the Committee members requested the Manager of Facilities and Recreation to draft a report that provides options for the use of any residual funds and to include the report on the February agenda.

The Manager of Recreation and Facilities noted that due to summer vacations and other vacation entitlements, he has difficulty getting enough staff to manage the Beaver Valley facilities and parks.

The Committee members requested the Manager of Facilities and Recreation to draft a Staffing Plan and to present it to the Committee at the February meeting.

#### **NEW BUSINESS**

There was no new business to discuss.

#### **LATE (EMERGENT) ITEMS**

There were no late emergent items.

#### **DISCUSSION OF ITEMS FOR FUTURE MEETINGS**

There were no discussion items for future meetings to review.

#### **QUESTION PERIOD FOR PUBLIC AND MEDIA**

A question period was not required.

#### **ADJOURNMENT**

There being no further business, it was;

Moved: Director Duclos

That the regular meeting be adjourned (time: 8:00 p.m.)

/tl



**East End Services Committee  
Minutes**

**Wednesday, January 15, 2014  
Trail Board Room**

**4:30 PM**

**Directors Present**

Director A. Grieve - Chair  
Director R. Cacchioni  
Director D. Duclos  
Director B. Crockett  
Director K. Wallace  
Director L. Worley  
Director P. Cecchini

**Staff Present:**

J.M. MacLean, Chief Administrative Officer  
T. Lenardon, Executive Assistant  
C. Goldsbury, Manager, Victims Services  
T. Martin, Fire Chief, Kootenay Boundary Regional Fire Rescue/9-1-1 Program Manager  
D. Derby, Deputy Fire Chief, Kootenay Boundary Regional Fire Rescue/Emergency Preparedness Coordinator  
M. Daines, Manager of Facilities and Recreation  
B. Burget, Manager, Accounting Services  
E. Kumar, Manager Corporate Administration  
M. Andison, General Manager Operations/Deputy Chief Administrative Officer

**Call to Order**

The Chair called the meeting to order at 4:30 p.m.

**Election of Vice Chair**

The Chair called a first time for nominations for the position of Vice Chair of the East End Services Committee for the Year 2014.

Moved: Director Wallace

That Director Worley be nominated for the position of Vice Chair of the East End Services Committee for the Year 2014.

Carried.

Director Worley accepted the nomination.

The Chair called a second time for nominations for the position of Vice Chair of the East End Services Committee for the Year 2014.

The Chair called a third and final time for nominations for the position of Vice Chair of the East End Services Committee for the Year 2014.

There being no further nominations, Director Worley was declared by acclamation the Vice Chair of the East End Services Committee for the Year 2014.

**Acceptance of the Agenda (additions/deletions)**

The agenda for the East End Services Committee meeting held January 15, 2014 was presented.

The Chair advised that a discussion regarding the administrative costs for the Columbia Basin Trust Community Initiatives Program will be added to the agenda under Item #8 Late Emergent Items, and it was;

Moved: Director Cacchioni    Seconded: Director Crockett

That the agenda be adopted as amended.

Carried.

**Minutes**

The minutes of the East End Services Committee meeting held November 19, 2013 were presented.

Director Wallace advised that the third paragraph after the Columbia Basin Trust motion on page 9 of the minutes should be amended to read: *Directors Cacchioni and Wallace expressed concerns that the Cities of Trail and Rossland currently pay for all of the administration costs for the CBT Community Initiative Fund program, and it was;*

Moved: Director Cacchioni    Seconded: Director Duclos

That the minutes of the East End Services Committee meeting held November 19, 2013 be adopted as amended.

Carried.

### **Delegations**

There were no delegations in attendance.

### **Unfinished Business**

The East End Services Committee Memorandum of Committee Action Items for the month December 31, 2013 was presented.

Moved: Director Cacchioni    Seconded: Director Duclos

That the East End Services Committee Memorandum of Committee Action Items for the month December 31, 2013 be received.

Carried.

### **New Business**

#### **J. MacLean - Victim Services 2014 Budget and Five Year Financial Plan**

A staff report from John M. MacLean, CAO regarding the proposed Victim Services 2014 Budget and Five Year Financial Plan was presented.

Moved: Director Wallace    Seconded: Director Worley

That the staff report from John M. MacLean, CAO regarding the proposed Victim Services 2014 Budget and Five Year Financial Plan be received.

Carried.



C. Goldsbury, Manager, Victim Services provided a review of the 2013 activities, including succession planning for the volunteers and the distribution of a client satisfaction survey.

It was noted that there has been a slight increase in the requisition.

Director Cacchioni expressed his concerns that over the past few years, the Province (e.g. Ministry of Justice - Crime Victim Assistance Program) has not increased funding for this service and that this matter should be addressed. He inquired as to whether there was any way to reduce the requisition and a discussion regarding this matter ensued.

The Chief Administrative Officer explained that in order to reduce the requisition, the level of service would have to be reduced. He advised that the lack of funding from the Ministry is an ongoing issue throughout the Province.

The Chair noted that this same matter was discussed during the 2013 Budget deliberations and the Committee agreed then to maintain the current level of service. She also stated that in 2013, correspondence was forwarded to the Ministry respecting the lack of funding from the Province.

Moved: Director Cecchini      Seconded: Director Crockett

That the proposed Victim Services 2014 Budget and Five Year Financial Plan be received.

Carried.

**J. MacLean - Kootenay Boundary Regional Fire Rescue  
2014 Budget and Five Year Financial Plan**

A staff report from John M. MacLean, CAO regarding the proposed Kootenay Boundary Regional Fire Rescue Service 2014 Budget and Five Year Financial Plan was presented.

Moved: Director Cacchioni      Seconded: Director Worley

That the staff report from John M. MacLean, CAO regarding the proposed Kootenay Boundary Regional Fire Rescue Service 2014 Budget and Five Year Financial Plan be received.

Carried.

T. Martin, Fire Chief and D. Derby, Deputy Fire Chief provided highlights of the draft 2014 Budget.

The Fire Chief noted that the Budget does not include any estimates or figures regarding the outcome and decisions from the Fire Services Study.

The Fire Chief advised that there is a 2.51% increase in the requisition, which is the lowest it has been in several years. He also advised that the surplus figures have yet to be determined.

The Fire Chief answered inquiries regarding support vehicles, proposed upgrades and maintenance of the volunteer halls, the replacement of the Jaws of Life, and replacement of other various pieces of equipment.

The Committee members discussed the increase in the requisition amount.

Staff were requested to review the draft 2014 Budget and find possible ways to reduce the requisition amount to a 0% increase without impacting Staff and without reducing efficiency.

Moved: Director Wallace      Seconded: Director Crockett

That Staff be directed to review the draft Kootenay Boundary Regional Fire Rescue Service 2014 Budget and Five Year Financial Plan and find ways to revise the Budget to show a 0% increase in the requisition without decreasing efficiency and without reducing Staff. **FURTHER** that Staff provide information on what level of service would be impacted without a requisition increase.

Carried.

(Director Cecchini opposed)

#### **Kootenay Boundary Regional Fire Rescue Service Statistics**

The Kootenay Boundary Regional Fire Rescue Service Statistics Report for the period of September - December 2013 was presented.

The Committee members reviewed the report and Director Wallace inquired whether it is possible to illustrate when multiple departments are called out to the same call.

The Fire Chief stated he would follow up with this matter for the next reporting period.

Moved: Director Worley      Seconded: Director Crockett

That the Kootenay Boundary Regional Fire Rescue Service Statistics Report for the period of September - December 2013 be received.

Carried.

The Chair recessed the meeting at 5:25 p.m.

The Chair reconvened the meeting at 6:00 p.m.

**B. Teasdale-Trail Regional Airport  
2014 Budget and Five Year Financial Plan**

A Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability regarding the draft Trail Regional Airport 2014 Budget and Five Year Financial Plan was presented.

Moved: Director Cecchini      Seconded: Director Cacchioni

That the Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability presenting the draft Trail Regional Airport 2014 Budget and Five Year Financial Plan be received.

Carried.

The Chief Administrative Officer reviewed the report with the Committee members and he answered inquiries regarding the Airport Operations Manual and the stop-way paving project.

Moved: Director Cacchioni      Seconded: Director Worley

That the draft 2014 Trail Regional Airport Budget and Five Year Financial Plan be received.

Carried.

**B. Teasdale - Airport Operations Report**

A Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability regarding a summary of current operations at the Trail Regional Airport for the fourth quarter of 2013 was presented.

Moved: Director Crockett      Seconded: Director Duclos

That the Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability regarding a summary of current operations at the Trail Regional Airport for the fourth quarter of 2013 be received

Carried.

The Chief Administrative Officer provided a brief update on the progress of the sale of the Airport to the City of Trail. He advised that the Regional District will provide administrative expertise to the City for 6 months after the sale has been completed.

**J. MacLean-Culture, Arts and Recreation for the Lower Columbia  
2014 Budget and Five Year Financial Plan**

A staff report from John M. MacLean, CAO regarding the proposed Culture, Arts and Recreation for the Lower Columbia Service 2014 Budget and Five Year Financial Plan was presented.

Moved: Director Cacchioni    Seconded: Director Duclos

That the staff report from John M. MacLean, CAO regarding the proposed Culture, Arts and Recreation for the Lower Columbia Service 2014 Budget and Five Year Financial Plan be received.

Carried.

M. Daines, Manager of Facilities and Recreation distributed a Budget Report for the Greater Trail Community and Arts Centre (GTCAC) and he provided a review of the following projects that were completed in 2013:

1. painting interior hallway, gym and recital room,
2. installation of new carpets,
3. new signage for the Charles Bailey Theatre and for the Chris Buccini Memorial Gym,
4. repairs to the stairs,
5. upgrades to Theatre lighting, and
6. a New Fire Safety Plan.

The Committee reviewed upgrades that are proposed for 2014 including:

1. a safer catwalk in the Charles Bailey Theatre,
2. replacement of the boilers,
3. painting the Theatre dressing rooms, stage, stairwells and hallways, and
4. installation of an A/V feed in the Theatre sound system.

The Manager of Facilities and Recreation answered inquiries regarding the surplus, new lighting, boiler upgrades and debt payments. He advised that the surplus figures will be confirmed at the February Committee meeting.

The Manager of Facilities and Recreation explained ways to fund the replacement of the boilers with energy efficient condensing boilers. The Committee requested that this matter be reviewed further at the February Committee meeting.

There was a discussion with respect to the Business Plan submitted by the Trail and District Arts Council and the Arts Council's proposal to assume responsibility for managing the Charles Bailey Theatre.

The Manager of Facilities and Recreation reviewed the pros and cons of this proposal.

The Chief Administrative Officer explained that the 2014 Budget does not reflect any figures regarding the Theatre Business Plan. Staff will draft two separate Budgets and analyze the proposal and the impacts to the Theatre Budget prior to the adoption of the Five Year Financial Plan at the end of March.

There was a further discussion regarding the costs of sound and lighting contract services, which results in the rental fees for the Charles Bailey Theatre to be more expensive than other theatres in the region.

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**East End Services Committee**

The Committee reviewed options for reducing the sound and lighting contract fees. For further discussion at the February Committee meeting, the Manager of Facilities and Recreation was requested to draft a report that provides options for reducing these costs. Staff was also requested to review the Budget and find ways to reduce costs so there are no tax increases and to provide information on the consequences of maintaining a 0% requisition budget.

Moved: Director Worley      Seconded: Director Duclos

That the Culture, Arts and Recreation for the Lower Columbia Service 2014 Budget and Five Year Financial Plan be received.

Carried.

**J. MacLean - East End Economic Development  
2014 Budget and Five Year Financial Plan**

A staff report from John M. MacLean, CAO regarding the East End Economic Development Service 2014 Budget and Financial Plan proposal was presented.

Moved: Director Cecchini      Seconded: Director Crockett

That the staff report from John M. MacLean, Chief Administrative Officer regarding a proposal for the East End Economic Development Service 2014 Budget and Five Year Financial Plan be received.

Carried.

The Chief Administrative Officer reiterated the discussion that took place at the November 19, 2013 Committee meeting where the Committee adopted a resolution to enter into a new one-year agreement with the Lower Columbia Community Development Team Society (LCCDTS) to deliver economic development services for 2014 for the amount of the current surplus funds (estimated at \$140,000) with the understanding that there will be no taxation in the East End Economic Development Service 2014 Budget.

**J. MacLean - Proposed Economic Development Agreement**

A staff report from John M. MacLean, CAO presenting the proposed agreement for the provision of economic development services for the 2014 calendar year was presented.

Moved: Director Wallace      Seconded: Director Crockett

That the staff report from John M. MacLean, CAO presenting the proposed agreement for the provision of economic development services for the 2014 calendar year be received.

Carried.

The Chief Administrative Officer reviewed the proposed agreement advising that it is a revised version of the previous agreement. The amount to be paid is the amount of surplus funds currently held by the LCCDTS from the expired contract.

The Chief Administrative Officer noted that the proposed contract also requires that the LCCDTS undertake work to offer viable options for the Committee to consider for further discussions regarding the future of economic development services for the Lower Columbia.

Directors Cacchioni and Wallace inquired as to why the Lower Columbia Initiatives Corporation (LCIC) is involved to oversee the economic development service when the contract is in fact, between the RDKB and the LCCDTS; not the LCIC. They suggested that the LCCDTS could manage the contract and the funds to deliver economic development services rather than the LCIC.

Director Cecchini explained that the LCCDTS and the LCIC are two different entities each comprised of different committees.

Moved: Director Cacchioni    Seconded: Director Wallace

That the East End Services Committee recommends that Section 2.2 a) b) and c); *Economic Development Service Structure* that establishes the Lower Columbia Initiatives Corporation (LCIC) to oversee the economic development service be removed from the proposed Economic Development Agreement between the Regional District of Kootenay Boundary and the Lower Columbia Community Development Team Society (LCCDTS).

Defeated

(Chair Grieve and Directors Crockett, Duclos, Cecchini and Worley opposed).

Moved: Director Wallace    Seconded: Director Crockett

That the East End Services Committee recommends that Clause 2.1 (h) in the proposed contract with the Lower Columbia Community Development Team Society for the provision of economic development services be amended to read: To undertake an analysis of current economic development efforts, together with a comparison and contrast to other possible economic development models, and provide options *including all alternative funding options* to the RDKB to consider when discussing the provision of economic development services beyond 2014.

Carried.

Moved: Director Duclos    Seconded: Director Crockett

That the East End Services Committee recommends to the Regional District of Kootenay Boundary Board of Directors to empower it's authorized signatories to enter into the agreement with the Lower Columbia Community Development Team Society for the provision of Economic Development Services in the Lower Columbia for the 2014 calendar year.

Carried.

**J. MacLean - Appointments to the  
Lower Columbia Initiatives Corporation (LCIC)**

A staff report from John M. MacLean, CAO regarding appointments to the Lower Columbia Initiatives Corporation (LCIC) was presented.

Moved: Director Wallace      Seconded: Director Cecchini

That the staff report from John M. MacLean, CAO regarding appointments to the Lower Columbia Initiatives Corporation (LCIC) be received.

Carried.

The Chief Administrative Officer explained the Staff Report advising that the Board and Chair Appointments Policy calls for a three-year term and that the appointment is open to not only members of the East End Services Committee but to all elected officials in the East End.

The Chief Administrative Officer stated that the current appointees, Councillor Gray, Village of Fruitvale and Mayor Granstrom, City of Rossland have completed their most recent three-year terms. Councillor Gray has expressed that he does not wish to continue on the LCIC.

Director Cacchioni noted that the Lower Columbia Initiatives Corporation (LCIC) is a function of the Lower Columbia Community Development Team (LCCDTS). He advised that the City of Rossland does not currently provide any funding to the LCCDTS and therefore, he does not agree that Mayor Granstrom should be a member of the LCIC.

Director Wallace explained that the City of Rossland did fund the LCCDTS in the past and that the funding coming from the LCCDTS to the LCIC for economic development services in 2014 comes from a surplus left from the expired contract and which said surplus was accumulated with contributions from the City of Rossland.

The Committee members reviewed this matter, and it was;

Moved: Director Crockett      Seconded: Director Cecchini

That the East End Services Committee recommends to the Regional District of Kootenay Boundary Board of Directors that the Chair and Board Appointments Policy be waived with respect to the appointments to the Lower Columbia Initiatives Corporation and that Mayor Greg Granstrom be reappointed to represent the Regional District of Kootenay Boundary on the Lower Columbia Initiatives Corporation Board of Directors for 2014.

Carried.

(Director Cacchioni opposed)

Moved: Director Wallace      Seconded: Director Worley

That the East End Services Committee recommends to the Regional District of Kootenay Boundary Board of Directors that Director Cecchini be appointed to the Lower Columbia Community Initiatives Corporation Board of Directors for 2014. **FURTHER** that the appointment take effect on April 1, 2014.

Carried.

**J. MacLean - Transit Services  
2014 Budget and Five Year Financial Plan**

A staff report from John M. MacLean, CAO presenting the Transit Services 2014 Budget and Five Year Financial Plan was presented.

The Chief Administrative Officer answered inquiries regarding contingencies and deficit. He noted that more information with respect to surplus numbers will be provided at the February meeting, and it was;

Moved: Director Cacchioni      Seconded: Director Duclos

That the staff report from John M. MacLean, CAO presenting the Transit Services 2014 Budget and Five Year Financial Plan be received.

Carried.

The Chief Administrative Officer noted that some Committee members met with BC Transit representatives last year to discuss how to control costs in the long term and make the service more sustainable.

It was agreed that the Committee needs to determine what type of service it wishes to provide as a significant part of the transit costs is dedicated towards managing students.

The Committee members discussed reductions to the peak hour service to transport students, the possibility of taxi cab companies working with BC Transit on contract to cover the rural areas, using smaller buses and ways to reduce the number of transit buses.

Staff was requested to obtain an estimate on how much the service would cost over the next three years with a reduction in the peak hour service for transporting students.

Staff will arrange for a meeting with BC Transit in the future to discuss this matter further.

It was agreed that the School District should be advised in a timely manner about any reductions in service that will impact students.



### **J. MacLean - West Kootenay Transit Committee**

A staff report from John M. MacLean, CAO regarding appointments to the West Kootenay Transit Committee was presented.

The Chief Administrative Officer explained that an appointment to the West Kootenay Transit Committee is an annual appointment, and it was;

Moved: Director Cacchioni      Seconded: Director Worley

That the staff report from John M. MacLean, CAO regarding appointments to the West Kootenay Transit Committee be received.

Carried.

Moved: Director Duclos      Seconded: Director Crockett

That the East End Services Committee recommends to the Regional District of Kootenay Boundary Board of Directors that Directors Worley, Cecchini and Wallace be appointed to the West Kootenay Transit Committee for the year 2014.

Carried.

### **J. MacLean - East End Cemeteries 2014 Budget and Five Year Financial Plan**

A staff report from John M. MacLean, CAO regarding the proposed East End Cemeteries Service 2014 Budget and Five Year Financial Plan was presented.

Moved: Director Wallace      Seconded: Director Crockett

That the staff report from John M. MacLean, CAO regarding the proposed East End Cemeteries Service 2014 Budget and Five Year Financial Plan be received.

Carried.

The Chief Administrative Officer reviewed the Budget requests from the Village of Fruitvale and the City of Trail.

Director Wallace distributed a 2014 Budget request from the City of Rossland for \$13,800 for the Columbia Cemetery. She advised that \$3,800 would be dedicated to maintenance work. She also advised that \$10,000 is once again requested for restoration work and that this is the last year for this request.

It was noted that there will be an increase to the requisition for all participants.

Director Crockett requested Staff to review the 2014 Cemeteries Budget and look for ways to revise it so there are no increases, and it was;

Moved: Director Duclos      Seconded: Director Crockett

That the East End Cemeteries Service 2014 Budget and Five Year Financial Plan be received.

Carried.

**J. MacLean - Cemetery Service  
Long Term Cemetery Service Plan**

A staff report from John M. MacLean, CAO regarding the undertaking of a cemetery services long term planning exercise for the Lower Columbia area was presented.

The Chief Administrative Officer explained that the 2014 Work Plan includes a long term plan for cemetery services in the Greater Trail area and that there is funding available to undertake this project.

Moved: Director Cecchini      Seconded: Director Crockett

That the staff report from John M. MacLean, CAO regarding the undertaking of a cemetery services long term planning exercise for the Lower Columbia area be received.

Carried.

The Chief Administrative Officer explained that a Request for Proposals has been drafted, however after discussing the proposed study with City of Trail and Village of Fruitvale Staff, the RDKB has been advised that both communities have expanded their cemeteries to include new burial sites and both have seen a general slowdown of full body burials with more people opting for cremation.

The Committee members reviewed this information and it was;

Moved: Director Crockett      Seconded: Director Cacchioni

That the Cemetery Service Long Term Planning project be cancelled.

Carried.

**Late (Emergent) Items**

**Columbia Basin Trust (CBT)  
Community Initiatives Program**

The Committee members discussed the cost allocation for the Columbia Basin Trust (CBT) Community Initiatives Fund (CIF) program.

It was noted that the Cities of Rossland and Trail currently pay all of the administration costs for the CIF program.

Director Wallace suggested that correspondence be sent to the CBT requesting the CBT to review this matter and to offer a fair solution that would reduce the costs to Trail and Rossland.

There was general consensus that this matter be forwarded to the CBT, and it was;

Moved: Director Wallace      Seconded: Director Cacchioni

That the East End Services Committee recommends that Staff forward correspondence to the Columbia Basin Trust (CBT) requesting the CBT to review the Regional District of Kootenay Boundary's Community Initiatives Fund cost allocation and determine a fair solution that would reduce the cost to the cities of Trail and Rossland without decreasing the funding amounts that are provided to the other five East End communities.

Carried.

#### **Discussion of items for future agendas**

A discussion regarding items for future agendas was not required.

#### **Question Period for Public and Media**

A question period was not required.

#### **Closed (In camera) Session**

A closed session was not required.

#### **Adjournment**

There being no further business, it was;

Moved: Director Crockett

That the meeting be adjourned (time: 7:55 p.m.).

Carried.

TL

**Minutes of the Regular Meeting of the Electoral Area 'C' Parks & Recreation Commission  
held Wednesday January 8<sup>th</sup>, 2014 at the Welcome Centre**

**Present**

Larry Walker  
Dave Beattie  
Paul Beattie  
Don Nelson  
Dianne Wales  
Dan Marcoux

**Absent**

Liz Stewart , as advised  
Carlo Crema  
Bob Dupee

**RDKB Staff**

John Mackey

**Guest**

Sandy Mark

**Agenda**

1. M/S Larry Walker, Dan Marcoux that the agenda is accepted as amended.

**Carried**

**Minutes**

2. M/S Larry Walker, Dave Beattie that the minutes of the Regular Meeting of November 20<sup>th</sup>, 2013 are accepted as amended.

**Carried**

**Old Business**

**Budget Meeting** – Staff reviewed several of the new budget item added at the previous meeting. The \$20,000 increase to grants was reduced to \$10,000.

3. M/S Paul Beattie, Dave Beattie that a sum not to exceed \$10,000 be allocated to the Marine Plan Study process.

**Carried**

**Marine Plan** – Staff will arrange a meeting with all the principal players before the end of January.

**Paving Trans Canada Trail** – Several members of the Commission asked that this topic be put back on the agenda for the February Meeting.

**New Business**

**Community Coordinator Report**, Sandy Mark gave a verbal report on her activities since the last meeting including the new website launch.

**Stewart Creek Rd Staging Area** – Caven Gates made a presentation on behalf of Grand Forks ATV Club and the Boundary Trails Agreement seeking support for a staging area/trail head.

4. M/S Paul Beattie, Dave Beattie that staff meet with ATV Club and report back.

**Carried**

**Outstanding Projects and Discussions**

Christina Crest Trail  
Boat House  
Seniors Housing  
Pole and Light in Playground  
Winter Ice Rink on Slab  
Teck Property Access  
Walking Trail around Golf Course  
Disc Golf  
Plastic Ice  
Pedestrian Bridge  
Boat Dock @ Community Park  
Fitness Trail in Nature Park

**Adjournment**

5. Moved by Liz Stewart that the meeting be adjourned.

**Carried**

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John Mackey, Recording Secretary

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Diane Wales, Chairperson

**Minutes of the Regular Meeting of the Grand Forks and District Recreation Commission  
held Thursday January 9th, 2014 in the Arena Meeting Room**

**Present**

Ken Johnston  
Gene Robert  
Brian Taylor  
Cindy Strukoff  
Michael Wirischagin

**Absent**

George Longden, as advised  
Michele Garrison

**Staff**

John Mackey

**Area Director**

Roly Russell

**Agenda**

1. M/S Ken Johnston, Cindy Strukoff that the agenda is accepted as circulated.

**Carried**

**Minutes**

2. M/S Brian Taylor, Ken Johnston that the minutes of the regular meeting of November 14<sup>th</sup>, 2013 are accepted as circulated

**Carried**

**Election of Officers** – The Chair and Vice Chair both let the names stand for another term.

**Business Arising from the Minutes**

**Criminal Record Check** – Mayor Taylor advised the Board was still working with the bargaining unit to find a solution for checking the existing RDKB staff. CRC is mandatory for newly hired employees.

**Rec Centre Site Development Project** – Staff continues to work with sponsors and suppliers to finalize the project budget. Final figures will be brought forward at the February meeting.

**Old Business**

**2014 Budget Planning** – Staff presented a summary of new and major projects for the 2014 fiscal year. These project will be included in the 021, 030 and 040 Budget Exhibits.

**New Business**

**Meeting with Community Garden Group** – Staff informed the Commission it had met with a representative of the Community Garden Group to discuss establishing a garden on the Recreation Centre site behind the Aquatic Centre. The idea was well received and will be take to a meeting on January 17<sup>th</sup>.

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**Other Business Arising from the Floor**

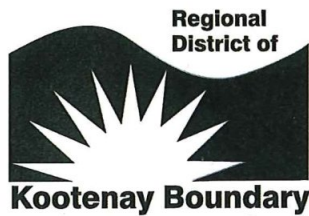
**Adjournment**

3. Moved by Michael Wirischagin that the meeting be adjourned.

**Carried**

\_\_\_\_\_  
John Mackey, Recording Secretary

\_\_\_\_\_  
Gene Robert, Chairman



## REGIONAL DISTRICT OF KOOTENAY BOUNDARY PUBLIC HEARING MINUTES

Revised Area 'A' Zoning Bylaw 1460 and  
Area 'A' OCP Amendment Bylaw 1525

Minutes of a Public Hearing for Regional District of Kootenay Boundary Revised Area 'A' Zoning Bylaw No. 1460 and Area 'A' Official Community Plan Amendment Bylaw 1525 held on Wednesday, January 8, 2014 at the Fruitvale Community Hall, 1968 Main Street, Fruitvale, BC, at 7:00 P.M.

**Director Present:** Director Linda Worley

**Staff Present:** Donna Dean, Planner

**Others Present:** Six members of the public

Director Worley opened the Public Hearing for revised Area 'A' Zoning Bylaw No. 1460 and Area 'A' Official Community Plan Amendment Bylaw 1525 at 7:00 P.M. and read the Chairperson's address. Director Worley explained that she was delegated to preside over the hearing in the absence of Director Grieve and asked that Donna Dean, Planner explain the purpose of the revised Zoning Bylaw and OCP Amendment Bylaw.


Donna Dean provided a summary of the purpose of the bylaw and Director Worley asked if there were any questions or comments from the members of the public present.


Dale Williams, of 274 Columbia Gardens Road, asked whether an existing parcel that does not meet the minimum parcel size requirement for new parcels created by subdivision in the Agricultural Resource 1 Zone could be developed.

Ron Underwood, of 271 Champion Park Road, asked about the proposed change to the zoning of a portion of the abandoned railway right of way at Park Siding.

Hearing no further comments, Director Worley closed the hearing at 7:20 P.M.

I hereby certify that this is a fair and accurate record of the nature of representations made at the January 8, 2014 Public Hearing for Regional District of Kootenay Boundary revised Area 'A' Zoning Bylaw No. 1460 and Area 'A' Official Community Plan Amendment Bylaw 1525.

  
\_\_\_\_\_  
Recording Secretary

  
\_\_\_\_\_  
Chairperson





## **Boundary Economic Development Committee**

Minutes  
Tuesday, December 10, 2013  
RDKB Grand Forks Boardroom

### **Directors Present:**

Director M. Rotvold, Chair  
Director B. Taylor  
Director B. Noll  
Director R. Russell  
Director B. Baird

### **Other Elected Officials Present**

Director G. McGregor

### **Staff Present:**

E. Kumar, Manager of Corporate Administration  
W. McCulloch, Community Futures Boundary  
S. Elzinga, Community Futures Boundary

### **Call to Order**

The Chair called the meeting to order at 10:40 a.m.

### **Consideration of the Agenda (additions/deletions)**

Moved: Director Russell

Seconded: Director Noll

That the agenda be adopted as circulated.

Carried.

December 10, 2013

### **Consideration of the Minutes**

The minutes from the Boundary Economic Development Committee meeting held November 5, 2013 were presented.

Moved: Director Noll

Seconded: Director Taylor

That the minutes from the Boundary Economic Development Committee meeting held November 5, 2013 be adopted as presented.

Carried.

### **Delegations**

#### **Representatives from Phoenix Mountain Association**

The Chair welcomed Ms. Barb Cornelius, Administrator, and Ms. Ciel Sander, Vice Chair, of the Phoenix Mountain Association to the meeting.

Ms. Cornelius thanked the committee for the opportunity to attend the meeting and reviewed the financial problems the ski hill is facing.

Ms. Cornelius reviewed the benefits the ski hill provides the Boundary and was requesting financial assistance from the Regional District in a manner similar to how the Grand Forks Arena, Aquatic Centre and Curling Rink are funded.

Ms. Cornelius explained the problems they had with their gaming grant application this year.

The Manager of Corporate Administration advised that the Board has sent a letter to the Province requesting they reconsider the Society's application and further advised that the City of Grand Forks and Electoral Area 'D' have agreed to provide some funding in 2014 through their Recreation budget.

Ms. Cornelius advised that the Society is requesting ongoing funding so that the Society is not relying on the gaming grant for their operations.

Directors Taylor and Russell expressed their concerns that the Society would not continue to apply for the gaming grant.

Directors Taylor and Russell advised that their support of financial assistance was contingent on the Society continuing to apply for the gaming grant.

Ms. Cornelius reviewed the problems with the gaming grant process; however, she acknowledged that they would continue to apply.

December 10, 2013

Ms. Cornelius questioned the process for having a referendum to establish a service and requested that if a referendum were held that it not be held in conjunction with the local government elections in November, 2014.

The Chair thanked the delegation for their presentation and they were excused from the meeting at 11:12 p.m.

### **Unfinished Business**

#### **Boundary Economic Development Committee Memorandum of Action Items**

The Boundary Economic Development Committee Memorandum of Action Items for the period ending November 30, 2013 was presented.

Moved: Director Russell

Seconded: Director Baird

That the Boundary Economic Development Committee Memorandum of Action Items for the period ending November 30, 2013 be received.

Carried.

#### **Discussion on Information Booth on a Trial Basis in 2014 at Rock Creek and Update from Community Futures**

Ms. McCulloch updated the committee members on the proposed Information Booth at Rock Creek.

Ms. McCulloch further reviewed the following projects:

- Tourism/Culture;
- Agriculture;
- Welcoming & Inclusive Communities;
- Area 'C';
- Rural Development Institutes - Selkirk College/Partnership;
- Economic Development Committee in Greenwood;
- WIFI;
- LRN Workshop;
- Marketing;
- BEDC Contract;
- CFDC support.

December 10, 2013

Moved: Director Taylor

Seconded: Director Baird

That the report from Community Futures Boundary be received.

Carried.

**Closed (In camera) Session**

Proceed to a closed meeting pursuant to Section 90 (e) of the Community Charter.

Moved: Director Noll

Seconded: Director Baird

That the Boundary Economic Development Committee proceed to a closed (in camera) meeting pursuant to Section 90 (e) of the Community Charter (time: 11:25 a.m.).

Carried.

Moved: Director Noll

Seconded: Director Taylor

That the Boundary Economic Development Committee reconvenes to the regular meeting (time: 11:26 a.m.).

Carried.

**New Business**

**Discussion on 2014 Financial Plan**

The committee members reviewed the 2014 Financial Plan and it was;

Moved: Director Baird

Seconded: Director Russell

That the 2014 requisition be increased 3% from the 2013 level.

Carried.

Moved: Director Baird

Seconded: Director Taylor

That \$5,000 be budgeted for membership with the Okanagan Film Commission.

Carried.

Moved: Director Baird

Seconded: Director Taylor

December 10, 2013

That \$15,000 be budgeted for matching funds with TOTA.

Carried.

Moved: Director Russell

Seconded: Director Baird

That \$5,000 be budgeted for advertising.

Carried.

**Contract with Community Futures**

Moved: Director Noll

Seconded: Director Baird

That the resolution from the closed (in camera) meeting be made public as follows:

*That the Boundary Economic Development Committee recommends to the Regional District of Kootenay Boundary Board of Directors that they enter into a two year contract with Community Futures Boundary to provide economic development services in the Boundary at a yearly fee of \$54,000.*

Carried.

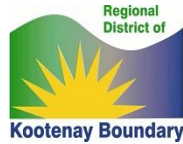
**Discussion of items for future agendas**

The next meeting will be held February 11, 2014 at 9:30 a.m.

**Adjournment**

There being no further business, the meeting adjourned at 12:05 p.m.

December 10, 2013



## **Environmental Services**

### **Minutes**

Thursday, January 16, 2014  
RDKB Board Room, Trail, BC

#### Directors Present

Director K. Wallace, Chair  
Director B. Taylor  
Director B. Noll  
Director R. Cacchioni  
Director P. Cecchini  
Director G. McGregor  
Director L. Worley  
Director M. Rotvold  
Director D. Duclos  
Director B. Crockett  
Director R. Russell (Alt)  
Director B. Baird  
Director A. Grieve

#### Staff Present:

Alan Stanley, General Manager of Environmental Services  
Tim Dueck, Solid Waste Program Coordinator (Recording Secretary)  
Bryan Teasdale, Manager of Infrastructure & Sustainability

### **CALL TO ORDER**

Chair K. Wallace called the meeting to order at 6:30 pm

### **ELECTION OF VICE CHAIR**

Chair Wallace opened the floor for nominations for the position of Vice-Chair for the (CoW) Environmental Services Committee.  
Director R. Cacchioni nominated Director Rotvold.  
Director Rotvold accepted the nomination.

January 16, 2014

Chair Wallace called a second time for nominations.  
Chair Wallace called a third time for nominations.  
No other nominations were made.

Chair Wallace declared Director Rotvold to be the Vice Chair of the Environmental Services Committee.

**ACCEPTANCE OF AGENDA (ADDITIONS/DELETIONS)**

The Agenda for the Environmental Services Committee January 16, 2014 meeting is presented.

Moved: Director Crockett

Seconded: Director Noll

That the agenda for the Environmental Services Committee January 16, 2014 meeting be adopted.

Carried.

**MINUTES**

The minutes of the Environmental Services Committee meeting held November 14, 2013 be received.

Moved: Director Rotvold

Seconded: Director Cacchioni

That the minutes of the Environmental Services Committee meeting held November 14, 2013, be received.

Carried.

**DELEGATIONS**

None

**UNFINISHED BUSINESS**

- a) The Environmental Services Memorandum of Committee Action Items for the period ending December 2013 is presented.

Moved: Director Cacchioni

Seconded: Director McGregor

That the Environmental Services Memorandum of Committee Action Items for the period ending December 2013 be received.

January 16, 2014

Carried.

- b) A Staff Report from Tim Dueck, Solid Waste Program Coordinator regarding an update on Solid Waste Management Plan activities.

Moved: Director Crockett

Seconded: Director McGregor

That the Environmental Services Committee receive the *Staff Report Solid Waste Management Plan Update - January, 2014*.

Carried.

### **NEW BUSINESS**

- a) A Staff Report from Alan Stanley, General Manager of Environmental Services presenting the Draft 2014-2018 Budget and Five-Year Financial Plan - Regional Solid Waste Management.

Moved: Director Worley

Seconded: Director McGregor

That the Environmental Services Committee receive the staff report from Alan Stanley, General Manager of Environmental Services presenting the Draft 2014-2018 Budget and Five-Year Financial Plan - Regional Solid Waste Management.

Carried.

Presentation by A. Stanley regarding the more significant year over year changes including:

- \* .05% decrease in taxation and no increase in user fees.
- \* \$214,000 revenue reduction - taking into account a 2013 projected revenue shortfall.
- \* deferment of some capital projects pending the outcome of the SWMP review and the implementation of new Provincial regulations for product packaging materials.
- \* \$478,368 reduction in allocation for recycling collection contracts reflecting a mid-year transfer of responsibility for the service to MMBC stewardship agency.
- \* \$114,000 increase in contract costs for the operation of the McKelvey Creek Landfill.
- \* increase in long-term liability closure reserve funds from \$142,000 to \$172,000 after the application of offsetting funds from 2013.

Discussion regarding the use of reserve funds. It was noted that the Closure Reserve fund is statutory and must be used for closure and post-closure costs. The monies in the organics diversion capital fund will be spent at the discretion of the Board.

Discussion regarding the timing of when a decision will be made on the realignment of the access road to the McKelvey Creek Landfill and when adjustments can then be made to the amount allocated to the Closure Reserve fund. A. Stanley indicated that this would be addressed

January 16, 2014



in the Solid Waste Management Plan update process and the Board could expect to make a decision on this in 2015.

Moved: Director Cacchioni

Seconded: Director McGregor

That the Environmental Services Committee recommend approval of the Draft 2014-2018 Budget and Five-Year Financial Plan - Regional Solid Waste Management to the Finance Committee as presented.

Carried.

- b) A Staff Report from Alan Stanley, General Manager of Environmental Services regarding the draft Big White Solid Waste Service 2014-2018 Annual Budget and Five-Year Financial Plan.

Moved: Director Baird

Seconded: Director Rotvold

That the Environmental Services Committee receive the Staff Report regarding the draft Big White Solid Waste Service 2014-2018 Annual Budget and Five-Year Financial Plan.

Carried.

As there are no major changes planned for the Big White Solid Waste Service, a 1% tax increase is proposed for 2014.

Moved: Director Baird

Seconded: Director Cacchioni

That the Environmental Services Committee recommend approval of the Big White Solid Waste Service 2014-2018 Annual Budget and Five-Year Financial Plan to the Finance Committee as presented.

Carried.

- c) A Staff Report from Alan Stanley, General Manager of Environmental Services regarding the formation and composition of a Regional Solid Waste Management Plan (SWMP) update Steering Committee.

Moved: Director Cacchioni

Seconded: Director Crockett

That the Environmental Services Committee receive the staff Report from Alan Stanley, General Manager of Environmental Services regarding the formation and composition of a Regional Solid Waste Management Plan (SWMP) update Steering Committee.

Carried.

January 16, 2014

Moved: Director Cacchioni

Seconded: Director Duclos

That the Environmental Services Committee select six members, three from the Boundary and three from the Kootenay, for the Regional Solid Waste Management Plan update Steering Committee.

Carried.

Moved: Director Cacchioni

Seconded: Director Crockett

That the Environmental Services Committee recommend to the RDKB Board of Directors that they appoint Director's Rotvold, Cacchioni, Russell, McGregor, Worley and Wallace to the Regional Solid Waste Management Plan update Steering Committee.

Carried.

**LATE (EMERGENT) ITEMS**

**DISCUSSION OF ITEMS FOR FUTURE MEETINGS**

**QUESTION PERIOD FOR PUBLIC AND MEDIA**

**CLOSED (IN CAMERA) SESSION**

**ADJOURNMENT**

There being no further business, the meeting of the Committee of the Whole adjourned at 7:27

January 16, 2014



**Policy, Executive and Personnel Committee**

Minutes  
Thursday, January 16, 2014  
RDKB Board Room, Trail, BC

**Present:**

Director B. Taylor, Chair  
Director G. McGregor  
Director K. Wallace  
Director L. Worley  
Director R. Cacchioni  
Director B. Baird

**Staff Present:**

J. MacLean, C.A.O.  
E. Kumar, Manager of Corporate Administration

**CALL TO ORDER**

The Chair called the meeting to order at 2:00 p.m.

**ELECTION OF VICE CHAIR**

The Chair called a first time for nominations for the position of Vice Chair.

Moved: Director Worley

That Director McGregor be nominated for the position of Vice Chair.

Carried.

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The Chair called a second, third and final time for nominations and there being none, declared Director McGregor Vice Chair of the Policy, Executive & Personnel Committee for 2014.

**ADOPTION OF AGENDA (ADDITIONS/DELETIONS)**

Moved: Director Baird

Seconded: Director Worley

That the agenda be adopted as circulated.

Carried.

**ADOPTION OF MINUTES**

The Minutes of the Policy, Executive and Personnel Committee Meeting held November 19, 2013 were presented.

Moved: Director Cacchioni

Seconded: Director Worley

That the Minutes of the Policy, Executive and Personnel Committee meeting held November 19, 2013 be approved as circulated.

Carried.

**UNFINISHED BUSINESS**

**Memorandum of Committee Action Items**

The Policy, Executive and Personnel Committee Memorandum of Committee Action Items for the period ending December 31, 2013 was presented.

Moved: Director Baird

Seconded: Director McGregor

That the Policy, Executive and Personnel Committee Memorandum of Committee Actions Items for the period ending December 31, 2013 be received.

Carried.

**Director's Remuneration**

A staff report from John M. MacLean, CAO regarding the possible review of Directors Remuneration was presented.

Moved: Director McGregor

Seconded: Director Wallace

January 16, 2014

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That the staff report from John M. MacLean, CAO regarding the possible review of Directors Remuneration be received.

Carried.

The committee members discussed the report and it was;

Moved: Director Cacchioni

Seconded: Director Wallace

That the Policy, Executive and Personnel Committee recommends to the Regional District of Kootenay Boundary Board of Directors that the Director's monthly stipend be increased by \$200 per month, \$200 per month be allocated for a technology allowance (which combines the present \$75 cell/mobile phone and \$175 technology allowance) and establish a car allowance of \$50 per month (deleting the present \$40 base mileage allowance).

Carried.

#### **Director Remuneration and Responsibility - Extended Absence Policy**

A staff report from John M. MacLean, CAO regarding the proposed Director Remuneration and Responsibility - Extended Absence Policy was presented.

Moved: Director McGregor

Seconded: Director Wallace

That the staff report from John M. MacLean, CAO regarding the proposed Director Remuneration and Responsibility - Extended Absence Policy be received.

Carried.

Moved: Director McGregor

Seconded: Director Worley

That the Policy, Executive and Personnel Committee recommends to the Regional District of Kootenay Boundary Board of Directors that they adopt the Director Remuneration and Responsibility - Extended Absence Policy as presented.

Carried.

#### **NEW BUSINESS**

##### **Planning Department Management Position**

A staff report from Mark Andison, General Manager, Operations/Deputy CAO regarding a proposed new management position in the Planning Department was presented.

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Moved: Director Cacchioni

Seconded: Director Worley

That the staff report from Mark Andison, General Manager, Operations/Deputy CAO regarding the proposed new Planning Manager position be received.

Carried.

Moved: Director Baird

Seconded: Director McGregor

That the Policy, Executive and Personnel Committee recommends to the Regional District of Kootenay Boundary Board of Directors that they approve the establishment of a new Planning Manager position, as identified in the 2013 Regional District of Kootenay Boundary Succession Plan, to be funded through the Planning and Development Department function.

Carried.

#### **AKBLG Resolutions**

A staff report from John M. MacLean, CAO presenting two proposed AKBLG resolutions, one dealing with extended absences of Electoral Area Directors and the second dealing with ambulance services and first responders, for consideration was presented.

Moved: Director Baird

Seconded: Director Worley

That the staff report from John M. MacLean, CAO presenting two proposed AKBLG resolutions, one dealing with extended absences of Electoral Area Directors and the second dealing with ambulance services and first responders be received.

Carried.

Moved: Director McGregor

Seconded: Director Cacchioni

**WHEREAS** for years, many of our local Fire Departments have assisted the B.C. Ambulance Service in the performance of their duties in our local communities providing valuable and wanted services for our consultants;

**AND WHEREAS** the B.C. Ambulance Service unilaterally, and without consultation with Local Government, has undertaken a drastic review of the First Responder Protocols which may have a distinct negative impact on our local communities, particularly in our small rural communities;

**THEREFORE BE IT RESOLVED** that the Province of B.C. refrain from implementing any changes in the B.C. Ambulance Service response guidelines or First Responder Protocols until such time as meaningful and effective consultation with Local Government has occurred to ensure that the needs of the local community are being met.

January 16, 2014

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Carried.

Moved: Director McGregor

Seconded: Director Wallace

**WHEREAS** the role of an Electoral Area Director in Electoral Area and Regional District decision making is absolutely vital;

**AND WHEREAS** the current legislation is severely lacking if the absence of the Director is due to illness or injury;

**THEREFORE BE IT RESOLVED** that the Province of B.C. provide clearer legislation that establishes respectful, reasonable and responsible guidance as to how Electoral Area Directors and Regional Districts are to manage extended absences by Electoral Area Directors due to illness or injury.

Carried.

#### **Columbia Basin Trust**

A staff report from John M. MacLean, CAO, regarding the appointment of a RDKB representative to the Columbia Basin Trust Board of Directors was presented.

Moved: Director Baird

Seconded: Director Cacchioni

That the staff report from John M. MacLean, CAO regarding the appointment of a RDKB representative to the Columbia Basin Trust Board of Directors be received.

Carried.

Moved: Director Worley

Seconded: Director Baird

That the Policy, Executive and Personnel Committee recommend to the Regional District of Kootenay Boundary Board of Directors that they extend Mr. DeRosa's appointment for an additional two years to end on December 31, 2016.

Carried.

#### **DISCUSSION OF ITEMS FOR FUTURE MEETINGS**

Analysis of policies to be reviewed and where policies are needed.

January 16, 2014

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**CLOSED (IN CAMERA) SESSION**

A closed (in camera) meeting was held pursuant to Sections 90 (1) (c) and (i) of the Community Charter.

Moved: Director McGregor

Seconded: Director Wallace

That the Policy, Executive and Personnel Committee proceed to a closed (in camera) meeting (time: 2:55 p.m.).

Carried.

Moved: Director Cacchioni

Seconded: Director McGregor

That the Policy, Executive and Personnel Committee reconvene to the regular meeting (time: 3:25 p.m.).

Carried.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 3:26 p.m.

January 16, 2014

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## **Electoral Area Services**

### **Minutes**

Thursday, January 16, 2014

RDKB Board Room, 843 Rossland Ave., Trail, BC

#### **Directors Present:**

Director Ali Grieve  
Director Linda Worley  
Director Grace McGregor  
Director Roly Russell  
Director Bill Baird

#### **Staff Present:**

Elaine Kumar, Director of Corporate Administration  
Mark Andison, General Manager of Operations/Deputy CAO  
Bryan Teasdale, Manager of Infrastructure and Sustainability  
Maria Ciardullo, Recording Secretary

### **CALL TO ORDER**

Chair Worley called the meeting to order at 4:29 p.m.

### **ELECTION OF VICE-CHAIR**

Chair Worley called a first time for nominations for Vice-Chair of the Electoral Area Services Committee for the year 2014.

*Moved: Director Baird*

*That Director Grieve be nominated for the position of Vice-Chair of the Electoral Area Services Committee for 2014*

Director Grieve accepted the nomination.

Chair Worley called a second time for nominations.

Chair Worley called a third time for nominations.

January 16, 2014

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There being no further nominations, Director Grieve was declared Vice-Chair of the Electoral Area Services Committee for the year 2014.

**ACCEPTANCE OF AGENDA (ADDITIONS/DELETIONS)**

January 16, 2014

Chair Worley stated there were additions/deletions to add to the agenda.

Additions - Gas Tax application from Boundary Museum; IT allowance for Directors

Deletions - In Item 7G - delete the 2nd recommendation;

and it was;

*Moved: Director Grieve*

*Seconded: Director Russell*

*That the January 16, 2014 Electoral Area Services Agenda be adopted as amended.*

*Carried.*

**MINUTES**

November 14, 2013

*Moved: Director McGregor*

*Seconded: Director Baird*

*That the November 14, 2013 Electoral Area Services Minutes be adopted as circulated.*

*Carried.*

**DELEGATIONS**

**UNFINISHED BUSINESS**

Electoral Area Services Committee Memorandum of Action Items

*Moved: Director Grieve*

*Seconded: Director McGregor*

*That the Electoral Area Services Committee Memorandum of Action Items be received.*

January 16, 2014

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*Carried.*

## **NEW BUSINESS**

### **ED'S EQUIPMENT**

#### **RE: OCP/Zoning Amendment**

1106 Highway 3B, Beaver Falls, Electoral Area 'A'

Lot 23, Plan 2016, DL 8392, KD

RDKB File #: A-8692-09351.000

Mark Andison reviewed the application with the Committee members. The APC's comments were to wait until the applicant submits the application to proceed any further and it was;

*Moved: Director Grieve*

*Seconded: Director Baird*

*That the staff report regarding a proposed OCP and Zoning map amendments for the property legally described as Lot 23, Plan 2016, DL 8392, KD be received.*

*Carried.*

### **GRAHAM, Ian & Cheryl**

#### **RE: Development Permit**

1788 Sander Frontage Road, Christina Lake, B.C., Electoral Area 'C'

Lot A, DL 498, SDYD, Plan KAP29837

RDKB File #: C-498-03003.000

This application was reviewed with the Committee Members. The Area 'C' APC committee had no concerns. This application was referred to the Ministry of Transportation and Infrastructure as well as the Christina Lake Fire Department and neither had any concerns, and it was;

*Moved: Director McGregor*

*Seconded: Director Russell*

*That the staff report regarding the application for a Development Permit submitted by Graham Marine for the property legally described as Lot A, DL 498, SDYD, Plan KAP29837, be received.*

*Carried.*

### **SYKES, Yelana**

#### **RE: Ministry of Transportation and Infrastructure Subdivision**

January 16, 2014

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3555 Highway 3, Christina Lake, B.C., Electoral Area 'C'  
 DL 2827s, SDYD, Except Plans H728 and KAP3938  
 RDKB File #: C-2827s-06897.000

This application meets the RDKB zoning requirements. A covenant on title restricts development in the McRae Creek floodplain. The APC had no comments and it was;

*Moved: Director McGregor*

*Seconded: Director Baird*

*That the staff report regarding the Ministry of Transportation and Infrastructure referral for a conventional subdivision for the property legally described as DL 2827S, SDYD, Except Plans H728 and KAP3938, be received.*

*Carried.*

**BELL, James & Rita**

**RE: Ministry of Transportation and Infrastructure Subdivision**

Undeveloped parcel Champion Park Road, Electoral Area 'A'

Lot 1, DL 1236, KD, Plan NEP17448

RDKB File #: A-126-05538.032

The application meets the minimum parcel size requirements and also the RDKB zoning requirements and it was;

*Moved: Director Grieve*

*Seconded: Director Russell*

*That the staff report regarding the Ministry of Transportation and Infrastructure referral for a conventional subdivision for the property legally described as Lot 1, DL 1236, KD, Plan NEP17448, be received.*

*Carried.*

**MOORE, Gary & Linda**

**RE: Ministry of Transportation and Infrastructure Subdivision**

325 4th Street, Greenwood, B.C., Electoral Area 'E'

Lot A, Twp 70, SDYD, Plan 40399, except Plan KAP55167

RDKB File #: E-TWP70-00008.000

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This property is in the Anaconda area. The applicants propose a 3 lot subdivision that meets the minimum parcel size. Must comply with the floodplain regulation of 15 meters back and 1.5 meters above from the natural boundary, and it was;

*Moved: Director Baird*

*Seconded: Director Russell*

*That the staff report regarding the Ministry of Transportation and Infrastructure referral for a conventional subdivision for the property legally described as Lot A, Twp 70, SDYD, Plan 40399, except Plan KAP55167, be received.*

*Carried.*

### **2013 Annual Report and 2014 Proposed Work Program Planning and Development**

Mark Andison, General Manager of Operations/Deputy CAO reviewed the 2013 Annual report and 2014 proposed work program with the Committee members. Chair Worley stated that the Planning Department is doing a "great job". Director Grieve questioned the status of Chateau Blanc in Big White, and it was;

*Moved: Director Grieve*

*Seconded: Director McGregor*

*That the Planning and Development Department 2013 Annual Report and Proposed 2014 Work Program be received.*

*Carried.*

*Moved: Director Baird*

*Seconded: Director Grieve*

*That the Planning and Development Department 2013 Annual Report and Proposed 2014 Work Program be approved.*

*Carried.*

### **2014 Planning and Development Budget Report**

Mark Andison reviewed the report with the Committee Members noting the biggest change would be the hiring of a new Planning Manager. Comments from the committee members included if an Organizational chart is available; Staffing seems to be increasing; staff downsizing; Clarify 30 % of the GMO/DCAO salary, and it was;

January 16, 2014

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*Moved: Director Grieve  
Seconded: Director McGregor*

*That the staff report from Mark Andison, General Manager, Operations/DCAO regarding the proposed 2014 Planning and Development Department Five-Year Financial Plan be received.*

*Carried.*

**2014 House Numbering Budget Report**

*Moved: Director McGregor  
Seconded: Director Baird*

*That the staff report from Mark Andison, General Manager, Operations/DCAO regarding the proposed House Numbering Services Five-Year Financial Plans be received.*

*Carried.*

*Moved: Director Russell  
Seconded: Director Grieve*

*That the Electoral Area Services Committee approve the proposed House Numbering Services Five-year Financial Plans.*

*Carried.*

**B. Teasdale - CLSAS Operating Contracts**

A Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding an extension of the current operating agreements for the Christina Lake Solar Aquatics System (CLSAS) was presented.

*Moved: Director McGregor  
Seconded: Director Grieve*

*That the Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding an extension of the current operating agreements for the Christina Lake Solar Aquatics System (CLSAS), be received.*

*Carried.*

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*Moved: Director McGregor  
Seconded: Director Grieve*

*That the RDKB defer renewal of the Oversight Contract until a future date.*

*Carried.*

*Moved: Director McGregor  
Seconded: Director Russell*

*That the Electoral Area Services Committee recommend to the RDKB Board of Directors that the RDKB approve the draft contract with Domar Construction Management for the continued Operations and Maintenance activities of the Christina Lake Solar Aquatics System for a period of two years (January 1, 2014 to December 31, 2015), which does not exceed the approved annual operating budget for the facility.*

*Carried.*

#### **B. Teasdale - Rivervale Water System Capital Improvements**

A Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding the design and installation of water treatment improvements for the current Rivervale Water System's Control Building was presented.

*Moved: Director McGregor  
Seconded: Director Baird*

*That the Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding the design and installation of water treatment improvements for the current Rivervale Water System's Control Building, be received.*

*Carried.*

*Moved: Director Baird  
Seconded: Director Grieve*

*That the Electoral Area Services Committee recommend to the RDKB Board of Directors that the Rivervale Water System Upgrade Project be approved as presented and completed prior to the adoption of the 2014-2018 Budget and Five-Year Financial Plan.*

*Carried.*

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**B. Teasdale - Columbia Gardens Water System Draft 2014-2018 Budget and Financial Plan**

A Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding the 2014-2018 Draft Budget and Five-Year Financial Plan for the Columbia Gardens Water Supply Utility was presented.

*Moved: Director McGregor*

*Seconded: Director Grieve*

*That the Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding the 2014-2018 Draft Budget and Five-Year Financial Plan for the Columbia Gardens Water Supply Utility, be received.*

*Carried.*

Director Grieve advised that she had intended the \$10,000 grant provided from the General Administration budget in 2013 to be provided on a yearly basis.

Director Grieve also noted that she wanted this grant to be increased in relation to increases to utility costs.

*Moved: Director Grieve*

*Seconded: Director McGregor*

*That the Electoral Area Services Committee recommend to the Regional District of Kootenay Boundary Board of Directors that they approve an annual operating grant in the amount of \$10,000 to be expensed from the General Administration Financial Plan for the Columbia Gardens Water System AND FURTHER that this amount be increased by the yearly inflationary rate.*

*Carried.*

**B. Teasdale - Rivervale Water & Street Lighting Draft 2014-2018 Budget and Financial Plan**

A Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding the 2014-2018 Draft Budget and Five-Year Financial Plan for the Rivervale Water and Street Lighting Service was presented.

*Moved: Director McGregor*

*Seconded: Director Baird*

*That the Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding the 2014-2018 Draft Budget and Five-Year Financial Plan for the Rivervale Water and Street Lighting Service, be received.*

*Carried.*

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**Correspondence for IHA regarding Small Water Systems**

*Moved: Director McGregor  
Seconded: Director Baird*

*That the correspondence from IHA regarding Small Water Systems be received.*

*Carried.*

**RDKB - Liquid Waste Management Planning Stage II - Gas Tax Application**

An application for Area A Gas Tax Funds to participate in the RDKB LWMP Stage II Planning Process.

*Moved: Director Grieve  
Seconded: Director Russell*

*That the Gas Tax Application from the RDKB requesting funding in the amount of \$805.88 be received.*

*Carried.*

*Moved: Director Grieve  
Seconded: Director McGregor*

*That the Electoral Area Services Committee members recommend the RDKB Gas Tax application in the amount of \$805.88 (Electoral Area A) be presented to the RDKB Board of Directors for consideration with a recommendation of approval.*

*Carried.*

**Grand Forks Community Trails Society  
RE: Gas Tax Application**

*Moved: Director Russell  
Seconded: Director Grieve*

*That the Gas Tax application by the Grand Forks Community Trails Society be received.*

*Carried.*

*Moved: Director Russell  
Seconded: Director Grieve*

*That the application be deferred pending further information and clarification.*

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*Carried.*

**ALC Decision Letter**

**RE: Harfman, Duane and Tracy**

*Moved: Director Baird*

*Seconded: Director McGregor*

*That the ALC Decision Letter dated January 2, 2014 be received.*

*Carried.*

**Grant in Aid Update**

*Moved: Director Grieve*

*Seconded: Director Russell*

*That the Grant in Aid report be received.*

*Carried.*

**Gas Tax Update**

*Moved: Director Grieve*

*Seconded: Director Baird*

*That the Gas Tax report be received.*

*Carried.*

**2014 Planning and Development Department Application Process and Meeting Schedule**

*Moved: Director Grieve*

*Seconded: Director McGregor*

*That the 2014 Planning and Development Department Application Process and Meeting Schedule be received.*

*Carried.*

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**LATE (EMERGENT) ITEMS****Boundary Museum - Gas Tax Application**

*Moved: Director Russell*

*Seconded: Director Grieve*

*That the Electoral Area Services Committee recommends to the Regional District of Kootenay Boundary Board of Directors that they approve the gas tax application from the Boundary Museum in the amount of \$77,168.50 to be expensed from the Electoral Area 'D' apportionment.*

*Carried.*

**IT Allowance for Directors**

*Moved: Director McGregor*

*Seconded: Director Baird*

*That the Electoral Area Services Committee recommend to the Regional District of Kootenay Boundary Board of Directors that they approve \$500 per year for each Electoral Area Director for technology hardware of their choice.*

*Carried.*

**Discussion Regarding Alternate Directors Attending Public Hearings**

The committee members discussed the issue of attendance of Alternate Directors at Public Hearings.

**DIRECTOR REQUEST FOR STAFF RESOURCES (DISCUSSION)****Communicating with the Public**

Director Grieve declined to comment on this item.

**ALR/ALC**

Director Russell brought forward this item for discussion. He stated that the ALC is considering giving local governments more authority and responsibility. Mark Andison stated that the ALC tried to delegate authority to Local Governments (which the RDKB declined) a number of years ago to approve subdivisions and non-farm use within the ALR.

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**Whereas** BC's farmland is scarce,

**And Whereas** preservation of farmland by removal of speculation contributes significantly to the stability of the B.C. economy and is critical to the food security of British Columbians:

**And Whereas** local governments may not have the appropriate resource capacity nor knowledge to make decisions with permanent implications for our agricultural lands;

**And Whereas** the Agricultural Land Commission recently underwent a Core Review in 2010; it was moved;

*Moved: Director McGregor*

*Seconded: Director Baird*

*That the Electoral Area Services Committee recommends to the RDKB Board of Directors to send a letter to the Minister of Agriculture (Honourable Pat Pimm), Premier Christie Clark, the Minister responsible for Core Review (Honourable Bill Bennett), and the Parliamentary Secretary to the Minister of Forests, Lands and Natural Resource Operations for Rural Development (Donna Barnnet) to recommend:*

- 1. Retention of the Agricultural Land Reserve (ALR) as one province-wide zone;*
- 2. Retention the Agricultural Land Commission (ALC) as a province-wide, independent administrative body with judicial powers; and*
- 3. Provision of an opportunity for local governments to discuss any proposed changes to the ALR with the Province and the ALC.*

*Carried.*

#### **Grant-in-Aid**

Director McGregor advised of the Junior Dragons' Den grant-in-aid application and suggested that the whole Board should consider sponsoring this grant and it was;

*Moved: Director McGregor*

*Seconded: Director Grieve*

*That the Electoral Area Services Committee recommend to the Regional District of Kootenay Boundary Board of Directors that they participate with a grant for sponsorship of the Junior Dragons' Den Student Youth Business Program.*

*Carried.*

#### **CLOSED (IN CAMERA) SESSION**

**ADJOURNMENT:** There being no further business the meeting was adjourned at 6:00 p.m.

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## **Finance Committee**

### **Minutes**

Wednesday, January 22, 2014  
RDKB Board Room, Trail, BC

#### **Present:**

Director M. Rotvold, Chair  
Director K. Wallace  
Director B. Taylor  
Director B. Noll  
Director L. Gray  
Director G. McGregor  
Director L. Worley  
Director D. Duclos  
Director B. Crockett  
Director R. Russell  
Director B. Baird  
Director A. Grieve  
Director R. Georgetti (Alternate)

#### **CALL TO ORDER**

The Chair called the meeting to order at 3:30 p.m.

#### **ELECTION OF VICE CHAIR**

Moved: Director Duclos

The Chair called a first time for nominations for the position of Vice Chair of the Finance Committee for 2014.

That Director Noll be nominated Vice Chair of the Finance Committee.

Carried.

January 22, 2014

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The Chair called a second, third and final time for nominations and there being none, declared Director Noll Vice Chair of the Finance Committee for 2014.

**ADOPTION OF AGENDA (ADDITIONS/DELETIONS)**

Chair Rotvold requested that an item dealing with the Kootenay Booth be added to the agenda and it was;

Moved: Director Grieve

Seconded: Director McGregor

That an item discussing the Kootenay Booth 2014 program be added to the agenda.

Carried.

Moved: Director Noll

Seconded: Director Duclos

That the agenda be adopted as amended.

Carried.

**ADOPTION OF MINUTES**

The Minutes of the Finance Committee meeting held July 25, 2013 were presented.

Moved: Director Noll

Seconded: Director Wallace

That the Minutes of the Finance Committee meeting held July 25, 2013 be adopted.

Carried.

**UNFINISHED BUSINESS**

An item for discussion, the possible inclusion of financial resources in the 2014 General Government Financial Plan to facilitate the undertaking of an organization/governance review of the Regional District of Kootenay Boundary.

Moved: Director Wallace

Seconded: Director Taylor

That the Finance Committee recommend to the Regional District of Kootenay Boundary Board of Directors that the subject of undertaking an organization/governance review of the Regional District of Kootenay Boundary be deferred to the 2015 budget deliberations.

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Carried.

### **NEW BUSINESS**

A staff report from John M. MacLean, CAO regarding the inclusion of the \$10,000 grant to another service from Administration was presented.

Moved: Director Grieve

Seconded: Director Duclos

That the staff report from John M. MacLean, CAO regarding the inclusion of the \$10,000 grant to another service from Administration be received.

Carried.

Alternate Director Georgetti requested information on why this grant would be expensed from Administration.

Director Grieve provided information on this item and it was;

Moved: Director Grieve

Seconded: Director McGregor

That staff provide a report on the grant-in-lieu of taxes for Seven Mile dam which includes: the breakdown of the grant-in-lieu; how it became revenue for the General Administration Financial Plan and the amount municipalities and rural areas would be paying into General Administration without the grant-in-lieu.

Carried.

A memorandum from Beth Burget, Financial Services Manager, regarding the 2014 - 2018 Financial Plan was presented.

Moved: Director Baird

Seconded: Director Noll

That the memorandum from Beth Burget, Financial Services Manager regarding the 2014 - 2018 Financial Plan be received.

Carried.

The Annual Budget and Requisition Summary was presented.

Moved: Director Duclos

Seconded: Director McGregor

That the Annual Budget and Requisition Summary be received.

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Carried.

The General Government (Administration) Financial Plan for the years 2014 - 2018 was presented.

Moved: Director Baird

Seconded: Director Cecchini

That the General Government (Administration) Financial Plan for the years 2014 - 2018 be received.

Carried.

Moved: Director Worley

Seconded: Director Baird

That the Finance Committee approves \$5,000 in the General Administration Finance Plan for the Kootenay Booth program at the F.C.M. and U.B.C.M. for 2014.

Carried.

The MFA Debenture Debt Financial Plan for the years 2014 - 2018 was presented.

Moved: Director Baird

Seconded: Director Cecchini

That the MFA Debenture Debt Financial Plan for the years 2014 - 2018 be received.

Carried.

A memorandum from Mark Andison, General Manager of Operations/Deputy Chief Administration Officer, regarding 2014 -2018 Building Inspection Financial Plan was presented.

Moved: Director Worley

Seconded: Director Duclos

That the Staff Report from Mark Andison, General Manager of Operations/Deputy Chief Administration Officer, regarding 2014 - 2018 Building Inspection Financial Plan be received.

Carried.

Moved: Director McGregor

Seconded: Director Grieve

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That the Building Inspection Financial Plan for the years 2014 - 2018 be received.

Carried.

The Feasibility Study Reserve Financial Plan for the years 2014 - 2018 was presented.

Moved: Director Grieve

Seconded: Director McGregor

That the Feasibility Study Reserve Financial Plan for the years 2014 - 2018 be received.

Carried.

**DISCUSSION OF ITEMS FOR FUTURE AGENDAS**

Report on Seven Mile Dam Grant-in-Lieu of Taxes

Finance Committee Meeting Dates and Times

Moved: Director Baird

Seconded: Director Worley

That the Finance Committee meetings be scheduled on the third Thursday of the month commencing at 6:00 p.m. unless it coincides with a Board meeting and would then commence at 4:30 p.m.

Carried.

(Director Grieve opposed)

Moved: Director McGregor

Seconded: Director Wallace

That the Finance Committee meeting in March be held on March 20, 2014 at 4:30 p.m. **AND FURTHER** that the regular board meeting in March be held March 20, 2014 in Trail, B.C.

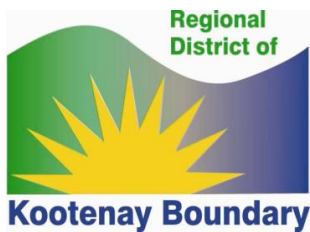
Carried.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 4:30 p.m.

January 22, 2014

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## **BEAVER VALLEY RECREATION COMMITTEE**

### **Minutes**

**Monday, January 27, 2014**

**5:00 p.m.**

**Beaver Valley Arena  
Meeting Room**

### **Present**

Chair A. Grieve  
Director P. Cecchini  
Director J. Danchuk

### **Others Present**

M. Daines, Manager of Recreation and Facilities  
J. MacLean, CAO, Recording Secretary

### **1. Call to Order**

The meeting was called to order at 5:01 p.m.

### **2. Business**

- a. The results of the public consultation related to the expired recreation agreement for access to recreation programs and amenities within the City of Trail was presented.

Moved by Director Cecchini, seconded by Director Danchuk:

That the results of the public consultation related to the expired recreation agreement for access to recreation programs and amenities within the City of Trail be received.

Carried

Moved by Director Danchuk, seconded by Director Cecchini:

That the results be referred to the Electoral Area "A" Advisory Planning Committee and the Councils of the Village of Montrose and the Village of Fruitvale for their consideration and comment.

Carried

Moved by Director Cecchini, seconded by Director Danchuk:

That the Committee proceed with the provision of a reimbursement program for the residents of the Beaver Valley (Electoral Area "A", Fruitvale and Montrose) for the additional costs incurred due to the non-eligibility for the Trail Residency Program for all additional costs incurred subsequent to January 1, 2014 as an interim measure, and continuing until such time as the Committee provides different direction, and that further discussion of this issue be deferred until the regular Committee meeting scheduled for February 11<sup>th</sup> to allow the Committee and Councils to consider the results of the public consultation.

Carried

Moved by Director Danchuk, seconded by Director Cecchini:

That staff be directed to place the results of the public consultation on the Regional District of Kootenay Boundary website.

Carried

### **3. Adjournment**

The meeting was adjourned at 5:55 p.m.



**Beaver Valley Water Service**

**Universal Metering Plan**

**Implementation Report and Budget**

**October 9, 2013**

Joel Carty, B Comm.  
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## Beaver Valley Water Service Universal Metering Implementation Plan

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## 1 Statement of Understanding

The Beaver Valley Water Service is undertaking a universal metering (UM) installation project for its residential and ICI water customers. Successful management of this project will require proper consideration of, planning for, and implementation of the following items:

- Implementation strategy, as it relates to:
  - Water meter and meter reading technology
  - Procurement strategy
  - Customer service and public outreach requirements
  - Project installation scope
  - Data management and water billing setup
- Capital and support cost estimates

Diameter Services is very experienced in planning, procuring, and implementing water metering projects. The primary objectives of this project are to:

- Complete the report on time – once engaged, Diameter Services will complete the project in a two month timeframe.
- Educate – provide enough information to the water utility so the key stakeholders understand how the project will be carried out and the optional available.
- Provide an accurate project cost estimate – provide a project budget with enough detail to ensure the project can be procured and completed within the estimated capital cost.

Diameter Services' methodology and experience will help ensure the BVWS achieves these three fundamental objectives.

## 2 Methodology and Approach

A combination of information requests, workshops, technology education and reporting is the best way to develop a UM implementation plan that works for BVWS. It is crucial that the Utilities key stakeholders participate in these sessions and provide good feed back to ensure the final recommended approach is fully-supported through all levels of the organization.

### 2.1 Planning Workshop

A planning workshop will identify critical issues that need to be addressed in the implementation strategy. If all key stakeholders participate, the planning workshop will serve to greatly speed the decision making process. It is recommended this workshop be performed on-site to ensure full understanding of the topics discussed. This work shop will include topics relating to many of the tasks list below.

We feel that the planning workshop is vital to ensure a successful Universal Meter installation project. It encourages stakeholder participation and consensus. All stakeholders that will be affected by the installation project should be involved or represented at the workshop including:

- CAO
- Public Works Foreman
- Key decision makers (Councillors, Mayor, etc.)

### 2.2 Project Goals and Information Request

In order for a universal metering project to be successful, the project's stakeholders need to be clear about what they want to achieve and what exactly they want done with the data the preferred metering system will provide. To do this, one of the first tasks of the initial phase of this project will be to collect and share information about the utility's structure, water billing process, and customer service expectations.

#### 2.2.1 Information Request

We'd recommend that BVWS gather information for the proper review and analysis of the current state-of-affairs. Should you choose Diameter Services as an advisor for this project, than a request for information will be submitted within a week of receipt of a notice to proceed. We would ask that this information to be provided within one week of the request.

To properly perform the analysis required for an UM implementation plan we would request a digital copy of the following information:

- Database of all water customer accounts (to be metered)
- Current businesses processes (if documented) for water billing and maintenance
- Organization chart with job descriptions (where available)
- Completion of a survey provided by Diameter Services

***Deliverable:***

- Information request survey

### 2.2.2 Project Goals Workshop

A round table discussion that includes all stakeholders should be convened, and the participants should engage in a guided discussion on what the utility wants to achieve by employing a metering system. Depending on the knowledge level of the stakeholders, we may define some very general goals and then refine them as the team learns more about what Automated Meter reading (AMR) and Advanced Metering Infrastructure (AMI) technologies can provide.

**Deliverables:**

- Project goals workshop
- Write up about goals in RFP

## 2.3 Metering and Reading Technology

It is assumed that the Beaver Valley Water Service has limited information about meter and meter reading technology. We will educate all stakeholders to give them a basic understanding of the benefits and drawbacks of each technology.

### 2.3.1 Metering Technology Review

Meter manufacturers have a variety of technological alternatives that BVWS should consider; the types of meter technology that will be discussed are:

- Positive displacement metering (oscillating piston and nutating disc or non-mechanical)
- Mechanical compound meters
- Mechanical turbine / turbo meters
- Magnetic meters

**Deliverable:**

- Metering workshop and presentation
- List of acceptable meter manufacturers and types

### 2.3.2 AMI and AMR Technology Review

Automated Metering Infrastructure (AMI) and Automated Meter Reading (AMR) technologies offer different features and benefits. Diameter Services will review the components of an AMI and AMR system, the support each type of system requires, and the main drivers that each type of technology would support. The types of technology that will be reviewed are:

- Manual touch read
- Walk-by and drive-by AMR
- Fixed area network AMI

As part of the AMI/AMR technology review we'd recommend exploring the possibility of partnering with BC Hydro's smart metering initiative. Electric utilities often prefer a standalone and separate system for security reasons, but if there is some interest in partnering there may be savings on capital and on-going operational costs.

**Deliverable:**



- AMI/AMR workshop and presentation
- Drivers work shop
- AMI or AMR technology recommendation and list of acceptable manufacturers and products

## 2.4 Implementation Strategy

To develop a successful implementation strategy, decisions need to be made on the type of technology (metering, AMI and AMR) that will be used. Once this has been determined, Diameter Services will walk BVWS through the process of how to procure the products and services selected, and what exactly will be included in the installations.

### 2.4.1 Procurement Strategy

Diameter Services will develop and present the different types of procurement approaches available (tender, RFQ, RFP, negotiated) to BVWS and review the benefits and drawbacks of each method. We will also explore what products and services should be combined to maximize the number of product and service providers that could potentially bid on the project.

We would recommend procurement personnel participate in this work shop.

**Deliverable:**

- Procurement workshop and presentation

### 2.4.2 Installation Scope

The installation scope workshop will review the major operational strategies that should be included in the scope of work for the UM project. This process will review the cost and benefits of certain requirements, and how each will contribute toward ensuring that the project will be delivered on schedule and on budget. Some examples of these strategies are:

- Small meter installation strategies
- Large meter installation strategies
- Meter and remote locations
- Curb stop operation and repair

**Deliverable:**

- Installation workshop and presentation
- Scope of work write up

### 2.4.3 Customer Service

Diameter Services will review BVWS's expectations with regard to customer service. Without a clear definition of what is expected in this area, competing firms will provide a wide range of customer service options. The key areas of discussion are:

- Customer service training (field and call center)
- Call center operation
- Uniform and project image
- Complaint process and resolution times

We will also seek to ensure that by-laws are enacted that will support the successful service provider in achieving a high percentage of successful installations (ensure compliant customers).

***Deliverable:***

- Workshop and presentation
- Scope of work write up

#### 2.4.4 Public Outreach

The public outreach program that communicates the project goals is vital to its success. We will review the materials, messages and processes that will maximize customer participation in the program. With most universal metering projects, there is always some reluctance to participate among water customers who are un-metered; the public outreach program will need to define the “hammer” or repercussions that will need to be articulated for those who refuse an installation. The main topics of discussion would be:

- Goals of a program
- Branding the project
- Use of media
- Program structure and materials
- Division of responsibilities – who is best suit to perform this part of the project

***Deliverable:***

- Workshop and presentation
- Public outreach strategy

#### 2.4.5 Water Billing Management

The management of information is a crucial component of the project. We will review how meter information will be passed between the Service Provider and BVWS. We will review the capabilities of BVWS's water billing system to see how volumetric water billing can be accomplished.

***Deliverable:***

- Workshop and presentation
- Water billing strategies

#### 2.4.6 Project Support and System Maintenance

We will review what resources the water utility will need to introduce before, during and after the project. This would include costs relating to procurement and contract support if it is decided that these resources will be required.

***Deliverable:***

- Workshop and presentation
- Project support strategies and budget
- Operational maintenance expectations

**2.4.7 Implementation Report and Optional Council Presentation**

The implementation report will include all the recommendations arrived at during the workshops discussed above, including the reasons for each recommendation. If the report needs to include all alternatives discussed in the workshops, additional time will be needed to accomplish this task.

Diameter Services will prepare and present the implementation strategy to Council. We have assumed this will be presented in person, if the presentation is performed via video conference, some savings can be realized to the project cost.

***Deliverable:***

- Implementation Strategy Report
- Project Cost Estimate
- Council presentation

**3 Project Cost**

Item #	Description	Base Proposal		Technical Writer		Base Travel
		Hours	Extended	Hours	Extended	Includes: flight, hotel, parking, food, taxi, and travel time
		Rates:	\$ 135.00	\$ 85.00		
2.1	Planning Workshop	8	\$ 1,080.00			\$ 3,000.00
2.2.1	Information Request	3	\$ 405.00		\$ -	
2.2.2	Project Goals Workshop	3	\$ 405.00		\$ -	
2.3.1	Meter Technology Review	3	\$ 405.00		\$ -	
2.3.2	AMI and AMR Technology Review	6	\$ 810.00		\$ -	
2.4.1	Procurement Strategy	3	\$ 405.00		\$ -	
2.4.2	Installation Scope	3	\$ 405.00		\$ -	
2.4.3	Customer Services	3	\$ 405.00		\$ -	
2.4.4	Public Outreach	3	\$ 405.00		\$ -	
2.4.5	Data Management	3	\$ 405.00		\$ -	\$ 1,300.00
2.4.6	Project Support and System Maintenance	3	\$ 405.00			
2.4.7	Implementation Report and (Optional) Council Presentation	24	\$ 3,240.00	8	\$ 680.00	\$ 3,000.00
Subtotals		57	<u>\$ 8,775.00</u>	8	<u>\$ 680.00</u>	<u>\$ 7,300.00</u>

Total Base Proposal \$ 16,763.00Optional Costs \$ -**Assumptions:**

Hourly rate increases annual by 2.5% start in January 1, 2015

Diameter Services may use unspent hours on tasks that take longer than anticipated. If by the end of task 2.5 there are any un-used hours they w

Paid monthly on completion of tasks

Totals do not include taxes

Professional Liability is included

This price assumes two on-site trips, performing the presentation via video conference can saving the utility approximately \$4000 per trip.

Item #	Description	Base Proposal		Technical Writer		Base Travel
		Hours	Extended	Hours	Extended	Includes: flight, hotel, parking, food, taxi, and travel time
	<b>Option 2 - Coordination with Valemount (or another CBT utility)</b>	<b>Rates:</b>	<b>\$ 135.00</b>	<b>\$ 85.00</b>		
2.1	Planning Workshop	4	\$ 540.00			\$ 1,500.00
2.2.1	Information Request	2.25	\$ 303.75		\$ -	
2.2.2	Project Goals Workshop	2.25	\$ 303.75		\$ -	
2.3.1	Meter Technology Review	2.25	\$ 303.75		\$ -	
2.3.2	AMI and AMR Technology Review	4.5	\$ 607.50		\$ -	
2.4.1	Procurement Strategy	2.25	\$ 303.75		\$ -	
2.4.2	Installation Scope	2.25	\$ 303.75		\$ -	
2.4.3	Customer Services	2.25	\$ 303.75		\$ -	
2.4.4	Public Outreach	2.25	\$ 303.75		\$ -	\$ 650.00
2.4.5	Data Management	2.25	\$ 303.75		\$ -	
2.4.6	Project Support and System Maintenance	2.25	\$ 303.75			
2.4.7	Implementation Report and (Optional) Council Presentation	18	\$ 2,430.00	6	\$ 510.00	\$ 3,000.00
Subtotals		42.75	<b>\$ 6,311.25</b>	6	<b>\$ 510.00</b>	<b>\$ 5,150.00</b>

Total Base Proposal **\$ 11,977.25**Optional Costs **\$ -****Assumptions:**

Hourly rate increases annual by 2.5% start in January 1, 2015

Diameter Services may use unspent hours on tasks that take longer than anticipated. If by the end of task 2.5 there are any un-used hours they will no

Paid monthly on completion of tasks

Totals do not include taxes

Professional Liability is included

Assumes work is conducted in conjunction with Valemount.

#### **4      Schedule**

See attached project Gant Chart.

The exact schedule of activities and review timelines can be negotiated at the time of issuing the PO. Pricing will not change as long as no additional tasks are added to the scope of work and all work is completed by December 31, 2014.

## 5 Experience

### FIELDS OF EXPERTISE

- Project management
- Residential water meter applications
- ICI water meter applications
- Design operations and maintenance program
- Water meter management planning
- Utility AMI and AMR deployment
- AMI Implementation database design
- Business process review and change management
- Customer problem resolution
- Public education/Outreach design and implementation

### ACADEMIC BACKGROUND

- Bachelor of Commerce, McMaster University (Hamilton - 1997)

### EXPERIENCE AND REFERENCES

#### CONSULTING EXPERIENCE

*City of Toronto, ON AMI.* Consultant. Performed project planning, RFP development, proposal evaluation, contract management, and quality program design and management for a 465,000 point universal meter, small and large meters, and fixed area network installation project. Project contact: Carlo Casale, Project Manager, City of Toronto, (416) 392-8279.

*City of Baltimore, MD AMI.* Consultant for a 410,000 small and large meter, fixed area network installation project. Activities include a business case to justify the replacement of meters and upgrade to advanced metering infrastructure technology, project scope planning, RFP development, procurement management, and proposal evaluation. Future work includes contract management. Project Contact: Michael Marquis, Project Manager, City of Baltimore, (410) 396-1470.

*City of Allentown, PA AMR.* Consultant. Reviewed a 33,000 meter assessment and completed a business case for AMR technology deployment, project scope development. Developed an RFP, participated in proposal evaluation, contract negotiations, and contract management. Project Contact: John Parsons, Project Manager, City of Allentown, (610) 437-7643 ext 3011.



*The Region of Halton, ON, ICI Water Meter Review.* Consultant. Review the Region's large water meter population and developed a pro-active maintenance program to enhance the Region's revenues and keep the large meters current. Project Contact: Ryan Jones, Project Manager, Region of Halton, (905) 825-6000, [ryan.jones@halton.ca](mailto:ryan.jones@halton.ca).

*City of Markham, ON.* Consultant. Analyzed the Region's 75,000 customer meter reading and billing operations to determine the financial and non-financial benefits to moving to AMI technology. Project Contact: Daniel Liu, P.Eng., Project Manager, City of Markham, (905) 477-7000 ext. 6210, [dliu@markham.ca](mailto:dliu@markham.ca).

*City of Charlottetown, PEI.* Consultant. City has 2,240 institutional, commercial and industrial water meters. Performed an assessment of existing water meter assets, meter reading equipment, meter reading and billing practices, and field maintenance problems. Provided a comparison business model that reviewed the financial and non-financial implications of the available alternatives. Recommended a meter and AMI technology direction and deployment strategy that met the needs of the utility. Project Contact: Bill Clair, Work Superintendent, Charlottetown Water & Sewer Utility, (902) 629-4015.

*Oxford County, ON.* Consultant. Reviewed meter and meter reading data to develop a universal metering implementation strategy report. Developed procurement documents to support the recommended universal metering implementation strategy. Project Contact: Paul Eybergen, Water Treatment Supervisor, Oxford County, (519) 539-9800 Ext 3104.

*Region of Halton, ON.* Consultant. Analyzed the Region's 132,000 customer meter reading and billing operations to determine the financial and non-financial benefits to moving to AMR technology. Project Contact: David Trevisani, CMA, Director of Finance & Purchasing Services, Corporate Services, Region of Halton, (905) 825-6000, ext 7231.

## **WATER METER & AMI INSTALLATION EXPERIENCE**

Diameter Services Inc. has operated in the water meter and AMI/AMR consulting and project implementation industry since 2005. The company owns Diameter Services Inc. to conduct water meter and AMR system installation projects. Both companies are solely owned by Joel Carty whose role is principle consultant and President.

Prior to Diameter Services Inc., Mr. Carty had more than eight years of experience with a leading water meter, automated meter reading and installation provider. Mr. Carty performed a number of challenging positions including Director of Service Operations (3 years), Senior Project Manager (2 years), and Project Manager (3 years). During this period, Mr. Carty was directly responsible for over 200,000 installations, including 110,000 universal meter installations, 95,000 change outs, and 37,000 AMI installations. He also operated and maintained over 50,000 meters annually. His extensive water meter and AMI knowledge allowed him to provide direction to over 100 managers, administrators, call center representatives and installer technicians across Canada. He also provided direction for a public education program on over 14 water meter and water conservation projects.

- *Town of Port Dover.* Water Meter Installer, 3,300 universal metering projects.
- *City of Toronto.* Project Manager, 1,500 point volunteer cut in installation project
- *City of Hamilton.* Director of Service Operations, 36,000 point universal meter and public education project, the **largest** universal metering project in Canada. 4,000 new home installations, pro-active public education program to help educate homeowners on water conservation.
- *Region of Peel.* Director of Service Operations, 6,000 point meter change out project; 400 point intermediate change out and testing project. 1,000 point toilet replacement project, 560 point residential change out and meter testing project, 1,500 point new home installations.
- *City of Niagara Falls.* Senior Project Manager, 24,000 point universal metering project, the **second largest** universal metering project in Canada.
- *District of West Vancouver.* Director of Service Operations, 8,000 point **AMR** universal meter pit installation and public education project; operated and maintained residential and ICI meters, the **largest** meter pit installation project in Canada.
- *Ottawa Hydro.* Senior Project Manager, 4,000 point **AMR electric** meter change out project.
- *Township of Centre Wellington.* Director of Service Operations, 5,500 point **AMR** universal meter and public education project, operated and maintained residential and ICI meters.
- *Town of Renfrew.* Director of Service Operations, 3,500 point **AMR** universal meter installation and public education project.
- *Rural Municipality of MacDonald.* Director of Service Operations, 1,700 point **AMR** change out and upgrade project.
- *Town of Trenton.* Director of Service Operations, 900 point **AMR** universal meter and public education project.
- *Barry's Bay.* Director of Service Operations, 350 point **AMR** universal meter and public education project.
- *Municipality of Trent Hills.* Director of Service Operations, 1,100 point **AMR** universal meter and public education project.
- *Clarence Rockland.* Director of Service Operations, 3,000 point **AMR** change out, upgrade and **French** public education project.
- *Town of L'Original.* Director of Service Operations, 900 point **AMR** universal metering and **French** public education project.
- *Municipality of North Perth.* Director of Service Operations, 1,500 point **AMR** universal meter and public education project.

- *Town of Markham.* Director of Service Operations, 12,000 point meter changes; operate and maintain residential and ICI meters, 6,000 new home installations.
- *Town of Richmond Hill.* Director of Service Operations, operations and maintenance on residential and ICI meters, 6,000 point new home installations, large meter testing and repair project.
- *City of Richmond.* Director of Service Operations, 4,000 point volunteer meter pit installation and public education project, operate and maintain residential meters.
- *City of Langley.* Director of Service Operations, operate and maintain 5,000 point residential and ICI meters.
- *Town of Penticton.* Director of Service Operations, 1,500 point change out project.
- *City of Surrey.* Director of Service Operations, 150 point large meter installation project and 2,500 new home installations.
- *City of Kelowna.* Director of Service Operations, pro-active water conservation program and managing peak demand in high demand residential areas.
- *Town of Orangeville.* Senior Project Manager, 5,000 point universal meter and public education project.
- *Region of Durham.* Director of Service Operations, 6,000 point change out project; 800 large meter change out and upgrade project. 1,500 low flow toilet replacement project.
- *Town of Kapuskasing.* Director of Service Operations, 3,000 point change out project, 500 AMI large meter installations.
- *City of Miramichi.* Director of Service Operations, operated and maintained 6,000 point residential, and ICI meters over a five year period.
- *City of Lethbridge.* Director of Service Operations, 5,000 point change out project.
- *Town of North Grenville.* Project Manager, 1,200 point universal metering project.
- *Town of Smiths Falls.* Project Manager, 3,500 point universal metering project.
- *Township of South Stormont.* Director of Service Operations, 2,000 point universal meter and public education project.

## CERTIFICATES, LICENSES, AND MEMBERSHIPS

Water Meter Installer certified (WMI 800A) **Ontario Ministry of Training, Colleges and Universities'**

AWWA member

## **6 Insurance**

See attachment to this document.

To be noted, Diameter Service Inc. is not a engineering firm and therefore is unable to provide Professional Liability Error and Omissions insurance coverage.

### Economic Development Services Agreement

THIS AGREEMENT made the \_\_\_\_ day of January, 2014

BETWEEN:

**REGIONAL DISTRICT OF KOOTENAY BOUNDARY**, a local government incorporated pursuant to the *Local Government Act*, having its office at Suite 202 - 843 Rossland Avenue, Trail, B.C. V1R 4S8

(the "RDKB")

AND:

**LOWER COLUMBIA COMMUNITY DEVELOPMENT TEAM**, a society incorporated pursuant to the Society's Act

(the "LCCDT")

WHEREAS:

- A. The LCCDT is a society committed to economic development as well as community and business sustainability in the Lower Columbia;
- B. The RDKB operates an economic development service; and
- C. The RDKB wishes to contract services from the LCCDT to provide certain economic development services for the 2014 calendar year;

NOW THIS AGREEMENT WITNESSES that, in consideration of the mutual premises and covenants contained herein, and the payment of ten (\$10) dollars by each party to the other, the receipt and sufficiency of which each party hereby acknowledges, the parties agree and covenant as follows:

#### 1. DEFINITION

In this Agreement, the following words are defined as follows:

- (a) "**Lower Columbia**" means the Cities of Trail and Rossland, the Villages of Warfield, Montrose and Fruitvale and Electoral Areas A, and B of the RDKB;
- (b) "**Lower Columbia Initiatives**" means the Committee, appointed by the RDKB, that oversees the economic development service;

- (c) **“Service Stakeholders”** shall mean the elected or appointed representatives of the Cities of Trail and Rossland, the Villages of Warfield, Montrose and Fruitvale and Electoral Areas A, and B or their alternates that sit on the RDKB Board of Directors;

## **2. SERVICE**

### **2.1 Economic Development Services**

The LCCDT will provide the economic development services within and for the Lower Columbia. Those services shall include:

- a) Provision of a point of contact from current and potential businesses located or interested in locating in the Lower Columbia;
- b) To gather and distribute an inventory of information that will assist the existing or potential business community;
- c) The provision of necessary and available information to assist current or potential businesses become sustainable, grow or locate in the Lower Columbia;
- d) To provide guidance and advice as to the possible additional sources of required information to assist current or potential businesses;
- e) To market the region to businesses and individuals as a worthy place for investment;
- f) Provision of such human, support and technological resources as required to effectively and responsibly fulfill the terms of this agreement and the workplan as completed and approved from time to time;
- g) To report to and consult with the RDKB as required for operational purposes;
- h) To undertake an analysis of current economic development efforts, together with a comparison and contrast to other possible economic development models, and provide options, including all alternative funding options, to the RDKB to consider when discussing the provision of economic development services beyond 2014.

### **2.2 Economic Development Service Structure**

The economic development service shall be overseen by a Committee to be known as “Lower Columbia Initiatives” (“LCI”) and appointed by the Service Stakeholders. The LCI shall be made up of eleven members to be appointed as follows:

- a) Eight members to be nominated by the LCCDT and appointed by the Service Stakeholders. The nominees cannot be members of the LCCDT.
- b) One elected official of the City of Trail, nominated by the City and appointed by the Service Stakeholders.

- c) Two elected officials from the Lower Columbia communities, with the exception of the City of Trail, nominated by their respective jurisdiction and appointed by the Service Stakeholders.

### **2.3 Fee Payment**

The parties acknowledge the previous agreement between the parties that expired December 31, 2013, as well as the fact that there is \$140,000 (unaudited) in surplus funds provided to the LCCDT.

The Parties agree that the LCCDT shall retain those funds as compensation for the services to be provided in this agreement. No other funding from the RDKB shall be provided.

### **2.4 Records Audit**

On the request of the RDKB, acting reasonably, the LCCDT will make available original records confirming activity and expenditures related to the completion of tasks outlined in Section 2.1.

## **3. TERM**

### **3.1 Term**

This Agreement will commence on January 1, 2014 and continue until December 31, 2014.

### **3.2 Non-Performance**

The RDKB may, in the event of a breach or non-performance of any provision of this Agreement by LCCDT, on providing 30 days' notice in writing, and after complying with Section 6 of this agreement, terminate this Agreement.

Upon the expiration of the Term or where this Agreement is terminated pursuant to this section 3.2, the LCCDT will no longer provide the Service to RDKB.

## **4. COMPLIANCE WITH REGULATORY AUTHORITY**

### **4.1 Regulatory Jurisdiction**

The LCCDT warrants and represents that nothing in this Agreement is contrary to any statute, regulation, rule or policy of any regulatory authority having jurisdiction. The LCCDT warrants and represents that LCCDT will take all necessary actions to ensure that, in performing the obligations under this Agreement, LCCDT will remain in full compliance with all regulatory requirements.

### **4.2 Release and Indemnity**

The LCCDT releases and indemnifies the RDKB from any action, cause of action, liability, loss, penalties, fines or costs, including legal costs that the RDKB may incur as the result of any non-compliance by LCCDT with any regulatory requirements of any authority having jurisdiction over the operations of LCCDT.

## **5. REVIEW AND CONSULTATION**

### **5.1 Consultation**

The parties agree to consult on any matter arising under this Agreement, or any proposed amendment to this Agreement, in good faith.

## **6. DISPUTE RESOLUTION**

### **6.1 Representatives to Negotiate**

In the event of any dispute or disagreement between the parties arising from the interpretation of this Agreement, either party may give notice to the other party at the address for notices described herein. Upon receipt of a notice of dispute, representatives from each party will immediately commence good faith discussions and negotiations to resolve the dispute or disagreement.

### **6.2 Mediation**

If within 30 days of a notice of dispute being received by either party the representatives have been unable to resolve the dispute or disagreement, the parties may agree to mediate and appoint a mutually acceptable mediator knowledgeable in the subject matter of this Agreement to resolve the outstanding issues.

### **6.3 Arbitration**

If within 30 days of a mediator being appointed, or if the parties have been unable to agree on mediation or the appointment of a mediator within 30 days of the conclusion of the negotiation process in Section 6.1, the matter or matters in dispute will be referred to an arbitrator for final decision. If the parties are unable within 10 days to agree on the appointment of an arbitrator, the appointment will be made in accordance with the *Commercial Arbitration Act*. The parties agree that the decision of the arbitrator will be final, including any decision the arbitrator may make regarding costs of the arbitration.

## **7. INDEMNIFICATION**

The LCCDT acknowledges and agrees that nothing in this Agreement renders the RDKB responsible for any LCCDT operation, and LCCDT releases and indemnifies the RDKB for any losses incurred by the RDKB from any action, cause of action, claim, suit, loss, damage or costs (including legal costs) that may be brought by anyone in respect of any LCCDT operation, except and to the extent that any action, cause of action, claim, suit, loss, damage or costs arises directly or indirectly as a result of the action or negligence of the RDKB or any RDKB employee, contractor or agent.



**8. GENERAL PROVISIONS****8.1 No Agency or Partnership**

Nothing in this Agreement creates a partnership, joint venture or agency relationship between the parties, or grants LCCDT any authority to act for or bind the RDKB.

**8.2 No Waiver**

No waiver or forbearance by either party of a breach of any term of this Agreement constitutes a waiver or forbearance of any other breach of, or non-compliance with, any term of this Agreement.

**8.3 Confidentiality**

LCCDT acknowledges and agrees that the RDKB is subject to the *Freedom of Information and Protection of Privacy Act* (British Columbia) and that any records or information in the possession of the RDKB may, by law, be subject to disclosure.

**8.4 Severability**

If any section, subsection, sentence, clause or phrase in this Agreement is for any reason held to be invalid by the decision of a Court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remainder of this Agreement. The parties hereto shall agree upon an amendment to be made to the section, subsection, sentence, clause or phrase previously found to be invalid and shall do or cause to be done all acts reasonably necessary in order to amend this Agreement so as to reflect its original spirit and intent.

### 8.5 Notices

Where any notice under this Agreement may be provided, it must be provided in writing and may be given by delivery to either party or by facsimile and will be validly given if delivered on a business day addressed to the following party:

- (a) if to the RDKB:

Regional District of Kootenay Boundary  
Suite 202 - 843 Rossland Avenue,  
Trail, B.C. V1R 4S8

Attention: \_\_\_\_\_  
Fax No.: (250) 368-3990

- (b) if to Lower Columbia Community Development Team:

Attention: \_\_\_\_\_  
Fax No.: (

### 8.6 Time of Essence

Time is of the essence of this Agreement.

### 8.7 Governing Law

This Agreement will be subject to the laws of Canada and British Columbia, as applicable.

### 8.8 Number and Gender

In this Agreement, the singular and the masculine will be deemed to include the plural and the feminine and corporate, as applicable.

### 8.9 Counterparts

This Agreement may be executed and delivered in any number of counterparts with the same effect as if each of the parties had signed and delivered the same document and all counterparts will be construed together to be an original and will constitute one and the same agreement.

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the date first above written.

**REGIONAL DISTRICT OF KOOTENAY  
BOUNDARY**, by its authorized  
signatory(ies):

\_\_\_\_\_  
Name:

\_\_\_\_\_  
Name:

**LOWER COLUMBIA COMMUNITY  
DEVELOPMENT TEAM**, by its authorized  
signatory(ies):

\_\_\_\_\_  
Name:

\_\_\_\_\_  
Name:



December 4, 2013

Mr. John MacLean,  
Regional District Kootenay Boundary  
202 - 843 Rossland Ave  
Trail BC V1R 4S8

Dear John:

Re: RDKB-BEDC – Economic Development Contract

Community Futures Boundary believes that the most effective approach to economic development is one that is focused and strategic, as well as one that incorporates performance measures that will enable stakeholders to gauge results. As such, the overriding goals of Community Futures Boundary in delivering economic development services for the RDKB - BEDC would be focused in the following key areas and could be expanded or reduced as required:

**1. Business Enhancement and Expansion:**

Research has shown that up to 80% of a community's job growth is generated by existing businesses. Accordingly, a key focus of the economic development work undertaken would be to ensure that an open dialogue is maintained with the regional business community in order to better understand the needs, concerns and future plans of the existing businesses. Efforts in this area will look for ways to assist businesses increase their productivity, and help facilitate access to financing, export development, and technology developments through the development of strategic partnerships.

Growing communities one idea at a time.

Page 2

**2. Business Investment and Attraction**

As with most rural communities in other jurisdictions, it is important that the region pursue opportunities to diversify its economy. In this regard, Community Futures Boundary will work to ensure that a coordinated effort is in place to attract and retain new investment in the region and to properly welcome new investors, as well as effectively service existing investors.

**3. Work Force Development:**

The skill level of the available work force is one of the primary determinants of the future economic success of the local industry and businesses in the region. As such, it is important that we work with local employers to help ensure that they have access to the tools and resources that will enable them to recruit, train and retain skilled workers. A top priority will be to work in partnership with key stakeholders to achieve the common goal of building a highly skilled, highly adaptable workforce.

**4. Community Engagement and Stakeholder Collaboration:**

The extent to which an economic development thrust for the region can be successful will be largely dependent upon gaining full political, business and community support for the efforts applied and the extent to which stakeholders are engaged in the development, implementation and monitoring of an economic development plan.

The organizational structure and stakeholder engagement process will help ensure that the business community and other community leaders are appropriately engaged in the design and the monitoring of the plan. Furthermore, steps will be taken to ensure that key stakeholders are involved in a process of regional collaboration in order to avoid duplication and to maximize the existing resources and capacity available in the region.

**5. Communication and Transparency:**

A large part of the success of any economic development undertaking is also dependent upon effective networking and open and transparent communication both among stakeholders, as well as with the community at large. Community Futures Boundary will ensure that effective two-way communication is maintained between all parties, including all of the local and regional agencies involved in economic development and related activities. As part of this process, a communications strategy will be developed and

**Page 3**

implemented in order to ensure that the community is kept abreast of developments in a timely manner.

**Budget**

In order to accomplish the work outlined above, Community Futures Boundary would assign a competent and appropriately qualified individual to be responsible for coordinating the economic development activities. In order for this important initiative to be effective, we believe it is important that sufficient financial resources be allocated so that the necessary activities can be accomplished to the satisfaction of the stakeholders involved. In this regard, the initial contract would commence on January 1, 2014 and end December 31<sup>st</sup>, 2015. The fee for the above noted services is \$54,000 payable in 4 installments of \$13,500.00 in January, April, July and October. For planning purposes, the contract will be for a two year period.

For any additional services or requests from the BEDC or the RDKB, compensation for specific projects would be on a negotiated fee for service basis i.e. project management.

This agreement may be terminated by either party, on 90 days written notice to the other party.

CF Boundary is excited about the prospect of continuing to work with the RDKB in this capacity and welcomes any questions or comments.

Yours truly,

**Wendy  
McCulloch**

Digitally signed by Wendy McCulloch  
DN: cn=Wendy McCulloch,  
o=Community Futures Boundary,  
ou=General Manager,  
email=wendy@boundarycf.com, c=CA  
Date: 2013.12.04 14:47:16 -08'00'

Wendy McCulloch  
General Manager



**POLICY TITLE:**                **Director Remuneration and Responsibility –  
Extended Absence**

**APPROVAL DATE:**

**DATE OF REVIEW:**

**Policy:**        The Regional District of Kootenay Boundary shall provide effective and responsible guidance and compensation practices during an extended absence by a Director.

**Purpose:**        To establish guidelines to govern Director/Alternate Director remuneration and activities during periods of extended absence.

**Procedure:**    Director remuneration at the RDKB falls into two main categories – that which is activity based, and that which is not activity based.

Activity based remuneration includes those payments that are related specifically to attending a meeting or related expenses (i.e. meeting fees or mileage).

Non-activity based remuneration includes all remuneration a Director receives regardless of whether a meeting is attended (i.e. monthly stipend or phone allowance).

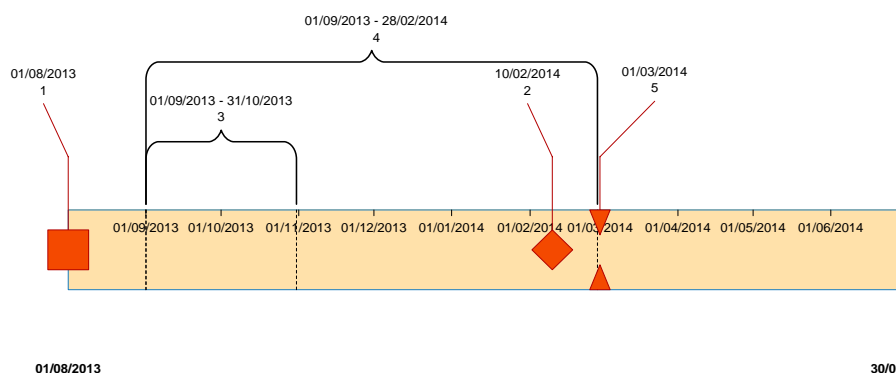
The Alternate Director will always receive the activity based remuneration for any Board or Committee meeting they attend, and act as the Director.

Directors will continue to receive the non-activity based remuneration until the first day of the month following three months of absence. After that the Director will not receive non-activity payment until the first day of the month following their return to duty.

Alternate Directors will receive the non-activity based remuneration on the first day of the month following one month performing the duties of the Director. That will continue until the last day of the month (in whole or in part) in which they perform the duties of the Director.

Should a Director request and receive a leave of absence for any non-medical (illness or injury) reason, non-activity based remuneration will cease on the first day of the month following Board approval of the leave, and will restart on the first day of the month following the Directors return to duty.

Example of a leave due to illness:



01/08/2013

30/06/2014

1. Director begins extended absence.
2. Director returns to duty.
3. Period of time that both the Director and the Alternate Director are receiving non-activity based remuneration.
4. Period of time when the Alternate director is receiving non-activity based remuneration.
5. Director starts receiving all non-activity based compensation.

Directors will be placed on “Leave for Medical Reasons” by the Board of Directors when such leave is warranted. While the Director is on “Leave for Medical Reasons” the following shall apply:

- The Director on leave will not attend any meeting the RDKB Board or any of its Committees or Commissions.
- The Director on leave will not undertake any of the activities undertaken by a Director.
- The Director on leave will inform the Board in writing of his/her return to duty, including the date of the return.



The relevant section of the Community Charter is as follows:

**Circumstances in which a person is disqualified from office on council**

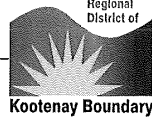
**110** (1) A person elected or appointed to office on a council is disqualified from holding that office if any of the following applies:

(a) the person does not make the required oath or affirmation of office within the time established by section 120 (1) *[oath or affirmation of office]*;

(b) the person is absent from council meetings for a period of 60 consecutive days or 4 consecutive regularly scheduled council meetings, whichever is the longer time period, unless the absence is because of illness or injury or is with the leave of the council;

## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

## Cheque Register-Summary-Bank



AP5090

Page : 1

Date : Jan 21, 2014

Time : 10:32 am

Supplier : 084010 To ZUC010

Cheque Dt. : 01-Nov-2013 To 30-Nov-2013

Bank : 1 - CIBC Bank - General

Seq : Cheque No. Status : All

Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
39775	07-Nov-2013	ABE030	ABELL PEST CONTROL	Cleared	404	C	523.69
39776	07-Nov-2013	ACE010	A.C.E. COURIER SERVICES	Cleared	404	C	225.18
39777	07-Nov-2013	ACK020	ACKLANDS-GRAINGER INC.	Cleared	404	C	326.24
39778	07-Nov-2013	ALL140	ALLAN, JONATHAN	Cleared	404	C	180.00
39779	07-Nov-2013	ALP030	ALPINE DISPOSAL & RECYCLING	Cleared	404	C	77,816.48
39780	07-Nov-2013	AND040	ANDREW SHERET LTD.	Cleared	404	C	1,169.66
39781	07-Nov-2013	ARR010	ARROW BUILDING SUPPLY	Cleared	404	C	108.99
39782	07-Nov-2013	ATS001	AT SOURCE RECYCLING SYSTEMS CORP.	Cleared	404	C	761.60
39783	07-Nov-2013	AUS010	AUSTIN, JENNIFER, D.	Cleared	404	C	45.00
39784	07-Nov-2013	BAI030	BAIRD, BILL	Cleared	404	C	1,906.50
39785	07-Nov-2013	BCB040	B.C. BATTERY POWER	Cleared	404	C	187.84
39786	07-Nov-2013	BCM010	B.C. MASTER BLASTERS INC.	Cleared	404	C	985.20
39787	07-Nov-2013	BEA050	BEAVER VALLEY AGE FRIENDLY	Cleared	404	C	1,000.00
39788	07-Nov-2013	BEA130	BEAVER VALLEY LIBRARY	Cleared	404	C	14,365.67
39789	07-Nov-2013	BEA620	BEAVER VALLEY BLOOMING SOCIETY	Cleared	404	C	8,800.00
39790	07-Nov-2013	BEN015	BENEFITS BY DESIGN	Cleared	404	C	2,593.39
39791	07-Nov-2013	BLA006	BLACK, SHARLAINE	Cleared	404	C	350.00
39792	07-Nov-2013	BLA090	BLACKWELL, CAMERON	Issued	404	C	180.00
39793	07-Nov-2013	BLA110	BLATKEWICZ, KALEB	Cleared	404	C	350.00
39794	07-Nov-2013	BOU010	BOUNDARY ELECTRIC(1985) LTD.	Cleared	404	C	155.78
39795	07-Nov-2013	BOU070	BOUNDARY HOME BUILDING CENTRE	Cleared	404	C	7.35
39796	07-Nov-2013	BRA030	BRANDT TRACTOR	Cleared	404	C	190.44
39797	07-Nov-2013	BRE090	BREDBECK, HAROLD	Cleared	404	C	6.86
39798	07-Nov-2013	BRE100	BREDL, RICHARD	Cleared	404	C	250.00
39799	07-Nov-2013	BRI100	BRINSON, TERESA C.	Cleared	404	C	50.00
39800	07-Nov-2013	BRI120	BRITISH COLUMBIA SAFETY AUTHORITY	Cleared	404	C	143.00
39801	07-Nov-2013	BRY040	LILL BRYANT " IN TRUST" AQUATIC	Cleared	404	C	108.08
39802	07-Nov-2013	BUI020	BUILDING OFFICIAL'S ASSOC. OF BC	Cleared	404	C	490.00
39803	07-Nov-2013	BVT010	BV TOOL RENTALS (2011) LTD.	Cleared	404	C	765.25
39804	07-Nov-2013	CAC020	CACCHIONI, ROBERT CAESAR	Cleared	404	C	40.00
39805	07-Nov-2013	CAM070	CAM CAMPBELL HOLDINGS	Cleared	404	C	25,431.02
39806	07-Nov-2013	CAN035	CANADIAN SPRINGS	Cleared	404	C	92.38
39807	07-Nov-2013	CAN110	CANADIAN RED CROSS SOCIETY	Cleared	404	C	160.00
39808	07-Nov-2013	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	Cleared	404	C	92.62
39809	07-Nov-2013	CAN170	CANADA POST CORP	Cleared	404	C	72.81
39810	07-Nov-2013	CAN560	CANADIAN LINEN AND UNIFORM SERVICE	Cleared	404	C	229.63
39811	07-Nov-2013	CAS016	CASCADES RECOVERY INC.	Cleared	404	C	4,095.21
39812	07-Nov-2013	CAS060	CASTLEGAR TRAUMA CARE TRAINING LTD.	Cleared	404	C	27.25
39813	07-Nov-2013	CEN010	CENTURY VALLEN	Cleared	404	C	1,389.52
39814	07-Nov-2013	CHA020	CHAMPION CHEVROLET	Cleared	404	C	2,797.53
39815	07-Nov-2013	CHA050	CHAMBERS, STEVEN	Cleared	404	C	250.00
39816	07-Nov-2013	CHR440	CHRISTINA GATEWAY DEVELOPMENT ASSO	Cleared	404	C	1,000.00
39817	07-Nov-2013	CIN001	CINTAS THE UNIFORM PEOPLE	Cleared	404	C	39.76
39818	07-Nov-2013	CLA130	CLARITY DEVELOPMENT CONSULTING INC.	Cleared	404	C	1,102.50
39819	07-Nov-2013	CLE050	CLEARTECH INDUSTRIES	Cleared	404	C	441.30
39820	07-Nov-2013	COL017	COLBACHINI, CHERYL ANN	Cleared	404	C	202.50
39821	07-Nov-2013	COL090	COLUMBIA RECYCLE	Cleared	404	C	690.00
39822	07-Nov-2013	COL240	COLUMBIA FILTER LTD.	Cleared	404	C	60.20
39823	07-Nov-2013	COM060	COMPLETE CLIMATE CONTROL INC.	Cleared	404	C	2,109.19
39824	07-Nov-2013	COO050	COOKSON MOTORS LTD.	Cleared	404	C	115.38
39825	07-Nov-2013	CRA040	CRAIG, NEIL ALLAN	Cleared	404	C	535.08
39826	07-Nov-2013	CRE080	CREWS CONTROL FLAGGING LTD.	Cleared	404	C	982.80
39827	07-Nov-2013	CRO030	CROCKER EQUIPMENT CO LTD	Cleared	404	C	984.26
39828	07-Nov-2013	CRO060	CROCKETT, BERT	Cleared	404	C	40.00

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Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
<b>Bank : 1 CIBC Bank - General</b>							
39829	07-Nov-2013	DDG010	D & D GARDNER ENT.	Cleared	404	C	145.60
39830	07-Nov-2013	DDR010	D&D SERVICE CENTRE & STORAGE INC.	Cleared	404	C	3,932.33
39831	07-Nov-2013	DEL070	DELL CANADA INC	Cleared	404	C	11,393.30
39832	07-Nov-2013	DOH020	DOHERTY, ALLAN GORDON	Cleared	404	C	1,686.08
39833	07-Nov-2013	DOM010	DOMMASCH, RON	Cleared	404	C	100.00
39834	07-Nov-2013	DON060	DONEGAN, CAMERON	Cleared	404	C	180.00
39835	07-Nov-2013	DUC030	DUCLOS, DON	Cleared	404	C	40.00
39836	07-Nov-2013	DUE020	DUECK, TIM	Cleared	404	C	50.00
39837	07-Nov-2013	ECO080	ECO/LOGIC ENVIRONMENTAL	Cleared	404	C	8,512.49
39838	07-Nov-2013	ENV010	ENVIRONMENTAL OPERATORS CERTIFICATI	Cleared	404	C	73.50
39839	07-Nov-2013	FDM010	FDM SOFTWARE LTD.	Cleared	404	C	1,102.50
39840	07-Nov-2013	FIE030	FIELD, JAMES HORACE	Cleared	404	C	250.00
39841	07-Nov-2013	FOR002	FORESHORE DEVELOPMENT CORPORATION	Cleared	404	C	2,016.31
39842	07-Nov-2013	FOR010	FORTISBC - ELECTRICITY	Cleared	404	C	10,679.38
39843	07-Nov-2013	FOR040	FORTIS BC - NATURAL GAS	Cleared	404	C	9,895.40
39844	07-Nov-2013	FRE060	FREEMAN, BOB	Cleared	404	C	835.00
39845	07-Nov-2013	FRE100	FREEMAN, CHAD, R.	Cleared	404	C	160.00
39846	07-Nov-2013	FRU010	THE VILLAGE OF FRUITVALE	Cleared	404	C	1,000.00
39847	07-Nov-2013	GAR150	GARAVENTA (CANADA) LTD.	Cleared	404	C	24,661.50
39848	07-Nov-2013	GEN040	GENELLE VOLUNTEER FIRE DEPT	Cleared	404	C	292.23
39849	07-Nov-2013	GES010	SONEPAR CANADA INC - GESCAN WEST	Cleared	404	C	129.21
39850	07-Nov-2013	GIL030	GILLMOR, NANCY	Cleared	404	C	161.76
39851	07-Nov-2013	GIL070	GILMORE, ANDY	Cleared	404	C	747.91
39852	07-Nov-2013	GIL120	GILMORE, DONNA	Cleared	404	C	350.00
39853	07-Nov-2013	GOL100	GOLDSBURY, CORRIE	Cleared	404	C	82.00
39854	07-Nov-2013	GRA010	CITY OF GRAND FORKS	Cleared	404	C	17,168.40
39855	07-Nov-2013	GRA033	GRAY, LARRY	Cleared	404	C	1,094.80
39856	07-Nov-2013	GRA050	GRAND FORKS HOME HARDWARE	Cleared	404	C	554.99
39857	07-Nov-2013	GRE080	GRESLEY-JONES, KEN	Cleared	404	C	150.00
39858	07-Nov-2013	GRI010	GRIEVE, ALI K.	Cleared	404	C	40.00
39859	07-Nov-2013	GUI001	GUILLEVIN INTERNATIONAL INC.	Cleared	404	C	143.97
39860	07-Nov-2013	HAL010	HALL PRINTING	Cancelled	413	C	0.00
39861	07-Nov-2013	HAL060	HALL'S BASICS & GIFTS LTD	Cleared	404	C	2,649.34
39862	07-Nov-2013	HEN070	HENDERSON, PAUL LECKARD	Cleared	404	C	800.00
39863	07-Nov-2013	HIR010	HIRAM, JANICE	Cleared	404	C	217.00
39864	07-Nov-2013	HUB020	HUB FIRE ENGINES & EQUIPMENT LTD.	Cleared	404	C	733.06
39865	07-Nov-2013	INL070	INLAND ALLCARE	Cleared	404	C	8,156.25
39866	07-Nov-2013	INT017	INTERSTATE BATTERIES	Cleared	404	C	29.10
39867	07-Nov-2013	INT180	INTERIOR TECHNICAL SERVICES LTD.	Cleared	404	C	504.00
39868	07-Nov-2013	JET020	JETPRO CONSULTANTS	Cleared	404	C	6,300.00
39869	07-Nov-2013	JJH010	J.J.H. ENTERPRISES	Cleared	404	C	574.11
39870	07-Nov-2013	JUS010	JUSTICE INSTITUTE OF B.C.	Cleared	404	C	20.00
39871	07-Nov-2013	KAL040	KAL TIRE	Cleared	404	C	731.19
39872	07-Nov-2013	KEL030	CITY OF KELOWNA	Cleared	404	C	507.00
39873	07-Nov-2013	KET170	KETTLE VALLEY WASTE LTD.	Cleared	404	C	35,925.30
39874	07-Nov-2013	KIM020	KIMCO CONTROLS LTD.	Cleared	404	C	905.63
39875	07-Nov-2013	KLE020	KLEIN, MIRANDA	Cleared	404	C	365.00
39876	07-Nov-2013	KOO026	KOOTENAY WEED CONTROL	Cleared	404	C	10,958.97
39877	07-Nov-2013	KOO210	KOOTENAY VALLEY WATER CO.	Cleared	404	C	202.00
39878	07-Nov-2013	LAN010	LAND TITLE & SURVEY AUTHORITY OF BC	Cleared	404	C	24.20
39879	07-Nov-2013	LIB010	LIBERTY FOOD STORES	Cleared	404	C	89.95
39880	07-Nov-2013	LIF010	LIFESAVING SOCIETY	Cleared	404	C	186.00
39881	07-Nov-2013	LIN060	LINDAL, DAVID	Cleared	404	C	350.00

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<b>Bank : 1 CIBC Bank - General</b>							
39882	07-Nov-2013	LIN070	LINDBERG, TYLER	Cleared	404	C	350.00
39883	07-Nov-2013	LIS010	LISTOWEL TROPHIES AND ENGRAVING	Cleared	404	C	92.78
39884	07-Nov-2013	LOR010	LORDCO PARTS LTD.	Cleared	404	C	1,200.82
39885	07-Nov-2013	MAC100	MACKEY, JOHN	Cleared	404	C	59.03
39886	07-Nov-2013	MAG040	MAGLIO BUILDING CENTRE (TRAIL) LTD.	Cleared	404	C	202.88
39887	07-Nov-2013	MAK010	MAKI, PHILLIP	Cleared	404	C	130.00
39888	07-Nov-2013	MAR006	MARINO WHOLESALE LTD.	Cleared	404	C	768.40
39889	07-Nov-2013	MCG002	MCGREGOR, GRACE	Cleared	404	C	860.00
39890	07-Nov-2013	MCR002	MCRITCHIE, TERRI	Cleared	404	C	150.00
39891	07-Nov-2013	MIN040	MINISTER OF FINANCE	Cleared	404	C	1,178.56
39892	07-Nov-2013	MOH020	MOHAWK CANADA LTD.	Cleared	404	C	4,538.95
39893	07-Nov-2013	NOL010	NOLL, BARRY	Cleared	404	C	188.00
39894	07-Nov-2013	NOR190	NORTHERN TRAILER	Cleared	404	C	330.75
39895	07-Nov-2013	NUT010	NUTINI, DOMINIC	Cleared	404	C	3,209.09
39896	07-Nov-2013	OFF020	OFFICE DOC	Cleared	404	C	346.92
39897	07-Nov-2013	OKT010	OK TIRE STORE	Cleared	404	C	3,767.76
39898	07-Nov-2013	PAA010	PAKKUNAINEN, JEFF	Cleared	404	C	75.00
39899	07-Nov-2013	PAR120	PART EVIL CUSTOM AUTOS LTD.	Cleared	404	C	33.60
39900	07-Nov-2013	PEN002	PENGELLEY, JOHN	Cleared	404	C	224.70
39901	07-Nov-2013	PET010	PETRO CANADA	Cleared	404	C	7,878.03
39902	07-Nov-2013	PHA010	PHARMASAVE NO 106	Cleared	404	C	38.38
39903	07-Nov-2013	POD020	PODGURNY, LORNE	Cleared	404	C	250.00
39904	07-Nov-2013	POW100	POWER TECH ELECTRIC LTD.	Cleared	404	C	4,793.49
39905	07-Nov-2013	PRA040	PRAXAIR DISTRIBUTION	Cleared	404	C	97.16
39906	07-Nov-2013	PUR020	PUROLATOR COURIER LTD.	Cleared	404	C	108.41
39907	07-Nov-2013	RAC010	RACE TRAC FUELS	Cleared	404	C	482.92
39908	07-Nov-2013	REC010	RECEIVER GENERAL FOR CANADA	Cleared	404	C	67,252.10
39909	07-Nov-2013	RED004	RED BARON AIRCRAFT REPAIR	Cleared	404	C	3,579.03
39910	07-Nov-2013	RID010	RIDGETOP MEAT PIES	Cleared	404	C	3,740.76
39911	07-Nov-2013	RIT020	RITEWAY MECHANICAL REPAIR LTD.	Cleared	404	C	15,815.11
39912	07-Nov-2013	ROC050	ROCKY MOUNTAIN AGENCIES	Cleared	404	C	3,108.45
39913	07-Nov-2013	ROC210	ROCKY MOUNTAIN FITNESS	Cleared	404	C	144.09
39914	07-Nov-2013	ROD040	RODON VENTURES DBA JOGAS 2009	Cleared	404	C	97.50
39915	07-Nov-2013	ROT030	ROTVOLD, MARGUERITE	Cleared	404	C	220.00
39916	07-Nov-2013	ROY002	ROYAL CANADIAN LEGION BR. #11	Cleared	404	C	138.00
39917	07-Nov-2013	SEC040	SECURIGUARD SERVICES LIMITED	Cleared	404	C	14,221.99
39918	07-Nov-2013	SEL010	SELECT OFFICE PRODUCTS	Cleared	404	C	310.96
39919	07-Nov-2013	SEL040	SELKIRK COLLEGE (CASTLEGAR)	Cleared	404	C	4,410.00
39920	07-Nov-2013	SEL080	SELKIRK COLLEGE (TRAIL)	Cleared	404	C	732.50
39921	07-Nov-2013	SER020	SERPENT AQUATICS LTD.	Cleared	404	C	472.50
39922	07-Nov-2013	SFE010	SFE LTD.	Cleared	404	C	1,102.50
39923	07-Nov-2013	SHA010	SHANAHAN'S LTD.	Cleared	404	C	2,576.00
39924	07-Nov-2013	SHA030	SHAW CABLE	Cleared	404	C	224.79
39925	07-Nov-2013	SKE010	SK ELECTRONICS LTD.	Cleared	404	C	212.80
39926	07-Nov-2013	SOU080	SOURCE OFFICE FURNISHINGS	Cleared	404	C	1,328.32
39927	07-Nov-2013	SPC010	SOCIETY FOR PREVENTION OF CRUELTY TC	Cleared	404	C	7,291.58
39928	07-Nov-2013	SPE030	SPEEDPRO SIGNS PLUS	Cleared	404	C	71.68
39929	07-Nov-2013	SUP030	SUPERIOR PROPANE INC.	Cleared	404	C	1,570.62
39930	07-Nov-2013	SUP170	SUPER SAVE DISPOSAL INC.	Cleared	404	C	10,803.94
39931	07-Nov-2013	TAY020	TAYLOR, BRIAN	Cleared	404	C	109.00
39932	07-Nov-2013	TAY080	TAYLOR, CODY	Cleared	404	C	170.09
39933	07-Nov-2013	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	Cleared	404	C	14,881.35
39934	07-Nov-2013	TEL002	TELUS MOBILITY	Cleared	404	C	301.14

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39935	07-Nov-2013	TEL050	TELUS SERVICES INC.	Cleared	404	C	6,602.57
39936	07-Nov-2013	THE050	THE MAPLES CUSTOM CATERING	Cleared	404	C	230.00
39937	07-Nov-2013	THI030	THIEL, DAVID ANDREW	Cleared	404	C	350.00
39938	07-Nov-2013	TOM040	TOMASHEWSKY, ROSANNE	Cleared	404	C	50.00
39939	07-Nov-2013	TRA003	TRAIL ROOFING LTD.	Cleared	404	C	65.51
39940	07-Nov-2013	TRA020	TRAIL CLEANERS & LAUNDRY LTD.	Cleared	404	C	65.89
39941	07-Nov-2013	TRA029	TRAIL COFFEE & TEA COMPANY	Cleared	404	C	50.00
39942	07-Nov-2013	TRA035	TRAIL JAYS	Issued	404	C	350.00
39943	07-Nov-2013	TRA240	TRAIL HOME HARDWARE BUILDING CENTRE	Cleared	404	C	258.50
39944	07-Nov-2013	TRO040	TROPHY DEN & GIFT SHOP	Cleared	404	C	42.46
39945	07-Nov-2013	VAB010	VAB ENTERPRISES	Cleared	404	C	682.50
39946	07-Nov-2013	VAL020	VALKYRIE LAW GROUP LLP	Cleared	404	C	5,468.68
39947	07-Nov-2013	VAL110	EMILY, VALIANT	Cleared	404	C	435.00
39948	07-Nov-2013	VAN050	VAN HELLEMOND SPORTE LTD.	Cleared	404	C	265.44
39949	07-Nov-2013	VAN060	VAN KAM FREIGHTWAYS LTD.	Cleared	404	C	175.17
39950	07-Nov-2013	VIS050	VISTA RADIO LTD.	Cleared	404	C	1,150.80
39951	07-Nov-2013	WAL004	WALLACE, KATHY	Cleared	404	C	40.00
39952	07-Nov-2013	WAL080	WAL MART CANADA CORP	Cleared	404	C	12.60
39953	07-Nov-2013	WAT020	WATER PURE AND SIMPLE	Cleared	404	C	150.00
39954	07-Nov-2013	WES110	WESTERN GROUP SIGNS & SCREENPRINTIN	Cleared	404	C	20.16
39955	07-Nov-2013	WOR100	WORLEY, LINDA	Cleared	404	C	633.60
39956	07-Nov-2013	WRI010	WRIGHT, MATT	Issued	404	C	50.00
39957	07-Nov-2013	XER010	XEROX CANADA LTD.	Cleared	404	C	608.65
39958	07-Nov-2013	XLW010	XL QUALITY INDUSTRIAL SERVICES	Cleared	404	C	81.76
39959	07-Nov-2013	YRW010	Y & R WATER SALES & SERVICE INC.	Cleared	404	C	731.19
39960	13-Nov-2013	AMF010	AM FORD	Cleared	411	C	94.34
39961	13-Nov-2013	ARS010	ARSENAULT, DARRYL	Cleared	411	C	212.00
39962	13-Nov-2013	BAG020	BAGG, KEVIN	Cleared	411	C	2,290.00
39963	13-Nov-2013	BEA220	BEAVER VALLEY SKATING CLUB	Cleared	411	C	922.03
39964	13-Nov-2013	BEL020	BELLA TIRE SERVICE CENTRE LTD.	Cleared	411	C	358.01
39965	13-Nov-2013	BIG015	BIG WHITE GAS UTILITY LTD.	Cleared	411	C	668.85
39966	13-Nov-2013	BIG025	BIG WHITE SEWER UTILITY LTD.	Cleared	411	C	127.58
39967	13-Nov-2013	BIG030	BIG WHITE WATER UTILITY LTD.	Cleared	411	C	7,361.86
39968	13-Nov-2013	BLA050	BLACK PRESS GROUP LTD.	Cleared	411	C	449.81
39969	13-Nov-2013	BVT010	BV TOOL RENTALS (2011) LTD.	Cleared	411	C	513.24
39970	13-Nov-2013	CAR012	CARO ANALYTICAL SERVICES	Cleared	411	C	2,021.15
39971	13-Nov-2013	CIB010	CIBC VISA	Cleared	411	C	2,041.00
39972	13-Nov-2013	COL010	COLANDER RESTAURANTS (1999) LTD.	Cleared	411	C	457.35
39973	13-Nov-2013	COM060	COMPLETE CLIMATE CONTROL INC.	Cleared	411	C	18,132.45
39974	13-Nov-2013	COM220	COMMERCIAL MAINTENANCE CHEMICAL COI	Cleared	411	C	995.00
39975	13-Nov-2013	CRO030	CROCKER EQUIPMENT CO LTD	Cleared	411	C	80.45
39976	13-Nov-2013	DUN070	DUNSDON, DICK	Cleared	411	C	75.00
39977	13-Nov-2013	ECO030	ECO-CLEAN DRY CLEANING SERVICES	Cleared	411	C	88.89
39978	13-Nov-2013	ENO010	ENORMOUS PRODUCTIONS	Cleared	411	C	456.75
39979	13-Nov-2013	ENV010	ENVIRONMENTAL OPERATORS CERTIFICATI	Cleared	411	C	15.75
39980	13-Nov-2013	FED020	FEDERATED CO-OPERATIVES LTD.	Cleared	411	C	368.17
39981	13-Nov-2013	FOR040	FORTIS BC - NATURAL GAS	Cleared	411	C	4,638.44
39982	13-Nov-2013	FRU020	FRUITVALE CO-OP	Cleared	411	C	904.81
39983	13-Nov-2013	GRA050	GRAND FORKS HOME HARDWARE	Cleared	411	C	46.49
39984	13-Nov-2013	GUI001	GUILLEVIN INTERNATIONAL INC.	Cleared	411	C	2,867.39
39985	13-Nov-2013	HAL010	HALL PRINTING	Cleared	411	C	1,850.30
39986	13-Nov-2013	HAL060	HALL'S BASICS & GIFTS LTD	Cleared	411	C	770.52
39987	13-Nov-2013	IMP020	IMPERIAL OIL LIMITED	Cleared	411	C	1,484.63

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39988	13-Nov-2013	INL070	INLAND ALLCARE	Cleared	411	C	1,469.26
39989	13-Nov-2013	INS010	INSURANCE CORPORATION OF BC	Cleared	411	C	221.00
39990	13-Nov-2013	KON001	KONE INC.	Cleared	411	C	1,803.90
39991	13-Nov-2013	KOO017	KOOTENAY TECHNICAL SURVEYS INC.	Cleared	411	C	630.00
39992	13-Nov-2013	KOO210	KOOTENAY VALLEY WATER CO.	Cleared	411	C	63.60
39993	13-Nov-2013	KSS001	K.S. SIRENS	Cleared	411	C	47.61
39994	13-Nov-2013	LOR010	LORDCO PARTS LTD.	Cleared	411	C	103.96
39995	13-Nov-2013	MAR006	MARINO WHOLESALE LTD.	Cleared	411	C	141.39
39996	13-Nov-2013	MIN040	MINISTER OF FINANCE	Cleared	411	C	151.01
39997	13-Nov-2013	MKL001	M K LAWN CARE	Cleared	411	C	430.50
39998	13-Nov-2013	OKT010	OK TIRE STORE	Cleared	411	C	125.26
39999	13-Nov-2013	OME040	OMEGA COMMUNICATIONS LTD.	Cleared	411	C	193.36
40000	13-Nov-2013	PAR050	PARSLOW LOCK & SAFE	Cleared	411	C	52.50
40001	13-Nov-2013	PRA040	PRAXAIR DISTRIBUTION	Cleared	411	C	327.70
40002	13-Nov-2013	PUR020	PURULATOR COURIER LTD.	Cleared	411	C	42.49
40003	13-Nov-2013	RIT020	RITEWAY MECHANICAL REPAIR LTD.	Cleared	411	C	292.36
40004	13-Nov-2013	ROD040	RODON VENTURES DBA JOGAS 2009	Cleared	411	C	357.50
40005	13-Nov-2013	ROY002	ROYAL CANADIAN LEGION BR. #11	Cleared	411	C	69.00
40006	13-Nov-2013	SEL010	SELECT OFFICE PRODUCTS	Cleared	411	C	88.85
40007	13-Nov-2013	SEX010	SEXAUER LTD.	Cleared	411	C	229.64
40008	13-Nov-2013	SHA030	SHAW CABLE	Cleared	411	C	53.64
40009	13-Nov-2013	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	Cleared	411	C	1,937.33
40010	13-Nov-2013	TOM060	TOMASHEWSKY, ROSANNE, IN TRUST	Cleared	411	C	153.90
40011	13-Nov-2013	TRA490	TRAIL FLYING CLUB	Cleared	411	C	708.77
40012	13-Nov-2013	WAL080	WAL MART CANADA CORP	Cleared	411	C	201.79
40013	13-Nov-2013	WHI060	WHITEHEAD, MICHAEL	Cleared	411	C	645.12
40014	13-Nov-2013	WOR010	WORKER'S COMPENSATION BOARD OF BC	Cleared	411	C	331.80
40015	13-Nov-2013	XER010	XEROX CANADA LTD.	Cleared	411	C	21.18
40016	13-Nov-2013	XLW010	XL QUALITY INDUSTRIAL SERVICES	Cleared	411	C	550.37
40025	20-Nov-2013	ACK020	ACKLANDS-GRAINGER INC.	Cleared	421	C	286.25
40026	20-Nov-2013	AIK010	AIKEN, GARY	Cleared	421	C	150.00
40027	20-Nov-2013	AIR001	AIR LIQUIDE CANADA INC.	Cleared	421	C	17.37
40028	20-Nov-2013	ALL025	ALLSTAR PROPERTY MANAGEMENT LTD.	Cleared	421	C	183.75
40029	20-Nov-2013	ALL140	ALLAN, JONATHAN	Cleared	421	C	40.00
40030	20-Nov-2013	ALP030	ALPINE DISPOSAL & RECYCLING	Cleared	421	C	227.47
40031	20-Nov-2013	BEA220	BEAVER VALLEY SKATING CLUB	Cleared	421	C	150.00
40032	20-Nov-2013	BEL020	BELLA TIRE SERVICE CENTRE LTD.	Cleared	421	C	73.92
40033	20-Nov-2013	BIG010	BIG WHITE FIRE DEPT. SOCIAL CLUB	Issued	421	C	456.00
40034	20-Nov-2013	BIG060	BIG WHITE SKI RESORT LTD.	Cleared	421	C	1,030.81
40035	20-Nov-2013	BLA050	BLACK PRESS GROUP LTD.	Cleared	421	C	777.44
40036	20-Nov-2013	BLA090	BLACKWELL, CAMERON	Issued	421	C	10.00
40037	20-Nov-2013	BOU017	BOUNDARY INVASIVE SPECIES SOCIETY	Cleared	421	C	2,380.41
40038	20-Nov-2013	BVC001	BV COMMUNICATIONS LTD.	Cleared	421	C	154.01
40039	20-Nov-2013	CAN130	CANADIAN UNION OF PUBLIC EMPLOYEES -	Cleared	421	C	4,111.92
40040	20-Nov-2013	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	Cleared	421	C	120.31
40041	20-Nov-2013	CAN560	CANADIAN LINEN AND UNIFORM SERVICE	Cleared	421	C	153.65
40042	20-Nov-2013	CEN010	CENTURY VALLEN	Cleared	421	C	381.59
40043	20-Nov-2013	CHI070	CHINOOK SCAFFOLD SYSTEMS LTD.	Cleared	421	C	2,110.21
40044	20-Nov-2013	CHR003	CHRISTMAN, MARTIN RUSSELL	Cleared	421	C	1,199.80
40045	20-Nov-2013	CHR010	CHRISTINA LAKE COMMUNITY ASSOCIATION	Issued	421	C	3,284.57
40046	20-Nov-2013	CIN001	CINTAS THE UNIFORM PEOPLE	Cleared	421	C	79.52
40047	20-Nov-2013	COL017	COLBACHINI, CHERYL ANN	Cleared	421	C	202.50
40048	20-Nov-2013	COL024	COLUMBIA TRUCK CENTERS	Cleared	421	C	49.82

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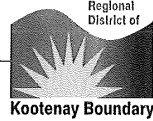
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 Cheque Dt : 01-Nov-2013 To 30-Nov-2013  
 Bank : 1 - CIBC Bank - General

Seq : Cheque No. Status : All  
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1 CIBC Bank - General							
40049	20-Nov-2013	COM020	COMMISSIONAIRES BRITISH COLUMBIA	Cleared	421	C	9,030.00
40050	20-Nov-2013	COM170	COMMUNITY FUTURES BOUNDARY	Cleared	421	C	1,815.00
40051	20-Nov-2013	COR100	CORDILLERAN ECOLOGICAL	Cleared	421	C	5,801.25
40052	20-Nov-2013	COR110	CORIX CONTROL SOLUTIONS	Cleared	421	C	1,538.88
40053	20-Nov-2013	COS010	COSMO TAILORING	Cleared	421	C	25.20
40054	20-Nov-2013	DEA025	DEADMARSH, KENNY, S.	Cleared	421	C	236.25
40055	20-Nov-2013	DEL070	DELL CANADA INC	Cleared	421	C	3,540.69
40056	20-Nov-2013	DEL080	DE LAGE LANDEN FINANCIAL SERVICES CAN	Cleared	421	C	655.20
40057	20-Nov-2013	DES050	DESOUZA ARNOLD LLP	Cleared	421	C	235.20
40058	20-Nov-2013	DES070	DESTINATION B.C. CORP	Cleared	421	C	288.75
40059	20-Nov-2013	DIG050	DIGITEX LAKESIDE	Cleared	421	C	80.39
40060	20-Nov-2013	DON060	DONEGAN, CAMERON	Cleared	421	C	40.00
40061	20-Nov-2013	EAG010	EAGLE MOUNTAIN CUSTOM METALWORKS L	Issued	421	C	855.27
40062	20-Nov-2013	EBA030	EBA ENGINEERING CONSULTANTS LTD.	Cleared	421	C	509.25
40063	20-Nov-2013	FER001	FERRARO FOODS	Cleared	421	C	55.58
40064	20-Nov-2013	FER002	FERNO CANADA	Cleared	421	C	852.82
40065	20-Nov-2013	FIR040	FIREFIGHTERS ASSOCIATION	Cleared	421	C	3,564.50
40066	20-Nov-2013	FIR200	FIRST TRUCK CENTRE VANCOUVER INC.	Cleared	421	C	198.90
40067	20-Nov-2013	FOR010	FORTISBC - ELECTRICITY	Cleared	421	C	2,062.41
40068	20-Nov-2013	FOR040	FORTIS BC - NATURAL GAS	Cleared	421	C	573.11
40069	20-Nov-2013	FOU080	FOUR STAR COMMUNICATIONS INC. .	Cleared	421	C	332.33
40070	20-Nov-2013	FRE100	FREEMAN, CHAD, R.	Cleared	421	C	30.00
40071	20-Nov-2013	FRU010	THE VILLAGE OF FRUITVALE	Cleared	421	C	190.00
40072	20-Nov-2013	GES010	SONEPAR CANADA INC - GESCAN WEST	Cleared	421	C	14.83
40073	20-Nov-2013	GRA050	GRAND FORKS HOME HARDWARE	Cleared	421	C	553.54
40074	20-Nov-2013	GRE010	THE CITY OF GREENWOOD	Cleared	421	C	2,793.19
40075	20-Nov-2013	GRE030	GREYHOUND COURIER EXPRESS	Cleared	421	C	365.24
40076	20-Nov-2013	GRE520	GREATER TRAIL COMMUNITY JUSTICE PROC	Cleared	421	C	3,763.98
40077	20-Nov-2013	HAL010	HALL PRINTING	Cleared	421	C	1,825.91
40078	20-Nov-2013	HAL060	HALL'S BASICS & GIFTS LTD	Cleared	421	C	124.82
40079	20-Nov-2013	HAR010	HARLAN FAIRBANKS	Cleared	421	C	322.38
40080	20-Nov-2013	HAY030	H.A.Y. MAINTENANCE	Cleared	421	C	3,135.62
40081	20-Nov-2013	HIN030	HINTERLAND SURVEYING & GEOMATICS INC	Cleared	421	C	3,879.75
40082	20-Nov-2013	HOO040	HOODLE, MELINA C	Cleared	421	C	140.00
40083	20-Nov-2013	INF030	INFOSAT COMMUNICATIONS	Cleared	421	C	809.29
40084	20-Nov-2013	INL070	INLAND ALLCARE	Cleared	421	C	509.27
40085	20-Nov-2013	ISK010	ISKRA PUBLICATION	Cleared	421	C	50.00
40086	20-Nov-2013	JER010	JERRY'S THREE VALLEY WATER	Cleared	421	C	19.50
40087	20-Nov-2013	JOH014	BASSETT-SMITH, JOHN	Cleared	421	C	720.00
40088	20-Nov-2013	KOO200	KOOTENAY COFFEE COMPANY	Cleared	421	C	888.00
40089	20-Nov-2013	KSS001	K.S. SIRENS	Cleared	421	C	5.89
40090	20-Nov-2013	LIS010	LISTOWEL TROPHIES AND ENGRAVING	Cleared	421	C	10.57
40091	20-Nov-2013	LOC025	LOCKHART, VICTOR	Cleared	421	C	719.00
40092	20-Nov-2013	LOR010	LORDCO PARTS LTD.	Cleared	421	C	263.38
40093	20-Nov-2013	MAG020	MAGLIO INSTALLATIONS LTD.	Cleared	421	C	1,304.10
40094	20-Nov-2013	MAG040	MAGLIO BUILDING CENTRE (TRAIL) LTD.	Cleared	421	C	24.53
40095	20-Nov-2013	MAK010	MAKI, PHILLIP	Cleared	421	C	50.00
40096	20-Nov-2013	MAR006	MARINO WHOLESALE LTD.	Cleared	421	C	272.02
40097	20-Nov-2013	MAR007	MARIO'S TOWING & RECOVERY	Cleared	421	C	330.62
40098	20-Nov-2013	MAR110	Mark's B2B AR Dept	Cleared	421	C	100.78
40099	20-Nov-2013	MCD040	MCDONALD, KREESHA	Cleared	421	C	86.23
40100	20-Nov-2013	MCG002	MCGREGOR, GRACE	Cleared	421	C	1,007.53
40101	20-Nov-2013	MCR002	MCRITCHIE, TERRI	Cleared	421	C	40.00

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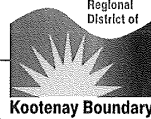
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Supplier : 084010 To ZUC010  
 Cheque Dt. : 01-Nov-2013 To 30-Nov-2013  
 Bank : 1 - CIBC Bank - General

Seq : Cheque No. Status : All  
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Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1 CIBC Bank - General							
40102	20-Nov-2013	MID040	MIDWAY COMMUNITY CLUB	Cleared	421	C	1,000.00
40103	20-Nov-2013	MIN010	MINISTER OF FINANCE	Cleared	421	C	164,329.19
40104	20-Nov-2013	MIN040	MINISTER OF FINANCE	Cleared	421	C	28.77
40105	20-Nov-2013	MMM001	MMM GROUP LIMITED	Cleared	421	C	3,675.00
40106	20-Nov-2013	OME040	OMEGA COMMUNICATIONS LTD.	Cleared	421	C	255.36
40107	20-Nov-2013	PAR050	PARSLOW LOCK & SAFE	Cleared	421	C	89.07
40108	20-Nov-2013	PAS060	THE PASTRY SHOP	Cleared	421	C	179.70
40109	20-Nov-2013	POW020	POWER, KELLY J.	Cleared	421	C	594.51
40110	20-Nov-2013	PRA040	PRAXAIR DISTRIBUTION	Cleared	421	C	83.24
40111	20-Nov-2013	PRO004	PROGRESSIVE PROMOTIONS	Cleared	421	C	289.56
40112	20-Nov-2013	REC010	RECEIVER GENERAL FOR CANADA	Cleared	421	C	57,616.35
40113	20-Nov-2013	REN010	RENOVATION WAREHOUSE	Cleared	421	C	48.99
40114	20-Nov-2013	REP020	REPIN, MICKEY	Cleared	421	C	25.00
40115	20-Nov-2013	RIC010	RICOH CANADA INC.	Cleared	421	C	2,428.31
40116	20-Nov-2013	ROC050	ROCKY MOUNTAIN AGENCIES	Cleared	421	C	65.65
40117	20-Nov-2013	ROS120	ROSSLAND HISTORICAL MUSEUM & ARCHIV	Cleared	421	C	2,357.00
40118	20-Nov-2013	SEL010	SELECT OFFICE PRODUCTS	Cleared	421	C	10.08
40119	20-Nov-2013	SHA030	SHAW CABLE	Cleared	421	C	597.58
40120	20-Nov-2013	STA007	DESJARDINS CARD SERVICES	Cleared	421	C	207.19
40121	20-Nov-2013	STA090	STAR AUTOMOTIVE INC.	Cleared	421	C	164.13
40122	20-Nov-2013	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	Cleared	421	C	41.62
40123	20-Nov-2013	TEL070	TELUS COMMUNICATIONS COMPANY	Cleared	421	C	8,774.90
40124	20-Nov-2013	THE001	TRAVEL MEDICINE & VACCINATION CENTRE	Issued	421	C	425.00
40125	20-Nov-2013	THI030	THIEL, DAVID ANDREW	Cleared	421	C	150.00
40126	20-Nov-2013	THO140	THORIMBERT, CHERYL	Cleared	421	C	25.00
40127	20-Nov-2013	TRA190	TRAIL & DISTRICT ARTS COUNCIL	Cleared	421	C	105.00
40128	20-Nov-2013	TRA240	TRAIL HOME HARDWARE BUILDING CENTRE	Cleared	421	C	888.35
40129	20-Nov-2013	TRE050	TREMBLAY, NADINE	Cleared	421	C	296.97
40130	20-Nov-2013	UNI010	UNITED RENTALS OF CANADA INC.	Cleared	421	C	395.23
40131	20-Nov-2013	VAL040	VALLEY PETRO CANADA	Cleared	421	C	720.00
40132	20-Nov-2013	VIS050	VISTA RADIO LTD.	Cleared	421	C	20.84
40133	20-Nov-2013	VIT001	VITALAIRE	Cleared	421	C	434.45
40134	20-Nov-2013	WAL080	WAL MART CANADA CORP	Cleared	421	C	360.93
40135	20-Nov-2013	WAS010	WASTE MANAGEMENT	Cleared	421	C	422.37
40136	20-Nov-2013	XLW010	XL QUALITY INDUSTRIAL SERVICES	Cleared	421	C	44.80
40137	20-Nov-2013	YRW010	Y & R WATER SALES & SERVICE INC.	Cleared	421	C	318.80
40138	20-Nov-2013	ZAN020	ZANUSSI, BRIAN	Cleared	421	C	25.00
40139	28-Nov-2013	ACE010	A.C.E. COURIER SERVICES	Cleared	427	C	38.53
40140	28-Nov-2013	ACK020	ACKLANDS-GRAINGER INC.	Cleared	427	C	7.82
40141	28-Nov-2013	ALP030	ALPINE DISPOSAL & RECYCLING	Cleared	427	C	80,064.32
40142	28-Nov-2013	AMF010	AM FORD	Cleared	427	C	95.19
40143	28-Nov-2013	AND040	ANDREW SHERET LTD.	Cleared	427	C	300.01
40144	28-Nov-2013	AND060	ANDISON, R. MARK	Cleared	427	C	645.69
40145	28-Nov-2013	BAG020	BAGG, KEVIN	Cleared	427	C	2,741.00
40146	28-Nov-2013	BAR150	BARTLETT CONTRACTING & EXCAVATING	Cleared	427	C	52.50
40147	28-Nov-2013	BCM010	B.C. MASTER BLASTERS INC.	Cleared	427	C	5,910.55
40148	28-Nov-2013	BCT030	BC TRANSIT	Issued	427	C	111,324.00
40149	28-Nov-2013	BIG020	BIG WHITE BOBCATS LTD.	Cleared	427	C	189.01
40150	28-Nov-2013	BIG060	BIG WHITE SKI RESORT LTD.	Cleared	427	C	9,922.50
40151	28-Nov-2013	BOU010	BOUNDARY ELECTRIC(1985) LTD.	Cleared	427	C	72.80
40152	28-Nov-2013	BRA040	BRADLEY, TYLER	Cleared	427	C	160.63
40153	28-Nov-2013	BRI090	BRITISH COLUMBIA LIFE & CASUALTY COMP	Cleared	427	C	9,200.84
40154	28-Nov-2013	CAN033	CANADIAN STAINLESS FASTENERS INC.	Cleared	427	C	39.76



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40155	28-Nov-2013	CAN110	CANADIAN RED CROSS SOCIETY	Cancelled	461	C	0.00
40156	28-Nov-2013	CAS240	CASCADE PRO ELECTRIC INC.	Cleared	427	C	17,233.91
40157	28-Nov-2013	CHE050	CHERRY HILL COFFEE INC.	Cleared	427	C	114.10
40158	28-Nov-2013	CHR010	CHRISTINA LAKE COMMUNITY ASSOCIATION	Issued	427	C	960.00
40159	28-Nov-2013	CHR040	CHRISTINA LAKE MARINA	Cleared	427	C	937.44
40160	28-Nov-2013	CIN001	CINTAS THE UNIFORM PEOPLE	Cleared	427	C	39.76
40161	28-Nov-2013	COM025	COMMERCIAL TRUCK & EQUIPMENT CO.	Cleared	427	C	8,736.00
40162	28-Nov-2013	COR130	CORMACK, CHRISTOPHER	Cleared	427	C	454.95
40163	28-Nov-2013	DAL090	DALLA LANA, SVETLANA	Issued	427	C	221.29
40164	28-Nov-2013	DAV130	DAVE MITCHELL AND ASSOCIATES LTD.	Cleared	427	C	35,136.07
40165	28-Nov-2013	DDR010	D&D SERVICE CENTRE & STORAGE INC.	Cleared	427	C	504.00
40166	28-Nov-2013	DEL070	DELL CANADA INC	Cleared	427	C	277.98
40167	28-Nov-2013	DEN060	DENKOVSKI, GORAN	Cleared	427	C	49.09
40168	28-Nov-2013	DHC010	DHC COMMUNICATIONS INC.	Cleared	427	C	4,866.41
40169	28-Nov-2013	EAG010	EAGLE MOUNTAIN CUSTOM METALWORKS L	Cleared	427	C	93.46
40170	28-Nov-2013	FOR010	FORTISBC - ELECTRICITY	Cleared	427	C	327.01
40171	28-Nov-2013	FOR040	FORTIS BC - NATURAL GAS	Cleared	427	C	834.25
40172	28-Nov-2013	GES010	SONEPAR CANADA INC - GESCAN WEST	Cleared	427	C	29.01
40173	28-Nov-2013	GRA023	GRAND FORKS CONCRETE AND GRAVEL LTI	Cleared	427	C	386.40
40174	28-Nov-2013	GRA050	GRAND FORKS HOME HARDWARE	Cleared	427	C	15.73
40175	28-Nov-2013	GRA280	GRAND FORKS VOLUNTEER FIREFIGHTERS	Cleared	427	C	6,286.00
40176	28-Nov-2013	GRE030	GREYHOUND COURIER EXPRESS	Cleared	427	C	177.18
40177	28-Nov-2013	GRE080	GRESLEY-JONES, KEN	Cleared	427	C	150.00
40178	28-Nov-2013	HAL060	HALL'S BASICS & GIFTS LTD	Cleared	427	C	1,315.96
40179	28-Nov-2013	HEA020	HEAVY METAL CO.	Cleared	427	C	1,024.80
40180	28-Nov-2013	HOO040	HOODLE, MELINA C	Cleared	427	C	98.78
40181	28-Nov-2013	HSL010	HSL BUILDING MAINTENANCE	Cleared	427	C	500.00
40182	28-Nov-2013	HUB020	HUB FIRE ENGINES & EQUIPMENT LTD.	Cleared	427	C	113.51
40183	28-Nov-2013	INT080	INTERIOR SIGNS	Cleared	427	C	639.45
40184	28-Nov-2013	KET170	KETTLE VALLEY WASTE LTD.	Cleared	427	C	694.00
40185	28-Nov-2013	KOO045	KOOTENAY COMMUNICATIONS LTD.	Cleared	427	C	504.00
40186	28-Nov-2013	LOR010	LORDCO PARTS LTD.	Cleared	427	C	160.50
40187	28-Nov-2013	MAG040	MAGLIO BUILDING CENTRE (TRAIL) LTD.	Cleared	427	C	14.78
40188	28-Nov-2013	MCE010	MCEWAN & CO. LAW CORPORATION	Cleared	427	C	615.45
40189	28-Nov-2013	NOR190	NORTHERN TRAILER	Cleared	427	C	106.05
40190	28-Nov-2013	OMA010	O'MALLEY, KATHLEEN	Issued	427	C	772.00
40191	28-Nov-2013	OME040	OMEGA COMMUNICATIONS LTD.	Cleared	427	C	313.95
40192	28-Nov-2013	PAC020	PACIFIC BLUE CROSS	Cleared	427	C	21,087.81
40193	28-Nov-2013	PLA100	PLANET CLEAN	Cleared	427	C	127.35
40194	28-Nov-2013	PUR020	PUROLATOR COURIER LTD.	Cleared	427	C	51.06
40195	28-Nov-2013	RAM020	RAMADA LODGE HOTEL	Cleared	427	C	109.25
40196	28-Nov-2013	REB001	REBELATO MORNING PERK	Cleared	427	C	215.22
40197	28-Nov-2013	RIT020	RITEWAY MECHANICAL REPAIR LTD.	Cleared	427	C	69,619.00
40198	28-Nov-2013	ROG001	ROGERS	Cleared	427	C	100.98
40199	28-Nov-2013	SAB030	SABIC INNOVATIVE PLASTICS CANADA INC.	Cleared	427	C	739.20
40200	28-Nov-2013	SCP010	SCP DISTRIBUTORS INC.	Cleared	427	C	1,372.34
40201	28-Nov-2013	SHA030	SHAW CABLE	Cleared	427	C	52.30
40202	28-Nov-2013	SHE040	SHELL CANADA PRODUCTS	Cleared	427	C	497.42
40203	28-Nov-2013	SPE130	SPECIALTY OVERLOAD SERVICES LTD.	Cleared	427	C	20,327.48
40204	28-Nov-2013	SUP030	SUPERIOR PROPANE INC.	Cleared	427	C	1,107.36
40205	28-Nov-2013	SUP170	SUPER SAVE DISPOSAL INC.	Cleared	427	C	11,027.22
40206	28-Nov-2013	TAY009	TAYLOR-MADE ENTERPRISES INC.	Cleared	427	C	315.00
40207	28-Nov-2013	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	Cleared	427	C	354.68

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 Bank : 1 - CIBC Bank - General

Seq : Cheque No. Status : All  
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Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1	CIBC Bank - General						
40208	28-Nov-2013	TEL002	TELUS MOBILITY	Cleared	427	C	157.22
40209	28-Nov-2013	TER010	TERRA NOVA MOTOR INN	Cleared	427	C	734.45
40210	28-Nov-2013	THE130	THE UNIVERSITY OF LETHBRIDGE	Cleared	427	C	20,000.00
40211	28-Nov-2013	TOO010	TOOL TIME SUPPLIES LTD.	Cleared	427	C	134.94
40212	28-Nov-2013	TRA033	TRAIL RCMP SOCIAL CLUB	Cleared	427	C	75.00
40213	28-Nov-2013	TRA240	TRAIL HOME HARDWARE BUILDING CENTRE	Cleared	427	C	37.23
40214	28-Nov-2013	TRU040	TRUE CONSULTING GROUP	Cleared	427	C	6,373.50
40215	28-Nov-2013	WAI020	WAINBEE LTD	Cleared	427	C	2,935.34
40216	28-Nov-2013	WAL080	WAL MART CANADA CORP	Cleared	427	C	61.46
40217	28-Nov-2013	WAT120	WATERHOUSE ENVIRONMENTAL SERVICES	Cleared	427	C	6,944.00
40218	28-Nov-2013	WES790	WEST BOUNDARY DISPOSAL AND RECYCLIN	Cleared	427	C	525.00
40219	28-Nov-2013	WHO010	WHOLESALE FIRE & RESCUE LTD.	Cleared	427	C	996.30
40220	28-Nov-2013	WOR100	WORLEY, LINDA	Cleared	427	C	425.00
Total Computer Paid :		1,385,167.60	Total EFT PAP :		0.00	Total Paid :	1,385,167.60
Total Manually Paid :		0.00	Total EFT File :		0.00		

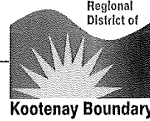
438 Total No. Of Cheque(s) ...

INTERIM SCHEDULE SUMMARY:

ACCOUNTS PAYABLE FOR NOVEMBER 2013	\$ 1,385,167.60
PAYROLL EXPENDITURES (PP# 23 & 24)	401,931.28
<b>TOTAL EXPENDITURES FOR NOVEMBER 2013</b>	<b><u>\$ 1,787,098.88</u></b>

## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

## Cheque Register-Summary-Bank



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Date : Jan 21, 2014

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Supplier : 084010 To ZUC010  
 Cheque Dt. : 01-Dec-2013 To 31-Dec-2013  
 Bank : 1 - CIBC Bank - General

Seq : Cheque No. Status : All  
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
40234	06-Dec-2013	ABE030	ABELL PEST CONTROL	Cleared	438	C	253.67
40235	06-Dec-2013	ACC030	ACCURATE FIRE PROTECTION SERVICES LT	Cleared	438	C	456.75
40236	06-Dec-2013	ACE010	A.C.E. COURIER SERVICES	Cleared	438	C	74.42
40237	06-Dec-2013	ARE010	AREND'S SPECIALTY KOMPANY	Cleared	438	C	876.61
40238	06-Dec-2013	BAR090	BARRETT MOTORSPORTS & EQUIPMENT	Cleared	438	C	970.41
40239	06-Dec-2013	BAT030	BATTRICK & SONS LOCKSMITHING	Cleared	438	C	313.95
40240	06-Dec-2013	BEA130	BEAVER VALLEY LIBRARY	Cleared	438	C	14,365.67
40241	06-Dec-2013	BEN015	BENEFITS BY DESIGN	Cleared	438	C	2,457.07
40242	06-Dec-2013	BER050	BERRYMAN, JEFF	Cleared	438	C	126.00
40243	06-Dec-2013	BLA040	BLACK SHEEP CREATIONS	Cleared	438	C	1,250.00
40244	06-Dec-2013	BOR010	BORSATO, ANDREW	Cleared	438	C	90.00
40245	06-Dec-2013	BOU010	BOUNDARY ELECTRIC(1985) LTD.	Cleared	438	C	241.54
40246	06-Dec-2013	BRA030	BRANDT TRACTOR	Cleared	438	C	4,448.90
40247	06-Dec-2013	BRI001	BRINK'S CANADA LIMITED	Cleared	438	C	354.90
40248	06-Dec-2013	BRY090	BRYANT, DEAN	Cleared	438	C	50.00
40249	06-Dec-2013	BVT010	BV TOOL RENTALS (2011) LTD.	Cleared	438	C	4.76
40250	06-Dec-2013	CAC020	CACCHIONI, ROBERT CAESAR	Cleared	438	C	109.00
40251	06-Dec-2013	CAM090	CAMERON, JUDITH	Cleared	438	C	50.00
40252	06-Dec-2013	CAN038	CANADIAN PROFESSIONAL COUNSELLORS /	Cleared	438	C	300.00
40253	06-Dec-2013	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	Cleared	438	C	308.54
40254	06-Dec-2013	CAN560	CANADIAN LINEN AND UNIFORM SERVICE	Cleared	438	C	74.89
40255	06-Dec-2013	CAN650	CANADIAN DEWATERING LP	Cleared	438	C	988.68
40256	06-Dec-2013	CAR012	CARO ANALYTICAL SERVICES	Cleared	438	C	2,217.71
40257	06-Dec-2013	CEN010	CENTURY VALLEN	Cleared	438	C	1,137.37
40258	06-Dec-2013	CHR270	CHRISTINA LAKE NEWS	Cleared	438	C	160.99
40259	06-Dec-2013	CIA120	CIARDULLO, FRANK, A.	Cleared	438	C	1,411.75
40260	06-Dec-2013	CIE020	CI EXCAVATING	Cleared	438	C	207.90
40261	06-Dec-2013	CIN001	CINTAS THE UNIFORM PEOPLE	Cleared	438	C	39.76
40262	06-Dec-2013	COC010	COCA-COLA BOTTLING LTD.	Cleared	438	C	645.01
40263	06-Dec-2013	COL017	COLBACHINI, CHERYL ANN	Cleared	438	C	202.50
40264	06-Dec-2013	COM060	COMPLETE CLIMATE CONTROL INC.	Cleared	438	C	982.80
40265	06-Dec-2013	COO050	COOKSON MOTORS LTD.	Cleared	438	C	476.78
40266	06-Dec-2013	COR100	CORDILLERAN ECOLOGICAL	Cleared	438	C	5,801.25
40267	06-Dec-2013	CRA040	CRAIG, NEIL ALLAN	Cleared	438	C	905.52
40268	06-Dec-2013	CRE030	CREATIVE CUSTOM EMBROIDERY	Cleared	438	C	42.00
40269	06-Dec-2013	CRO060	CROCKETT, BERT	Cleared	438	C	139.00
40270	06-Dec-2013	DAI001	DAINES, MARK	Cleared	438	C	60.00
40271	06-Dec-2013	DHC010	DHC COMMUNICATIONS INC.	Cleared	438	C	528.31
40272	06-Dec-2013	DIG050	DIGITEX LAKESIDE	Cleared	438	C	64.71
40273	06-Dec-2013	ENO010	ENORMOUS PRODUCTIONS	Cleared	438	C	62,809.15
40274	06-Dec-2013	EVE040	EVERS, SASKIA	Cleared	438	C	75.00
40275	06-Dec-2013	FAI030	FAIRBANK ARCHITECTS LTD	Cleared	438	C	1,066.55
40276	06-Dec-2013	FER001	FERRARO FOODS	Cleared	438	C	87.40
40277	06-Dec-2013	FOR010	FORTISBC - ELECTRICITY	Cleared	438	C	26,886.95
40278	06-Dec-2013	FOR040	FORTIS BC - NATURAL GAS	Cleared	438	C	1,688.70
40279	06-Dec-2013	FOW020	FOWLER, DARREN	Cleared	438	C	70.00
40280	06-Dec-2013	GAG001	GAGNON, ANDRE	Issued	438	C	60.00
40281	06-Dec-2013	GES010	SONEPAR CANADA INC - GESCAN WEST	Cleared	438	C	305.02
40282	06-Dec-2013	GIN010	GINALIAS, JEFFREY, L	Issued	438	C	20.00
40283	06-Dec-2013	GOL100	GOLDSBURY, CORRIE	Cleared	438	C	82.00
40284	06-Dec-2013	GRA033	GRAY, LARRY	Cleared	438	C	465.00
40285	06-Dec-2013	GRA050	GRAND FORKS HOME HARDWARE	Cleared	438	C	289.73
40286	06-Dec-2013	GRA100	GRAND FORKS GLASS	Cleared	438	C	198.24
40287	06-Dec-2013	GRE080	GRESLEY-JONES, KEN	Cleared	438	C	150.00

**REGIONAL DISTRICT OF KOOTENAY BOUNDARY**  
**Cheque Register-Summary-Bank**


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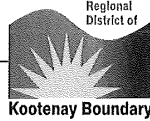
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 Cheque Dt. : 01-Dec-2013 To 31-Dec-2013  
 Bank : 1 - CIBC Bank - General

Seq : Cheque No. Status : All  
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
<b>Bank : 1 CIBC Bank - General</b>							
40288	06-Dec-2013	GRI010	GRIEVE, ALI K.	Issued	438	C	134.90
40289	06-Dec-2013	GUI001	GUILLEVIN INTERNATIONAL INC.	Cleared	438	C	20.16
40290	06-Dec-2013	HAL060	HALL'S BASICS & GIFTS LTD	Cleared	438	C	92.53
40291	06-Dec-2013	HEL010	EDMISON, HELENA	Issued	438	C	140.00
40292	06-Dec-2013	HIR010	HIRAM, JANICE	Cleared	438	C	217.00
40293	06-Dec-2013	HIR030	HIRAM CONSTRUCTION	Cleared	438	C	5,597.76
40294	06-Dec-2013	INL070	INLAND ALLCARE	Cleared	438	C	4,818.95
40295	06-Dec-2013	INN030	INNERSPACE WATERSPORTS	Cleared	438	C	2,327.04
40296	06-Dec-2013	INT040	INTEGRA TIRE AUTO CENTRE	Cleared	438	C	1,042.22
40297	06-Dec-2013	JAC080	JACKSON, DANA	Issued	438	C	50.00
40298	06-Dec-2013	JAM020	RJAMES MANAGEMENT GROUP	Cleared	438	C	231.97
40299	06-Dec-2013	KOO200	KOOTENAY COFFEE COMPANY	Cleared	438	C	299.00
40300	06-Dec-2013	KOO210	KOOTENAY VALLEY WATER CO.	Cleared	438	C	186.10
40301	06-Dec-2013	KRA003	KRASTEL, MARK	Cleared	438	C	90.00
40302	06-Dec-2013	KRA060	KRAUSE, PETER	Issued	438	C	70.00
40303	06-Dec-2013	LAN010	LAND TITLE & SURVEY AUTHORITY OF BC	Cleared	438	C	48.40
40304	06-Dec-2013	LEA001	LEAVITT, LEO	Cleared	438	C	60.00
40305	06-Dec-2013	LEP010	LEPITRE, DONALD	Cleared	438	C	841.91
40306	06-Dec-2013	LIS020	LISA'S LAKESIDE BISTRO	Cleared	438	C	933.75
40307	06-Dec-2013	LOO020	LOOMIS EXPRESS	Cleared	438	C	63.80
40308	06-Dec-2013	LOR010	LORDCO PARTS LTD.	Cleared	438	C	328.20
40309	06-Dec-2013	MAC100	MACKEY, JOHN	Issued	438	C	307.72
40310	06-Dec-2013	MAG040	MAGLIO BUILDING CENTRE (TRAIL) LTD.	Cleared	438	C	82.54
40311	06-Dec-2013	MAR006	MARINO WHOLESALE LTD.	Cleared	438	C	1,399.81
40312	06-Dec-2013	MCG002	MCGREGOR, GRACE	Cleared	438	C	442.50
40313	06-Dec-2013	MCG020	MCGREGOR, ROBERT	Cleared	438	C	161.30
40314	06-Dec-2013	MCL030	MCLEAN, KIM	Cleared	438	C	90.00
40315	06-Dec-2013	MIN030	MINISTER OF FINANCE	Cleared	438	C	8,864.50
40316	06-Dec-2013	MON010	VILLAGE OF MONTROSE	Issued	438	C	630.00
40317	06-Dec-2013	MOR140	MORRISON, NICOLE	Cleared	438	C	745.81
40318	06-Dec-2013	NOL010	NOLL, BARRY	Cleared	438	C	416.00
40319	06-Dec-2013	OKT010	OK TIRE STORE	Cleared	438	C	323.38
40320	06-Dec-2013	PAR050	PARSLOW LOCK & SAFE	Issued	438	C	5.60
40321	06-Dec-2013	PRM010	PRMEDIA STRATEGIC COMMUNICATIONS	Issued	438	C	1,559.25
40322	06-Dec-2013	REC010	RECEIVER GENERAL FOR CANADA	Cleared	438	C	63,118.07
40323	06-Dec-2013	RED180	RED RIDING HOOD GOURMET GIFT BASKET	Cleared	438	C	637.50
40324	06-Dec-2013	ROT030	ROTVOLD, MARGUERITE	Cleared	438	C	341.50
40325	06-Dec-2013	SEC030	SECURE BY DESIGN	Cleared	438	C	44.80
40326	06-Dec-2013	SEC040	SECURIGUARD SERVICES LIMITED	Cleared	438	C	20,895.42
40327	06-Dec-2013	SEL160	SELKIRK SECURITY SERVICE	Cleared	438	C	210.00
40328	06-Dec-2013	SHA030	SHAW CABLE	Cleared	438	C	661.30
40329	06-Dec-2013	SIM070	SIMM, LARRY	Cleared	438	C	90.00
40330	06-Dec-2013	SPC010	SOCIETY FOR PREVENTION OF CRUELTY TO	Issued	438	C	7,291.58
40331	06-Dec-2013	SPE030	SPEEDPRO SIGNS PLUS	Cleared	438	C	704.90
40332	06-Dec-2013	STO030	STOKES INTERNATIONAL	Cleared	438	C	12.60
40333	06-Dec-2013	TAY020	TAYLOR, BRIAN	Cleared	438	C	436.00
40334	06-Dec-2013	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	Cleared	438	C	14,686.56
40335	06-Dec-2013	THE010	THE SOURCE	Cleared	438	C	55.96
40336	06-Dec-2013	TOM040	TOMASHEWSKY, ROSANNE	Cleared	438	C	32.50
40337	06-Dec-2013	TRA020	TRAIL CLEANERS & LAUNDRY LTD.	Cleared	438	C	19.96
40338	06-Dec-2013	TRA029	TRAIL COFFEE & TEA COMPANY	Cleared	438	C	100.00
40339	06-Dec-2013	TRA240	TRAIL HOME HARDWARE BUILDING CENTRE	Cleared	438	C	288.13
40340	06-Dec-2013	TRA540	TRANS-CARE RESCUE LTD.	Cleared	438	C	395.20

## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

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Supplier : 084010 To ZUC010  
 Cheque Dt. : 01-Dec-2013 To 31-Dec-2013  
 Bank : 1 - CIBC Bank - General

Seq : Cheque No. Status : All  
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1 CIBC Bank - General							
40341	06-Dec-2013	TRA680	TRAFKO CANADA	Cleared	438	C	86.66
40342	06-Dec-2013	TRU040	TRUE CONSULTING GROUP	Cleared	438	C	1,740.38
40343	06-Dec-2013	TWI070	TWISTED FORKS CATERING	Cleared	438	C	472.50
40344	06-Dec-2013	VAB010	VAB ENTERPRISES	Cleared	438	C	682.50
40345	06-Dec-2013	VAL020	VALKYRIE LAW GROUP LLP	Cleared	438	C	29,873.26
40346	06-Dec-2013	VAL050	VALLEY FILTER LTD.	Cleared	438	C	157.90
40347	06-Dec-2013	VIN020	VINCENT HELTON & ASSOC. LTD.	Cleared	438	C	144.48
40348	06-Dec-2013	VIS020	VISSER MACHINING 2007 LTD.	Cleared	438	C	134.40
40349	06-Dec-2013	VIS050	VISTA RADIO LTD.	Cleared	438	C	1,073.78
40350	06-Dec-2013	WAL004	WALLACE, KATHY	Cleared	438	C	40.00
40351	06-Dec-2013	WAL005	WALL-TONE PAINTING & CONTRACTING	Cleared	438	C	4,305.00
40352	06-Dec-2013	WAL080	WAL MART CANADA CORP	Issued	438	C	44.53
40353	06-Dec-2013	WAT020	WATER PURE AND SIMPLE	Cleared	438	C	268.80
40354	06-Dec-2013	WAY020	WAYNES CLEANING SERVICE	Cleared	438	C	525.00
40355	06-Dec-2013	WDS010	W.D. SHEETMETAL LTD.	Cleared	438	C	632.10
40356	06-Dec-2013	WHI060	WHITEHEAD, MICHAEL	Cleared	438	C	508.48
40357	06-Dec-2013	WOL002	WOLFE, DEREK	Issued	438	C	90.00
40358	06-Dec-2013	WOR080	WORK N PLAY CLOTHING COMPANY	Cleared	438	C	188.99
40359	06-Dec-2013	WOR100	WORLEY, LINDA	Cleared	438	C	1,690.87
40360	06-Dec-2013	YOU080	YOUR DOLLAR STORE WITH MORE 180	Cleared	438	C	7.08
40361	12-Dec-2013	ABE030	ABELL PEST CONTROL	Cleared	448	C	221.99
40362	12-Dec-2013	ACC050	ACCURAALARMS SECURITY SERVICE	Cleared	448	C	78.75
40363	12-Dec-2013	ACE010	A.C.E. COURIER SERVICES	Issued	448	C	216.96
40364	12-Dec-2013	ACK020	ACKLANDS-GRAINGER INC.	Cleared	448	C	98.44
40365	12-Dec-2013	ALP002	ALPINE SIGNS & GRAPHICS	Cleared	448	C	89.60
40366	12-Dec-2013	ARR010	ARROW BUILDING SUPPLY	Cleared	448	C	13.19
40367	12-Dec-2013	ATS001	AT SOURCE RECYCLING SYSTEMS CORP.	Cleared	448	C	761.60
40368	12-Dec-2013	BEA014	BEAVERDELL COMMUNITY CLUB	Cleared	448	C	200.00
40369	12-Dec-2013	BEA220	BEAVER VALLEY SKATING CLUB	Issued	448	C	1,977.85
40370	12-Dec-2013	BEL060	BELL, JACK AND JUNE	Cleared	448	C	500.00
40371	12-Dec-2013	BLA050	BLACK PRESS GROUP LTD.	Cleared	448	C	1,804.02
40372	12-Dec-2013	BOS010	BOSOVICH, STEPHANIA	Issued	448	C	600.00
40373	12-Dec-2013	BOU010	BOUNDARY ELECTRIC(1985) LTD.	Cleared	448	C	119.59
40374	12-Dec-2013	BOU017	BOUNDARY INVASIVE SPECIES SOCIETY	Cleared	448	C	7,700.00
40375	12-Dec-2013	BOU070	BOUNDARY HOME BUILDING CENTRE	Cleared	448	C	29.26
40376	12-Dec-2013	BOU570	BOUNDARY DOG SLED ASSOCIATION	Cleared	448	C	3,000.00
40377	12-Dec-2013	BRE090	BREDBECK, HAROLD	Cleared	448	C	397.68
40378	12-Dec-2013	BRI050	BRIDESVILLE COMMUNITY CLUB	Issued	448	C	200.00
40379	12-Dec-2013	BVC001	BV COMMUNICATIONS LTD.	Cleared	448	C	56.00
40380	12-Dec-2013	CAM070	CAM CAMPBELL HOLDINGS	Cleared	448	C	9,328.34
40381	12-Dec-2013	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	Cleared	448	C	210.27
40382	12-Dec-2013	CAR011	CAREER DEVELOPMENT SERVICES	Cleared	448	C	3,783.86
40383	12-Dec-2013	CAS016	CASCADES RECOVERY INC.	Issued	448	C	3,853.70
40384	12-Dec-2013	CHR003	CHRISTMAN, MARTIN RUSSELL	Issued	448	C	87.79
40385	12-Dec-2013	CHR120	CHRISTINA LAKE MECHANICAL	Cleared	448	C	199.93
40386	12-Dec-2013	CHR270	CHRISTINA LAKE NEWS	Cleared	448	C	28.00
40387	12-Dec-2013	CIB010	CIBC VISA	Cleared	448	C	5,927.33
40388	12-Dec-2013	CIE020	CI EXCAVATING	Cleared	448	C	57.75
40389	12-Dec-2013	CIN001	CINTAS THE UNIFORM PEOPLE	Cleared	448	C	39.76
40390	12-Dec-2013	CLA140	CLARITY DEVELOPMENT CONSULTING INC.	Cleared	448	C	735.00
40391	12-Dec-2013	COL010	COLANDER RESTAURANTS (1999) LTD.	Cleared	448	C	177.00
40392	12-Dec-2013	COL090	COLUMBIA RECYCLE	Cleared	448	C	820.00
40393	12-Dec-2013	COO050	COOKSON MOTORS LTD.	Cleared	448	C	54.57

**REGIONAL DISTRICT OF KOOTENAY BOUNDARY**  
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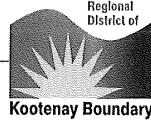
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 Cheque Dt. : 01-Dec-2013 To 31-Dec-2013  
 Bank : 1 - CIBC Bank - General

Seq : Cheque No. Status : All  
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
<b>Bank : 1 CIBC Bank - General</b>							
40394	12-Dec-2013	DEL070	DELL CANADA INC	Cleared	448	C	1,545.60
40395	12-Dec-2013	DOM010	DOMMASCH, RON	Cleared	448	C	500.00
40396	12-Dec-2013	DUE020	DUECK, TIM	Cleared	448	C	50.00
40397	12-Dec-2013	DUR020	DURAND'S NURSERY	Issued	448	C	37.80
40398	12-Dec-2013	EAR020	EARTH MANAGEMENT LTD.	Issued	448	C	942.14
40399	12-Dec-2013	EDW060	EDWARDS, BILL	Cleared	448	C	659.28
40400	12-Dec-2013	ENO010	ENORMOUS PRODUCTIONS	Cleared	448	C	535.50
40401	12-Dec-2013	FED020	FEDERATED CO-OPERATIVES LTD.	Cleared	448	C	899.35
40402	12-Dec-2013	FIR020	FIRST REGISTRY SERVICES LTD.	Issued	448	C	29.85
40403	12-Dec-2013	FOR010	FORTISBC - ELECTRICITY	Cleared	448	C	6,960.16
40404	12-Dec-2013	FOR040	FORTIS BC - NATURAL GAS	Cleared	448	C	7,137.41
40405	12-Dec-2013	FOU080	FOUR STAR COMMUNICATIONS INC.	Cleared	448	C	281.14
40406	12-Dec-2013	FRU020	FRUITVALE CO-OP	Cleared	448	C	436.53
40407	12-Dec-2013	GAB010	GABRIELLA'S RESTAURANTS LTD.	Cleared	448	C	6,058.86
40408	12-Dec-2013	GES010	SONEPAR CANADA INC - GESCAN WEST	Cleared	448	C	122.25
40409	12-Dec-2013	GGW010	G&G WOODWORK	Cleared	448	C	420.00
40410	12-Dec-2013	GIL070	GILMORE, ANDY	Cleared	448	C	522.06
40411	12-Dec-2013	GIL120	GILMORE, DONNA	Cleared	448	C	350.00
40412	12-Dec-2013	GRA023	GRAND FORKS CONCRETE AND GRAVEL LTD	Issued	448	C	322.01
40413	12-Dec-2013	GRA050	GRAND FORKS HOME HARDWARE	Cleared	448	C	895.11
40414	12-Dec-2013	GRA590	GRAVES, TAD	Cleared	448	C	144.12
40415	12-Dec-2013	GRE002	GREENWOOD MUSEUM SOCIETY	Issued	448	C	300.00
40416	12-Dec-2013	GRE005	GREENWOOD PUBLIC LIBRARY	Issued	448	C	300.00
40417	12-Dec-2013	GRE070	GREENWOOD RECREATION COMMISSION	Issued	448	C	200.00
40418	12-Dec-2013	GUI001	GUILLEVIN INTERNATIONAL INC.	Cleared	448	C	158.32
40419	12-Dec-2013	HAL010	HALL PRINTING	Cleared	448	C	183.66
40420	12-Dec-2013	HAL060	HALL'S BASICS & GIFTS LTD	Cleared	448	C	123.13
40421	12-Dec-2013	HAR110	HARPUR, KELLY G.	Cleared	448	C	300.00
40422	12-Dec-2013	HOM010	HOME DEPOT CREDIT SERVICES	Cleared	448	C	60.76
40423	12-Dec-2013	IMP020	IMPERIAL OIL LIMITED	Cleared	448	C	840.85
40424	12-Dec-2013	INL070	INLAND ALLCARE	Cleared	448	C	2,312.59
40425	12-Dec-2013	INT050	INTERIOR ROOFING LTD	Cleared	448	C	58,527.00
40426	12-Dec-2013	JAM020	RJAMES MANAGEMENT GROUP	Cleared	448	C	120.55
40427	12-Dec-2013	JJH010	J.J.H. ENTERPRISES	Cleared	448	C	12.00
40428	12-Dec-2013	JOH012	JOHNSON, KIM, IN TRUST	Cleared	448	C	148.98
40429	12-Dec-2013	KEL030	CITY OF KELOWNA	Cleared	448	C	2,131.35
40430	12-Dec-2013	KET002	KETTLE RIVER MUSEUM SOCIETY	Issued	448	C	600.00
40431	12-Dec-2013	KET030	KETTLE RIVER RECREATION COMMISSION	Issued	448	C	200.00
40432	12-Dec-2013	KET170	KETTLE VALLEY WASTE LTD.	Cleared	448	C	34,799.16
40433	12-Dec-2013	KOO026	KOOTENAY WEED CONTROL	Cleared	448	C	1,547.60
40434	12-Dec-2013	KOO160	KOOTENAY COLUMBIA EDUCATIONAL HERIT	Cleared	448	C	300.00
40435	12-Dec-2013	KOO210	KOOTENAY VALLEY WATER CO.	Cleared	448	C	147.60
40436	12-Dec-2013	LAU010	LAUENER BROS JEWELLERS	Cleared	448	C	184.80
40437	12-Dec-2013	LAW025	LAWRENCE, LEE-ANNE	Issued	448	C	500.00
40438	12-Dec-2013	LEN030	LENARDUZZI, LOUANN	Cleared	448	C	221.00
40439	12-Dec-2013	LIB010	LIBERTY FOOD STORES	Cleared	448	C	315.81
40440	12-Dec-2013	LIS010	LISTOWEL TROPHIES AND ENGRAVING	Issued	448	C	56.41
40441	12-Dec-2013	LOO020	LOOMIS EXPRESS	Cleared	448	C	27.39
40442	12-Dec-2013	LOR010	LORDCO PARTS LTD.	Cleared	448	C	101.35
40443	12-Dec-2013	MAG040	MAGLIO BUILDING CENTRE (TRAIL) LTD.	Cleared	448	C	6.37
40444	12-Dec-2013	MAR006	MARINO WHOLESALE LTD.	Cleared	448	C	500.75
40445	12-Dec-2013	MCL040	MCLEAN, BARRY	Cleared	448	C	1,500.00
40446	12-Dec-2013	MID040	MIDWAY COMMUNITY CLUB	Cleared	448	C	200.00

## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

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Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1 CIBC Bank - General							
40447	12-Dec-2013	MID070	MIDWAY PUBLIC LIBRARY	Cleared	448	C	600.00
40448	12-Dec-2013	MIN040	MINISTER OF FINANCE	Cleared	448	C	81.72
40449	12-Dec-2013	MOH020	MOHAWK CANADA LTD.	Cleared	448	C	3,635.25
40450	12-Dec-2013	OKT010	OK TIRE STORE	Cleared	448	C	1,330.11
40451	12-Dec-2013	PAR050	PARSLOW LOCK & SAFE	Cleared	448	C	283.24
40452	12-Dec-2013	PAS060	THE PASTRY SHOP	Issued	448	C	156.20
40453	12-Dec-2013	PEA010	PEAK EXCAVATING	Issued	448	C	189.00
40454	12-Dec-2013	PET010	PETRO CANADA	Cleared	448	C	6,246.39
40455	12-Dec-2013	PJS010	PJS SYSTEMS INC.	Cleared	448	C	10,192.00
40456	12-Dec-2013	PRE130	PRECISION SAW REPAIR	Issued	448	C	250.88
40457	12-Dec-2013	RAC010	RACE TRAC FUELS	Cleared	448	C	595.12
40458	12-Dec-2013	RID010	RIDGETOP MEAT PIES	Cleared	448	C	4,459.70
40459	12-Dec-2013	RIT020	RITEWAY MECHANICAL REPAIR LTD.	Cleared	448	C	8,156.83
40460	12-Dec-2013	ROC050	ROCKY MOUNTAIN AGENCIES	Cleared	448	C	5,789.40
40461	12-Dec-2013	ROS010	THE CITY OF ROSSLAND	Issued	448	C	120.24
40462	12-Dec-2013	ROS400	ROSSLAND WINTER CARNIVAL SOCIETY	Cleared	448	C	1,000.00
40463	12-Dec-2013	SCO025	SCOUTS CANADA - FIRST WARFIELD	Cleared	448	C	457.13
40464	12-Dec-2013	SEL010	SELECT OFFICE PRODUCTS	Cleared	448	C	403.25
40465	12-Dec-2013	SER020	SERPENT AQUATICS LTD.	Cleared	448	C	336.00
40466	12-Dec-2013	STO030	STOKES INTERNATIONAL	Issued	448	C	109.20
40467	12-Dec-2013	SUP030	SUPERIOR PROPANE INC.	Cleared	448	C	136.27
40468	12-Dec-2013	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	Cleared	448	C	1,937.33
40469	12-Dec-2013	TEL002	TELUS MOBILITY	Cleared	448	C	3,111.55
40470	12-Dec-2013	TEL050	TELUS SERVICES INC.	Cleared	448	C	6,256.14
40471	12-Dec-2013	THE410	THE BOUNDARY SENTINEL	Cleared	448	C	75.00
40472	12-Dec-2013	TRA240	TRAIL HOME HARDWARE BUILDING CENTRE	Cleared	448	C	32.84
40473	12-Dec-2013	TRA410	TRAIL HISTORICAL SOCIETY	Cleared	448	C	770.85
40474	12-Dec-2013	TWI020	TWIN RIVERS CONTROLS	Cleared	448	C	772.80
40475	12-Dec-2013	VAD010	VADIM COMPUTER MANAGEMENT GROUP L1	Cleared	448	C	4,512.38
40476	12-Dec-2013	VAN060	VAN KAM FREIGHTWAYS LTD.	Cleared	448	C	175.17
40477	12-Dec-2013	VIS050	VISTA RADIO LTD.	Cleared	448	C	598.50
40478	12-Dec-2013	VIT001	VITALAIRE	Issued	448	C	393.74
40479	12-Dec-2013	WAL080	WAL MART CANADA CORP	Issued	448	C	447.10
40480	12-Dec-2013	WAT020	WATER PURE AND SIMPLE	Cleared	448	C	209.40
40481	12-Dec-2013	WES016	WESTBRIDGE RECREATION SOCIETY	Issued	448	C	200.00
40482	12-Dec-2013	XER010	XEROX CANADA LTD.	Cleared	448	C	9.63
40483	12-Dec-2013	YOU080	YOUR DOLLAR STORE WITH MORE 180	Issued	448	C	45.74
40516	20-Dec-2013	AIR001	AIR LIQUIDE CANADA INC.	Issued	460	C	80.76
40517	20-Dec-2013	ALP030	ALPINE DISPOSAL & RECYCLING	Cleared	460	C	77,956.91
40518	20-Dec-2013	AND040	ANDREW SHERET LTD.	Cleared	460	C	77.46
40519	20-Dec-2013	AND060	ANDISON, R. MARK	Cleared	460	C	296.79
40520	20-Dec-2013	AQU020	AQUAM SPECIALISTE AQUATIQUE INC.	Issued	460	C	70.35
40521	20-Dec-2013	ARN030	ARNOLD, DARCY	Issued	460	C	1,600.00
40522	20-Dec-2013	BAC025	BACK COUNTRY HORSEMEN SOCIETY OF B.	Issued	460	C	1,404.48
40523	20-Dec-2013	BAG020	BAGG, KEVIN	Cleared	460	C	5,890.00
40524	20-Dec-2013	BAI030	BAIRD, BILL	Issued	460	C	1,313.20
40525	20-Dec-2013	BAL020	BALDY BOBCAT SERVICES	Cleared	460	C	459.38
40526	20-Dec-2013	BAR010	BARTLETT, KIM	Issued	460	C	142.48
40527	20-Dec-2013	BIG010	BIG WHITE FIRE DEPT. SOCIAL CLUB	Issued	460	C	687.00
40528	20-Dec-2013	BIG015	BIG WHITE GAS UTILITY LTD.	Issued	460	C	1,942.98
40529	20-Dec-2013	BIG025	BIG WHITE SEWER UTILITY LTD.	Issued	460	C	137.03
40530	20-Dec-2013	BIG030	BIG WHITE WATER UTILITY LTD.	Issued	460	C	7,365.64
40531	20-Dec-2013	BLA050	BLACK PRESS GROUP LTD.	Cleared	460	C	154.48

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Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
<b>Bank : 1 CIBC Bank - General</b>							
40532	20-Dec-2013	BRY020	BRYANT, LIL	Issued	460	C	84.99
40533	20-Dec-2013	BVC001	BV COMMUNICATIONS LTD.	Cleared	460	C	703.86
40534	20-Dec-2013	CAC020	CACCHIONI, ROBERT CAESAR	Cleared	460	C	40.00
40535	20-Dec-2013	CAL050	CAL-GAS	Cleared	460	C	892.42
40536	20-Dec-2013	CAN014	CANADA SAFETY EQUIPMENT LTD.	Cleared	460	C	369.27
40537	20-Dec-2013	CAN130	CANADIAN UNION OF PUBLIC EMPLOYEES -	Issued	460	C	4,050.02
40538	20-Dec-2013	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	Cleared	460	C	293.38
40539	20-Dec-2013	CAN560	CANADIAN LINEN AND UNIFORM SERVICE	Issued	460	C	229.63
40540	20-Dec-2013	CAN620	CANADIAN MISSING KIDS NEWSMAGAZINE	Issued	460	C	259.88
40541	20-Dec-2013	CAS016	CASCADES RECOVERY INC.	Issued	460	C	3,326.62
40542	20-Dec-2013	CAS240	CASCADE PRO ELECTRIC INC.	Cleared	460	C	6,205.50
40543	20-Dec-2013	CEN010	CENTURY VALLEN	Cleared	460	C	329.14
40544	20-Dec-2013	CHE050	CHERRY HILL COFFEE INC.	Cleared	460	C	114.10
40545	20-Dec-2013	CHR018	CHRISTINA LAKE ARTS AND ARTISAN SOCIE	Issued	460	C	967.52
40546	20-Dec-2013	CHR030	CHRISTINA LAKE FIRE DEPT	Issued	460	C	2,096.00
40547	20-Dec-2013	CIB010	CIBC VISA	Cleared	460	C	9,690.83
40548	20-Dec-2013	CIE020	CI EXCAVATING	Cleared	460	C	3,279.15
40549	20-Dec-2013	CIM010	CIMCO REFRIGERATION	Issued	460	C	22,081.19
40550	20-Dec-2013	CIN001	CINTAS THE UNIFORM PEOPLE	Cleared	460	C	39.76
40551	20-Dec-2013	COL090	COLUMBIA RECYCLE	Issued	460	C	410.00
40552	20-Dec-2013	COM220	COMMERCIAL MAINTENANCE CHEMICAL COI	Issued	460	C	995.00
40553	20-Dec-2013	COO050	COOKSON MOTORS LTD.	Cleared	460	C	65.11
40554	20-Dec-2013	COR110	CORIX CONTROL SOLUTIONS	Cleared	460	C	305.76
40555	20-Dec-2013	COS010	COSMO TAILORING	Issued	460	C	26.25
40556	20-Dec-2013	CRO060	CROCKETT, BERT	Cleared	460	C	40.00
40557	20-Dec-2013	CUM010	CUMMINS WESTERN CANADA	Cleared	460	C	2,225.11
40558	20-Dec-2013	DAI001	DAINES, MARK	Cleared	460	C	25.75
40559	20-Dec-2013	DAY020	DAYTON & KNIGHT LTD.	Issued	460	C	999.60
40560	20-Dec-2013	DEA025	DEADMARSH, KENNY, S.	Issued	460	C	129.11
40561	20-Dec-2013	DEL070	DELL CANADA INC	Issued	460	C	288.90
40562	20-Dec-2013	DES050	DESOUZA ARNOLD LLP	Cleared	460	C	179.20
40563	20-Dec-2013	DGR020	D. G. REGAN & ASSOCIATES LTD.	Cleared	460	C	384.16
40564	20-Dec-2013	DHC010	DHC COMMUNICATIONS INC.	Issued	460	C	1,228.63
40565	20-Dec-2013	DIX040	DIXON, SHERRY - IN TRUST	Issued	460	C	175.43
40566	20-Dec-2013	DOH020	DOHERTY, ALLAN GORDON	Cleared	460	C	564.48
40567	20-Dec-2013	DUC030	DUCLOS, DON	Issued	460	C	80.00
40568	20-Dec-2013	ECO030	ECO-CLEAN DRY CLEANING SERVICES	Issued	460	C	60.89
40569	20-Dec-2013	EMC070	EMCON SERVICES INC.	Issued	460	C	3,203.20
40570	20-Dec-2013	ENO010	ENORMOUS PRODUCTIONS	Cleared	460	C	535.50
40571	20-Dec-2013	ESS010	ESSON PLUMBING & HEATING LTD.	Issued	460	C	323.20
40572	20-Dec-2013	FAI030	FAIRBANK ARCHITECTS LTD	Cleared	460	C	1,423.89
40573	20-Dec-2013	FER001	FERRARO FOODS	Cleared	460	C	194.36
40574	20-Dec-2013	FIR007	FIRE TRAINING SOLUTIONS	Issued	460	C	3,001.60
40575	20-Dec-2013	FIR040	FIREFIGHTERS ASSOCIATION	Cleared	460	C	3,564.50
40576	20-Dec-2013	FOR010	FORTISBC - ELECTRICITY	Cleared	460	C	687.45
40577	20-Dec-2013	FOR040	FORTIS BC - NATURAL GAS	Cleared	460	C	8,167.28
40578	20-Dec-2013	FOS010	FOSSEN AIR LTD	Cleared	460	C	709.60
40579	20-Dec-2013	FRU010	THE VILLAGE OF FRUITVALE	Cleared	460	C	26.00
40580	20-Dec-2013	FRU010	THE VILLAGE OF FRUITVALE	Cancelled	10	C	0.00
40581	20-Dec-2013	FRU010	THE VILLAGE OF FRUITVALE	Cleared	460	C	190.00
40582	20-Dec-2013	FRU070	FRUITVALE FIRE DEPT	Issued	460	C	442.00
40583	20-Dec-2013	GEN003	GENELLE GENERAL STORE	Cleared	460	C	152.62
40584	20-Dec-2013	GEN040	GENELLE VOLUNTEER FIRE DEPT	Cleared	460	C	442.00



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Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
<b>Bank : 1 CIBC Bank - General</b>							
40585	20-Dec-2013	GES010	SONEPAR CANADA INC - GESCAN WEST	Cleared	460	C	233.36
40586	20-Dec-2013	GIL070	GILMORE, ANDY	Cleared	460	C	318.80
40587	20-Dec-2013	GIN010	GINALIAS, JEFFREY, L	Issued	460	C	25.00
40588	20-Dec-2013	GOL100	GOLDSBURY, CORRIE	Cleared	460	C	59.59
40589	20-Dec-2013	GRA033	GRAY, LARRY	Issued	460	C	40.00
40590	20-Dec-2013	GRA039	GRAND FORKS COMMUNITY CHRISTMAS DIN	Cleared	460	C	1,000.00
40591	20-Dec-2013	GRA050	GRAND FORKS HOME HARDWARE	Cleared	460	C	19.79
40592	20-Dec-2013	GRA100	GRAND FORKS GLASS	Issued	460	C	352.62
40593	20-Dec-2013	GRA560	GRAND FORKS ROTARY CLUB	Issued	460	C	1,500.00
40594	20-Dec-2013	GRE025	GREENWOOD REPAIRS	Issued	460	C	436.80
40595	20-Dec-2013	GRE030	GREYHOUND COURIER EXPRESS	Issued	460	C	359.15
40596	20-Dec-2013	GRE580	GREAT OUTDOOR GYM LTD.	Cleared	460	C	1,259.70
40597	20-Dec-2013	GRI010	GRIEVE, ALI K.	Issued	460	C	40.00
40598	20-Dec-2013	GUI001	GUILLEVIN INTERNATIONAL INC.	Issued	460	C	1,667.58
40599	20-Dec-2013	HAL010	HALL PRINTING	Cleared	460	C	576.78
40600	20-Dec-2013	HAL060	HALL'S BASICS & GIFTS LTD	Cleared	460	C	1,260.76
40601	20-Dec-2013	HIL030	HIL-TECH CONTRACTING LTD.	Issued	460	C	11,729.55
40602	20-Dec-2013	INF030	INFOSAT COMMUNICATIONS	Cleared	460	C	846.16
40603	20-Dec-2013	INS010	INSURANCE CORPORATION OF BC	Cleared	460	C	127.00
40604	20-Dec-2013	INS050	INSIGHT CANADA INC	Issued	460	C	3,978.54
40605	20-Dec-2013	INT017	INTERSTATE BATTERIES	Cleared	460	C	57.08
40606	20-Dec-2013	JAM020	RJAMES MANAGEMENT GROUP	Cleared	460	C	1,423.14
40607	20-Dec-2013	JJH010	J.J.H. ENTERPRISES	Cleared	460	C	301.16
40608	20-Dec-2013	JSM020	J & S MULTI-SERVICES	Issued	460	C	1,280.00
40609	20-Dec-2013	JUS010	JUSTICE INSTITUTE OF B.C.	Issued	460	C	453.39
40610	20-Dec-2013	KIN050	KING'S DOOR AND EXTERIOR LTD.	Cleared	460	C	5,656.91
40611	20-Dec-2013	KLE020	KLEIN, MIRANDA	Issued	460	C	240.00
40612	20-Dec-2013	KON001	KONE INC.	Issued	460	C	282.16
40613	20-Dec-2013	KOO026	KOOTENAY WEED CONTROL	Cleared	460	C	2,193.62
40614	20-Dec-2013	KOO045	KOOTENAY COMMUNICATIONS LTD.	Cleared	460	C	28.00
40615	20-Dec-2013	KOO046	KOOTENAY COLUMBIA APPRAISALS LTD.	Issued	460	C	2,100.00
40616	20-Dec-2013	KOR040	KORPACK CEMENT PRODUCTS	Cleared	460	C	294.00
40617	20-Dec-2013	KSS001	K.S. SIRENS	Issued	460	C	1,566.04
40618	20-Dec-2013	LEX010	LEXISNEXIS CANADA INC.	Cleared	460	C	170.63
40619	20-Dec-2013	LIS010	LISTOWEL TROPHIES AND ENGRAVING	Issued	460	C	10.65
40620	20-Dec-2013	LIS020	LISA'S LAKESIDE BISTRO	Issued	460	C	925.00
40621	20-Dec-2013	LOR010	LORDCO PARTS LTD.	Cleared	460	C	854.53
40622	20-Dec-2013	MAC100	MACKEY, JOHN	Issued	460	C	330.90
40623	20-Dec-2013	MAG040	MAGLIO BUILDING CENTRE (TRAIL) LTD.	Cleared	460	C	33.46
40624	20-Dec-2013	MAR006	MARINO WHOLESALE LTD.	Cleared	460	C	253.92
40625	20-Dec-2013	MAR220	MARSHALL, FRED	Issued	460	C	112.50
40626	20-Dec-2013	MCG002	MCGREGOR, GRACE	Issued	460	C	40.00
40627	20-Dec-2013	MCG020	MCGREGOR, ROBERT	Issued	460	C	118.45
40628	20-Dec-2013	MIL150	MILLWORKS MFG. LTD.	Issued	460	C	1,403.57
40629	20-Dec-2013	MIN040	MINISTER OF FINANCE	Cleared	460	C	297.88
40630	20-Dec-2013	MON040	MONTROSE FIRE DEPARTMENT	Issued	460	C	442.00
40631	20-Dec-2013	NDB010	NDB CONSTRUCTION LTD.	Cleared	460	C	39,568.20
40632	20-Dec-2013	NEL040	CITY OF NELSON	Cleared	460	C	695.49
40633	20-Dec-2013	NOL010	NOLL, BARRY	Issued	460	C	188.00
40634	20-Dec-2013	NUT010	NUTINI, DOMINIC	Cleared	460	C	577.74
40635	20-Dec-2013	OME040	OMEGA COMMUNICATIONS LTD.	Cleared	460	C	446.46
40636	20-Dec-2013	ORC010	ORCHARD FORD SALES LTD.	Cleared	460	C	151.75
40637	20-Dec-2013	PAR050	PARSLOW LOCK & SAFE	Issued	460	C	73.50

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<b>Bank : 1 CIBC Bank - General</b>							
40638	20-Dec-2013	PAR120	PART EVIL CUSTOM AUTOS LTD.	Issued	460	C	333.75
40639	20-Dec-2013	PEN002	PENGELLEY, JOHN	Cleared	460	C	160.50
40640	20-Dec-2013	PJS010	PJS SYSTEMS INC.	Cleared	460	C	95,155.85
40641	20-Dec-2013	PLA100	PLANET CLEAN	Cleared	460	C	117.46
40642	20-Dec-2013	POW100	POWER TECH ELECTRIC LTD.	Issued	460	C	1,785.21
40643	20-Dec-2013	PRA040	PRAXAIR DISTRIBUTION	Cleared	460	C	123.92
40644	20-Dec-2013	PRO004	PROGRESSIVE PROMOTIONS	Issued	460	C	504.00
40645	20-Dec-2013	REC010	RECEIVER GENERAL FOR CANADA	Cleared	460	C	53,345.42
40646	20-Dec-2013	RED004	RED BARON AIRCRAFT REPAIR	Cleared	460	C	2,017.92
40647	20-Dec-2013	REM040	REMPEL, KAREN	Cleared	460	C	665.50
40648	20-Dec-2013	ROC050	ROCKY MOUNTAIN AGENCIES	Cleared	460	C	745.96
40649	20-Dec-2013	ROT030	ROTVOLD, MARGUERITE	Issued	460	C	238.00
40650	20-Dec-2013	RUS010	RUSSELL, ROLY	Issued	460	C	1,289.22
40651	20-Dec-2013	SEL010	SELECT OFFICE PRODUCTS	Issued	460	C	134.64
40652	20-Dec-2013	SEL040	SELKIRK COLLEGE (CASTLEGAR)	Issued	460	C	109.00
40653	20-Dec-2013	SEL160	SELKIRK SECURITY SERVICE	Cleared	460	C	35.70
40654	20-Dec-2013	SEQ010	SEQUOIA FUELS LTD.	Cleared	460	C	10,234.95
40655	20-Dec-2013	SFE010	SFE LTD.	Cleared	460	C	1,102.50
40656	20-Dec-2013	SHA030	SHAW CABLE	Issued	460	C	391.67
40657	20-Dec-2013	SOC020	SOCIETA M.S. CRISTOFORO COLOMBO LOG	Issued	460	C	900.00
40658	20-Dec-2013	STA007	DESJARDINS CARD SERVICES	Cleared	460	C	212.38
40659	20-Dec-2013	STA009	STARCHUK UPHOLSTERY	Cancelled	16	C	0.00
40660	20-Dec-2013	STE060	STEWART, BARB	Cleared	460	C	538.13
40661	20-Dec-2013	STO030	STOKES INTERNATIONAL	Issued	460	C	90.41
40662	20-Dec-2013	SUP170	SUPER SAVE DISPOSAL INC.	Cleared	460	C	11,705.44
40663	20-Dec-2013	TAY020	TAYLOR, BRIAN	Issued	460	C	40.00
40664	20-Dec-2013	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	Cleared	460	C	499.93
40665	20-Dec-2013	TEL002	TELUS MOBILITY	Cleared	460	C	296.85
40666	20-Dec-2013	THE010	THE SOURCE	Issued	460	C	733.57
40667	20-Dec-2013	TOM060	TOMASHEWSKY, ROSANNE, IN TRUST	Issued	460	C	206.14
40668	20-Dec-2013	TRA240	TRAIL HOME HARDWARE BUILDING CENTRE	Cleared	460	C	142.72
40669	20-Dec-2013	TRA540	TRANS-CARE RESCUE LTD.	Cleared	460	C	42.00
40670	20-Dec-2013	TRO040	TROPHY DEN & GIFT SHOP	Cleared	460	C	828.39
40671	20-Dec-2013	TRO070	TROY LIFE & FIRE SAFETY LTD.	Cleared	460	C	1,908.69
40672	20-Dec-2013	VAL004	VALLEYWIDE WINDOWS DOORS & MORE	Cleared	460	C	1,815.52
40673	20-Dec-2013	VAL050	VALLEY FILTER LTD.	Cleared	460	C	178.72
40674	20-Dec-2013	VAL110	EMILY, VALIANT	Issued	460	C	315.00
40675	20-Dec-2013	VAN050	VAN HELLEMOND SPORTE LTD.	Cleared	460	C	198.81
40676	20-Dec-2013	WAL004	WALLACE, KATHY	Issued	460	C	40.00
40677	20-Dec-2013	WAL080	WAL MART CANADA CORP	Issued	460	C	105.66
40678	20-Dec-2013	WAR040	WARFIELD FIRE DEPT. SOCIAL CLUB	Cleared	460	C	442.00
40679	20-Dec-2013	WAS010	WASTE MANAGEMENT	Issued	460	C	448.65
40680	20-Dec-2013	WES790	WEST BOUNDARY DISPOSAL AND RECYCLIN	Cleared	460	C	525.00
40681	20-Dec-2013	WHO010	WHOLESALE FIRE & RESCUE LTD.	Issued	460	C	767.55
40682	20-Dec-2013	WOR100	WORLEY, LINDA	Cleared	460	C	125.00
40683	20-Dec-2013	YOU080	YOUR DOLLAR STORE WITH MORE 180	Issued	460	C	39.07
40684	20-Dec-2013	INS010	INSURANCE CORPORATION OF BC	Cleared	463	C	58,958.00
40685	20-Dec-2013	PAT040	PATERSON SOCIAL CLUB	Issued	463	C	500.00
40686	24-Dec-2013	INS010	INSURANCE CORPORATION OF BC	Cleared	465	C	5,277.00
40687	24-Dec-2013	MON010	VILLAGE OF MONTROSE	Issued	465	C	1,719.92
40695	30-Dec-2013	INS010	INSURANCE CORPORATION OF BC	Issued	468	C	1,369.00

## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

## Cheque Register-Summary-Bank



AP5090

Page : 9

Date : Jan 21, 2014

Time : 10:34 am

Supplier : 084010 To ZUC010  
 Cheque Dt. : 01-Dec-2013 To 31-Dec-2013  
 Bank : 1 - CIBC Bank - General

Seq : Cheque No. Status : All  
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1	CIBC Bank - General						
Total Computer Paid :	1,099,715.39		Total EFT PAP :	0.00		Total Paid :	1,099,715.39
Total Manually Paid :	0.00		Total EFT File :	0.00			

423 Total No. Of Cheque(s) ...

INTERIM SCHEDULE SUMMARY:

ACCOUNTS PAYABLE FOR DECEMBER 2013	\$ 1,099,715.39
PAYROLL EXPENDITURES (PP# 25 & 26)	483,407.68
<b>TOTAL EXPENDITURES FOR DECEMBER 2013</b>	<b><u>\$ 1,583,123.07</u></b>

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REGIONAL DISTRICT OF KOOTENAY BOUNDARY

BYLAW NO. 1543“Rivervale Waterworks Regulations and Rates Bylaw (2014)”

A bylaw to fix and regulate the rates, terms and conditions  
under which water may be supplied and used in the  
Rivervale Waterworks Service Area

**WHEREAS** the Regional District is authorized, under section 803(1)(c) of the Local Government Act, to impose fees and charges, by bylaw, for the purpose of recovering the annual costs for a service;

**AND WHEREAS** it is deemed desirable to fix and regulate the rates, terms and conditions under which water may be supplied and used in the Rivervale Waterworks Service Area of Electoral Area ‘B’;

**NOW THEREFORE BE IT RESOLVED** that the Board of the Regional District of Kootenay Boundary, in open meeting assembled, enacts as follows:

- 1) Bylaw No. 1519 cited as the “Rivervale Waterworks Regulations and Rates bylaw No. 1519, (2013)” is hereby repealed.
- 2) For the purpose of this bylaw, the following definitions shall apply:
 

“Regional District” means the Regional District of Kootenay Boundary, the Board or persons duly authorized to represent the Board in respect of this bylaw.

“Water Connection” means a connection to a main supply line and extending to the property line of the customer for the purpose of conveying water to the said property, and may or may not include a water meter or backflow prevention device, but shall include a shut-off valve and shall be the property of the Regional District.

“Disconnect” or Disconnection” means the turning off, or complete removal, of a water connection.

“Cross-connection” is any actual or potential connection between the water supply and a source of contamination or pollution. Such cross-connections constitute a hazard to water users and can jeopardize the cleanliness and potability of the water system, in the event of a backflow or backsiphonage event.
- 3) Applications for the installation and connection of a water service in the Rivervale Waterworks Service Area shall be made to the Regional District and shall be made in the form of Schedule “A” of this bylaw and shall be accompanied by the proper fee as specified in Schedule “B” of this bylaw. Each application, when duly signed by the potential customer, shall be an undertaking whereby the customer agrees to abide by the terms and conditions of the bylaw. Each residential structure requires a separate water connection.
- 4) Applications for disconnection of any water service shall be made in writing and delivered to the Regional District.
- 5) The Regional District may, without notice, disconnect the water service to any premises for any of the following reasons, and the Regional District shall not be liable for damages by reason of discontinuing water service for such reasons as:
  - a. Unnecessary wasteful use of water, or violation of regulations concerning watering or sprinkling;
  - b. Failure to repair or replace defective pipe, fittings, valves, tanks or appliances on private property which are leaking or are otherwise not in a good state of repair and which are or may become a cause of waste of water;
  - c. Supplying water to a dwelling on adjacent properties;
  - d. Failure to pay the appropriate rates;
  - e. Use of an on-site well which constitutes a threat of cross-contamination;
  - f. Use of any surface water intake which constitutes a threat of cross-contamination;
  - g. Any other form of cross-connection; or
  - h. Unauthorized connection and/or tampering activities.

- 6) No individual on-site wells or surface water intakes will be permitted to supply domestic water to any property within the Rivervale Waterworks Service area.
- 7) No pump, booster or other device, shall be employed by any customer without permission in writing from the Regional District, for the purpose of, or having the effect of, increasing water pressure in service lines to a higher pressure than the normal pressure in the said service line, and the Regional District may, without notice, disconnect service to any customer employing such pump, booster or other device.
- 8) No work of any kind connected with the water system, either for the laying of new or repair of old service pipes, shall be done on or under any street or lane within the Rivervale Waterworks Service Area by any other person or persons than contractors of the Regional District except such person or persons as shall be authorized by the Regional District.
- 9) No unauthorized person shall in any way interfere or tamper with any pipe, curb stop, fixture or fitting, or appliance of, or connected with, the water system of the Rivervale Waterworks Service Area, whether on his own premises or elsewhere.
- 10) No person will place or introduce contaminants or pollutants into the Rivervale Waterworks System.
- 11) Any consumer wishing to have their water service disconnected shall pay the charge enumerated in Schedule "B", and unless seen as an emergency, give the Regional District seven (7) days written notice. Upon request and having paid the charge enumerated in Schedule "B", the Regional District will restore the water service re-connections in a timely fashion.
- 12) The RDKB shall have the right to access all parts of a property or premise during all reasonable hours, or in the event of an emergency, for the purposes of inspecting and or testing of any works, fittings, or apparatus related to the use of water, or for the purpose of installing, removing, repairing, reading or inspecting meters.
- 13) The Regional District may, at its discretion, and whenever the public interest so requires, suspend or limit the consumption of water from the water system of the Rivervale Waterworks Service Area, or may regulate the hours of use, or may further prescribe the manner in which such water may be used.
- 14) All customers shall keep the service pipes, fixtures and fittings on their own premises in good order and repair, and protect them from frost at their own risk and expense.
- 15) The disconnection of water service on a seasonal basis shall not be permitted unless written application is made to the Regional District and the chargeable rate specified in Schedule "B" is paid.
- 16) The several rates and charges enumerated in Schedule "B" of this bylaw are hereby imposed and levied for water services supplied by the Regional District and all rates and charges shall be billed annually on or before the fifteenth day of January (15<sup>th</sup>) and shall be due and payable on or before the thirtieth (30<sup>th</sup>) day of September in each year. A prompt payment discount of 10% shall be allowed on the Water Rates Schedule if payment is received by the Regional District on or before the thirty-first (31<sup>st</sup>) day of March. A late penalty of 10% will be charged on the outstanding balance if payment is made after the thirtieth (30<sup>th</sup>) day of September.
- 17) In the event that applicable rates or charges for water service commence after the first (1<sup>st</sup>) day of April, the billing shall be issued within sixty (60) days and shall be due and payable within sixty (60) days of issue. Water rates will be prorated for the initial year only; thereafter the annual rate shall apply.
- 18) Pursuant to Section 363.2 of the Local Government Act, any unpaid balance owing at a fiscal year end will be deemed to be taxes in arrears.

- 19) Nothing contained in this bylaw shall be construed to impose any liability on the Regional District to give a continuous supply of water to any person or premises and the Regional District hereby reserves the right at any time to disconnect the water to any premises without giving notice.
- 20) Every person to whom water is supplied under this bylaw shall at all reasonable time allow any authorized person to enter into and upon the premises in respect of which such water is supplied for the purpose of inspecting the water pipes, fixtures and fittings used in connection with such water supply.
- 21) A person who contravenes or fails to comply with the Bylaw commits an offence and is liable upon conviction to the penalties prescribed by the Offence Act (British Columbia).
- 22) This bylaw may be cited as “Rivervale Waterworks Regulations and Rates Bylaw No. 1543 (2014)”.

READ a first time this 30<sup>th</sup> day of January, 2014.

READ a second time this 30<sup>th</sup> day of January, 2014.

READ a third time this 30<sup>th</sup> day of January, 2014.

RECONSIDERED AND ADOPTED this 31<sup>st</sup> day of January, 2014.

\_\_\_\_\_  
Manager of Corporate Administration

\_\_\_\_\_  
Chair

I, Elaine Kumar, Manager of Corporate Administration, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1543 cited as “Rivervale Waterworks Regulations and Rates Bylaw No. 1543, 2014” which was adopted by the Regional District of Kootenay Boundary Board of Directors on January 30, 2014.

\_\_\_\_\_  
Manager of Corporate Administration

RIVERVALE WATERWORKS REGULATIONS AND RATES  
BYLAW NO. 1543  
SCHEDULE “A”

REGIONL DISTRICT OF KOOTENAY BOUNDARY WATER CONNECTION  
APPLICATION FOR SEREVICES AND AGREEMENT

I, \_\_\_\_\_  
\_\_\_\_\_

Being the owner (or duly authorized agent of the owner) of the lands and premises described as follows:

\_\_\_\_\_  
\_\_\_\_\_

Hereby apply to the Regional District of Kootenay Boundary for a supply of water through a standard connection to the said premises and, in the event of this application being granted, covenant and agree to be bound by all the regulations, charges, terms and conditions set out and imposed by the Regional District of Kootenay Boundary from time to time and further agree that the said Regional District of Kootenay Boundary shall in no case be liable for shortage or failure of water supply.

It is declared that this Agreement shall be binding upon my heirs, executors, and administrators, and that all charges payable in respect of the above premises shall constitute a charge against such premises, pursuant to the applicable provisions contained in the local Government Act.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2 \_\_\_\_.

Owner  
\_\_\_\_\_

Tax Assessment Folio No.  
\_\_\_\_\_

RIVERVALE WATERWORKS REGULATIONS AND RATES  
BYLAW NO. 1543

SCHEDULE “B”

WATER RATES SCHEDULE for 2014

1. Connection Charge

Residential ¾” (19mm) diameter	\$ 2,815.00	Plus Water Meter
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2. Annual Water Rates - Unmetered

	<u>Rate</u>	<u>Code</u>
Single Family Residential	\$ 685.00	W41
Single Family Residential (two or more connections)	\$ 750.00	W42
Single Family Residential with Self-contained Rental Unit	\$ 785.00	W43
Condominiums (per unit)	\$ 680.00	W44
Pub/Bar/Restaurant (up to 20 seats) (Plus \$8.00 per seat over 20 seats)	\$ 865.00	
Pub/Motel Rooms	\$ 300.00	
Restaurant Separate Banquet Room	\$ 655.00	
Watering a Vacant Neighbouring Property	\$ 120.00	
Industrial/Commercial	\$ 1,300.00	W45
Industrial/Commercial (two or more connections)	\$ 1,500.00	W46
Swimming Pools (larger than 1,000 L)	\$ 50.00	W47

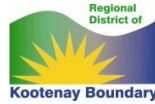
3. Chargeable Rates for Miscellaneous Works

- Cost of materials Plus 25%
- Serviceman \$70.00 per hour (minimum charge of two (2) hours)
- Trades or Expertise –Rate Plus 25%
- Water Service Disconnection \$50.00
- Water Service Re-Connection \$50.00

Notes:

- Any other land use classification will require an amendment to this bylaw
- Water rates will be reviewed annually
- Water meters must be pre-approved by the Regional District





## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

### BYLAW NO. 1544

**A Bylaw to regulate the operation of the Beaver Valley Waterworks and to provide for the imposition of a charge against the owner or occupier of real property for the use of or ability to use the water system within the Beaver Valley Water Service area.**

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**WHEREAS** the Regional District of Kootenay Boundary has adopted "Beaver Valley Water Service Establishment Bylaw No. 1491, 2011" which establishes the Beaver Valley Water Service serving the Village of Fruitvale and a portion of Electoral Area "A";

**AND WHEREAS** Part 24 of the *Local Government Act* gives a Regional District the authority to establish and operate a local service for the supply, treatment, conveyance, storage and distribution of water;

**AND WHEREAS** Part 24 of the *Local Government Act* gives a Regional District all necessary power to do anything incidental or conducive to the exercise or performance of its power;

**AND WHEREAS** Section 803 of the *Local Government Act* authorizes a Regional District to recover annual servicing costs of a local service by the imposition of fees and other charges;

**AND WHEREAS** Section 803 of the *Local Government Act* authorizes a Regional District to base a fee or charge on any factor, and to set different fees and charges on different classes of persons, classes of property or types of land use and to establish terms and conditions of payment as specified by bylaw;

**NOW THEREFORE BE IT RESOLVED** that the Board of the Regional District of Kootenay Boundary, in open meeting assembled, enacts as follows:

1. There is hereby imposed and levied a water user charge against the owner or occupier of land or real property whose property is connected to the Beaver Valley Service within the Beaver Valley Service area and the Director of Corporate Administration shall classify each consumer in accordance with the categories set out in Schedule 'A', attached to and forming part of this bylaw.
2. The Beaver Valley Water Service shall be regulated as specified in Schedule 'A' as attached and forming part of this bylaw.
3. User charges, consumption rates, payment terms and conditions may be imposed as set out in Schedule 'B' as attached and forming part of this bylaw.
4. Bylaw No. 1493 cited as the "Beaver Valley Water Service Rates Bylaw No. 1493, 2012" is hereby repealed.
5. This bylaw may be cited for all purposes as the "Beaver Valley Water Service Rates Bylaw No. 1544, 2014".

Read a **FIRST** time this 30<sup>th</sup> day of January, 2014.

Read a **SECOND** time this 30<sup>th</sup> day of January, 2014.

Read a **THIRD** time this 30<sup>th</sup> day of January, 2014.

**RECONSIDERED AND FINALLY ADOPTED** this 30th day of January, 2014.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Manager of Corporate Administration

I, Elaine Kumar, Manager of Corporate Administration, do hereby certify the foregoing to be a true and correct copy of Regional District of Kootenay Boundary Bylaw No. 1544 cited as the ""Beaver Valley Water Service Rates Bylaw No. 1544, 2014” as reconsidered and finally adopted this 30<sup>th</sup> day of January, 2014.

\_\_\_\_\_  
Manager of Corporate Administration

**BYLAW NO. 1544****SCHEDULE 'A'**

In this Bylaw unless the context other requires:

**"Applicant"**

Means an owner or his agent making application for a water service connection and from whom the Regional District may expect to receive revenue on a continuing basis for this service.

**"Board"**

Means the Board of Directors of the Regional District of Kootenay Boundary.

**"Building Inspector"**

Means the Building Inspector of the Regional District of Kootenay Boundary and his duly authorized representatives.

**"Capable of Connection"**

Means that the parcel of land abuts a street, lane, public right-of-way or easement upon or under which there is a water main of a size and capacity acceptable to the Regional District or the Operator for the proposed use and if, in the opinion of the Regional District, no other physical or topographical conditions make the connection impossible or uneconomical.

**"Collector"**

Means the Collector of the Regional District duly appointed pursuant to the provisions of the *Local Government Act* or the duly appointed agent for the Regional District.

**"Consumer"**

Means any person to whom water is supplied by the Regional District.

**"Curb Stop"**

Means a shut off valve installed by the Regional District or its Operator on a service connection with a protective housing to the ground surface. The curb stop is located on the main side of the property line.

**"Distribution System"**

Means all mains and appurtenances thereto including fire hydrants, pumping stations, reservoirs, pressure reducing stations, meters and service connections installed within any highway, Regional District right-of-way or easement or Regional District property.

**"Discount Date"**

Means the final and last day on which the prompt payment discount shall apply.

**"Manager of Corporate Administration"**

Means the employee of the Regional District appointed by the Board to the position of Manager of Corporate Administration.

**"Dwelling Unit"**

Means one or more rooms consisting of a unit of living accommodation used or intended to be used for living and sleeping purposes and containing a sink and cooking facilities.

**"Fire Chief"**

Means the Regional Fire Services Chief of the Regional District of Kootenay Boundary or his duly authorized representative.

**"Fire Hydrant"**

Means a device equipped with special threaded connections installed by the Regional District or its Operator within a highway, road or street, right-of-way, easement or on Regional District or municipal property and connected to a water main to supply water for fire protection purposes.

**"Main"**

Means a pipe including valves, fittings and other appurtenances other than a service connection, pumping station, treatment plan or reservoir in the water distribution system.

**"Meter"**

Means a device used to measure and indicate the volume of water passing through the device.

**"Metered Accounts"**

Means those accounts billed monthly or for any other period established from time to time and of which the water consumption is measured through a device commonly known as a water meter.

**"Occupant"**

Shall have the meaning assigned to it by Part 1.1 of the *Local Government Act*.

**"Operator"**

Means the person or persons, corporation or agency to whom the Regional District of Kootenay Boundary contracts, instructs, or appoints to operate the Beaver Valley Waterworks.

**"Owner"**

Shall have the meaning assigned to it by Part 1.1 of the *Local Government Act*.

**"Person"**

Means and shall include not only a natural person but also a Corporation, Firm or Partnership.

**"Regional District"**

Means the Regional District of Kootenay Boundary.

**"Service Connection"**

Means a pipe and the necessary valves and protective boxes, connections, thaw wires, and any other materials necessary to and actually used to connect the water main to a curb stop.

**"Sprinkling"**

Means the pouring of water by means of any hose, sprinkling device, water pot or other utensil upon or under the surface of gardens, lawns and all other grounds or upon any roof.

**"Water Service"**

Means a pipe including all valves, connections, taps and meters connecting a curb stop to the house or building.

**"Waterworks"**

Means the entire waterworks system of Beaver Valley Waterworks Local Service including, but not limited to, the intake, purification and treatment, transmission and distribution, pumping and storage systems and further including subterranean and surface vessels, structures, buildings, fixtures and stationary and mobile equipment.

**PART II - USE OF WATERWORKS SYSTEM****2.1 Tampering with the Waterworks**

No person shall make any connection to the waterworks or in any way tamper with, operate, remove, or make any alteration to any hydrant, meter, curb stop, valve, pumping station, reservoir, chamber or other fixture or appurtenance connected with the waterworks without first obtaining written permission from the Regional District or its Operator, or for the use of a hydrant, written permission from the Fire Chief. No person shall, without lawful excuse, break, damage, destroy, uncover, deface, mar or tamper with any part of the waterworks.

**2.2 Liability**

It is a condition of the supply of water that:

- (a) In the event that the supply of water to any consumer shall fail, whether from natural causes or accident or from any other causes whatsoever, the Regional District shall not be liable for damage by reason of such failure.
- (b) The Regional District shall not be liable for any injury or damage to any person or property arising or occurring from the use of water from the waterworks.
- (c) The Regional District does not guarantee that water supplied by it is free of any impurity that would affect a manufacturing process or any other use of equipment and devices.

**2.3 Termination of Water Supply**

The Regional District may order the termination of the water supply to any consumer on thirty (30) days' written notice for violation of any of the provisions of this Bylaw, for failure to maintain the water service pipe in good condition without any leaks, for the non-payment of rates or rents when due, or for refusing to provide for the proper installation of a water meter, or when, in the opinion of the Board, the public interests require such action.

**2.4 Sale of Water**

It shall be unlawful for any consumer to sell, waste, dispose of or give away Regional District water for use other than on his premises or permit it to be taken or carried away by any person or persons unless such consumer is on a metered account and is conducting a business from the premises concerned in compliance with the Bylaws of the Regional District or permission in writing has been granted by the Regional District.

## **2.5 Water Use Restrictions**

- (a) In the event of a water supply shortage, due to any reason whatsoever, the Regional District or the Regional District's Operator may issue a notice prohibiting, restricting, or limiting the use of water by any or all of the consumers or fixing the days and hours upon or during which sprinkling shall be allowed or to prohibit such sprinkling. Such notice shall be sufficiently given if delivered in writing, direct mail out, or broadcast by the local radio or television station, or advertised in at least two consecutive issues of a newspaper circulated in the service area. Any person who refuses or fails to abide by such prohibition, restriction or limitation contained in the notice shall be deemed to have contravened this Bylaw.
- (b) No person shall use water for cooling in air conditioning units until application has been made in writing to the Regional District and permission in writing has been granted to do so. The use of such equipment will not be permitted unless a water cooling tower is installed to prevent waste of water and a meter has been installed where such was not the case before application was made.

## **PART III - SERVICE CONNECTIONS**

### **3.1 Illegal Connections**

No person shall connect or attempt to connect, or allow to be connected, or allow to remain connected to the waterworks any property or premises otherwise than in accordance with the provisions of this Bylaw.

### **3.2 Connection Application**

Each application for a service connection shall be made to the Regional District or its Operator by the owner or his authorized agent in the form prescribed. Such applicant shall, on making application, pay to the Regional District the applicable connection fee prescribed in Schedule 'B'. If the connection is practicable, the Regional District or its Operator shall, within ninety (90) days, weather permitting, provide and install a service connection to the applicant's property. If such connection is not practicable, the Regional District or its Operator shall so notify the applicant within sixty (60) days and the Regional District shall refund the charges or fees paid by the applicant.

### **3.4 Connection Location**

Where possible, the service connection will be located at the location requested by the applicant. In the event the applicant's preferred location is not practicable due to the existence of installed surface improvements or is in conflict with installed underground utilities, the Regional District shall designate the location of each service connection to each parcel of land or premises.

### **3.5 Size of Service Connection**

The minimum inside diameter of a service connection shall be as specified by the Provincial Plumbing Code. The sizes of service connection for any premises shall be approved by the Building Inspector. If the requested service connection exceeds the then available capacity of the waterworks, the Regional District may limit the size of the connection.

### **3.6 Depth of Bury**

The minimum depth of bury of the service connection below finished ground elevation shall be four (4) feet unless specifically authorized to the contrary by the Regional District.

### **3.7 Maintenance of Service Connection**

In the event a defect is suspected in the service connection or water service, the consumer shall immediately notify the Operator and the Operator will, as soon as practicable, operate the curb stop and determine thereby if the defect exists in the water service or in the service connection. If the defect is determined to be located in the service connection, the Operator shall repair the defect at no cost to the consumer.

If the defect is determined to be in the water service, the property owner shall effect the necessary repairs within ten (10) days. Should the consumer insist that the defect is in the service connection and not in his water service, he shall deposit with the Regional District a sum of money equal to fifty percent (50%) of the cost of a new connection to cover the cost of excavation and backfilling for inspection purposes. In the event the defect is found in the service connection, the Operator shall carry out repairs and return the deposit to the consumer. If there is no fault or defect found in the service connection, the consumer shall forfeit that portion of the deposit in the amount equal to the actual cost of the work, any surplus being returned to the consumer.

## **PART IV - WATER SERVICES**

### **4.1 Plumbing Code**

Water services on private property shall be installed in accordance with the Provincial Plumbing Code and shall be constructed by and at the expense of the owner, and shall be approved by the Building Inspector prior to connection being made to the water service at the property line. The Regional District shall install that portion of the water service between the curb stop and property line. Any fittings required to join the water pipe to the applicant's shall be the applicant's responsibility.

The Regional District may disconnect service to plumbing that does not conform to the Provincial Plumbing Code or any Regional District or Municipal Plumbing Bylaw.

### **4.2 Maintenance**

The water service shall be maintained by the property owner at his sole expense. In the event any defect is suspected in the service connection or water service, the consumer shall immediately notify the Operator and the Operator will, as soon as practicable, arrange to operate the curb stop and

determine thereby if the defect exists in the water service or in the service connection. If the defect is determined to be in the water service, the property owner shall effect repairs within ten (10) days.

In order to facilitate repairs to the water service, the Operator will upon request and at its earliest convenience, during normal working hours, open or close the curb stop and the fee for such turn on or turn off shall be as provided in Schedule 'B' of this Bylaw. If the property owner requires a curb stop to be operated during hours when the Operator's waterworks personnel are not normally on duty, the owner shall be billed the actual costs involved in calling out crews and operating the valve. In the event the property owner refuses or neglects to carry out repairs within the specified time, the Operator may, by his workmen or others, have the work done at the expense of the owner, and the Regional District may recover the cost thereof with interest at a similar rate as that charged for user charges in arrears as provided in Schedule 'B' of this Bylaw.

#### **4.3 Initiation and Cessation of Supply**

When an owner wishes the water supply turned on or off at the curb stop, the owner shall advise the Operator and the Operator will carry out the work at the Operator's convenience and the fee for such turn on or turn off shall be as provided in Schedule 'B' of this Bylaw.

#### **4.4 Abandonment**

When any water service is abandoned, the owner or his agent shall notify the Regional District or its Operator and the Operator shall cut off the service connection at the junction with the main. The owner shall be liable for the abandonment charge specified in Schedule 'B' of this Bylaw.

#### **4.5 Frozen Service**

Pursuant to Section 4.2 if it is determined that the defect is a frozen water service, it is the owner's responsibility to thaw the pipe. On further application to the Regional District and with the approval of the Provincial Inspector of Electrical Energy, the owner or his agent may connect a source of electricity to the curb stop in order to complete an electrical circuit to thaw his water service. The consumer shall be fully responsible for any damage caused by this thawing method.

The Operator may, at his convenience, and following the owner's application, thaw the water service at the rate specified in Schedule 'B' of this Bylaw. Priority shall always be given to thawing any frozen service connections before any water services.

#### **4.6 Alternate Water Supply**

In the event an owner has an alternate or auxiliary water supply source other than the Waterworks service connection, he shall not connect or in any way cause to be connected any portion of the alternate or auxiliary water supply distribution system with the distribution system supplied by the service connection. On application to the Regional District in writing, special permission may be given to cross connect the two systems provided all requirements of the Regional District with respect to water quality, disinfection procedures and equipment, back flow protection devices and maintenance of such devices and equipment are met.



In the event an owner has more than one Waterworks service connection from different distribution system pressure zones, the owner shall install back flow prevention devices satisfactory to the Regional District on each service connection and shall maintain said devices.

#### **4.7 Swimming Pools**

Swimming pools must be filled prior to June 15 of the current year.

#### **4.8 Check Valves**

All water tanks are to be equipped with check valves.

#### **4.9 Shut off Valves**

Property owners are responsible for keeping shut off valves visible.

#### **4.10 Back Flow Prevention**

Underground irrigation systems shall be equipped with back flow prevention devices. The installation of an underground irrigation system shall be approved by the Building Inspector prior to connection to the waterworks.

#### **4.11 Plumbing Standard**

The Regional District shall at all times retain the right to disconnect service without notice to plumbing that it is not in compliance with the Provincial Plumbing Code, is not of sufficient quality or standard or represents a possible hazard to health or safety, or a possible danger to the waterworks.

### **PART V - METERS**

#### **5.1 Installation of Meters**

If instructed by the Regional District, all commercial, industrial, residential and institutional consumers shall install at their expense a water meter and strainer complete with bypass and isolation valves if required in a location easily accessible to the Operator for inspection and reading of the meter. Where the service is to be a single building, the meter may be located within the building as close as possible to the entrance point of the water service into the building and before any take off points.

If the water service is a distribution system to more than one building or structure, the meter shall be located upstream of any distribution point and as close as possible to the property line, and the water supply should go through one of the buildings to be metered. If no building or structure exists at the location where the meter is to be installed, the property owner shall be responsible for constructing the meter vault in accordance with the standard issued by the Regional District.

#### **5.2 Meter Size and Supply**

The Regional District shall determine the size of meter required and the Regional District shall supply the meter and strainer, with the meter remaining the property of the Regional District.

### **5.3 Access to Meter**

The consumer shall supply access to the water meter for the purpose of reading the meter and for maintenance during the Operator's normal working hours. Failure to provide this access for meter reading shall result in an extra charge per call.

In the event convenient access cannot be supplied, the Operator shall, by its workmen or others, install suitable remote reading equipment at the expense of the owner. On failure to pay such costs within thirty (30) days of invoice, the Regional District shall recover the expense thereof with interest at a similar rate as that charged user charges in arrears as provided in Schedule 'B'.

### **5.4 Operation of Bypass**

No person shall in any way tamper with, operate or remove the water meter or sealed bypass valves after installation without first obtaining the permission of the Regional District.

## **PART VI - CHARGES FOR SERVICE**

### **6.1 Connection and Abandonment Fees**

The owner or his agent shall, on making application for a service connection, a turn on or turn off or the abandonment of a service connection, pay to the Regional District applicable fee prescribed in Schedule 'B' attached hereto and forming part of this Bylaw.

### **6.2 Fee Added to Taxes**

Connection, water user, penalties, turn on, turn off or abandonment fees not paid on or before the thirty-first (31<sup>st</sup>) day of December in any year shall be deemed to be taxes in arrears in respect of the parcels of land served by the said service connection and such sum shall be recoverable under the *Local Government Act*.

### **6.3 User Rate**

The owner or occupier of real property shall pay in addition to all other rates, charges and fees for the use of the waterworks the amounts specified in Schedule 'B' of this Bylaw. The several rates enumerated in Schedule 'B' hereto are hereby imposed and levied by the Regional District and all such rates shall be payable at the office of the Regional District or its duly appointed agent or any other place authorized and designated by the Board on or before the date specified in Schedule 'B' and shall form a charge on the lands and improvements to or upon which the service connection is made and if the rates imposed during any one calendar year remain unpaid after the thirty-first day of December, they shall be entered upon the tax roll as taxes in arrears.

The user rates as specified shall be applied on the date the water turn on or turn off is made and in the case of unmetered accounts the rate charged for the first and the final billing period shall be prorated to the nearest full month of service.

## **PART VII - WATERWORKS EXTENSIONS**

### **7.1 Extension Application**

- (a) All applications for distribution system extensions shall be made in writing to the Regional District by the owner or owners of the property to be served by such extensions.
- (b) Notwithstanding anything in this Bylaw contained, the Board may refuse any application for a waterworks extension should it consider the Regional District share of costs to be excessive, or should the existing waterworks trunks or mains be inadequate to supply the area in question, or if it is considered technically necessary to install a second water main thereby causing the Regional District share of the costs to be excessive. The option, however, shall be open to the applicant to pay whatever extra costs may be involved and, if deemed equitable by the Board, it may then approve such application.

## **PART VIII - INSPECTION**

### **8.1 Right of Entry**

The owner of every parcel of land and the occupier of every premises shall at all reasonable times allow, suffer and permit the Operator, Building Inspector or Meter Reader to enter into or upon lands and premises for the purpose of inspecting the premises and water piping system, meter location, meter connection and bypass facilities in order to ascertain whether or not the provisions of this Bylaw are being obeyed.

### **8.2 Inspection**

Water Service pipes on private property shall have passed inspection by the Building Inspector prior to connection being made at the property line.

- 8.3** No person shall obstruct at any time or in any manner the access to any hydrant, valve, stop-clock, meter, mains or any other appurtenances connected to the waterworks, and should any person do so by placing thereon or near thereto any brick, stone, timber, or any other material or structure or thing, the Operator or any other authorized agent of the Regional District may remove such obstruction at the expense of the offending person.

## **PART IX - PENALTIES**

### **9.1 Penalties**

Any person who violates any of the provisions of this Bylaw shall be guilty of an offence and shall be liable on summary conviction to a fine not exceeding the sum of Five Hundred Dollars (\$500.00) together with costs for each offence and each day during which any violation, contravention or breach shall continue shall be deemed as a separate offence.

BYLAW NO. 1544

SCHEDULE 'B'

1. Unmetered Accounts user rates shall be as follows:

2014 WATER RATES		Monthly	Yearly
DOMESTIC			
W01	Single family dwelling unit	22.30	267.60
W01	Duplex, triples or apartment building units with individual plumbing, independent of other units within the same structure	22.30	267.60
W01	For each of the first six (6) units	22.30	267.60
W02	For each additional unit in excess of six (6)	11.50	138.00
W01	Registered mobile home park, owner/manager's residence	22.30	267.60
W01	For each mobile home space	22.30	267.60
COMMERCIAL			
All commercial and industrial establishments shall be put on water consumption meters UNLESS the Board of Directors of the Regional District of Kootenay Boundary is satisfied that the total quantity of water does not warrant this, in which case the user rate shall be as follows:			
W13	Small business, store or office with no more than two (2) fixture suites	22.30	267.60
W13	Curling Rink, Arena, Fire Hall	22.30	267.60
W04	For each additional plumbing fixture	5.10	61.20
W03	Retail Store, Financial Office	24.20	290.60
W03	Grocery Store	24.20	290.40
W03	Public Lounge (liquor licensed premises)	24.20	290.40
W05	Commercial, hotel/motel for managers residence	22.30	267.60
W06	For each room with plumbing fixture suite in hotel/motel	11.50	138.00
W07	Church or Church Hall, not in daily use	11.50	138.00
W03	Public Hall or place of amusement with two separate washroom facilities	24.20	290.40
W08	Cafe, restaurant, or drive-in, whether in conjunction with a hotel or motel or separate building	29.30	351.60
W08	Garage, service station, mechanic or body shop	29.30	351.60
W09	School	79.10	949.20
W10	Non-occupied school premises	79.10	949.20
W11	Car Wash	42.10	505.20
W12	Sawmill	91.80	1,101.60

**2. Metered Accounts** - user rates shall be as follows:

All metered accounts are subject to a minimum monthly charge of **\$22.32**. The charge for the quantity of water used each month shall be calculated at the following rates:

Monthly Rates:

On FIRST 1000 cubic feet per minute (cu.ft./min.) **\$1.73** per 100 cubic feet of water consumed

On NEXT 9,000 cu.ft./min. **\$1.15** per 100 cu.ft.

On NEXT 90,000 cu.ft./min. **\$0.58** per 100 cu.ft.

On NEXT 100,000 cu.ft./min. **\$0.29** per 100 cu.ft.

The monthly rate for metered accounts shall be the monthly minimum rate or the monthly minimum rate plus the product of the amount of water consumed applied to the appropriate rate whichever is greater.

**3. Commencement and Cessation of Supply**

A charge of **\$50.00** will be imposed to shut off or turn on a service during regular working hours. The fee shall be **\$100.00** when the service is performed outside of regular working hours. This charge must be paid prior to the work being performed.

**4. Water Connection Charges**

In the case of a connection being made during any year, the charge imposed shall begin with the month following which the final inspection of the water connection was made.

Service connections rate shall be two thousand dollars (\$2,000.00) or the actual cost of effecting the connection whichever is greater. Connection cost shall include but is not limited to: debris removal, road bed replacement, road surface replacement, asphalt replacement, sidewalk replacement, curbing and gutter replacement, landscaping and re-seeding incurred at the time of connection or at a time subsequent.

**5. Payment Due Date and Billing Procedure**

- a) All unmetered account payments shall become due and payable on the thirty-first day of October.
- b) All metered account payments shall become due and payable on presentation of billing or the thirty-first day of October whichever is earlier.
- c) Bills may be rendered by the Regional District or its appointed agent on a regular basis or as is convenient to the District;

**6. Discounts**

A prompt payment discount of 5% shall be allowed, if full payment is received by the thirty-first **(31)** day of March.

**7. Penalty**

A late penalty of 10% shall be charged on all accounts outstanding after the thirty-first **(31)** day of October.

**8. Non-Payment of Rates**

In case of non-payment of rates for thirty (30) days after they shall have become due and payable, the Board or its agent shall give notice, at its convenience, to the consumer, that the rates have not been paid and if the same remains unpaid for a period of seven (7) days after the date of notice, the operator may cut off the supply of service in respect to which such rates are due, without any further notice.

Any rate remaining unpaid on the thirty-first day of December shall be deemed to be taxes in arrears in respect of the property on which the consumer dwells and shall be forthwith entered on the real property tax roll by the collector of taxes in arrears.

**9. Abandonment Fee**

The fee for disconnecting an abandoned water service connection at the water main shall be based on the actual cost to the Regional District.

**10. Service Fee**

Where the Regional District has been requested to provide other water supply service including but not limited to service connection, alteration and thawing private water service and the Regional District has agreed to perform the requested service, the fee for the service shall be the actual cost to the Regional District as determined by the Regional District.

**11. Rate Reduction**

For the purpose of this section, “vacant” means not occupied by persons for the purpose of habitation and where the owner has received no rental payments, excluding any vacancy created by vacation or temporary absence of the tenant.

- a. Customers defined under Schedule “B” Section 1 Unmetered Accounts as “Domestic, single family dwelling unit” will be eligible for a rate reduction for any vacant rental dwelling to which the user fee has been applied if the vacancy has been in excess of two (2) continuous months.

The rate reduction shall be effected by “shut off” and “turn on” service as per “Schedule “B” Section 3 Commencement and Cessation of Supply and regular charges for same will apply.

A minimum payment for the year, equivalent to six (6) months user charges, will be required for each unit. At year end, any excess due to vacancy rate reduction will be refunded to the customer.

- b. Customers defined under Schedule “B” Section 1 Unmetered Accounts as “Duplex, triples or apartment building units with individual plumbing, independent of other units within the same structure” will be eligible for a rate reduction for any vacant rental dwelling to which the user fee has been applied if the vacancy has been in excess of two (2) continuous months.

A minimum payment for the year, equivalent to six (6) months user charges, will be required for each unit.

Other customers defined under Schedule "B" Section 1 Unmetered Accounts will also be eligible for a rate reduction for any vacant rental dwelling to which the user fee has been applied if the vacancy has been in excess of two (2) continuous months

A minimum payment for the year, equivalent to six (6) months user charges, will be required for each customer.

- c.** Application for any rate reduction must be made in writing to the Regional District on or before February 28<sup>th</sup> of the year following the year in which the user rate was applied. Applications must be supported by the landlord's tenancy records, verified accurate by a Chartered Accountant (CA) or a Certified General Accountant (CGA) as to the period of vacancy for which a reduction has been requested, or by such other documents deemed acceptable by the Regional District.

Regional District Security Issuing Bylaw

Regional District of Kootenay Boundary

Bylaw No. 1545

A bylaw to authorize the entering into of an Agreement respecting financing between the Regional District of Kootenay Boundary and the Municipal Finance Authority of British Columbia

WHEREAS the Municipal Finance Authority of British Columbia (the “Authority”) may provide financing of capital requirements for Regional Districts or for their member municipalities by the issue of debentures or other evidence of indebtedness of the Authority and lending the proceeds therefrom to the Regional District on whose request the financing is undertaken;

AND WHEREAS the City of Rossland is a member municipality of the Regional District of Kootenay Boundary (the “Regional District”);

AND WHEREAS the Regional District is to finance from time to time on behalf of and at the sole cost of the member municipalities, under the provisions of Section 824 of the *Local Government Act*, the works to be financed pursuant to the following loan authorization bylaws:

<u>Municipality</u>	<u>L/A Bylaw Number</u>	<u>Purpose</u>	<u>Amount of Borrowing Authorized</u>	<u>Amount Already Borrowed</u>	<u>Borrowing Authority Remaining</u>	<u>Term of Issue</u>	<u>Amount of Issue</u>	<u>Resolution #/Date</u>
City of Rossland	2554	Columbia Avenue and Washington Street Upgrades	\$4,000,000	\$ 0	\$ 4,000,000	30 years	\$ 4,000,000	November 26, 2013
Total			<u>\$4,000,000</u>	<u>\$ 0</u>	<u>\$4,000,000</u>		<u>\$4,000,000</u>	

AND WHEREAS the Regional Board, by this bylaw, hereby requests such financing shall be undertaken through the Authority:

NOW THEREFORE the Regional Board of the Regional District of Kootenay Boundary in open meeting assembled enacts as follows:

1. The Regional Board hereby consents to financing the debt of the City of Rossland in the amount of four million Dollars (\$4,000,000) in accordance with the following terms.
2. The Authority is hereby requested and authorized to finance from time to time the aforesaid undertakings at the sole cost and on behalf of the Regional District and its member municipalities up to, but not exceeding four million Dollars (\$4,000,000) in lawful money of Canada (provided that the Regional District may borrow all or part of such amount in such currency as the Trustees of the Authority shall determine but the aggregate amount in lawful money of Canada and in Canadian Dollar equivalents so borrowed shall not exceed \$4,000,000 in Canadian Dollars at such interest and with such discounts or premiums and expenses as the Authority may deem appropriate in consideration of the market and economic conditions pertaining.
3. Upon completion by the Authority of financing undertaken pursuant hereto, the Chair and officer assigned the responsibility of financial administration of the Regional District, on behalf of the Regional District and under its seal shall, at such time or times as the Trustees of the Authority may request, enter into and deliver to the Authority one or more agreements, which said agreement or agreements shall be substantially in the form annexed hereto as Schedule "A" and made part of this bylaw (such Agreement or Agreements as may be entered into, delivered or substituted hereinafter referred to as the "Agreement") providing for payment by the Regional District to the Authority of the amounts required to meet the obligations of the Authority with respect to its borrowings



undertaken pursuant hereto, which Agreement shall rank as debenture debt of the Regional District.

4. The Agreement in the form of Schedule "A" shall be dated and payable in the principal amount or amounts of monies and in Canadian dollars or as the Authority shall determine and subject to the *Local Government Act*, in such currency or currencies as shall be borrowed by the Authority under Section 1 and shall set out the schedule of repayment of the principal amount together with interest on unpaid amounts as shall be determined by the Treasurer of the Authority.
5. The obligation incurred under the said Agreement shall bear interest from a date specified therein, which date shall be determined by the Treasurer of the Authority, and shall bear interest at a rate to be determined by the Treasurer of the Authority.
6. The Agreement shall be sealed with the seal of the Regional District and shall bear the signature of the Chair and the officer assigned the responsibility of financial administration of the Regional District.
7. The obligations incurred under the said Agreement as to both principal and interest shall be payable at the Head Office of the Authority in Victoria and at such time or times as shall be determined by the Treasurer of the Authority.
8. During the currency of the obligations incurred under the said Agreement to secure borrowings in respect of the City of Rossland Loan Authorization Bylaw cited as "Columbia Avenue and Washington Street Upgrade Loan Authorization Bylaw No. 2554, 2013" there shall be requisitioned annually an amount sufficient to meet the annual payment of interest and the repayment of principal.
9. The Regional District shall provide and pay over to the Authority such sums as are required to discharge its obligations in accordance with the terms of the Agreement, provided, however, that if the sums provided for in the Agreement are not sufficient to meet the obligations of the Authority, any deficiency in meeting such obligations shall be a liability of the Regional District to the Authority and the Regional Board of the Regional District shall make due provision to discharge such liability.
10. The Regional District shall pay over to the Authority at such time or times as the Treasurer of the Authority so directs such sums as are required pursuant to section 15 of the *Municipal Finance Authority Act* to be paid into the Debt Reserve Fund established by the Authority in connection with the financing undertaken by the Authority on behalf of the Regional District pursuant to the Agreement.
11. This bylaw may be cited as "Regional District of Kootenay Boundary Security Issuing Bylaw No. 1545, 2014".

READ A FIRST TIME this 30<sup>th</sup> day of January, 2014.

READ A SECOND TIME this 30<sup>th</sup> day of January, 2014.

READ A THIRD TIME this 30<sup>th</sup> day of January, 2014.

RECONSIDERED and FINALLY PASSED and ADOPTED this 30<sup>th</sup> day of January, 2014.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Director of Corporate Administration

SCHEDULE "A" to Bylaw No. 1545

C A N A D A  
PROVINCE OF BRITISH COLUMBIA  
A G R E E M E N T

Regional District of Kootenay Boundary

The Regional District of Kootenay Boundary (the "Regional District") hereby promises to pay to the Municipal Finance Authority of British Columbia at its Head Office in Victoria, British Columbia, (the "Authority") the sum of four million Dollars (\$4,000,000) in lawful money of Canada, together with interest calculated semi-annually in each and every year during the currency of this Agreement; and payments shall be as specified in the table appearing on the reverse hereof commencing on the day of \_\_\_\_\_, provided that in the event the payments of principal and interest hereunder are insufficient to satisfy the obligations of the Authority undertaken on behalf of the Regional District, the Regional District shall pay over to the Authority further sums as are sufficient to discharge the obligations of the Regional District to the Authority.

DATED at Trail, British Columbia, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

IN TESTIMONY WHEREOF and under the authority of Bylaw No. 1530 cited as "Regional District Security Issuing Bylaw". This Agreement is sealed with the Corporate Seal of the Regional District of Kootenay Boundary and signed by the Chair and the officer assigned the responsibility of financial administration thereof.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Financial Services Manager

Pursuant to the Local Government Act, I certify that this Agreement has been lawfully and validly made and issued and that its validity is not open to question on any ground whatever in any Court of the Province of British Columbia.

Dated \_\_\_\_\_ (month, day) 20\_\_\_\_

\_\_\_\_\_  
Inspector of Municipalities

(Reverse Side)

PRINCIPAL AND/ OR SINKING FUND DEPOSIT AND INTEREST PAYMENTS

<u>Date of Payment</u>	<u>Principal and/or Sinking Fund Deposit</u>	<u>Interest</u>	<u>Total</u>
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____

CORPORATE OFFICER’S CERTIFICATE (Form SI)

**The Regional District of Kootenay Boundary (the “Regional District”)**

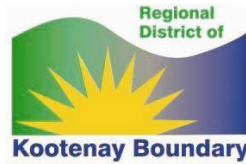
The undersigned, Corporate Officer, as the person responsible for corporate administration of the Regional District under section 198 of the *Local Government Act*, hereby certifies as follows:

- 1. That Security Issuing Bylaw No. 1545 (the “Security Issuing Bylaw”) was duly and properly enacted in accordance with the provisions of the *Local Government Act* at a duly constituted meeting of the Regional District in accordance with the requirements of the Regional District’s applicable procedure bylaw and at which a quorum was present and acting throughout. **(Attached is an adopted copy of the Security Issuing Bylaw)**
- 2. That the Security Issuing Bylaw has not been amended or repealed and is in full force and effect as at the date hereof.
- 3. More than ten days has elapsed since the adoption of the Security Issuing Bylaw and no application has been made or action or proceeding brought to quash or to set aside the Security Issuing Bylaw under section 262 of the *Local Government Act* or otherwise and the validity of the Security Issuing Bylaw has not been attacked, questioned or adjudicated in any court and to the best of the knowledge of the undersigned no such action is pending or has been threatened and the undersigned knows of no objections to the validity of the Security Issuing Bylaw.

DATED this \_\_\_\_ day of January, 2014 .

\_\_\_\_\_  
Corporate Officer

\_\_\_\_\_  
Elaine Kumar



**REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
BYLAW NO. 1547**

**A Bylaw to provide for payment to the Electoral Area Directors of the Board  
of Directors of the Regional District of Kootenay Boundary**

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**WHEREAS** pursuant to the provisions of the *Local Government Act*, being Chapter 323 of the Revised Statutes of British Columbia, and the *Community Charter*, being Chapter 26 of the Statutes of British Columbia, the Regional District may, by bylaw, provide remuneration for and reimbursement of expenses of Electoral Area Directors;

**AND WHEREAS** the Board of Directors finds it desirous to remunerate members of the Board and provide for expenses incurred by an Electoral Area Director for discharge of the duties of office;

**AND WHEREAS** the Regional District board may, by bylaw, provide reimbursement of all or part of the expenditures made or expenses incurred by an Electoral Area Director when that Director is representing the Regional District of Kootenay Boundary, or is attending a meeting of the Board or any committee of the Board of which the Director is a member;

**AND WHEREAS** the Regional District may, by bylaw, provide an allowance, daily or otherwise, for specified expenses incurred by an Electoral Area Director when performing the activities referred to in the preceding recital;

**NOW THEREFORE BE IT RESOLVED** that the Regional District of Kootenay Boundary Board of Directors, duly assembled in an open meeting, enacts as follows:

1. **Annual Remuneration**

- a) There shall be provided in the annual budget under the Electoral Area Administration Exhibit an amount sufficient to pay remuneration to each of the Electoral Area Directors of the Regional District of Kootenay Boundary the amounts indicated in Schedule 'A'.

2. **Reimbursement of Expenses**

- a) There shall be included in the annual budget under the Electoral Area Administration Exhibit an amount sufficient to pay to each of the Electoral Area Directors of the Regional District of Kootenay Boundary the amounts indicated in Schedule 'B' and 'C' as attached hereto and forming part of this Bylaw.
- b) Such amounts are payable to reimburse each Director for the scheduled expenses incurred or an allowance in lieu of reimbursement when the Director is representing the Regional District, or engaging in Regional District business, or attending a meeting, course, seminar or convention as specifically authorized by the Board, or attending a meeting of a committee of the Board of which the Director is a member.
- c) The annual reimbursement of expenses listed in Schedules 'A', 'B' & 'C' shall take effect on the date of adoption of Bylaw No. 1547.

- 3. Bylaw No. 1526 cited as "Electoral Area Director Remuneration Bylaw No. 1526, 2013" is hereby rescinded.

- 4. This Bylaw may be cited for all purposes as the "Electoral Area Director Remuneration Bylaw No. 1547, 2014".

**READ A FIRST TIME** this 30<sup>th</sup> day of January, 2014.

**READ A SECOND TIME** this 30<sup>th</sup> day of January, 2014.

**READ A THIRD TIME** this 30<sup>th</sup> day of January, 2014.

**RECONSIDERED AND FINALLY ADOPTED 30<sup>th</sup>** day of January, 2014.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Manager of Corporate Administration

I, Elaine Kumar, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify the foregoing to be a true and correct copy of Bylaw No. 1547 cited as the “Electoral Area Director Remuneration Bylaw No. 1547, 2014” as reconsidered and finally adopted this 30<sup>th</sup> day of January, 2014.

\_\_\_\_\_  
Manager of Corporate Administration

**BYLAW NO. 1547**

**SCHEDULE ‘A’**

**ELECTORAL AREA DIRECTOR’S REMUNERATION  
Per Month of Office**

Member Director		Electoral Area Director Remuneration	Expense Allowance	Total
Electoral	Area “A”	716	358	1,074
	Area “B”	716	358	1,074
	Area “C”	716	358	1,074
	Area “D”	716	358	1,074
	Area “E”	716	358	1,074

**BYLAW NO. 1547****SCHEDULE 'B'****ELECTORAL AREA DIRECTORS' EXPENSES****A. TRAVEL EXPENSES****(1) Travel to and from Meetings**

For travel exclusively related to Electoral Area responsibilities, mileage at the current automobile expense reimbursement rate per kilometer may be claimed from the place of the Director's principal residence to the place of the meeting.

**(2) Other Travel**

For travel for the purpose of representing the Regional District, engaging in Regional District business or the attending of a meeting, course or convention as pre-approved by the Board, the expense allowance entitled shall be:

**(i) Within the boundary of the Regional District of Kootenay Boundary**

- (a) Travel by personal automobile may be claimed at the current automobile expense allowance reimbursement rate per kilometer.
- (b) Travel by commercial carrier, by bus, train, or air economy class, may be reimbursed on actual expenses incurred. Receipts are required.
- (c) An attendance allowance for expenses other than personal automobile use or accommodation.

**(ii) Outside the boundary of the Regional District of Kootenay Boundary**

Travel may be reimbursed at the lesser of the economy airfare rate plus automobile rental (mid-size) or other ground transportation as appropriate or the current automobile expense reimbursement rate per kilometer. Receipts are required for commercial transportation.

**B. MEAL EXPENSES****(1) Travel outside of the boundaries of the Regional District of Kootenay Boundary requiring an absence of over 24 hours from place of principal residence**

A per diem allowance at the current rate may be paid to a Director to reimburse the Director for the following items of expenditures: meals, gratuities, parking meters and pay phones.

One half of the per diem rate may be paid if the common carrier returns before 12:00 noon or departs after 12:00 noon.



**BYLAW NO. 1547**

**SCHEDULE ‘B’**

**ELECTORAL AREA DIRECTORS’ EXPENSES**

- (2) **Travel requiring an absence of less than 24 hours from place of principal residence**

Meal expense, up to the current limits supported by actual receipts may be paid as follows:

		<b><u>Meals Reimbursed</u></b>
Departure prior to:	7:00 AM	Breakfast, Lunch & Dinner
	12:00 Noon	Lunch, Dinner
	6:00 PM	Dinner
Return after:	12:30 PM	Lunch
	6:00 PM	Dinner

**C. SEMINARS, COURSES, CONFERENCES AND MEETINGS**

Registration fees may be paid for single attendance and for the Director only. Receipts are required. Approval of the Board is required prior to registration.

**D. ACCOMMODATION**

- (1) Accommodation expenses may be reimbursed. Receipts are required for commercial accommodation.
- (2) A Director who uses private accommodation shall be entitled to claim a per nocturnal allowance at the current rate.

**E. TAXI EXPENSES, LONG DISTANCE TELEPHONE CALLS, FACSIMILE TRANSMISSIONS, STENOGRAPHIC & DOCUMENT DUPLICATING SERVICES**

Reimbursement may be made for actual expenses incurred while traveling for purposes stated in Section A (2). Receipts are required.

**F. LONG DISTANCE TELEPHONE CALLS**

Reimbursement may be made for actual expenses incurred from the Electoral Area Director’s principal residence for Regional District business. Copies of telephone billings are required.

**G. TRAVEL TIME ALLOWANCE**

Electoral Area Directors who attend a Board meeting or attend a Committee of the Board meeting of which they are a member or other agency they are appointed to and such attendance requires the traveling of more than a specified distance, shall be entitled to claim an allowance at the current rate.

**SCHEDULE ‘B’**

**ELECTORAL AREA DIRECTORS’ EXPENSES**

**H. SPOUSE/PARTNER ATTENDANCE**

A claim may be made for the registration and/or fee of a spouse/partner to accompany a Delegate to formal functions at the F.C.M., U.B.C.M. and A.K.B.L.G. annual conference. This would include such functions as welcoming receptions, delegate luncheon and banquet but would not include recreational and social activities.

**BYLAW NO. 1547****SCHEDULE 'C'****ELECTORAL AREA CURRENT EXPENSE ALLOWANCE RATES****A. ALLOWANCE FOR PRIVATE TRANSPORTATION INCURRED**

Allowance for use of personal vehicle shall be paid at the rate determined by the Province of British Columbia from time to time.

**B. PER DIEM ALLOWANCE (in lieu of meal expense claim)**

Allowance for each 24-hour period spent outside the boundary of the Regional District of Kootenay Boundary shall be \$100.00 or 100 units of the local currency, whichever is greater, or actual reasonable expense upon the presentation of receipts.

**C. PRIVATE ACCOMMODATION ALLOWANCE**

Allowance for non-commercial accommodation shall be \$50.00 per night.

**D. MEAL ALLOWANCE**

- (1) For travel beyond the boundary of the Regional District of Kootenay Boundary, the allowance for each meal in lieu of per diem shall be one third (1/3) of the per diem allowance.
- (2) For travel within the boundary of the Regional District of Kootenay Boundary, a claim for expenses incurred supported by receipts or a signed declaration of costs incurred in lieu of a receipt may be made for meals up to the limit provided by Section (1).

**E. TECHNOLOGY/OFFICE ALLOWANCE**

The Regional District of Kootenay Boundary will provide a Technology/Office Allowance of \$100.00 per month.

The Regional District of Kootenay Boundary will provide a Technology/Hardware Allowance of \$500 per year.

**F. MOBILE (CELL) PHONES**

The Regional District of Kootenay Boundary will provide a \$75.00 allowance to the Directors using their personal mobile phones for business or provide a phone under the Regional District's plan with Telus (upon the request of the Director).



## REGIONAL DISTRICT OF KOOTENAY BOUNDARY BYLAW NO. 1548

### A Bylaw to provide for payment to the Directors of the Board of Directors of the Regional District of Kootenay Boundary

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**WHEREAS** pursuant to the provisions of the *Local Government Act*, being Chapter 323 of the Revised Statutes of British Columbia, and the *Community Charter*, being Chapter 26 of the Statutes of British Columbia, the Regional District may, by bylaw, provide remuneration for and reimbursement of expenses of Directors;

**AND WHEREAS** the Board of Directors finds it desirous to remunerate members of the Board and provide for expenses incurred by a Director for discharge of the duties of office;

**AND WHEREAS** the Regional District Board may, by bylaw, provide reimbursement of all or part of the expenditures made or expenses incurred by a Director when that Director is representing the Regional District of Kootenay Boundary, or is attending a meeting of the Board or any committee of the Board of which the Director is a member;

**AND WHEREAS** the Regional District may, by bylaw, provide an allowance, daily or otherwise, for specified expenses incurred by a Director when performing the activities referred to in the preceding recital;

**NOW THEREFORE BE IT RESOLVED** that the Regional District of Kootenay Boundary Board of Directors, duly assembled in an open meeting, enacts as follows:

1. **Annual Remuneration**

- a) There shall be provided in the annual budget under Legislative and General Government an amount sufficient to pay remuneration to each of the Municipal Directors of the Regional District of Kootenay Boundary the amounts indicated in Schedule 'A'.

2. **Reimbursement of Expenses**

- a) There shall be included in the annual budget under the Legislative and General Government Exhibit an amount sufficient to pay to each of the Directors of the Regional District of Kootenay Boundary the amounts indicated in Schedule 'B' and 'C' as attached hereto and forming part of this Bylaw.
- b) Such amounts are payable to reimburse each Director for the scheduled expenses incurred or an allowance in lieu of reimbursement when the Director is representing the Regional District, or engaging in Regional District business, or attending a meeting, course, seminar or convention as specifically authorized by the Board, or attending a meeting of a committee of the Board of which the Director is a member.
- c) The annual reimbursement of expenses listed in Schedules 'A', 'B' & 'C' shall take effect on the date of adoption of Bylaw No. 1548.

- 3. Bylaw No. 1521 cited as "Director Remuneration Bylaw No. 1521, 2013" is hereby rescinded.

4. This Bylaw may be cited for all purposes as the “Director Remuneration Bylaw No. 1548, 2014”.

**READ A FIRST TIME** this 30th day of January, 2014.

**READ A SECOND TIME** this 30th day of January, 2014.

**READ A THIRD TIME** this 30th day of January, 2014.

**RECONSIDERED AND FINALLY ADOPTED** this 30th day of January, 2014.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Manager of Corporate Administration

I, Elaine Kumar, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify the foregoing to be a true and correct copy of Bylaw No. 1548 cited as the “Director Remuneration Bylaw No. 1548, 2014” as reconsidered and finally adopted this 30th day of January, 2014.

\_\_\_\_\_  
Manager of Corporate Administration

**BYLAW NO. 1548**

**SCHEDULE ‘A’**

**DIRECTOR’S BASIC STIPEND**  
**Per Month of Office**

**Applies to all Regional District Directors**

<b>Member Director</b>	<b>Director Remuneration</b>	<b>Expense Allowance</b>	<b>Total</b>
<b>Fruitvale</b>	<b>500</b>	<b>250</b>	<b>750</b>
<b>Montrose</b>	<b>500</b>	<b>250</b>	<b>750</b>
<b>Trail</b>	<b>500</b>	<b>250</b>	<b>750</b>
<b>Warfield</b>	<b>500</b>	<b>250</b>	<b>750</b>
<b>Rossland</b>	<b>500</b>	<b>250</b>	<b>750</b>
<b>Grand Forks</b>	<b>500</b>	<b>250</b>	<b>750</b>
<b>Greenwood</b>	<b>500</b>	<b>250</b>	<b>750</b>
<b>Midway</b>	<b>500</b>	<b>250</b>	<b>750</b>
<b>Electoral Area ‘A’</b>	<b>500</b>	<b>250</b>	<b>750</b>
<b>Electoral Area ‘B’</b>	<b>500</b>	<b>250</b>	<b>750</b>
<b>Electoral Area ‘C’</b>	<b>500</b>	<b>250</b>	<b>750</b>
<b>Electoral Area ‘D’</b>	<b>500</b>	<b>250</b>	<b>750</b>
<b>Electoral Area ‘E’</b>	<b>500</b>	<b>250</b>	<b>750</b>

**BYLAW NO. 1548**

**SCHEDULE 'B'**

**DIRECTORS' EXPENSES**

**A. TRAVEL EXPENSES**

**(1) Travel to and from Meetings**

For travel exclusively related to Regional District responsibilities, mileage at the current automobile expense reimbursement rate per kilometer may be claimed from the place of the Director's principal residence to the place of the meeting.

**(2) Other Travel**

For travel for the purpose of representing the Regional District, engaging in Regional District business or the attending of a meeting, course or convention as pre-approved by the Board, the expense allowance entitled shall be:

**(i) Within the boundary of the Regional District of Kootenay Boundary**

- (a)** Travel by personal automobile may be claimed at the current automobile expense allowance reimbursement rate per kilometer.
- (b)** Travel by commercial carrier, by bus, train, or air economy class, may be reimbursed on actual expenses incurred. Receipts are required.
- (c)** An attendance allowance for expenses other than personal automobile use or accommodation.

**(ii) Outside the boundary of the Regional District of Kootenay Boundary**

Travel may be reimbursed at the lesser of the economy airfare rate plus automobile rental (mid-size) or other ground transportation as appropriate or the current automobile expense reimbursement rate per kilometer. Receipts are required for commercial transportation.

- (iii)** The Chair is authorized to approve travel and per diem expenses of a Director when it is unattainable or inappropriate to obtain Board approval.

**B. MEAL EXPENSES**

**(1) Travel outside of the boundaries of the Regional District of Kootenay Boundary requiring an absence of over 24 hours from place of principal residence**

A per diem allowance at the current rate may be paid to a Director to reimburse the Director for the following items of expenditures: meals, gratuities, parking meters and pay phones.

One half of the per diem rate may be paid if the common carrier returns before 12:00 noon or departs after 12:00 noon.

**BYLAW NO. 1548**

**SCHEDULE ‘B’**

**DIRECTORS’ EXPENSES**

- (2) **Travel requiring an absence of less than 24 hours from place of principal residence**

Meal expense, up to the current limits supported by actual receipts may be paid as follows:

		<b><u>Meals Reimbursed</u></b>
Departure prior to:	7:00 AM	Breakfast, Lunch & Dinner
	12:00 Noon	Lunch, Dinner
	6:00 PM	Dinner
Return after:	12:30 PM	Lunch
	6:00 PM	Dinner

**C. SEMINARS, COURSES, CONFERENCES AND MEETINGS**

Registration fees may be paid for single attendance and for the Director only. Receipts are required. Approval of the Board is required prior to registration.

**D. ACCOMMODATION**

- (1) Accommodation expenses may be reimbursed. Receipts are required for commercial accommodation.
- (2) A Director who uses private accommodation shall be entitled to claim a per nocturnal allowance at the current rate.

**E. TAXI EXPENSES, LONG DISTANCE TELEPHONE CALLS, FACSIMILE TRANSMISSIONS, STENOGRAPHIC & DOCUMENT DUPLICATING SERVICES**

Reimbursement may be made for actual expenses incurred while traveling for purposes stated in Section A (2). Receipts are required.

**F. LONG DISTANCE TELEPHONE CALLS**

Reimbursement may be made for actual expenses incurred from the Municipal Director’s principal residence for Regional District business. Copies of telephone billings are required.

**G. TRAVEL TIME ALLOWANCE**

Municipal Directors who attend a Board meeting or attend a Committee of the Board meeting of which they are a member or other agency they are appointed to and such attendance requires the traveling of more than a specified distance, shall be entitled to claim an allowance at the current rate.



**BYLAW NO. 1548**

**SCHEDULE 'B'**

**DIRECTORS' EXPENSES**

**H. SPOUSE/PARTNER ATTENDANCE**

A claim may be made for the registration and/or fee of a spouse/partner to accompany a Delegate to formal functions at the F.C.M., U.B.C.M. and A.K.B.L.G. annual conference. This would include such functions as welcoming receptions, delegate luncheon and banquet but would not include recreational and social activities.

**BYLAW NO. 1548**

**SCHEDULE 'C'**

**CURRENT EXPENSE ALLOWANCE RATES**

**A. ALLOWANCE FOR PRIVATE TRANSPORTATION INCURRED**

Allowance for use of personal vehicle shall be paid at the rate determined by the Province of B.C.

**B. PER DIEM ALLOWANCE (in lieu of meal expense claim)**

Allowance for each 24-hour period spent outside the boundary of the Regional District of Kootenay Boundary shall be \$100.00 or 100 units of the local currency, whichever is greater, or actual reasonable expense upon the presentation of receipts.

**C. PRIVATE ACCOMMODATION ALLOWANCE**

Allowance for non-commercial accommodation shall be \$50.00 per night.

**D. TRAVEL TIME ALLOWANCE**

- (1) Allowance for travel time to travel more than 100 miles (161 kilometres) but less than 150 miles (242 kilometres) shall be \$49.00.
- (2) Allowance for travel time to travel more that 150 miles (242 kilometres) but less than 200 miles (322 kilometres) shall be \$59.00.
- (3) Allowance for travel time to travel more than 200 miles (322 kilometres) shall be \$73.00.

**E. TRAVEL ALLOWANCE**

Each Director is entitled to claim \$50.00 per month for a car allowance related to his or her duties as a Director.

**F. MEAL ALLOWANCE**

- (1) For travel beyond the boundary of the Regional District of Kootenay Boundary, the allowance for each meal in lieu of per diem shall be one third (1/3) of the per diem allowance.
- (2) For travel within the boundary of the Regional District of Kootenay Boundary, a claim for expenses incurred supported by receipts or a signed declaration of costs incurred in lieu of a receipt may be made for meals up to the limit provided by Section (1).

**BYLAW NO. 1548****SCHEDULE 'C'****CURRENT EXPENSE ALLOWANCE RATES****G. MEETING ALLOWANCE**

A meeting allowance of \$83.00 may be claimed when attending meetings at the direction of the Board.

A meeting allowance of \$83.00 may be claimed when attending Public Hearings.

A reading allowance of \$83.00 may be claimed on a bi-monthly basis for S.I.D.I.T. representatives.

**H. TECHNOLOGY/OFFICE ALLOWANCE**

That the Regional District of Kootenay Boundary Board of Directors approves the following Technology/Office Expense:

A Technology/Office allowance will be provided to each Director. This allowance will cover technology and office related expenses for performing Regional District of Kootenay Boundary business at home. This expense allowance is intended to cover expenses related to mobile/cell phones, internet service, printers, paper, printer cartridges and other consumables. Internet service is deemed to be at least high speed "lite" (256 kbps).

Should a Director reside in part of the Regional District that does not offer the minimum internet service through traditional means (i.e. Telus, Shaw), the Regional District will cover the cost for satellite internet service.

The Technology/Office Expense allowance shall be \$200.00 per month.

The Regional District of Kootenay Boundary will provide to each Municipal Director suitable hardware to undertake their Regional District duties.

**I. CHAIR'S COMPENSATION**

The Chair's base stipend in 2013 will be \$1,911.00/month (\$22,932.00/year).

The position of Chair will continue to receive the Director's basic stipend (see Schedule 'A' of this Bylaw) and/or the Electoral Area Director's Remuneration (see Schedule 'A' of the Electoral Area Director's Remuneration Bylaw).

If there is a change in the Chair part way through any month, the stipend will be pro-rated.

**J. VICE-CHAIR'S COMPENSATION**

The Vice-Chair shall be provided an additional \$220/month compensation.

If there is a change in the Vice-Chair part way through any month, the stipend will be pro-rated.

**K. COMMITTEE CHAIR MEETING ALLOWANCE**

Directors chairing committee meetings or substitute Chair (in place of the committee Chair if unable to attend) will be provided an additional meeting allowance of \$111.00.

**REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
BYLAW NO. 1525**

A Bylaw to amend the Electoral Area 'A' Official Community Plan  
Bylaw No. 1410, 2011 of the Regional District of Kootenay Boundary

**WHEREAS** the Regional District of Kootenay Boundary may amend the provisions of its Official Community Plans pursuant to the provisions of the *Local Government Act*;

**AND WHEREAS** the Regional District of Kootenay Boundary Board of Directors intends to make a number of changes to the Electoral Area 'A' Official Community Plan in conjunction with the adoption of a revised Zoning Bylaw for Electoral Area 'A' to ensure consistency between the two documents;

**AND WHEREAS** the Regional District of Kootenay Boundary has considered the requirements under Section 879 of the *Local Government Act* with respect to early and ongoing consultation;

**NOW THEREFORE** the Regional District of Kootenay Boundary Board of Directors, in open and public meeting assembled, enacts the following:

1. This Bylaw may be cited as Regional District of Kootenay Boundary Official Community Plan Amendment Bylaw No. 1525, 2013.
2. Regional District of Kootenay Boundary Electoral Area 'A' Official Community Plan Bylaw No. 1410, 2011 is hereby amended by:
  - a) Replacing Policy 7.3 and with the following:  
 "Check lands under application to the Regional District's Planning and Development Department against mapping of recorded protected archaeological sites and areas where it is likely that development will encounter protected archaeological sites. Applicants may be notified if the subject property overlaps with those sites and the notification may include suggested further action by the applicant."
  - b) Replacing Policy # 16.9.11 with the following:  
 "Permitted uses on the two vacant industrial designated lots (Lots 3B and 4B, Twp 7A, DLs 205A and 205B, Plan 800) on the upper bench of the Columbia Gardens area will be further refined in the implementing Zoning Bylaw. Uses may include, agricultural and light industrial type uses and stand-alone dwelling units, but will not include a distribution facility or freight terminal".
  - c) Replacing Policy #17.3 with the following:  
 "The permitted dwelling unit density for parcels upon which more than one legally constructed dwelling unit in existence at the time of adoption of the

implementing Zoning Bylaw, shall match the dwelling unit density permitted at the time of legal construction.”

- d) Making the following changes to Section 18 Industrial/Airport Development Permit Area:

Replace the name ‘Industrial/Airport Development Permit Area’ with ‘Industrial Development Permit Area’ throughout Section 18.

Replace the content of the ‘Area’ section with the following: “The boundaries of the Industrial Development Permit Area are shown on Schedule 9 – Development Permit Area Map.”

Replace the content of the ‘Category’ section with the following:

“Designated pursuant to:

- Section 919.1(1)(a) protection of the natural environment, its ecosystems and biological diversity;
- Section 919.1(1)(f) establishment of objectives for the form and character of commercial, industrial or multi-family residential development; and
- Section 919.1(1)(i) establishment of objectives to promote water conservation.”

Remove the ‘Application’ section and replace the content of the ‘Exemptions’ section with the following:

“A Development Permit is not required for any of the following:

- Subdivision of land;
- Building permit applications for additions of less than 100 square metres in gross floor area; and
- Construction of fences.”

Add the following sentence at the end of the ‘Variances’ section:

Variances to the screening requirements in the implementing Zoning Bylaw will be supported by the Board where screening would be impractical or ineffective.

- e) Making the following changes to Section 19 Columbia Gardens Aquifer Development Permit Area:

Replace the name ‘Columbia Gardens Aquifer Development Permit Area’ with ‘Industrial and Columbia Gardens Aquifer Development Permit Area’ throughout Section 19.

Replace the content of the ‘Area’ section with the following: “The boundaries of the Industrial and Columbia Gardens Aquifer Development

Permit Area are shown on Schedule 9 – Development Permit Area Map.”

Replace the content of the ‘Category’ Section with the following:

“Designated pursuant to:

- Section 919.1(1)(a) protection of the natural environment, its ecosystems and biological diversity;
- Section 919.1(1)(f) establishment of objectives for the form and character of commercial, industrial or multi-family residential development; and
- Section 919.1(1)(i) establishment of objectives to promote water conservation.”

Insert the following sentence at the beginning of the ‘Justification’ section:

“In addition to the justifications described in the Industrial Development Permit Area, the following applies:”

Change the heading ‘Application and Exemptions’ to ‘Exemptions’.

Replace the content of the ‘Exemptions’ section with the following:

“A Development Permit is not required for any of the following:

- Subdivisions that do not include provisions for a new community water or sewer system,
- The alteration of an existing building that does not involve the construction of additional floor area.”

Insert the following sentence at the beginning of the ‘Guidelines’ section:

“In addition to the guidelines described in the Industrial Development Area, the following applies:”

- f) Changing the land use designation for the parcel legally described as Lot A, DL205, Plan NEP82552 from the current ‘Industrial’ designation to ‘Park’ as shown outlined in red on Schedule A, which is attached to and forms part of this Amendment Bylaw.
- g) Changing the land use designation for the parcel legally described as Subsidy Lot 41, DL1236, Plan X68 from the current ‘Rural Resource 1’ to ‘Industrial’ as shown outlined in red on Schedule B, which is attached to and forms part of this Amendment Bylaw.
- h) Adding the following to the Table of Contents: “Schedule 9 – Development Permit Areas”.
- i) Adding a “Schedule 9 – Development Permit Areas” map as shown on Schedule C, which is attached to and forms part of this Amendment Bylaw.

**READ A FIRST AND SECOND TIME** this 28<sup>th</sup> day of November, 2013.

**PUBLIC HEARING** held on this 8<sup>th</sup> day of January, 2014.

**READ A THIRD TIME** this 30<sup>th</sup> day of January, 2014.

I, Elaine Kumar, Director of Corporate Administration, hereby certify the foregoing to be a true and correct copy of Bylaw No. 1525, cited as "Regional District of Kootenay Boundary Official Community Plan Amendment Bylaw No. 1525, 2013" as read a third time by the Regional District of Kootenay Boundary Board of Directors this 30<sup>th</sup> day of, January, 2014.

\_\_\_\_\_  
Director of Corporate Administration

**ADOPTED** this       day of       , 2014.

\_\_\_\_\_  
Director of Corporate Administration

\_\_\_\_\_  
Chair

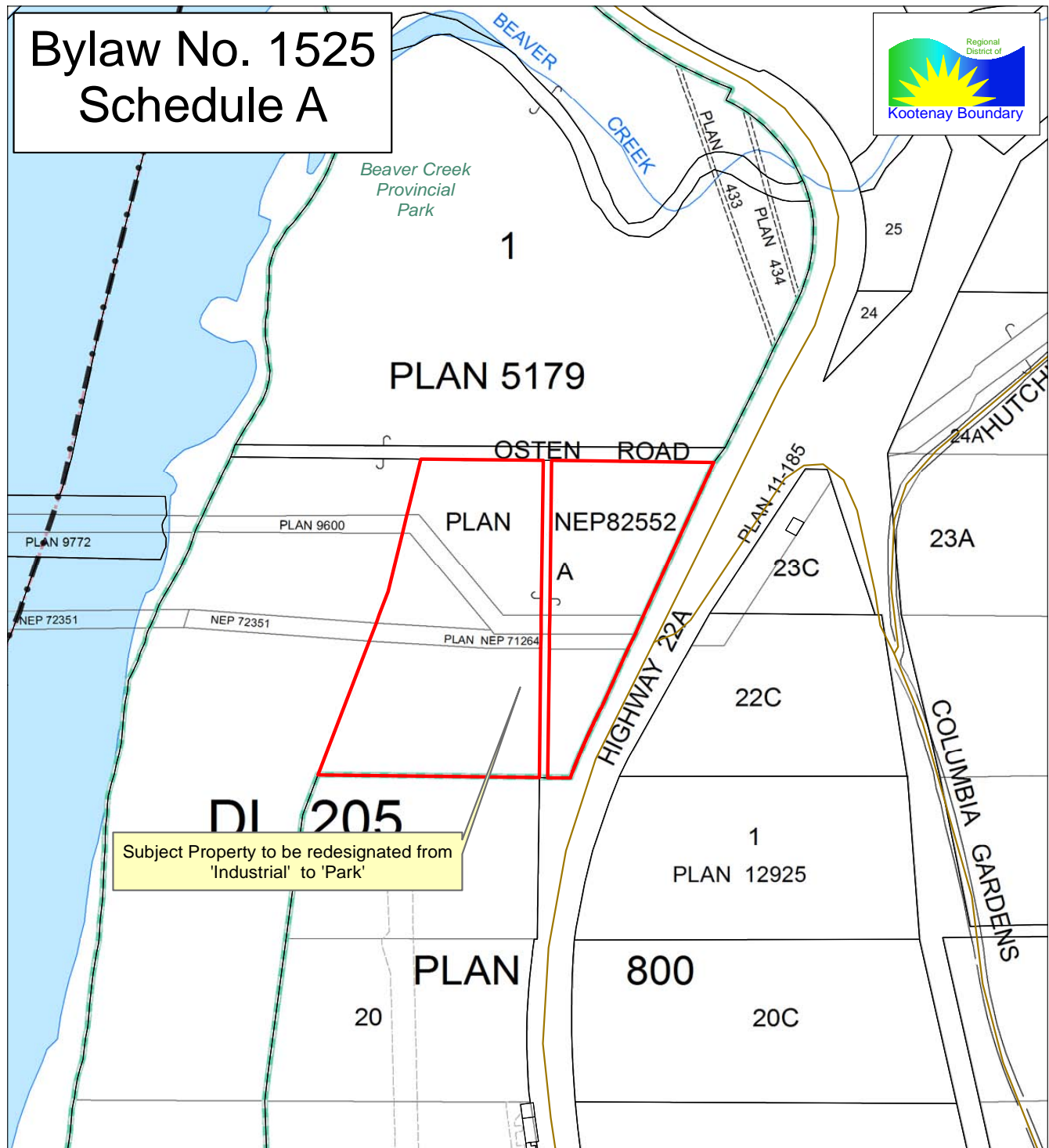
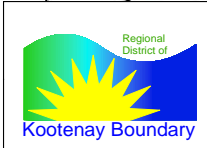
I, Elaine Kumar, Director of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1525, cited as "Regional District of Kootenay Boundary Official Community Plan Amendment Bylaw No. 1525, 2013".

\_\_\_\_\_  
Director of Corporate Administration



# Bylaw No. 1525

## Schedule A



I hereby certify this Schedule A to be a true and correct copy and that this Schedule A correctly outlines the property to be redesignated by "Regional District of Kootenay Boundary Bylaw No. 1525."

Director of Corporate Administration

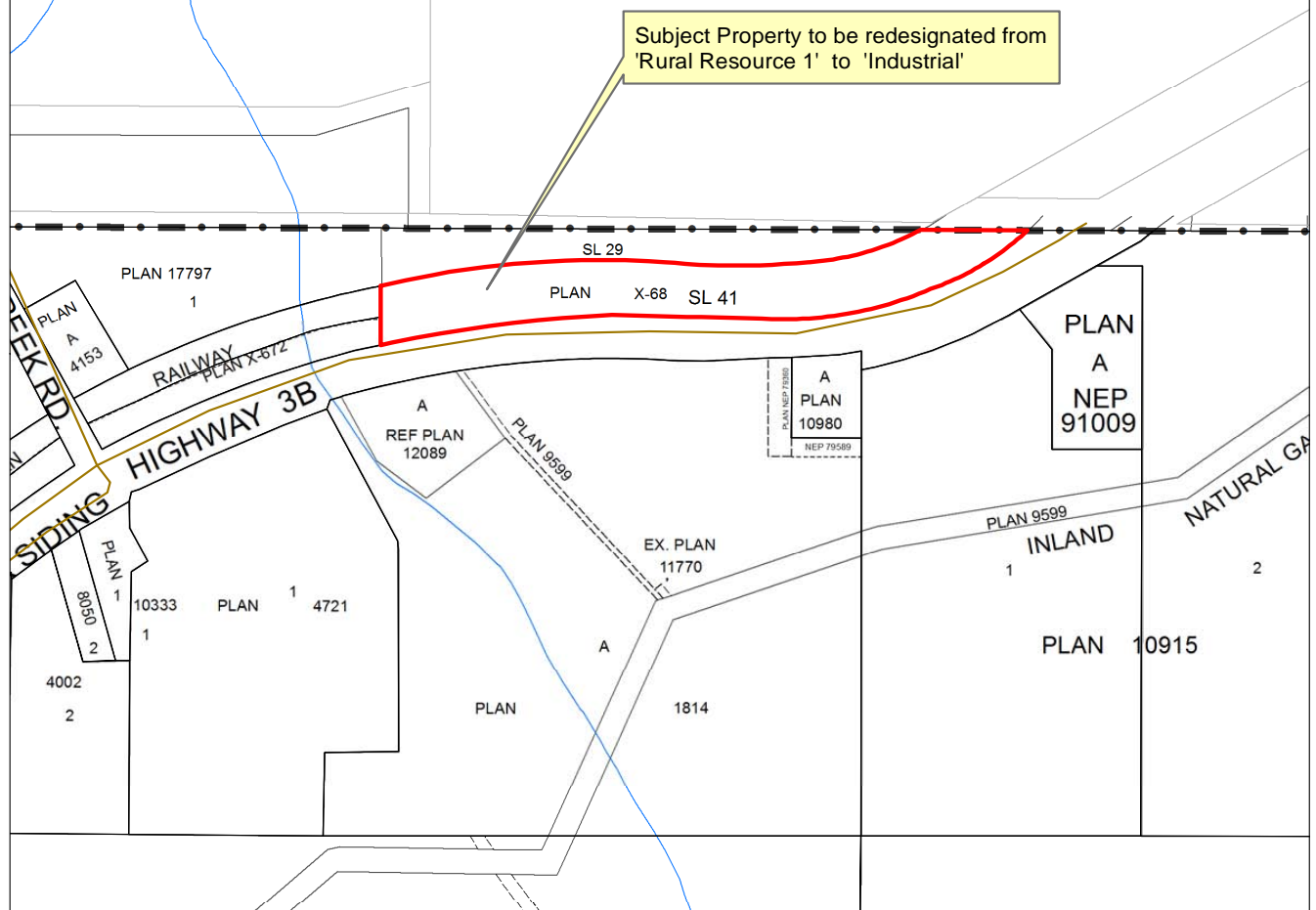
Date



# Bylaw No. 1525 Schedule B



Subject Property to be redesignated from  
'Rural Resource 1' to 'Industrial'



I hereby certify this Schedule B to be a true and correct copy and that this Schedule B correctly outlines the property to be redesignated by "Regional District of Kootenay Boundary Bylaw No. 1525."

Director of Corporate Administration

Date

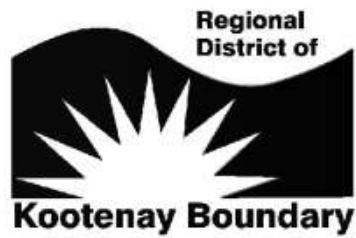


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**Electoral Area 'A'**  
**ZONING BYLAW**  
**Bylaw No. 1460**

Regional District of Kootenay Boundary  
202-843 Rossland Avenue  
Trail, BC V1R 4S8  
Telephone: 250.368.9148  
Toll Free in BC: 800.355.7352  
Fax: 250.368.3990

*Adopted by*  
The Regional District of Kootenay Boundary Board of Directors  
(date)

**REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Electoral Area 'A' Zoning Bylaw No. 1460**

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The Regional District of Kootenay Boundary Board of Directors in open meeting assembled enacts as follows:

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Schedule 1. Electoral Area 'A' Zoning Map

## PART ONE INTERPRETATION

### 101. Title

This Bylaw may be cited as "Regional District of Kootenay Boundary Electoral Area 'A' Zoning Bylaw No. 1460, 2013" or the "Area A Zoning Bylaw".

### 102. Application

This Bylaw applies to all lands, including the surface of water and all uses, **buildings** and structures located within Electoral Area 'A', whose boundaries are described in the letters patent of the Regional District of Kootenay Boundary.

### 103. Definitions

In this Bylaw, all words and phrases have their normal or common meaning with the exception of those that have been changed, modified or expanded by the definitions below. *[As a matter of convenience only, defined terms are in **bold italic** text throughout the document.]*

ACCESSORY means customarily incidental and clearly subordinate;

ACCESSORY BUILDINGS AND STRUCTURES means a **building** or structure, as the case may be, which is customarily incidental to and clearly subordinate to a **principal use** situated on the same **parcel**;

ACCESSORY USE means a use of land, building or structure which is customarily incidental to and clearly subordinate to a **principal use** situated on the same **parcel**;

AGRICULTURE means farm use as defined in the *Agricultural Land Commission Act* and BC Regulation 171/2002, but excludes **intensive agriculture**;

AUTOMOBILE SALVAGE YARD means a use of land where wrecked, decommissioned or **derelict vehicles** and vehicle parts are stored, or kept, customarily with their usable parts sold for use in operating vehicles, while the unusable metal parts, known as scrap metal parts, are sold to metal recyclers; may also commonly be known as a wrecking yard, scrap yard or a junk yard.

AVERAGE GRADE means:

- a) where land is vacant, the level of ground in existence prior to the establishment of a **building** or structure, as determined by survey or the **Building Inspector**; or
- a) where a **building** or structure already exists, the finished level of ground averaged at the perimeter of the exterior foundation of a **building** or structure;

BED AND BREAKFAST means the accessory use of a **single family dwelling** in which some but not all bedrooms are rented to paying customers for **temporary accommodation** and must be operated by the permanent residents of the **single family dwelling** while present in the **building**;

BUILDING means a structure wholly or partly enclosed by a roof or roofs supported by air, walls, or columns and used for the shelter or accommodation of persons, animals, chattels or things, excluding tents, trailers or recreational vehicles;

BUILDING AND CONTRACTING SUPPLY ESTABLISHMENT means the use of land, **buildings** or structures in which building, construction or home improvement materials are stored and offered for wholesale or retail sale;



BUILDING INSPECTOR means the Chief Building/Plumbing Official of the Regional District of Kootenay Boundary or his designate;

BULK FUEL means bulk gasoline, fuel oil, heating oil, petroleum, propane, kerosene, coal, coke, fuel wood, natural gas, bio-fuels or similar fuels;

BULK FUEL DEPOT means the use of land for the wholesaling of **bulk fuel**, excluding **service stations**;

BULK MATERIAL means loose, unpackaged, raw materials or crops including, but not limited to ores, grains, minerals, and wood chips, excluding **bulk fuel**;

CAMPGROUND means the commercial use of land where sites are provided for the **temporary accommodation** of the travelling or vacationing public in tents, trailers or recreational vehicles and may include, in conjunction with and accessory to campsites:

- a) Recreational and amusement facilities intended for the use of overnight guests only; and
- b) Common washrooms and laundry facilities.

COMMUNITY WATER SYSTEM means a water supply system within the meaning of the *Drinking Water Protection Act* that is owned, operated and maintained by local government, Improvement District, Irrigation District, utility or an incorporated entity, where the owner is responsible to manage and monitor to current best water management practices and has the ability to set rates, invoice or has taxation ability to collect fees or revenue to ensure the viability of the water supply system to provide potable water;

CONCEALED means located within a **building**, or enclosed by a **vegetative screen** or **solid fence** a minimum of 1.5 metres in height;

CONSERVATION ACTIVITIES means the use of land for conservation education, conservation research, wildlife viewing, habitat management, control of noxious weeds, and similar activities;

DERELICT VEHICLE means any vehicle which has not been licensed for a period of one (1) year and which is not **concealed**, excluding farm machinery in working condition;

DISTRIBUTION FACILITY means the use of land, buildings or structures for a warehouse or temporary **storage** facility, including both indoor and outdoor temporary **storage**, where the emphasis is on processing and moving goods;

DWELLING UNIT means one or more habitable rooms in a **building** used or intended to be used exclusively for the residential accommodation of one **family**, which has a floor area of at least 45 m<sup>2</sup>, and contains sleeping, cooking and sanitary facilities, and specifically excludes **temporary accommodation**;

DWELLING, SINGLE FAMILY means the use of a detached **building** consisting of one **dwelling unit**, except a second **dwelling unit** is permitted where a **secondary suite** is permitted as a **secondary use** under this bylaw;

DWELLING WIDTH means the average width of a **building** containing a **dwelling unit**, excluding vestibules, garages, decks or other additions;

ENTERTAINMENT CENTRE means the commercial use of a **building** or structure for entertainment purposes, including pool halls, arcades, indoor theatres, bowling allies, club houses, and similar establishments;

EXTERIOR SIDE PARCEL LINE means the **parcel** line(s) common to the **parcel** and a **highway**, but not the **front parcel line** or **rear parcel line**;

FASCIA SIGN means a **sign** attached to or painted on a wall of a **principal building**;

FAMILY means two or more persons related by blood, marriage, adoption or foster parenthood, or five or fewer unrelated persons;

FENCE means a narrow structure which provides a protective or confining barrier composed of posts, boards, wire mesh or pickets;

FOREST MANAGEMENT ACTIVITY means a use as defined in Schedule A of the Private Managed Forest Land Regulation (BC Regulation 371/2004);

FREIGHT TERMINAL means a station or depot to load or unload freight, and includes reload facilities;

FRONT PARCEL LINE means the **parcel** line(s) common to the **parcel** and a fronting **highway**, or where there is more than one fronting **highway**, the **parcel** line common to the **parcel** and the fronting **highway** towards which the majority of the **buildings** on adjacent **parcels** are faced;

GROSS FLOOR AREA means the sum of the area of each storey in a **building** on a **parcel** measured between the exterior walls of the **building**;

GUEST CABIN means an **accessory building**, not exceeding 70m<sup>2</sup> in floor area, used, or intended to be used for **temporary accommodation**, which may contain sleeping, sanitary facilities and washing facilities but shall not contain cooking facilities;

HEIGHT means the vertical distance measured from the **average grade** of the **parcel** to the topmost point of a **building** or structure;

HIGHWAY means all public streets, roads, ways, trails, lanes, bridges, trestles and any other public way, but does not include a private right-of-way on private property;

HOME-BASED BUSINESS means an occupation carried on for gain by the residents of the **parcel**, where the occupation is an extension of a trade, profession, service, hobby, or similar undertaking which is an **accessory use** of the **parcel** for residential purposes, established and operated in accordance with Section 305 of this Bylaw;

HOTEL means a **building** containing guest rooms for **temporary accommodation**, which includes a lobby area for guest registration and access to the guest rooms, and may contain **accessory uses** such as restaurants, assembly, entertainment and recreation facilities;

INSTITUTIONAL USE means the use of land, building or structures for primarily non-commercial public or community service uses including, but not limited to: day care centres, customs houses, art galleries, religious institutions, schools, government offices, museums, community halls, and libraries;

INTENSIVE AGRICULTURE means feedlots, fur farms, and large scale: poultry farms, pig farms and mushroom farms;

INTERIOR SIDE PARCEL LINE means the **parcel** line(s), not being the **exterior side parcel line**, **front parcel line** or **rear parcel line**;

KENNEL means the use of land, **building** or structure where three or more dogs or cats, which are six months or more in age, are commercially trained, cared for, bred, boarded or kept;

LIGHT MANUFACTURING means the use of a building for processing, fabricating, assembling or disassembling of items that takes place entirely within a wholly enclosed building, and typically:

- a) including, but not limited to, manufacturing of apparel, home accessories, food, clothing accessories, jewellery, instruments, computers, and electronic devices;
- b) including only pre-dressed and government inspected meats and eviscerated poultry;
- c) excluding forging, casting, punch presses or drop forges; and also
- d) excluding processing and packaging of fish;

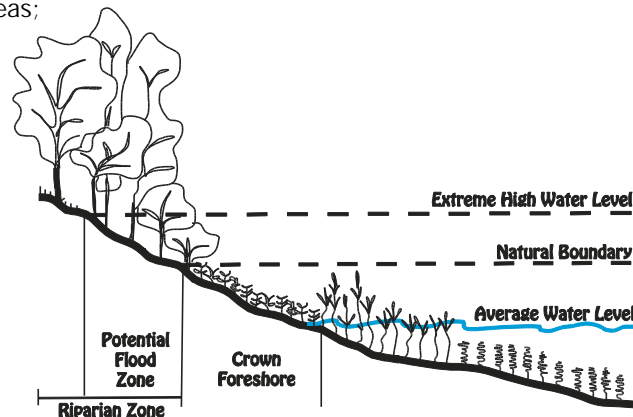
MANUFACTURING means assembling, treating, compounding, processing, fabricating, packaging, bottling and **storage** of previously prepared or unprepared materials, and including **light manufacturing** and log home manufacturing;

MANUFACTURED HOME means any structure, whether ordinarily equipped with wheels or not, that is designed, constructed or manufactured to provide residential accommodation and to be moved from one place to another by being towed or carried; is registered with the British Columbia Manufactured Home Registry; and has a valid CAN/CSA Z240 or CAN/CSA A277 sticker;

MANUFACTURED HOME PARK means a **parcel** under single management, which has been planned for, or is used for, the placement of three (3) or more **manufactured homes** for residential use, and excluding **temporary accommodation**;

MOTEL means a **building** or group of **buildings** wherein **temporary accommodation** is provided, in guest rooms which exit to the outside;

NATURAL BOUNDARY means the visible high water mark of any lake, river, stream, or other body of water where the presence and action of the water are so common and usual and so long continued in all ordinary years as to mark upon the soil of the bed of the lake, river, stream, or other body of water a character distinct from that of the banks thereof, in respect to vegetation, as well as in respect to the nature of the soil itself, and also includes the best estimate of the edge of dormant or old side channels and marsh areas;



OFFICE means the use of a **building** for the purpose of carrying out administrative, business or professional activities;

OFF-STREET PARKING means the use of land, buildings or structures for the provision of parking spaces for the temporary storage of vehicles and which is located off a public thoroughfare;

OPEN FENCE means a fence, which is either manufactured or vegetative, which is not more than 30% opaque;

PARCEL means any lot, block or other area in which land is held or into which it is subdivided, but does not include a highway;

PARCEL COVERAGE means the total horizontal area within the vertical projection of the outside of the outermost walls of all **buildings** on the **parcel**, expressed as a percentage of the **parcel** area;

PASSENGER TERMINAL means a station or depot to load or unload passengers, where **accessory uses** may include ticket offices, luggage checking facilities, food services, and similar uses;

PERSONAL SERVICE ESTABLISHMENT means the commercial use of a building to cater to personal needs including, but not limited to, tailors, dressmakers, shoe repair, photographers, barbershops and beauty salons;

PRINCIPAL BUILDING means the main **building** on a **parcel** where at least 75% of the total floor area of that **building** is used for a **principal use**;

PRINCIPAL USE means the main purpose for which land, **buildings** or structures are ordinarily used;

REAR PARCEL LINE means the **parcel** line opposite to and most distant from the **front parcel line**, or where the rear portion of the **parcel** is bounded by intersecting side **parcel** lines, shall be deemed to be the point of such intersection;

RECYCLING DEPOT means the use of land, buildings or structures where recyclable materials are deposited either in comingled containers or bins or placed in separate containers or bins depending on the type of material. No bundling or processing of the materials is carried out.

RECYCLING FACILITY means the use of land, buildings or structures for processing recyclable materials by physical means such as dismantling and separating, shredding, bundling and packaging to prepare them for transport.

RESOURCE USE means the use of land providing for the conservation and management of natural resources, extraction of primary forest materials, or the extraction and grading of mineral resources, and including **agriculture** and grazing.

SERVICE STATION means a use providing for the sale of gasoline or alternative vehicular fuels or energy recharging systems, and may include accessory minor automobile repairs and service, but does not include major autobody repairs;

SCREENING means the act of **concealing** or obstructing from view through the use of landscaping (**vegetative screens** or **solid fences**), or placement within a **building**;

SECONDARY SUITE means an additional **accessory dwelling unit** located upon a **parcel** as a **secondary use** of land that is contained either within a **single family dwelling** or its **accessory building**, established and operated in accordance with Section 304 of this Bylaw;

SECONDARY USE means an **accessory use** of land, **buildings** or structures which is contingent upon establishment of a **principal use** and clearly not the main purpose for which land, **buildings** or structures are ordinarily used;

SIGN means a name, identification, description, device, display or illustration which is affixed to or represented directly or indirectly upon a building, structure or **parcel** and which directs viewers' attention to an object, product, place, activity, person, institution, business or organisation;

SOLID FENCE means an upright structure typically made of wood, metal, concrete or stone, which encloses or marks a boundary, and is 70% or more opaque;

STORAGE means the action of storing or laying up a thing or things in reserve, where reserve means there are no immediate plans to sell it or move it to another location;

STORAGE SHED means a detached non-residential **accessory building**, not in excess of 10m<sup>2</sup> in **gross floor area** and not in excess of 3 metres in total height;

TEMPORARY ACCOMMODATION means short-term commercial occupancy by a series of occupiers whose primary residence or domicile is elsewhere;

TRADESPERSON means a person who is skilled in and follows a trade or skilled handicraft, an artisan, a craftsman, and may include carpenters, electricians, bricklayers, mechanics, painters, printers, glaziers, plumbers, wall coverers, floor installers, convention and trade show decorators, sign and display workers, drywall finishers and other similar professions;

VEGETATIVE SCREEN means a continuous evergreen hedge or other compact plant material at least one (1) metre in height when planted, unless described otherwise in this Bylaw;

VETERINARY CLINIC means the use of a building designed for the care and treatment of animals under the supervision of a Doctor of Veterinary Medicine;

WATERCOURSE means any natural or man-made depression with well-defined banks and a bed zero point six (0.6) metres or more below the surrounding land serving to give direction to a current of water at least six (6) months of the year or having a drainage area of two (2) square kilometres or more up stream of the point of consideration.

#### 104. Interpretation

The Regional District of Kootenay Boundary is comprised of multiple electoral areas, and the Board of Directors have adopted several zoning bylaws, each at different times and of varying detail. This Area 'A' Zoning Bylaw, as all Regional District of Kootenay Boundary zoning bylaws, is intended to be interpreted in its entirety, but solely within its provisions and not in reference to the zoning bylaws of other electoral areas.

## PART TWO ADMINISTRATION

### 201. Enforcement

1. The ***Building Inspector***, Director of Planning and Development, Planner, Assistant Planner, or other such person that may be appointed by the Regional District of Kootenay Boundary Board of Directors may enforce this Bylaw.
2. Persons appointed under subsection (1) above are authorized to enter on or into property pursuant to Section 16 of the *Community Charter* and Section 314.1 of the *Local Government Act*.

### 202. Prohibition

1. Land must not be used contrary to the provisions of this Bylaw.
2. ***Buildings*** or structures must not be used, constructed, reconstructed, altered, moved, placed or extended contrary to the provisions of this Bylaw.
3. No subdivision may be approved, in particular to create ***parcels*** less than the minimum permissible ***parcel*** area and other regulations, as identified in this Bylaw.
4. Every use of land, ***building*** and structure permitted in each zone shall conform to all the regulations of the applicable zone and all other regulations of this Bylaw.

### 203. Violation

A person is deemed to have committed an offence who:

- a) Violates any of the provisions of this Bylaw;
- b) Causes or permits, any act or thing to be done in contravention or violation of any of the provisions of this Bylaw;
- c) Neglects or omits to do anything required under this Bylaw;
- d) Carries out, causes or permits to be carried out any use, construction or subdivision in a manner prohibited by or contrary to any of the provisions of this Bylaw;
- e) Fails to comply with an order, direction or notice given under this Bylaw; or
- f) Prevents or obstructs or attempts to prevent or obstruct the authorized entry on property of a person authorized to enforce this Bylaw under Section 201.

### 204. Penalty

Any person who violates any of the provisions of this Bylaw is, upon summary conviction, liable to the maximum fine provided in the Offence Act, plus the cost of prosecution for each offence.

### 205. Severability

If any portion of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, that portion is severed and the remaining portions of this Bylaw continue with full force and effect.

### 206. Effective Date

This Bylaw is effective upon adoption.

## PART THREE GENERAL REGULATIONS

### 301. Application

This Part is applicable to the entire zoned area.

### 302. Permitted Uses of Land, Buildings and Structures in all Zones.

1. Except as otherwise stated in this Bylaw, the following uses are permitted in all zones:
  - a) **Highways**;
  - b) **Landscape screening and fencing**;
  - c) Churches; cemeteries; libraries; museums; schools; community halls; fire halls, police stations, ambulance stations and other emergency service facilities;
  - d) Parks, playgrounds, and similar active or passive non-commercial recreational areas including **buildings** and structures;
  - e) Utility uses and structures and their **accessory buildings**, excluding offices, maintenance garages and **storage**;
  - f) Railroad tracks;
  - g) Temporary **buildings**, structures or **storage** of materials required for a construction project for which a building permit has been issued, on the same **parcel** provided such temporary **buildings**, structures and **storage** are removed within thirty (30) days of completion of the construction;
  - h) Temporary residential occupancy, for a maximum of one year, in a **manufactured home**, recreational vehicle, or habitable structure for the property owner while a permitted **building** is under construction, provided the owner signs a notarised statement of intent to cease occupying and remove the **manufactured home**, recreational vehicle, or habitable structure within thirty (30) days after an occupancy permit has been issued;
  - i) Site preparation to accommodate or enhance a permitted use;
  - j) **Storage buildings**, including garages, may be located on a **parcel** that does not have a **principal use** or **principal building** provided they are: i) only to be used for the non-commercial, non-industrial storage of goods or vehicles belonging to the owner; ii) subject to the regulations for **accessory buildings** in the zone within which they are located; and iii) at no time greater than 60 m<sup>2</sup> in floor area.
  - k) A facility for composting of organic waste operated by or with the consent of the Regional District of Kootenay Boundary pursuant to an approved Solid Waste Management Plan;
  - l) A **recycling depot** pursuant to an approved Stewardship Plan under the *Environmental Management Act* and associated Recycling Regulation.
2. Uses permitted in this section, are subject to the regulations of the zone within which they are located with the exception of minimum **parcel** area requirements.

### 303. Prohibited Uses

1. All uses not expressly permitted by the Bylaw are prohibited.
2. Any use described as a separate use in this Bylaw, but which is not expressly included as a permitted use in any zone, is not permitted.
3. Except where specifically permitted by the "automobile salvage yard" use within a

zone established by this Bylaw, no **parcel** may be used for the parking or **storage** of **derelict vehicle(s)**.

4. Residential occupancy for a period exceeding ninety (90) days per calendar year of **accessory buildings and structures**, tents, recreational vehicles, and similar shelters or habitable structures is prohibited except where:
  - a) The residential occupancy of an **accessory building** conforms with the **secondary suite** provisions of this Bylaw;
  - b) **Campgrounds** are listed as a permitted use;
  - c) The occupancy has been approved under Section 302.1(h) of this Bylaw.

#### 304. Secondary Suites

Where a **secondary suite** is expressly permitted as a **secondary use** within a zone, the following regulations apply:

- a) The **secondary suite** or the principal **dwelling unit** on a **parcel** upon which a **secondary suite** is located must be occupied by the registered owner of the property;
- b) The **secondary suite** shall have a floor area that does not exceed 90m<sup>2</sup> or 40% of the floor area of the **single family dwelling building**, whichever is less;
- c) Prior approval of the authority responsible for liquid waste disposal, pursuant to the relevant Provincial legislation, must be obtained before issuance of building permit;
- d) For **parcels** located within an area served by a **community water system**, prior approval of the water purveyor must be obtained before issuance of a building permit;
- e) Not more than one **secondary suite** per **parcel** is permitted;
- f) No **secondary suite** may be stratified, subdivided, or otherwise legally separated from the principal **single family dwelling** use to which it is considered a **secondary use**, except where the subdivision is in conformity with the minimum **parcel** area requirements of this bylaw; and
- g) A **secondary suite** must not be connected to a **community water system**, which is subject to a Drinking Water Notification pursuant to the *Drinking Water Protection Act* under an order of the Drinking Water Protection Officer.

#### 305. Home-Based Business

1. Where a **home-based business** use is expressly permitted, the following regulations apply:
  - a) The **home-based business**, including associated **storage**, must be carried out solely within a **single family dwelling** or wholly enclosed **accessory building**, or combination;
  - b) The **home-based business** must not give any indication that the **building** or **parcel** is being used for any purpose other than that of a **dwelling unit** or **accessory building**;
  - c) Notwithstanding subsection 305(1)(b) above, a maximum of one **sign** is permitted per **parcel**, which identifies the **home-based business**, provided:
    - i) The maximum visible surface area is 0.6 m<sup>2</sup> in the Rural Residential 1, and Rural Residential 2 Zones;



- ii) The maximum visible surface area is 3 m<sup>2</sup> in the Rural, Rural Resource 1, Agricultural Resource 1, Agricultural Resource 2, and Agricultural Resource 3 Zones
  - iii) The sign must not be illuminated
  - d) The **home-based business** must not produce any odorous, toxic or noxious matter, noise, vibration, smoke, heat, dust, litter, glare or radiation other than that normally associated with a **dwelling unit** nor will it create or cause any fire hazard, electrical interference or traffic congestion on the **highway**;
  - e) The **home-based business** must not involve the use of mechanical equipment save as is ordinarily employed in purely private domestic and household use or for recreational hobbies, except for such equipment as may be used for a resident office, physician or dentist;
  - f) The **home-based business** must not involve parking or **storage** of more than one commercial vehicle;
2. The **home-based business**, including associated **storage**, must not occupy more than 100m<sup>2</sup> of floor area per **parcel** in total. This maximum applies to the entire **parcel** regardless of the number of **home-based businesses**;
  3. Notwithstanding subsection 305.1(a), outdoor **storage** on **parcels** greater than 2 hectares in size is permitted provided it is not visible from any other **parcel** or a **highway**.
  4. The operator(s) of the **home-based business** must be permanent resident(s) of the subject **parcel**.

### 306. Dwelling Units per Parcel, Exception

The maximum permitted **dwelling unit** density for **parcels** upon which there are more than one lawfully established and legally constructed **dwelling unit** in existence at the time of adoption of this Zoning Bylaw, is the **dwelling unit** density permitted at the time of legal establishment and construction.

### 307. Siting Exceptions

1. Where a zone or other provision of this Bylaw includes a "Minimum Setback", no **building** or structure may be placed, constructed, sunk into, erected, moved, sited, altered or enlarged nearer to the **parcel** line than the distance specified for the zone in which the **building** or structure is located, or otherwise contrary to the applicable provision.
2. Where a regulated use or **building** is specifically identified, those setbacks shall apply rather than the more general category that use or **building** fits within [For example, *storage shed is an accessory building, but has unique setback requirements; service station is a principal use but has unique setback requirements*].
3. The following portions of **buildings** and structures are excluded from the setback requirements of this Bylaw, in accordance with these regulations, however a separate approval from the Ministry of Transportation and Infrastructure may be required where the setback is adjacent to a **highway**.

- a) Unenclosed steps, eaves, sunlight control projections, canopies, chimneys, bay windows, balconies, porches and other similar projections may project:
  - i) 2 metres within a required **front, rear** or **exterior side parcel line** setback; and
  - ii) 0.7 metres within a required **interior side parcel line** setback.
- b) An underground structure may be sited on any portion of a **parcel** provided that the top surface of such structure shall at no point extend more than 0.5 metres above the average finished ground elevation within the relevant setback area of the zone in which it is located.
- c) Free standing lighting poles, warning devices, antennas, masts, utility poles, wires, flag poles, **signs** and **sign** structures, except as otherwise limited in this or other bylaws may be sited on any portion of a **parcel** at the sole responsibility of the owner or utility company.

### 308. Setback Distance for Pit Privies

The minimum setback distance for pit privies is 30 metres from the **natural boundary** of any **watercourse**.

### 309. Height Exceptions

- a) Where a zone or other provision of this Bylaw includes a "Maximum **Height**", no **building** or structure may be placed, constructed, sunk into, erected, moved, sited, altered or enlarged in a manner that exceeds the height specified for the zone in which the **building** or structure is located or otherwise contrary to the applicable provision.
- b) **Height** restrictions do not apply to the following:
  - i) industrial cranes;
  - ii) silos;
  - iii) windmills;
  - iv) solar panels;
  - v) towers;
  - vi) tanks;
  - vii) radio and television antennas;
  - viii) church spires, belfries and domes;
  - ix) monuments;
  - x) chimney and smoke stacks;
  - xi) flag poles;
  - xii) lighting poles; and
  - xiii) elevator shafts,

except where such structures are located on top of a **building**, in which case they shall not occupy more than 10% of the horizontal plane of the roof area.

### 310. Minimum Parcel Area Exceptions

1. A **parcel** which is reduced in size by the dedication of land to a public body in order to accommodate a necessary public service, utility, facility or **highway**, subsequent to the approval date of this Bylaw is deemed to be in conformity with the minimum

**parcel** area requirements of this Bylaw.

2. Where as a result of land acquisition for a public use after this Bylaw comes into force by:
  - a) a Regional District;
  - b) a municipality;
  - c) the Provincial Government;
  - d) the Federal Government;
  - e) an Improvement District;
  - f) the Board of School Trustees; or
  - g) a Public Utility
  - i. The **parcel** of land that could have been subdivided into two or more **parcels** under this Bylaw when the land was acquired, and
  - ii. The **parcel**, as a result of the acquisition, can no longer be subdivided into the same number of **parcels**,

the **parcel** is deemed to conform to this Bylaw for the purposes of subdivision as though the land acquisition had not occurred, but only to the extent that none of the **parcels** that would be created by the subdivision would be less than 90% of the minimum **parcel** area that would otherwise be required by this Bylaw.
3. The minimum **parcel** area requirements of this Bylaw do not apply to the consolidation of existing **parcels** or the addition of closed **highways** to an existing **parcel**.
4. The alteration of one or more **interior parcel lines** between two or more **parcels** shall be permitted provided that:
  - a) no additional **parcels** are created upon completion of the alteration;
  - b) the alteration does not infringe within the required minimum setbacks for an existing **building** or structure located on the **parcel**;
  - c) the alteration does not reduce the site area required for a sewage disposal system on any **parcel** being altered; and
  - d) if the alteration applies to land within the 'Rail/Trail Corridor Zone', a corridor must be maintained within that zone that is a minimum of 30 metres wide and is suitable for the possible reestablishment of a railway.
5. **Parcels** upon which there are located two or more lawfully-established and legally-constructed **buildings** containing a **dwelling unit** or units in existence as of the date of adoption of this Zoning Bylaw may be subdivided such that the above-mentioned **buildings** are located on separate **parcels**, with the minimum **parcel** area not less than:
  - a) 2000 m<sup>2</sup> when connected to a **community water system**; and
  - b) 1 hectare when not connected to a **community water system**.
6. **Parcels** that are physically separated by an existing improved **highway** or railway right-of-way shall be permitted to be subdivided, regardless of the minimum **parcel** area requirements of the zones in which such **parcels** are located. However, such subdivisions shall be permitted only where the physical separation of the **parcel** would be resolved, using the right-of-way as the subdivision boundary. Further,

**parcels** created pursuant to this Section shall have a minimum **parcel** area not less than:

- a) 2000 m<sup>2</sup> when connected to a **community water system**; and
- b) 1 hectare when not connected to a **community water system**.

### 311. Contiguity of Lots

Individual **parcels** created by way of subdivision or boundary adjustment after the effective date of this Bylaw shall not be separated by an existing **highway** or railway right-of-way unless:

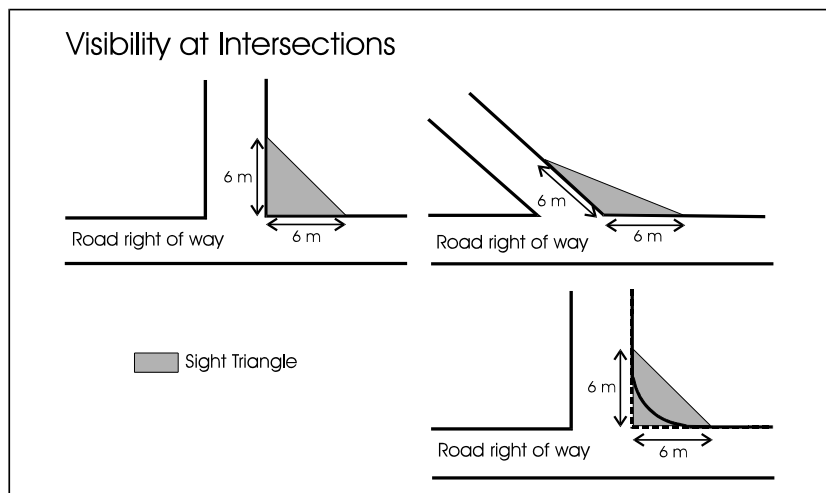
- a) all separated portions of the new **parcels** are equal to, or larger than the minimum **parcel** size requirement of the zone in which they are located; or
- b) the **parcel(s)** being subdivided already are separated by a road or railway right-of-way and the proposed subdivision would not create any additional **parcels** which are non-contiguous.

### 312. Minimum Parcel Size for Section 946 Subdivision

The minimum size for a **parcel** of land that may be subdivided under Section 946 of the Local Government Act shall be 10 ha. This regulation does not apply within the Agricultural Land Reserve.

### 313. Visibility

No person being the owner, occupier or lessee of any **parcel** located at the intersection of any two **highways**, may, without the consent of the Minister of Transportation and Infrastructure or his designate, place or permit to be placed or grow any tree, shrub, plant, fence or other structure with a horizontal dimension exceeding 0.6m within the sight triangle an elevation such that an eye 0.9m above the surface elevation of one **highway** cannot see an object 0.9m above the surface elevation of the other **highway**, generally as shown on the following diagram:



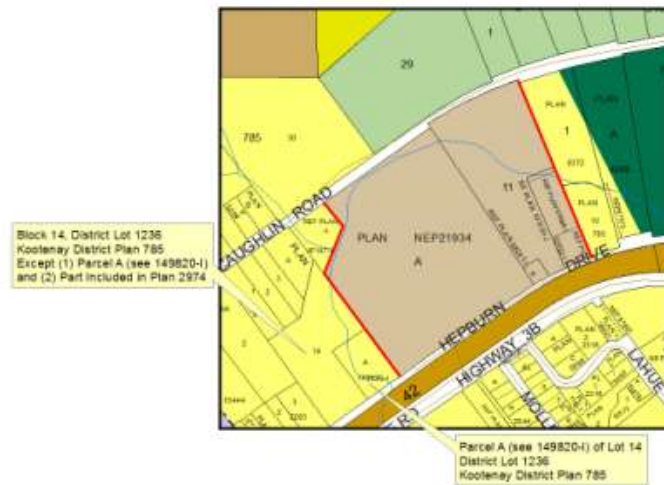
### 314. Fencing

Except where provided otherwise in this Bylaw:

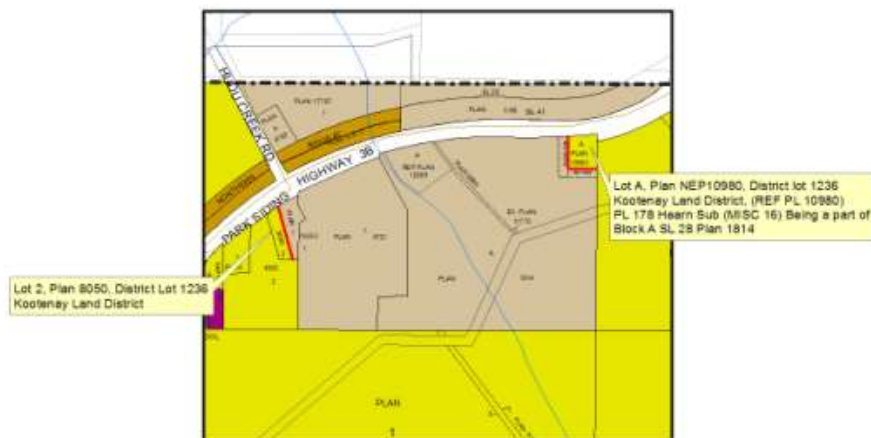
- a) **Open fences** are not restricted as to height or location;
- b) **Solid fences** or **vegetative screens** 2 metres or less in height may be sited on any portion of a **parcel**. However, such fencing shall be less than 1.3 metres in height when sited closer to a **highway** than the minimum setbacks of the zone in which the **parcel** is located;
- c) **Solid fences** or **vegetative screens** greater than 2 metres in height shall be sited in accordance with the required minimum setbacks for a **principal building** located within the same zone;
- d) Notwithstanding sections 314b) and 314c), **solid fences** or **vegetative screens** of any height may be sited anywhere on a **parcel** in the Industrial 1, Industrial 2, Industrial 3, Industrial 4, Industrial 5, Industrial 6 and Airport Zones;
- e) The use of barbed wire for fencing within or abutting any of the following zones is prohibited: Rural Residential 1, Rural Residential 2, Manufactured Home Park, Commercial 1, Commercial 2, or Institutional and Community Facilities.

### 315. Screening Requirements

1. Where a Commercial 1 Zone is adjacent to the Rural Residential 2 Zone, or Manufactured Home Park Zone, a **screen** in the form of a **solid fence** or **vegetative screen** not less than 2 metres in **height** must be placed along the **parcel** boundary or on the Commercial 1 Zone **parcel**;
2. Where an Industrial 5 Zone is adjacent to the Rural Residential 1 Zone, the following **screening** must be placed on the Industrial 5 Zone: a **solid fence** or **vegetative screen** not less than 2 metres in height. Notwithstanding the previous sentence, the **screening** requirements do not apply to the following Residential 1 **parcels**:
  - a) Parcel A (See 1498201) of Lot 14, KD Plan 785, DL1236; and
  - b) Block 14, KD Plan 785, DL1236 except (1) Parcel A (See 1498201) and (2) part included in Plan 2974
 as shown on the map below:



3. Where an Industrial 5 Zone is adjacent to a **parcel** in the Rural Resource 1 Zone that is less than 1 hectare in size, the following **screening** must be placed on the **parcel** in the Industrial 5 Zone along the **parcel** boundary: a **solid fence** or **vegetative screen** not less than 2 metres in height. Notwithstanding the previous sentence, the **screening** requirements do not apply to the following Rural Resource 1 Zone **parcels**:
- a) Lot A, Plan 10980, DL1236, KLD; and
  - b) Lot 2, Plan 8050, DL1236),
- as shown on the map below;



4. Where an Industrial 2, Industrial 3, Industrial 4, or Industrial 6 Zone is adjacent to a **parcel** in the Parks and Recreation Zone, the following **screening** must be placed on the Industrial Zoned **parcel**: a **vegetative screen** consisting of a 50/50 mix of deciduous and evergreen trees not less than 1 metre in height when planted, and located in two offsetting rows and spaced not more than 5 metres apart;
5. All outdoor **storage** and industrial activity associated with an **automobile salvage yard** or a **recycling facility** must be **screened** by a **solid fence** which has a minimum height of 2.4 metres. Notwithstanding the previous sentence, this requirement does not apply where the industrial activity is adjacent to the following **parcel(s)**: Lot 28, Plan 13255, DL 205A & DL205B;
6. Where a **parcel** line in an Industrial 1, Industrial 2, or Airport Zone is within 45 metres of the centre line of Highway 22A, a **screen** in the form of a **solid fence**, or **vegetative screen** not less than 2 metres in height when planted must be located in a single row and spaced not more than 6 metres apart along the **parcel** line facing Highway 22A;
7. Where a **parcel** in the Industrial 5 Zone is adjacent to Highway 3B, a **screen** in the form of a **solid fence** or **vegetative screen** not less than 2 metres in height when planted must be located in a single row and spaced not more than 6 metres apart along the **parcel** line facing Highway 3B.

### 316. Signs

1. With the exception of regulations to the contrary within any particular zone or in the **home-based business** regulations under this Bylaw, no **parcel** shall be used for the display of any exterior **signs** on a permanent basis other than:
  - a) Those advertising a permitted use on the same **parcel** of land;
  - b) Temporary **signs** such as election; 'For Sale'; and 'For Rent' **signs**;
  - c) Advisory **signs** such as 'No Trespassing', 'No Hunting', and 'Beware of Dog', not limited as to number, provided each of these does not exceed 0.3 m<sup>2</sup> in size on any one side.
2. Unless otherwise permitted or restricted elsewhere in this Bylaw, no **sign** shall have a visible surface area on any one side exceeding 3 m<sup>2</sup>.
3. Unless otherwise permitted or restricted elsewhere in this Bylaw, not more than two **signs** shall be located on a **parcel** of land.
4. No **sign** shall advertise a use of land or **buildings**, a product or a business which does not occur on the **parcel** of land upon which the **sign** is located.
5. No **sign** shall be equipped with motion or flashing lights or a mechanical device which causes the **sign** to move.

**317. Parking Requirements**

1. Minimum off-street parking spaces shall be provided in accordance with the following table.

TYPE	USE	REQUIREMENT
RESIDENTIAL	<b>Single family dwelling</b>	Two spaces per <b>dwelling unit</b> . Two or more parking spaces for each <b>dwelling unit</b> may be in tandem.
	<b>Secondary Suite</b>	In addition to the parking requirement for the principal residential use, one space per <b>secondary suite</b> .
COMMERCIAL	Retail store & shop; <b>personal service establishment</b> ; <b>service station</b> ; <b>passenger terminal</b> and similar transportation facilities	Seven spaces per 100m <sup>2</sup> of <b>gross floor area</b> or fraction thereof
	<b>Office</b> ; <b>veterinary clinic</b>	Three spaces per 100m <sup>2</sup> of <b>gross floor area</b> or fraction thereof.
	Indoor recreation facilities; <b>Entertainment centres</b>	Three spaces per 100m <sup>2</sup> of <b>gross floor area</b> , or fraction thereof, or one space for every four potential players or participants (at capacity), whichever is greater.
	Eating and drinking establishment	Eight spaces minimum or one space for every three seats (at full capacity), whichever is greater.
	Nursery and retail greenhouse	Seven spaces per 100m <sup>2</sup> of <b>gross floor area</b> , or fraction thereof.
	<b>Hotel</b> , <b>motel</b> , <b>campground</b> , and similar temporary accommodation uses	One space per unit or space.
	Vehicle rental, sales & associated service facilities	Two spaces per service bay and three spaces per 100m <sup>2</sup> of <b>gross floor area</b> or fraction thereof
INDUSTRIAL	Industrial uses including warehouses and all uses in the "IN" Zones not otherwise specially listed in this table.	One space for every 3 employees on a maximum working shift but not less than 5 spaces per establishment.



TYPE	USE	REQUIREMENT
INSTITUTIONAL	<b><i>Institutional use</i></b>	One space per 4 seats or three spaces per 100 m <sup>2</sup> available for patrons, or fraction thereof, whichever is greater.
	School where the student body is younger than the legal driving age	Ten spaces plus 1 additional space per employee.
	Other schools & educational facilities	Ten spaces plus 1 space per employee, plus one space per 10 students.
	Service uses; utility uses & government works yards & maintenance facilities	One space per 3 employees on a maximum working shift.
RECREATIONAL	Arena, swimming pool, tennis court, stadium, race track, golf course, rodeo grounds & similar recreational uses	One space per 4 seats plus 1 space per 4 players or participants (based on estimated rates of use).
	Playing field, parks & similar land extensive recreational uses.	Off-street parking shall be at the discretion of the owner.

2. Where a ***building*** or ***parcel*** contains more than one use, the required number of parking spaces shall be the sum of the requirements of each use.
3. Where a use is not specifically mentioned, the parking requirement shall be the same as for a similar use mentioned in this section.
4. Required parking spaces for all uses shall be provided on the same ***parcel*** as the ***building*** or use.
5. Each parking space shall be not less than 2.5 metres wide, 5.5 metres long and 2.5 metres high and the width of each parking space shall be increased to 3 metres where such space is adjacent to any side wall or other such continuous obstruction.
6. Maneuvering aisles and driveways shall have a minimum width of 7 metres, whether traffic circulation thereon is one- or two-way.
7. Each parking space shall be so located as to permit unobstructed access to and egress from that space to a public thoroughfare at all times, except where in tandem parking is permitted.
8. Required off-street parking areas to accommodate ten (10) or more vehicles shall have a durable dust-free surface (pavement/concrete). All other outdoor parking areas must be, as a minimum standard, gravelled.
9. The number of access points from each parking area to a fronting ***highway*** shall not exceed two. Access permits are issued by the Ministry of Transportation and Infrastructure.
10. The parking requirements established in this Section do not apply to a ***building*** or use existing prior to the adoption date of this Bylaw, provided that building or

use was in compliance with the parking requirements and standards in force at time of establishment. However, if there is an expansion or addition to an existing use or **building**, then the provisions of this Section shall apply to such expansion or addition.

### **318. Off-street Loading**

1. Off-street loading spaces for commercial or industrial uses involving the receipt and delivery of goods or materials by vehicles shall be 1 space for the first 12,000 m<sup>2</sup> of **gross floor area** or fraction thereof, plus 1 additional space for each additional 2,000 m<sup>2</sup> of **gross floor area** or fraction thereof.
2. Off-street loading spaces shall:
  - a) be provided on the same **parcel** as the use it serves;
  - b) be set back a minimum of 6 metres from the designated fronting **highway**;
  - c) have a minimum of 30 m<sup>2</sup> in area, at least 3 metres in width and 4 metres in height for each space;
  - d) not project into any **highway**;
  - e) have unobstructed vehicular access to a **highway**; and
  - f) have a durable dust-free surface.

## PART FOUR ZONES

### 401. Zones

1. For the purpose of this Bylaw, Electoral Area 'A' of the Regional District of Kootenay Boundary is classified and divided into the following zones:

Zone Names	Short Form
Rural Residential 1	R1
Rural Residential 2	R2
Manufactured Home Park	MHP
Rural	RUR
Rural Resource 1	RR1
Rural Resource 2	RR2
Agricultural Resource 1	AGR1
Agricultural Resource 2	AGR2
Agricultural Resource 3	AGR3
Forest Resource	FR
Commercial 1	C1
Commercial 2	C2
Industrial 1	IN1
Industrial 2	IN2
Industrial 3	IN3
Industrial 4	IN4
Industrial 5	IN5
Industrial 6	IN6
Airport	A
Parks and Recreation	PR
Conservation Area	CA
Institutional & Community Facilities	ICF
Rail/Trail Corridor	RTC

2. The extent and boundary of each zone is shown on the Zoning Map (Schedule 1), which is attached to and forms part of this Bylaw.
3. When a zone boundary is shown as following a **highway** (*but not a railway*), or **watercourse**, the centre-line of such feature shall be the zone boundary.
4. Where a zone boundary does not follow a legally defined line, the location of the zone boundary shall be determined by scaling from the Zoning Map (Schedule 1).

**402. Rural Residential 1 Zone****R1**

The following provisions apply to lands in the Rural Residential 1 Zone:

**1. Permitted *Principal Uses***

Only the following *principal uses* are permitted:

- a) ***Agriculture***;
- b) Forestry and logging, but no manufacturing except portable wood manufacturing plants;
- c) Processing and packing of produce grown on the same *parcel*;
- d) Sales of produce grown on the same *parcel*, provided that the area used for display and sales does not exceed 100m<sup>2</sup>;
- e) ***Single family dwelling***.

**2. Permitted *Secondary Uses***

Only the following *secondary uses* are permitted, and only in conjunction with a use listed in subsection 402.1 above:

- a) ***Accessory buildings and structures***;
- b) ***Home-based business***;
- c) ***Secondary Suite***.

**3. Parcel Area**

*Parcels* to be created by subdivision must not be less than:

- a) 1 hectare when connected to a ***community water system***; and
- b) 2 hectares when not connected to a ***community water system***.

**4. Density**

Maximum one ***single family dwelling***, and ***one secondary suite*** per *parcel*.

**5. Setbacks**

Minimum setbacks measured in metres:

<b><i>Parcel</i></b> Line	<b><i>Principal buildings and structures</i></b>	<b><i>Accessory buildings and structures</i></b>	<b><i>Storage sheds</i></b>
<b><i>Front</i></b>	7.5	7.5	7.5
<b><i>Exterior side</i></b>	7.5	7.5	4.5
<b><i>Interior side</i></b>	3.0	3.0	0.6
<b><i>Rear</i></b>	4.5	1.5	0.6

Notwithstanding the above table, the processing of raw materials extracted from the *parcel*, portable wood manufacturing plants and any ***buildings*** or structures associated therewith shall not be located within 15 metres of any *parcel* line.

**6. Minimum Dwelling Width**

***Single family dwellings*** must have a minimum ***dwelling width*** of 4.2 metres on *parcels* less than 1 hectare in size.

**7. Parking**

Off-street parking must be provided in accordance with Section 317 of this Bylaw.

**403. Rural Residential 2 Zone****R2**

The following provisions apply to lands in the Rural Residential 2 Zone:

**1. Permitted *Principal Uses***

Only the following *principal uses* are permitted:

- a) ***Agriculture***;
- b) Forestry and logging, but no manufacturing except portable wood manufacturing plants;
- c) Processing and packing of produce grown on the same *parcel*;
- d) Sales of produce grown on the same *parcel* provided that the area used for display and sales does not exceed 100m<sup>2</sup>;
- e) ***Single family dwelling***.

**2. Permitted *Secondary Uses***

Only the following *secondary uses* are permitted, and only in conjunction with a use listed in subsection 403.1 above:

- a) ***Accessory buildings and structures***;
- b) ***Home-based business***, and
- c) ***Secondary Suite***.

**3. Parcel Area**

*Parcels* to be created by subdivision must not be less than:

- a) 2 hectares when connected to a ***community water system***; and
- b) 4 hectares when not connected to a ***community water system***.

**4. Density**

Maximum one ***single family dwelling***, and ***one secondary suite*** per *parcel*.

**5. Setbacks**

Minimum setbacks measured in metres:

<b><i>Parcel</i></b> Line	<b><i>Principal buildings and structures</i></b>	<b><i>Accessory buildings and structures</i></b>	<b><i>Storage sheds</i></b>
<b><i>Front</i></b>	7.5	7.5	7.5
<b><i>Exterior side</i></b>	7.5	7.5	4.5
<b><i>Interior side</i></b>	3.0	3.0	0.6
<b><i>Rear</i></b>	4.5	1.5	0.6

Notwithstanding the above table, the processing of raw materials extracted from the *parcel*, portable wood manufacturing plants and any ***buildings*** or structures associated therewith shall not be located within 15 metres of any *parcel* line.

**6. Minimum Dwelling Width**

***Single family dwellings*** must have a minimum ***dwelling width*** of 4.2 metres on *parcels* less than 1 hectare in size.

**7. Parking**

Off-street parking must be provided in accordance with Section 317 of this Bylaw.

**404. Manufactured Home Park Zone****MHP**

The following provisions apply to lands in the Manufactured Home Park Zone:

**1. Permitted Principal Uses**

Only the following *principal use* is permitted:

- a) ***Manufactured home park.***

**2. Permitted Secondary Uses**

Only the following *secondary uses* are permitted, and only in conjunction with a use listed in subsection 404.1 above:

- a) ***Accessory buildings and structures,***
- b) Service ***buildings*** including laundry and entertainment facilities and similar uses for the exclusive use of ***Manufactured Home Park*** residents;
- c) One ***Single family dwelling*** that is not a ***manufactured home.***

**3. Standards**

All ***buildings and structures*** and the use of land in the Manufactured Home Park Zone shall comply with the provisions of the Regional District of Kootenay Boundary Mobile Home Park Bylaw No. 97 as amended.

**405. Rural Zone****RUR**

The following provisions apply to lands in the Rural Zone:

**1. Permitted *Principal Uses***

Only the following *principal uses* are permitted:

- a) ***Agriculture***;
- b) ***Kennel***, provided that all animals are kept within a wholly enclosed and soundproofed ***building***;
- c) Processing and packing of produce grown on the same ***parcel***;
- d) ***Resource Use***, excluding:
  - i. the ***storage*** of extracted raw materials;
  - ii. the processing of extracted raw materials; and
  - iii. manufacturing, except portable wood manufacturing plants;
- e) Sales of produce grown on the same ***parcel*** provided that the area used for display and sales does not exceed 100m<sup>2</sup>; and
- f) ***Single family dwelling***.

**2. Permitted *Secondary Uses***

Only the following *secondary uses* are permitted, and only in conjunction with a use listed in Section 405.1 above:

- a) ***Accessory buildings and structures***;
- b) ***Home-based business***;
- c) ***Secondary Suite***.

**3. Parcel Area**

***Parcels*** to be created by subdivision must not be less than 4 hectares.

**4. Density**

Maximum one ***single family dwelling***, and ***one secondary suite*** per ***parcel***.

**5. Setbacks**

Minimum setbacks measured in metres:

<b><i>Parcel</i></b> Line	<b><i>Principal buildings and structures</i></b>	<b><i>Accessory buildings and structures</i></b>	<b><i>Storage sheds</i></b>
<b><i>Front</i></b>	7.5	7.5	7.5
<b><i>Exterior side</i></b>	7.5	7.5	4.5
<b><i>Interior side</i></b>	3.0	3.0	0.6
<b><i>Rear</i></b>	4.5	1.5	0.6

Notwithstanding the above table, the processing of raw materials extracted from the ***parcel***, portable wood manufacturing plants and any ***buildings*** or structures associated therewith shall not be located within 15 metres of any ***parcel*** line.

**6. Parking**

Off-street parking must be provided in accordance with Section 317 of this Bylaw.

**406. Rural Resource 1 Zone****RR1**

The following provisions apply to lands in the Rural Resource 1 Zone:

**1. Permitted *Principal Uses***

Only the following *principal uses* are permitted:

- a) ***Agriculture***;
- b) Hydroelectric dam;
- c) ***Kennel***, provided that all animals are kept within a wholly enclosed and soundproofed ***building***;
- d) ***Resource Use***, excluding:
  - i) the ***storage*** of extracted raw materials;
  - ii) the processing of extracted raw materials; and
  - iii) manufacturing, except portable wood manufacturing plants;
- e) ***Single family dwelling***.

**2. Permitted *Secondary Uses***

Only the following *secondary uses* are permitted, and only in conjunction with a use listed in Section 406.1 above:

- a) ***Accessory buildings and structures***;
- b) ***Home-based business***;
- c) Processing and packing of produce grown on the same ***parcel***;
- d) Sales of produce grown on the same ***parcel*** provided that the area used for display and sales does not exceed 100 m<sup>2</sup>;
- e) ***Secondary suite***.

**3. Parcel Area**

***Parcels*** to be created by subdivision must not be less than 8 hectares.

**4. Density**

Maximum:

- a) One ***single family dwelling***, and ***one secondary suite*** per ***parcel***, where the ***parcel*** is less than 80 hectares in area;
- b) Two ***single family dwellings***, and two ***secondary suites*** per ***parcel***, where the ***parcel*** is 80 hectares in area or larger, provided the ***single family dwellings*** and ***secondary suites*** are sited in a manner that would allow future subdivision in conformity with Section 406.5.
- c) Notwithstanding the provisions of Section 406.4(a), where a ***parcel*** is assessed as a farm under the *Assessment Act*, one additional temporary ***dwelling unit*** in the form of a ***manufactured home*** may be located on the ***parcel***. The provisions of Section 311.5 do not apply to such a ***dwelling unit***. ***Parcels*** in the Agricultural Land Reserve are also subject to the regulations of the Agricultural Land Commission.



**5. Setbacks**

Minimum setbacks measured in metres:

<b><i>Parcel</i></b> Line	<b><i>Principal buildings and structures</i></b>	<b><i>Accessory buildings and structures</i></b>	<b><i>Storage sheds</i></b>
<b><i>Front</i></b>	7.5	7.5	7.5
<b><i>Exterior side</i></b>	7.5	7.5	4.5
<b><i>Interior side</i></b>	3.0	3.0	0.6
<b><i>Rear</i></b>	4.5	1.5	0.6

**6. Parking**

Off-street parking and off-street loading must be provided in accordance with Sections 317 and 318 of this Bylaw.

**407. Rural Resource 2 Zone****RR2**

The following provisions apply to lands in the Rural Resource 2 Zone:

**1. Permitted *Principal Uses***

Only the following *principal uses* are permitted:

- a) ***Resource uses***, excluding:
  - i. the ***storage*** of extracted raw materials;
  - ii. the processing of extracted raw materials

**2. Permitted *Secondary Uses***

Only the following *secondary uses* are permitted, and only in conjunction with a use listed in subsection 407.1 above:

- a) ***Accessory buildings and structures***.

**3. Parcel Area**

***Parcels*** to be created by subdivision must not be less than 50 hectares.

**4. Height**

Maximum height of 4.5 metres for all ***buildings*** and structures.

**5. Setbacks**

Minimum setbacks measured in metres:

<b><i>Parcel</i></b> Line	<b><i>Principal buildings and structures</i></b>	<b><i>Accessory buildings and structures</i></b>	<b><i>Storage sheds</i></b>
<b><i>Front</i></b>	7.5	7.5	7.5
<b><i>Exterior side</i></b>	7.5	7.5	4.5
<b><i>Interior side</i></b>	3.0	3.0	0.6
<b><i>Rear</i></b>	4.5	1.5	0.6

**408. Agricultural Resource 1 Zone****AGR1**

The following provisions apply to lands in the Agricultural Resource 1 Zone:

**1. Permitted *Principal Uses***

Only the following *principal uses* are permitted:

- a) ***Agriculture***;
- b) Forestry and logging, excluding manufacturing except portable wood manufacturing plants;
- c) ***Intensive agriculture***;
- d) ***Kennel***, provided that all animals are kept within a wholly enclosed and soundproofed ***building***;
- e) ***Single family dwelling***.

**2. Permitted *Secondary Uses***

Only the following *secondary uses* are permitted, and only in conjunction with a use listed in subsection 408.1 above:

- a) ***Accessory buildings and structures***;
- b) ***Bed and Breakfast***;
- c) ***Guest cabin***, provided the *parcel* is assessed as a farm under the *Assessment Act*;
- d) ***Home-based business***;
- e) Processing and packing of produce grown on the same *parcel*;
- f) Sales of produce grown on the same *parcel* provided that the area used for display and sales does not exceed 100 m<sup>2</sup>;
- g) ***Secondary suite***.

**3. Parcel Area**

*Parcels* to be created by subdivision must not be less than 4 hectares.

**4. Density**

Maximum:

- a) One ***single family dwelling***, and one ***secondary suite*** per *parcel*;
- b) Three bedrooms for a ***bed and breakfast***;
- c) One ***guest cabin*** per three hectares to a maximum of five ***guest cabins*** per *parcel*.

**5. Setbacks**

Minimum setbacks measured in metres:

<b><i>Parcel</i></b> Line	<b><i>Principal buildings and structures</i></b>	<b><i>Accessory buildings and structures</i></b>	<b><i>Storage sheds</i></b>
<b><i>Front</i></b>	7.5	7.5	7.5
<b><i>Exterior side</i></b>	7.5	7.5	4.5
<b><i>Interior side</i></b>	3.0	3.0	0.6
<b><i>Rear</i></b>	4.5	1.5	0.6

Notwithstanding the above table, the processing of raw materials extracted from the *parcel*, portable wood manufacturing plants and any ***buildings*** or structures associated therewith shall not be located within 15 metres of any *parcel* line.

**6. Parking**

Off-street parking must be provided in accordance with Section 317 of this Bylaw.

**409. Agricultural Resource 2 Zone****AGR2**

The following provisions apply to lands in the Agricultural Resource 2 Zone:

**1. Permitted *Principal Uses***

Only the following *principal uses* are permitted:

- a) ***Agriculture***;
- b) Forestry and logging, excluding manufacturing except portable wood manufacturing plants;
- c) ***Intensive Agriculture***;
- d) ***Kenel***, provided that all animals are kept within a wholly enclosed and soundproofed ***building***;
- e) ***Single family dwelling***.

**2. Permitted *Secondary Uses***

Only the following *secondary uses* are permitted, and only in conjunction with a use listed in subsection 409.1 above:

- a) ***Accessory buildings and structures***;
- b) ***Bed and Breakfast***;
- c) ***Guest cabin***, provided the ***parcel*** is assessed as a farm under the *Assessment Act*;
- d) ***Home-based business***;
- e) Processing and packing of produce grown on the same ***parcel*** only;
- f) Sales of produce grown on the same ***parcel*** provided that the area used for display and sales does not exceed 100 m<sup>2</sup>;
- g) ***Secondary suite***.

**3. Parcel Area**

***Parcels*** to be created by subdivision must not be less than 8 hectares.

**4. Density**

Maximum:

- a) One ***single family dwelling***, and ***one secondary suite*** per ***parcel***.
- b) Three bedrooms for a ***bed and breakfast***;
- c) One ***guest cabin*** per three hectares to a maximum of five ***guest cabins*** per ***parcel***;
- d) Notwithstanding the provisions of Section 409.4(a), where a ***parcel*** is assessed as a farm under the *Assessment Act*, one additional temporary ***dwelling unit*** in the form of a ***manufactured home*** may be located on the ***parcel***. The provisions of Section 311.5 do not apply to such a ***dwelling unit***. ***Parcels*** in the Agricultural Land Reserve are also subject to the regulations of the Agricultural Land Commission.

## 5. Setbacks

Minimum setbacks measured in metres:

<b><i>Parcel</i></b> Line	<b><i>Principal buildings and structures</i></b>	<b><i>Accessory buildings and structures</i></b>	<b><i>Storage sheds</i></b>
<b><i>Front</i></b>	7.5	7.5	7.5
<b><i>Exterior side</i></b>	7.5	7.5	4.5
<b><i>Interior side</i></b>	3.0	3.0	0.6
<b><i>Rear</i></b>	4.5	1.5	0.6

Notwithstanding the above table, the processing of raw materials extracted from the ***parcel***, portable wood manufacturing plants and any ***buildings*** or structures associated therewith shall not be located within 15 metres of any ***parcel*** line.

## 6. Parking

Off-street parking must be provided in accordance with Section 317 of this Bylaw.

**410. Agricultural Resource 3 Zone****AGR3**

The following provisions apply to lands in the Agricultural Resource 3 Zone:

**1. Permitted *Principal Uses***

Only the following *principal uses* are permitted:

- a) ***Agriculture***;
- b) Driving range;
- c) Golf course;
- d) Pitch and putt course;
- e) Rodeo or gymkhana grounds; and
- f) ***Single family dwelling***.

**2. Permitted *Secondary Uses***

Only the following *secondary uses* are permitted, and only in conjunction with a use listed in subsection 410.1 above:

- a) ***Accessory buildings and structures***;
- b) Clubhouses, restaurants, pro shops and similar facilities necessary for golf purposes;
- c) ***Home-based business***;
- d) Processing and packing of produce grown on the same *parcel*;
- e) Sales of produce grown on the same *parcel* provided that the area used for display and sales does not exceed 100 m<sup>2</sup>;
- f) ***Secondary suite***.

**3. Parcel Area**

*Parcels* to be created by subdivision must not be less than 8 hectares.

**4. Density**

Maximum:

- a) One ***single family dwelling***, and one ***secondary suite*** per *parcel*.
- b) Notwithstanding the provisions of Section 410.4(a), where a *parcel* is assessed as a farm under the *Assessment Act*, one additional temporary ***dwelling unit*** in the form of a ***manufactured home*** may be located on the *parcel*. The provisions of Section 311.5 do not apply to such a ***dwelling unit***. *Parcels* in the Agricultural Land Reserve are also subject to the regulations of the Agricultural Land Commission.

**5. Setbacks**

Minimum setbacks measured in metres:

<b><i>Parcel/ Line</i></b>	<b><i>Principal buildings and structures</i></b>	<b><i>Accessory buildings and structures</i></b>	<b><i>Storage sheds</i></b>
<b><i>Front</i></b>	7.5	7.5	7.5
<b><i>Exterior side</i></b>	7.5	7.5	4.5
<b><i>Interior side</i></b>	3.0	3.0	0.6
<b><i>Rear</i></b>	4.5	1.5	0.6

**6. Parking**

Off-street parking must be provided in accordance with Section 317 of this Bylaw.



**411. Forest Resource Zone****FR**

The following provisions apply to lands in the Forest Resource Zone:

**1. Permitted *Principal Uses***

Only the following *principal uses* are permitted:

- a) ***Agriculture***;
- b) ***Forest management activity***, provided the *parcel* is classified as managed forest land under the *Assessment Act*; and
- c) Hydroelectric dam.

**2. Permitted *Secondary Uses***

Only the following *secondary uses* are permitted, and only in conjunction with a use listed in subsection 411.1 above:

- a) ***Accessory buildings and structures***.

**3. Parcel Area**

*Parcels* to be created by subdivision must not be less than 25 hectares.

**4. Density**

Maximum one *dwelling unit* per *parcel*.

**5. Setbacks**

Minimum setbacks measured in metres:

<i>Parcel/ Line</i>	<i>Principal buildings structures</i>	<i>Accessory buildings and structures</i>	<i>Storage sheds</i>
<b><i>Front</i></b>	7.5	7.5	7.5
<b><i>Exterior side</i></b>	7.5	7.5	4.5
<b><i>Interior side</i></b>	3.0	3.0	0.6
<b><i>Rear</i></b>	4.5	1.5	0.6

**6. Parking**

Off-street parking must be provided in accordance with Section 317 of this Bylaw.

**412. Commercial 1 Zone****C1**

The following provisions apply to lands in the Commercial 1 Zone:

**1. Permitted *Principal Uses***

Only the following *principal uses* are permitted:

- a) Automotive repair facility;
- b) Dry cleaning establishment;
- c) Eating and drinking establishment including a take-out restaurant;
- d) ***Entertainment centre***;
- e) Funeral home;
- f) ***Hotel***;
- g) Laundromat;
- h) ***Motel***;
- i) ***Office***;
- j) ***Passenger terminal***;
- k) ***Personal service establishment***;
- l) Post office;
- m) Rental, sales and associated service facilities for vehicles and light equipment;
- n) Retail store;
- o) ***Service station***;
- p) ***Tradesperson*** shop;
- q) ***Veterinary clinic***.

**2. Permitted *Secondary Uses***

Only the following *secondary uses* are permitted, and only in conjunction with a use listed in subsection 412.1 above:

- a) ***Accessory buildings and structures***;
- b) ***Dwelling unit***;
- c) ***Kennel***, where secondary to a ***veterinary clinic***, provided that all animals are kept within a wholly enclosed ***building*** and there are no outside animal runs;
- d) ***Storage***, outdoor.

**3. Parcel Area**

***Parcels*** to be created by subdivision must not be less than:

- a) 2000 m<sup>2</sup> when connected to a ***community water system***; and
- b) 1 hectare when not connected to a ***community water system***.

**4. Parcel Coverage**

Maximum *parcel coverage* is 50%.

**5. Setbacks**

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Principal buildings and structures</i>	<i>Accessory buildings and structures</i>	<i>Storage shed</i>	<i>Service station</i> canopy and pump island	Items for Sale
<i>Front</i>	10.0	10.0	7.5	5.0	5.0
<i>Exterior side</i>	10.0	10.0	4.5	5.0	5.0
<i>Interior side</i>	3.0	3.0	0.6	5.0	5.0
<i>Rear</i>	4.5	1.5	0.6	5.0	5.0

Notwithstanding the provisions in the above table, where a Commercial 1 *parcel* abuts the Rural Residential 1, Rural Residential 2, or Manufactured Home Park Zones, no *building* or structure shall be located within 4.5 metres of the abutting *parcel* line.

**6. Dwelling Unit**

Maximum one *dwelling unit* per *parcel* is permitted provided that:

- i. The *dwelling unit* is in the same *building* as the non-residential use, except where the non-residential use is a *service station, hotel or motel*, in which case the *dwelling unit* may be in a separate *building*;
- ii. The entrance to the *dwelling unit* is separate from that of the non-residential use;
- iii. Notwithstanding the definition of *dwelling unit*, the minimum floor area of the *dwelling unit* is 32 m<sup>2</sup>; and
- iv. The *dwelling unit* is located either above or behind the non-residential use or uses.

**7. Height**

Maximum height of:

- a) 10 metres for *principal buildings and structures*; and
- b) 4 metres for *accessory buildings and structures*.

**8. Screening**

*Screening* must be provided in accordance with Section 315 of this Bylaw.

**9. Signs**

*Signs* are permitted in accordance with Section 316 of this Bylaw, except that no *sign* in the Commercial 1 Zone shall have a visible surface area on any one side exceeding 4.6 m<sup>2</sup>.

**10. Parking and Loading**

Off-street parking and off-street loading must be provided in accordance with Sections 317 and 318 of this Bylaw.

**413. Commercial 2 Zone****C2**

The following provisions apply to lands in the Commercial 2 Zone:

**1. Permitted *Principal Uses***

Only the following *principal uses* are permitted:

- a) Automotive repair facility, excluding associated outdoor *storage* and yard;
- b) Construction contractor's office, excluding associated outdoor *storage* facility and yard;
- c) Dry cleaning establishment;
- d) Eating and drinking establishment including a take-out restaurant;
- e) ***Entertainment centre***;
- f) Funeral home;
- g) ***Hotel***;
- h) Laundromat;
- i) ***Motel***;
- j) ***Office***;
- k) ***Passenger terminal***;
- l) ***Personal service establishment***;
- m) Post office;
- n) Rental, sales and associated service facilities for vehicles and light equipment;
- o) Retail store;
- p) ***Service station***;
- q) ***Tradesperson*** shop, excluding associated outdoor *storage* facility and yard;
- r) ***Veterinary clinic***.

**2. Permitted *Secondary Uses***

Only the following *secondary uses* are permitted, and only in conjunction with a use listed in subsection 413.1 above:

- a) ***Accessory buildings and structures***;
- b) ***Dwelling unit***;
- c) ***Kennel***, where secondary to a ***veterinary clinic***, provided that all animals are kept within a wholly enclosed ***building*** and there are no outside animal runs;

**3. Parcel Area**

***Parcels*** to be created by subdivision must not be less than:

- a) 2000 m<sup>2</sup> when connected to a ***community water system***; and
- b) 1 hectare when not connected to a ***community water system***.

**4. Parcel Coverage**

Maximum **parcel coverage** is 50%.

**5. Setbacks**

Minimum setbacks measured in metres:

<b>Parcel Line</b>	<b>Principal buildings and structures</b>	<b>Accessory buildings and structures</b>	<b>Storage shed</b>	<b>Service station canopy and pump island</b>
<b>Front</b>	10.0	10.0	7.5	5.0
<b>Exterior side</b>	7.5	7.5	4.5	5.0
<b>Interior side</b>	3.0	3.0	0.6	5.0
<b>Rear</b>	3.0	1.5	0.6	5.0

**6. Height**

Maximum height of:

- a) 10 metres for **principal buildings** and structures; and
- b) 4.6 metres for **accessory buildings and structures**.

**7. Dwelling Unit**

Maximum one **Dwelling unit** per **parcel** provided that:

- i. The **dwelling unit** is in the same **building** as the non-residential use, except where the non-residential use is a **service station, hotel** or **motel**, in which case the **dwelling unit** may be in a separate **building**;
- ii. The entrance to the **dwelling unit** is separate from that of the non-residential use;
- iii. Notwithstanding the definition of **dwelling unit**, the minimum floor area of the **dwelling unit** is 32 m<sup>2</sup>; and
- iv. The **dwelling unit** is located either above or behind the non-residential use or uses.

**8. Signs**

**Signs** are permitted in accordance with Section 316 of this Bylaw, except that no **sign** in the Commercial 2 Zone shall have a visible surface area on any one side exceeding 4.6 m<sup>2</sup>.

**9. Parking and Loading**

Off-street parking and off-street loading must be provided in accordance with Sections 317 and 318 of this Bylaw.

**414. Industrial 1 Zone****IN1**

The following provisions apply to lands in the Industrial 1 Zone:

**1. Permitted *Principal Uses***

Only the following *principal uses* are permitted:

- a) Automobile and truck cleaning facility;
- b) ***Bulk material storage***;
- c) Concrete and asphalt plants;
- d) ***Distribution facility***;
- e) ***Freight terminal***;
- f) Gravel processing including rock-crushing;
- g) Manufacturing of log homes;
- h) Marshalling yard;
- i) ***Passenger terminal***;
- j) Railway siding;
- k) ***Storage***;
- l) Vehicle and heavy equipment maintenance and repair;

**2. Permitted *Secondary Uses***

Only the following *secondary uses* are permitted, and only in conjunction with a use listed in subsection 414.1 above:

- a) ***Accessory buildings and structures***;
- b) Administrative office;
- c) ***Dwelling unit***;
- d) Retail sales.

**3. Parcel Area**

*Parcels* to be created by subdivision must not be less than 1 hectare.

**4. Parcel Coverage**

Maximum *parcel coverage* is 60%.

**5. Setbacks**

Minimum setbacks measured in metres:

<b><i>Parcel</i></b> Line	All <b><i>buildings</i></b> and structures	<b><i>Storage shed</i></b>
<b><i>Front</i></b> where adjacent to a Provincial Highway	7.5	7.5
<b><i>Front</i></b> (other than a Provincial Highway)	4.5	4.5
<b><i>Exterior side</i></b>	4.5	4.5
<b><i>Interior side</i></b>	3.0	0.6
<b><i>Rear</i></b>	3.0	0.6
Notwithstanding the above, <b><i>parcel lines</i></b> adjacent to a rail line for <b><i>distribution facilities, freight terminals</i></b> and <b><i>passenger terminals</i></b>	0.0	0.0

**6. Dwelling Unit**

Maximum one *dwelling unit* per *parcel* not to exceed 92m<sup>2</sup> in *gross floor area*.

**7. Screening**

*Screening* must be provided in accordance with Section 315 of this Bylaw.

**8. Ore Storage**

All lead, zinc or other ores stored in the Industrial 1 Zone must be contained within a *building(s)*.

**9. Parking and Loading**

Off-street parking and off-street loading must be provided in accordance with Sections 317 and 318 of this Bylaw.

**415. Industrial 2 Zone****IN2**

The following provisions apply to lands in the Industrial 2 Zone:

**1. Permitted *Principal Uses***

Only the following *principal uses* are permitted:

- a) Agriculture including intensive agriculture;
- b) Animal shelter;
- c) Auction mart;
- d) Automobile and truck cleaning facility;
- e) ***Automobile salvage yard;***
- f) ***Building and contracting supply establishment;***
- g) ***Bulk fuel depot;***
- h) ***Bulk material storage;***
- i) Contractor's shop and yard;
- j) ***Distribution facility;***
- k) Dry cleaning establishment;
- l) Eating and drinking establishment including take-out restaurant;
- m) ***Freight terminal;***
- n) ***Kennel;***
- o) Laboratory;
- p) Laundromat;
- q) ***Light manufacturing;***
- r) ***Manufacturing;***
- s) Metal smelting and refining operation;
- t) ***Offices;***
- u) ***Passenger terminal;***
- v) Railway siding;
- w) ***Recycling depot;***
- x) ***Recycling facility;***
- y) Rental, sales and associated service facilities for vehicles and equipment;
- z) Research and development establishment;
- aa) Rodeo grounds including riding stable, gymkhana facility and similar related equestrian uses;
- bb) ***Storage;***
- cc) ***Tradesperson*** shop;
- dd) Utility uses;
- ee) Vehicle and heavy equipment maintenance and repair;
- ff) ***Veterinary clinic;***
- gg) Wholesale establishment;



**2. Permitted *Secondary Uses***

Only the following ***secondary uses*** are permitted, and only in conjunction with a use listed in subsection 415.1 above:

- a) ***Accessory buildings and structures***;
- b) Administrative Office;
- c) ***Dwelling unit***;
- d) Retail sales;

**3. Parcel Area**

***Parcels*** to be created by subdivision must not be less than:

- a) 2000 m<sup>2</sup> when connected to a ***community water system***; and
- b) 1 hectare when not connected to a ***community water system***.

**4. Parcel Coverage**

Maximum ***parcel coverage*** is 60%.

**5. Setbacks**

Minimum setbacks measured in metres:

<b><i>Parcel</i></b> Line	All <b><i>buildings</i></b> and structures	<b><i>Storage shed</i></b>
<b><i>Front</i></b> where adjacent to a Provincial Highway	7.5	7.5
<b><i>Front</i></b> (other than a Provincial Highway)	4.5	4.5
<b><i>Exterior side</i></b>	4.5	4.5
<b><i>Interior side</i></b>	3.0	0.6
<b><i>Rear</i></b>	3.0	0.6
Notwithstanding the above, <b><i>parcel lines</i></b> adjacent to a rail line for <b><i>distribution facilities, freight terminals</i></b> and <b><i>passenger terminals</i></b>	0.0	0.0

**6. Height**

Maximum height of 30 metres for all ***buildings*** and structures.

**7. Dwelling Unit**

Maximum one ***dwelling unit*** per ***parcel*** provided that:

- i. The ***gross floor area*** does not exceed 92 m<sup>2</sup>;
- ii. The ***dwelling unit*** is in the same ***building*** as the non-residential use, except where there is no ***principal building*** associated with the ***principal use*** in which case the ***dwelling unit*** may be in a separate ***building***;
- iii. The entrance to the ***dwelling unit*** is separate from that of the non-residential use.

**8. Signs**

**Signs** are permitted in accordance with Section 317 of this Bylaw, except that:

- a) No more than one free-standing **sign** may be located on a **parcel**;
- b) Not more than two **fascia signs** may be located on a **building**;
- c) The free-standing **sign** shall not have a visible surface area on any one side exceeding 10 m<sup>2</sup>;
- d) Notwithstanding the provisions of Sections 414.8 (a) to (c), two additional free-standing **signs** advertising the occupants of an industrial park may be located within the Industrial 2 Zone. Such **signs** shall not have a visible surface area on any one side exceeding 25 m<sup>2</sup> nor a height exceeding 8 metres.

**9. Screening**

**Screening** must be provided in accordance with Section 315 of this Bylaw.

**10. Parking and Loading**

Off-street parking and off-street loading must be provided in accordance with Sections 317 and 318 of this Bylaw.

**416. Industrial 3 Zone****IN3**

The following provisions apply to lands in the Industrial 3 Zone:

**1. Permitted *Principal Uses***

Only the following *principal uses* are permitted:

- a) Automobile and truck cleaning facility;
- b) ***Building or contracting supply establishment***;
- c) Contractor's shop and yard;
- d) ***Distribution facility***;
- e) Eating and drinking establishment including take-out restaurant;
- f) ***Freight terminal***;
- g) Laundromat;
- h) ***Light manufacturing***;
- i) Manufacturing of log homes;
- j) Railway siding;
- k) Rental, sales and associated service facilities for vehicles and light equipment;
- l) ***Storage***, indoor;
- m) ***Tradesperson*** shop;
- n) Vehicle and heavy equipment maintenance and repair;
- o) Wholesale establishment.

**2. Permitted *Secondary Uses***

Only the following *secondary uses* are permitted, and only in conjunction with a use listed in subsection 416.1 above:

- a) ***Accessory buildings and structures***;
- b) Administrative office;
- c) Display yard;
- d) ***Dwelling unit***;
- e) ***Storage***, outdoor;
- f) Retail sales.

**3. Parcel Area**

*Parcels* to be created by subdivision must not be less than:

- a) 2000 m<sup>2</sup> when connected to a ***community water system***; and
- b) 1 hectare when not connected to a ***community water system***.

**4. Parcel Coverage**

Maximum *parcel coverage* is 60%.

**5. Setbacks**

Minimum setbacks measured in metres:

<b><i>Parcel/</i></b> Line	All <b><i>Buildings</i></b> and structures	<b><i>Storage shed</i></b>
<b><i>Front</i></b>	4.5	4.5
<b><i>Exterior side</i></b>	4.5	4.5
<b><i>Interior side</i></b>	3.0	0.6
<b><i>Rear</i></b>	3.0	0.6
Notwithstanding the above, <b><i>parcel lines</i></b> adjacent to a rail line for <b><i>distribution facilities, freight terminals</i></b> and <b><i>passenger terminals</i></b>	0.0	0.0

**6. Height**

Maximum height of 10 metres for all ***buildings*** and structures.

**7. Dwelling Unit**

Maximum one ***dwelling unit*** per ***parcel*** provided that:

- i. The ***gross floor area*** does not exceed 92 m<sup>2</sup>;
- ii. The ***dwelling unit*** is in the same ***building*** as the non-residential use, except where there is no ***principal building*** associated with the ***principal use*** in which case the ***dwelling unit*** may be in a separate ***building***; and
- iii. The entrance to the ***dwelling unit*** is separate from that of the non-residential use.

**8. Signs**

***Signs*** are permitted in accordance with Section 317 of this Bylaw, except that:

- a) Not more than two ***fascia signs*** may be located on a ***building***;
- b) No more than one free-standing ***sign*** may be located on a ***parcel***;
- c) The free-standing ***sign*** shall not have a visible surface area on any one side exceeding 10 m<sup>2</sup>.

**9. Screening**

***Screening*** must be provided in accordance with Section 315 of this Bylaw.

**10. Parking and Loading**

Off-street parking and off-street loading must be provided in accordance with Sections 317 and 318 of this Bylaw.

**417. Industrial 4 Zone****IN4**

The following provisions apply to lands in the Industrial 4 Zone:

**1. Permitted *Principal Uses***

Only the following *principal uses* are permitted:

- a) ***Agriculture***;
- b) Animal shelters, provided that all animals are kept within a wholly enclosed ***building*** and there are no outside animal runs;
- c) ***Building and contracting supply establishment***;
- d) Contractor's shop and yard;
- e) ***Dwelling unit***;
- f) Eating and drinking establishment including take-out restaurant;
- g) ***Kenel***, provided that all animals are kept within a wholly enclosed ***building*** and there are no outside animal runs;
- h) Laundromat;
- i) ***Light manufacturing***;
- j) Manufacturing of log homes;
- k) ***Tradesperson*** shop;
- l) ***Storage***, indoor;
- m) ***Veterinary clinic***.

**2. Permitted *Secondary Uses***

Only the following *secondary uses* are permitted, and only in conjunction with a use listed in subsection 417.1 above:

- a) ***Accessory buildings and structures***;
- b) Administrative office;
- c) Display yards;
- d) Retail sales;
- e) ***Storage***, outdoor.

**3. Parcel Area**

***Parcels*** to be created by subdivision must not be less than:

- a) 2000 m<sup>2</sup> when connected to a ***community water system***; and
- b) 1 hectare when not connected to a ***community water system***.

**4. Parcel Coverage**

Maximum ***parcel coverage*** is 60%.

**5. Setbacks**

Minimum setbacks measured in metres:

<b><i>Parcel</i></b> Line	All <b><i>buildings</i></b> and structures	<b><i>Storage shed</i></b>
<b><i>Front</i></b>	4.5	4.5
<b><i>Exterior side</i></b>	4.5	4.5
<b><i>Interior side</i></b>	3.0	0.6
<b><i>Rear</i></b>	3.0	0.6

**6. Height**

Maximum height of 10 metres for all ***buildings*** and structures.

**7. Dwelling Unit**

Maximum one ***dwelling unit*** per ***parcel***.

**8. Signs**

***Signs*** are permitted in accordance with Section 316 of this Bylaw:

- a) No more than one free-standing ***sign*** may be located on a ***parcel***;
- b) Not more than two ***fascia signs*** may be located on a ***building***;
- c) The free-standing ***sign*** shall not have a visible surface area on any one side exceeding 10 m<sup>2</sup>.

**9. Screening**

***Screening*** must be provided in accordance with Section 316 of this Bylaw.

**10. Parking and Loading**

Off-street parking and off-street loading must be provided in accordance with Sections 317 and 318 of this Bylaw.

**418. Industrial 5 Zone****IN5**

The following provisions apply to lands in the Industrial 5 Zone:

**1. Permitted *Principal Uses***

Only the following *principal uses* are permitted:

- a) ***Bulk material storage***;
- b) ***Distribution facility***;
- c) ***Freight terminal***;
- d) ***Manufacturing***;
- e) ***Passenger terminal***;
- f) Railway siding;
- g) ***Tradesperson*** shop;
- h) Vehicle and heavy equipment maintenance and repair;
- i) ***Storage***;
- j) Wholesale establishment.

**2. Permitted *Secondary Uses***

Only the following *secondary uses* are permitted, and only in conjunction with a use listed in subsection 418.1 above:

- a) ***Accessory buildings and structures***;
- b) Administrative office;
- c) ***Dwelling unit***.

**3. Parcel Area**

***Parcels*** to be created by subdivision must not be less than 1 hectare.

**4. Parcel Coverage**

Maximum ***parcel coverage*** is 60%.

**5. Setbacks**

Minimum setbacks measured in metres:

<b><i>Parcel</i></b> Line	All <b><i>buildings</i></b> and structures	<b><i>Storage</i></b> <b><i>shed</i></b>
<b><i>Front</i></b> where adjacent to Provincial Highway	7.5	7.5
<b><i>Front</i></b> (other than a Provincial Highway)	4.5	4.5
<b><i>Exterior side</i></b>	4.5	4.5
<b><i>Interior side</i></b>	3.0	0.6
<b><i>Rear</i></b>	3.0	0.6
<b><i>Parcel</i></b> lines adjacent to Rural Residential 1 (R1) or Rural (RUR)	7.5	7.5
<b><i>Parcel</i></b> lines adjacent to Rural Resource (RR1)	5.0	5.0
<b><i>Parcel lines adjacent to a rail line for distribution facilities, freight terminals and passenger terminals</i></b>	0.0	0.0

**6. Dwelling Unit**

Maximum one ***dwelling unit*** per ***parcel***.

**7. Screening**

***Screening*** must be provided in accordance with Section 315 of this Bylaw.

**8. Parking and Loading**

Off-street parking and off-street loading must be provided in accordance with Sections 316 and 317 of this Bylaw.



**419. Industrial 6 Zone****IN6**

The following provisions apply to lands in the Industrial 6 Zone:

**1. Permitted *Principal Uses***

Only the following *principal uses* are permitted:

- a) Eating and drinking establishment; and retail store, provided the combined floor area for both uses does not exceed 115m<sup>2</sup>;
- b) ***Freight terminal***;
- c) Post Office;
- d) Roadside retail stand for sale of vegetable/fruit produce or crafts, not to exceed 10m<sup>2</sup> in area;
- e) ***Service station***, provided the service component is limited to one indoor service bay of a maximum area of 95 m<sup>2</sup> for passenger (non-commercial) vehicle ***storage*** or repair only; outdoor automobile or truck repair is prohibited;
- f) Truck and trailer ***storage*** facility.

**2. Permitted *Secondary Uses***

Only the following *secondary uses* are permitted, and only in conjunction with a use listed in subsection 419.1 above:

- a) ***Accessory buildings and structures***, excluding commercial truck repair and maintenance facilities and the ***storage*** of machinery and other materials;
- b) ***Dwelling unit***; and
- c) Administrative office;

**3. Parcel Coverage**

Maximum *parcel coverage* is 40%.

**4. Setbacks**

Minimum setbacks measured in metres:

<i>Parcel</i> Line	All <i>buildings</i> and structures	<i>Storage shed</i>
<b><i>Front</i></b>	7.5	7.5
<b><i>Exterior side</i></b>	7.5	4.5
<b><i>Interior side</i></b>	5.0	0.6
<b><i>Rear</i></b>	5.0	0.6

**5. Dwelling Unit**

Maximum one *dwelling unit* per *parcel*.

**6. Screening**

***Screening*** must be provided in accordance with Section 315 of this Bylaw.

**7. Parcel Area**

*Parcels* to be created by subdivision must not be less than 1 hectare.

**8. Parking and Loading**

Off-street parking and off-street loading must be provided in accordance with Sections 317 and 318 of this Bylaw.

**420. Airport Zone****A**

The following provisions apply to lands in the Airport Zone:

**1. Permitted *Principal Uses***

Only the following *principal uses* are permitted:

- a) Airport;
- b) Agriculture;
- c) Animal shelter;
- d) Aeronautical sales and service facility;
- e) Auction mart;
- f) Automobile and truck cleaning facility;
- g) ***Building or contracting supply establishment***;
- h) ***Bulk fuel depot***;
- i) Contractor's shop and yard;
- j) ***Distribution facility***;
- k) Eating and drinking establishment including take-out restaurant;
- l) ***Freight terminal***;
- m) Instructional facility;
- n) ***Kennel***;
- o) Laboratory;
- p) ***Light manufacturing***;
- q) Manufacturing of log homes;
- r) ***Offices***;
- s) ***Passenger terminal***;
- t) Railway siding;
- u) Rental, sales and associated service facilities for vehicles and equipment;
- v) Research and development facility;
- w) Retail store;
- x) Sewage treatment plant, pursuant to an approved Liquid Waste Management Plan;
- y) ***Tradesperson*** shop;
- z) ***Storage***, indoor;
- aa) Vehicle and heavy equipment maintenance and repair;
- bb) ***Veterinary clinic***.

**2. Permitted *Secondary Uses***

Only the following *secondary uses* are permitted, and only in conjunction with a use listed in subsection 420.1 above:

- a) ***Accessory buildings and structures***;
- b) Administrative office;
- c) Customs facility;
- d) Display yards;
- e) ***Dwelling unit***, only in conjunction with an airport;
- f) ***Storage***, outdoor.

**3. Parcel Area**

**Parcels** to be created by subdivision must not be less than:

- a) 2000 m<sup>2</sup> when connected to a **community water system**; and
- b) 1 hectare when not connected to a **community water system**.

**4. Height**

Maximum height is at the discretion of Transport Canada.

**5. Setbacks**

Minimum setbacks measured in metres:

<b>Parcel</b> Line	All <b>buildings</b> and structures	<b>Storage shed</b>
<b>Front</b> where adjacent to a Provincial Highway	7.5	7.5
<b>Front</b> (other than a Provincial Highway)	4.5	4.5
<b>Exterior side</b>	4.5	4.5
<b>Interior side</b>	3.0	0.6
<b>Rear</b>	3.0	0.6

**6. Dwelling Unit**

Maximum one **dwelling unit** per airport **parcel** not to exceed 92m<sup>2</sup> in **gross floor area**.

**7. Parking**

Off-street parking and off-street loading must be provided in accordance with Section 317 and 318 of this Bylaw.

**421. Parks and Recreation Zone****PR**

The following provisions apply to lands in the Parks and Recreation Zone:

**1. Permitted *Principal Uses***

Only the following *principal uses* are permitted:

- a) Arena;
- b) Boat launching ramp;
- c) ***Campground***;
- d) Fairground, rodeo and gymkhana grounds and similar open or enclosed recreational areas and facilities;
- e) Marina;
- f) Ski area;
- g) Stadium;

**2. Permitted *Secondary Uses***

Only the following *secondary uses* are permitted, and only in conjunction with a use listed in subsection 421.1 above:

- a) ***Accessory buildings and structures***; and
- b) ***Dwelling unit***.

**3. Setbacks**

Minimum setbacks measured in metres:

<b><i>Parcel</i></b> Line	All <b><i>buildings</i></b> and structures	<b><i>Storage shed</i></b>	<b><i>Playground equipment</i></b>
<b><i>Front</i></b> where adjacent to a Provincial Highway	7.5	7.5	7.5
<b><i>Front</i></b> (other than a Provincial Highway)	4.5	4.5	4.5
<b><i>Exterior side</i></b>	4.5	4.5	4.5
<b><i>Interior side</i></b>	3.0	0.6	3.0
<b><i>Rear</i></b>	3.0	0.6	3.0

**4. Height**

Maximum height of 15 metres for all *buildings* and structures.

**5. Density**

Maximum one *dwelling unit* per *parcel* not to exceed 92m<sup>2</sup> in *gross floor area*.

**6. Parking and Loading**

Off-street parking and off-street loading must be provided in accordance with Sections 317 and 318 of this Bylaw.

**422. Conservation Area Zone****CA**

The following provisions apply to lands in the Conservation Area Zone.

**1. Permitted *Principal Uses***

Only the following *principal uses* are permitted:

- a) ***Conservation activities***,
- b) Hydroelectric dam.

**2. Permitted *Secondary Uses***

Only the following *secondary uses* are permitted, and only in conjunction with a use listed in subsection 422.1 above:

- a) ***Accessory buildings and structures***, and
- b) ***Dwelling unit***.

**3. Setbacks**

Minimum setbacks measured in metres:

<b><i>Parcel/Line</i></b>	<b><i>All buildings and structures</i></b>	<b><i>Storage shed</i></b>
<b><i>Front</i></b> where adjacent to a Provincial Highway	7.5	7.5
<b><i>Front</i></b> (other than a Provincial Highway)	4.5	4.5
<b><i>Exterior side</i></b>	4.5	4.5
<b><i>Interior side</i></b>	3.0	0.6
<b><i>Rear</i></b>	4.5	0.6

**4. Parcel Area**

***Parcels*** to be created by subdivision must not be less than 100 hectares.

**5. Dwelling Unit**

One ***dwelling unit*** per ***parcel*** not to exceed 70m<sup>2</sup> in ***gross floor area***.

**6. Parking and Loading**

Off-street parking and off-street loading must be provided in accordance with Sections 317 and 318 of this Bylaw.

**423. Institutional and Community Facilities Zone****ICF**

The following provisions apply to lands in the Institutional and Community Facilities Zone:

**1. Permitted *Principal Uses***

Only the following *principal use* is permitted:

- a) ***Institutional Use.***

**2. Permitted Secondary Uses**

Only the following *secondary uses* are permitted, and only in conjunction with a use listed in subsection 423.1 above:

- a) ***Accessory buildings and structures.***

**3. Parcel Area**

***Parcels*** to be created by subdivision must not be less than:

- a) 2000 m<sup>2</sup> when connected to a ***community water system***; and  
 b) 1 hectare when not connected to a ***community water system***.

**4. Setbacks**

Minimum setbacks measured in metres:

<b><i>Parcel</i></b> Line	<b><i>Principal buildings and structures</i></b>	<b><i>Accessory buildings and structures</i></b>	<b><i>Storage shed</i></b>
<b><i>Front</i></b> where adjacent to a Provincial Highway	7.5	7.5	7.5
<b><i>Front</i></b> (other than a Provincial Highway)	4.5	4.5	4.5
<b><i>Exterior side</i></b>	4.5	4.5	4.5
<b><i>Interior side</i></b>	3.0	3.0	0.6
<b><i>Rear</i></b>	4.5	1.5	0.6

**5. Parking**

Off-street parking and off-street loading must be provided in accordance with the Sections 317 and 318 of this Bylaw.

**424. Rail/Trail Corridor Zone****RTC**

The following provisions apply to lands in the Rail/Trail Corridor Zone.

**1. Permitted *Principal Uses***

Only the following *principal uses* are permitted:

- a) ***Agriculture***;
- b) Railways;
- c) Railway siding; and
- d) Recreational trails and corridors, excluding motorized recreational use with the exception of ***highway*** and driveway crossings and maintenance vehicles.

**2. Permitted *Secondary Uses***

Only the following *secondary uses* are permitted, and only in conjunction with a use listed in subsection 424.1 above:

- a) ***Accessory buildings and structures***;

**3. Setbacks**

Minimum setbacks for all ***buildings*** and structures in 4.5 metres of any ***parcel*** line.

**4. Parcel Area**

***Parcels*** to be created by subdivision must not be less than 100 hectares;

**5. Height**

Maximum height of 4.5 metres for all ***buildings*** and structures.

**6. Signs**

***Signs*** are permitted in accordance with Section 316 of this Bylaw.

**7. Parking and Loading**

Off-street parking and off-street loading must be provided in accordance with Sections 317 and 318 of this Bylaw.



**READ A FIRST AND SECOND** time this 28<sup>th</sup> day of November, 2013.

**PUBLIC HEARING** held on this 8<sup>th</sup> day of January, 2014.

**READ A THIRD TIME** this 30<sup>th</sup> day of January, 2014.

I, Elaine Kumar, Director of Corporate Administration hereby certify the foregoing to be a true and correct copy of Bylaw No. 1460, cited as "Electoral Area 'A' Zoning Bylaw No. 1460, 2013" as read a third time by the Regional District of Kootenay Boundary Board of Directors this 30th day of January, 2014.

\_\_\_\_\_  
Director of Corporate Administration

**APPROVED BY THE MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE**

Approving Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
APPROVING OFFICER

**FINAL ADOPTION** this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Director of Corporate Administration

\_\_\_\_\_  
Chair

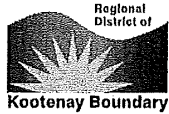
I, Elaine Kumar, Director of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1460, cited as "Electoral Area 'A' Zoning Bylaw No. 1460, 2013".

\_\_\_\_\_  
Director of Corporate Administration









## Grant-in-Aid Request

Application to (please check where appropriate):

<input checked="" type="checkbox"/> Electoral Area A Director Ali Grieve	<input checked="" type="checkbox"/> Electoral Area B Director Linda Worley	<input checked="" type="checkbox"/> Electoral Area C Director Grace McGregor	<input checked="" type="checkbox"/> Electoral Area D Director Irene Perepolkin	<input checked="" type="checkbox"/> Electoral Area E Director Bill Baird
-----------------------------------------------------------------------------	-------------------------------------------------------------------------------	---------------------------------------------------------------------------------	-----------------------------------------------------------------------------------	-----------------------------------------------------------------------------

Applicant:	CFDC GREATER TRAIL		
Address:	825 SPOKANE STREET TRAIL, BC V1R 3W4		
Phone:	250 364 2595	Fax:	250 364 2728
Email:	john@communityfeatures.com		
Representative:	John Reed		
Make cheque payable to:	Community Features Development Corporation of GREATER TRAIL		

**\*\*GIA Requests of \$5,000.00 or more may require official receipt\*\***

What is the Grant-in-Aid for:

SPONSORSHIP IS FOR THE JUNIOR DRAGONS' DEN STUDENT YOUTH BUSINESS PROGRAM, WHICH IS WEST KOOTENAY / BOUNDARY WIDE AND A PARTNERSHIP BETWEEN CFDC GREATER TRAIL, CFDC BOUNDARY + CFDC CENTRAL KOOTENAY + CBT.	
Amount Requested:	\$500 / ELECTORAL AREA

Date: DEC 17 / 2013  
 Signature: [Signature]  
 Print name: JOHN REED


Office Use Only
Grant approved by Director: <u>A. Grieve Area A</u>
Approved by Board: _____



#### **CFDC Junior Dragon Den partnership update**

The following organizations are active financial partners of the Junior Dragons Den Student Youth Business competition:

- Columbia Basin Trust
- Nelson & District Credit Union
- City of Trail
- City of Castlegar
- Grand Forks Savings & Credit Union
- Kootenay Savings
- City of Trail
- Columbia Power Corporation
- Community Futures Development Corporation of Greater Trail
- Community Futures Development Corporation of Central Kootenay
- Community Futures Development Corporation Boundary
- Nelson & Area Economic Development Partnership (CFDC Central Kootenay, City of Nelson & Nelson Chamber of Commerce)
- Teck
- Vista Group Radio (Mountain FM & The Bridge) – in-kind platinum sponsor
- Black Press – in-kind platinum sponsor
- Selkirk College

Media fulfillment/ sponsorship level					
Website <a href="http://www.juniordragonsden.com">www.juniordragonsden.com</a>	Platinum/ Founding partner \$10,000	Gold \$5,000	Silver \$2500	Bronze \$1000	Friends of the Dragon \$500
Rotating Leaderboard banner on landing page (728 * 90)	Yes				
Sponsor profile and logo link	Yes	Yes	Yes		
Rotating Box ad on contestant video page (350 * 250)		Yes		Yes	
Rotating leaderboard banner on contestant video view page	Yes				
Rotating Box ad on Blog page (350 * 250)	Yes		Yes		
Rotating Box Ad on landing page(350 * 250)		Yes			
Company listing with link on sponsor page	Yes	Yes	Yes	Yes	Yes
Live Show at Charles Bailey					
Exterior entrance banner	Logo inclusion				
Interior main entrance stand up banner	Yes	Yes			
Rotating logo placement LCD main screen	Yes	Yes	Yes		
Upper balcony banner	Yes	Yes			
Stand up banner in entrance hallway to Upper balcony	Yes	Yes	Yes		
Live Show mentions	Yes	Yes	Yes	End of show credit reel	End of show credit reel
¼ panel on Judges table banner	Yes				

Media fulfillment/ sponsorship level	Platinum/ Founding partner \$10,000	Gold \$5,000	Silver \$2500	Bronze \$1000	Friends of the Dragon \$500
Position on judging panel	Yes	2 <sup>nd</sup> right of refusal after all platinum sponsors			
Online Social media					
Facebook page shout outs (frequency tbd)	Yes	Yes	Yes	Yes	Yes
Twitter shout outs (frequency tbd)	Yes	Yes	Yes	Yes	Yes
Junior Dragon's Den e-news (frequency of e-newsletters tbd)	Rotating Leaderboard banner	Rotating Box Ad banner	Rotating Footer banner	Link Button	
Radio (tbc)					
Credits on Video (tbc)	Yes	Yes	Yes	Yes	
Logo on t-shirt	Yes	Yes	Yes		
Logo on posters and printed materials	Yes	Yes	Yes	Yes	Company Name

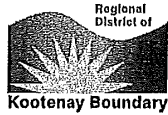
## Please note:

- Platinum/ Founding partners receive category/ business sector exclusivity and will be given first right of refusal for 2015.
- Participating companies are responsible for providing all collateral materials associated with their respective sponsorship level as required.

Build your sponsorship package today!

Contact – John Reed

CFDC Greater Trail p 250 368 1136 e [john@communityfutures.com](mailto:john@communityfutures.com)



## Grant-in-Aid Request

Application to (please check where appropriate):

<input checked="" type="checkbox"/> Electoral Area A Director All Grieve	<input checked="" type="checkbox"/> Electoral Area B Director Linda Worley	<input checked="" type="checkbox"/> Electoral Area C Director Grace McGregor	<input checked="" type="checkbox"/> Electoral Area D Director Irene Perepolkin	<input checked="" type="checkbox"/> Electoral Area E Director Bill Baird
--------------------------------------------------------------------------------	----------------------------------------------------------------------------------	------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------	--------------------------------------------------------------------------------

Applicant:	CFDC GREATER TRAIL		
Address:	825 SPOKANE STREET TRAIL, BC V1R 3W4		
Phone:	250 364 2595	Fax:	250 364 2728
Email:	john@communityfeatures.com		
Representative:	John Reed		
Make cheque payable to:	Community Features Development Corporation of Greater Trail		

**\*\*GIA Requests of \$5,000.00 or more may require official receipt\*\***

What is the Grant-in-Aid for:

SPONSORSHIP IS FOR THE JUNIOR DRAGONS' DEN STUDENT YOUTH BUSINESS PROGRAM, WHICH IS WEST KOOTENAY / BOUNDARY WIDE AND A PARTNERSHIP BETWEEN CFDC GREATER TRAIL, CFDC BOUNDARY + CFDC CENTRAL KOOTENAY + CBT.

Amount Requested: \$500 / ELECTORAL AREA

Date: DEC 17 / 2013

Signature: John Reed

Print name: JOHN REED

Office Use Only

Grant approved by Director: Linda Worley - Area 'B'

Approved by Board: \_\_\_\_\_




### **CFDC Junior Dragon Den partnership update**

The following organizations are active financial partners of the Junior Dragons Den Student Youth Business competition:

- Columbia Basin Trust
- Nelson & District Credit Union
- City of Trail
- City of Castlegar
- Grand Forks Savings & Credit Union
- Kootenay Savings
- City of Trail
- Columbia Power Corporation
- Community Futures Development Corporation of Greater Trail
- Community Futures Development Corporation of Central Kootenay
- Community Futures Development Corporation Boundary
- Nelson & Area Economic Development Partnership (CFDC Central Kootenay, City of Nelson & Nelson Chamber of Commerce)
- Teck
- Vista Group Radio (Mountain FM & The Bridge) – in-kind platinum sponsor
- Black Press – in-kind platinum sponsor
- Selkirk College



Media fulfillment/ sponsorship level					
Website <a href="http://www.juniordragonsden.com">www.juniordragonsden.com</a>	Platinum/ Founding partner \$10,000	Gold \$5,000	Silver \$2500	Bronze \$1000	Friends of the Dragon \$500
Rotating Leaderboard banner on landing page (728 * 90)	Yes				
Sponsor profile and logo link	Yes	Yes	Yes		
Rotating Box ad on contestant video page (350 * 250)		Yes		Yes	
Rotating leaderboard banner on contestant video view page	Yes				
Rotating Box ad on Blog page (350 * 250)	Yes		Yes		
Rotating Box Ad on landing page(350 * 250)	Yes	Yes			
Company listing with link on sponsor page	Yes	Yes	Yes	Yes	Yes
Live Show at Charles Bailey					
Exterior entrance banner	Logo inclusion				
Interior main entrance stand up banner	Yes	Yes			
Rotating logo placement LCD main screen	Yes	Yes	Yes		
Upper balcony banner	Yes	Yes			
Stand up banner in entrance hallway to Upper balcony	Yes	Yes	Yes		
Live Show mentions	Yes	Yes	Yes	End of show credit reel	End of show credit reel
¼ panel on Judges table banner	Yes				

Media fulfillment/ sponsorship level	Platinum/ Founding partner \$10,000	Gold \$5,000	Silver \$2500	Bronze \$1000	Friends of the Dragon \$500
Position on judging panel	Yes	2 <sup>nd</sup> right of refusal after all platinum sponsors			
Online Social media					
Facebook page shout outs (frequency tbd)	Yes	Yes	Yes	Yes	Yes
Twitter shout outs (frequency tbd)	Yes	Yes	Yes	Yes	Yes
Junior Dragon's Den e-news (frequency of e-newsletters tbd)	Rotating Leaderboard banner	Rotating Box Ad banner	Rotating Footer banner	Link Button	
Radio (tbc)					
Credits on Video (tbc)	Yes	Yes	Yes	Yes	
Logo on t-shirt	Yes	Yes	Yes		
Logo on posters and printed materials	Yes	Yes	Yes	Yes	Company Name

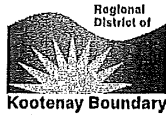
**Please note:**

- Platinum/ Founding partners receive category/ business sector exclusivity and will be given first right of refusal for 2015.
- Participating companies are responsible for providing all collateral materials associated with their respective sponsorship level as required.

**Build your sponsorship package today!**

Contact – John Reed

CFDC Greater Trail p 250 368 1136 e [john@communityfutures.com](mailto:john@communityfutures.com)



## Grant-in-Aid Request

Application to (please check where appropriate):

<input checked="" type="checkbox"/> Electoral Area A Director Ali Grieve	<input checked="" type="checkbox"/> Electoral Area B Director Linda Worley	<input checked="" type="checkbox"/> Electoral Area C Director Grace McGregor	<input checked="" type="checkbox"/> Electoral Area D Director <del>None</del> <del>Forrest</del>	<input checked="" type="checkbox"/> Electoral Area E Director Bill Baird
--------------------------------------------------------------------------------	----------------------------------------------------------------------------------	------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------

ROBT RUSSELL

Applicant:	CFDC GREATER TRAIL		
Address:	825 SPOKANE STREET TRAIL, BC V1R 3W4		
Phone:	250 364 2595	Fax:	250 364 2728
Email:	john@communityfeatures.com		
Representative:	John Reed		
Make cheque payable to:	Community Features Development Corporation of Greater Trail		

**\*\*GIA Requests of \$5,000.00 or more may require official receipt\*\***

What is the Grant-in-Aid for:

SPONSORSHIP IS FOR THE JUNIOR DRAGONS' DEN	
STUDENT YOUTH BUSINESS PROGRAM, WHICH IS WEST	
KOOTENAY / BOUNDARY WIDE AND A PARTNERSHIP BETWEEN	
CFDC GREATER TRAIL, CFDC BOUNDARY + CFDC CENTRAL	
Amount Requested:	\$500 / Electoral Area KOOTENAY + CBT.

Date: DEC 17 / 2013

Signature: John Reed

Print name: JOHN REED

Office Use Only

Grant approved by Director: R. Russell


Approved by Board: \_\_\_\_\_



#### **CFDC Junior Dragon Den partnership update**

The following organizations are active financial partners of the Junior Dragons Den Student Youth Business competition:

- Columbia Basin Trust
- Nelson & District Credit Union
- City of Trail
- City of Castlegar
- Grand Forks Savings & Credit Union
- Kootenay Savings
- City of Trail
- Columbia Power Corporation
- Community Futures Development Corporation of Greater Trail
- Community Futures Development Corporation of Central Kootenay
- Community Futures Development Corporation Boundary
- Nelson & Area Economic Development Partnership (CFDC Central Kootenay, City of Nelson & Nelson Chamber of Commerce)
- Teck
- Vista Group Radio (Mountain FM & The Bridge) – in-kind platinum sponsor
- Black Press – in-kind platinum sponsor
- Selkirk College

Media fulfillment/ sponsorship level					
	Platinum/ Founding partner \$10,000	Gold \$5,000	Silver \$2500	Bronze \$1000	Friends of the Dragon \$500
Website <a href="http://www.juniordragonsden.com">www.juniordragonsden.com</a>					
Rotating Leaderboard banner on landing page (728 * 90)	Yes				
Sponsor profile and logo link	Yes	Yes	Yes		
Rotating Box ad on contestant video page (350 * 250)		Yes		Yes	
Rotating leaderboard banner on contestant video view page	Yes				
Rotating Box ad on Blog page (350 * 250)	Yes		Yes		
Rotating Box Ad on landing page(350 * 250)		Yes			
Company listing with link on sponsor page	Yes	Yes	Yes	Yes	Yes
Live Show at Charles Bailey					
Exterior entrance banner	Logo inclusion				
Interior main entrance stand up banner	Yes	Yes			
Rotating logo placement LCD main screen	Yes	Yes	Yes		
Upper balcony banner	Yes	Yes			
Stand up banner in entrance hallway to Upper balcony	Yes	Yes	Yes		
Live Show mentions	Yes	Yes	Yes	End of show credit reel	End of show credit reel
¼ panel on Judges table banner	Yes				

Media fulfillment/ sponsorship level	Platinum/ Founding partner \$10,000	Gold \$5,000	Silver \$2500	Bronze \$1000	Friends of the Dragon \$500
Position on judging panel	Yes	2 <sup>nd</sup> right of refusal after all platinum sponsors			
Online Social media					
Facebook page shout outs (frequency tbd)	Yes	Yes	Yes	Yes	Yes
Twitter shout outs (frequency tbd)	Yes	Yes	Yes	Yes	Yes
Junior Dragon's Den e-news (frequency of e-newsletters tbd)	Rotating Leaderboard banner	Rotating Box Ad banner	Rotating Footer banner	Link Button	
Radio (tbc)					
Credits on Video (tbc)	Yes	Yes	Yes	Yes	
Logo on t-shirt	Yes	Yes	Yes		
Logo on posters and printed materials	Yes	Yes	Yes	Yes	Company Name

**Please note:**

- Platinum/ Founding partners receive category/ business sector exclusivity and will be given first right of refusal for 2015.
- Participating companies are responsible for providing all collateral materials associated with their respective sponsorship level as required.

**Build your sponsorship package today!**

Contact – John Reed

CFDC Greater Trail p 250 368 1136 e [john@communityfutures.com](mailto:john@communityfutures.com)



## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input checked="" type="checkbox"/> Electoral Area B Director Linda Worley	<input type="checkbox"/> Electoral Area C Director Grace McGregor	<input type="checkbox"/> Electoral Area D Director Irene Perepolkin	<input type="checkbox"/> Electoral Area E Director Bill Baird
------------------------------------------------------------------	-------------------------------------------------------------------------------	----------------------------------------------------------------------	------------------------------------------------------------------------	------------------------------------------------------------------

Applicant:	Rossland Winter Carnival		
Address:	Box 1419 Rossland B.C.		
Phone:	250-362-5522	Fax:	
Email:	doellphoto@shaw.ca		
Representative:	Larry Doell		
Make cheque payable to:	Rossland Winter Carnival Committee		

What is the Grant-in-Aid for:

To help fund activities and events at the annual Rossland Winter Carnival which is highly attended by Area B and surrounding area residents.
----------------------------------------------------------------------------------------------------------------------------------------------

Amount Requested: \$1,000.00 (one thousand dollars)

Date: November 22, 2013

Signature: \_\_\_\_\_

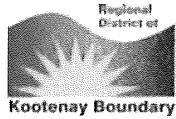
Print name: LARRY DOELL

**SUBMIT**

Office Use Only

Grant approved by Director: Linda Worley

Approved by Board: \_\_\_\_\_



## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B Director Linda Worley	<input type="checkbox"/> Electoral Area C Director Grace McGregor	<input checked="" type="checkbox"/> Electoral Area D Director Irene Perepolkin	<input type="checkbox"/> Electoral Area E Director Bill Baird
------------------------------------------------------------------	--------------------------------------------------------------------	----------------------------------------------------------------------	-----------------------------------------------------------------------------------	------------------------------------------------------------------

Applicant:	Christina Gateway Community Development Association		
Address:	1675 Highway #3, Christina Lake, BC		
Phone:	250-447-6165	Fax:	
Email:	coordinator.christinalake@gmail.com		
Representative:	Sandy Mark		
Make cheque payable to:	Christina Gateway Community Development Association		

What is the Grant-in-Aid for:

To support the Christina Lake Homecoming Festival.

Amount Requested: \$15,000

*approved by  
Director McGregor.  
CK*

Date: January 15, 2014

Signature: Sandra Mark  
Digitally signed by Sandra Mark  
 DN: cn=Sandra Mark, o=Christina Gateway Community Development  
 Association, ou, email=coordinator.christinalake@gmail.com, c=CA  
 Date: 2014.01.15 14:09:01 -0800

Print name: Sandy Mark

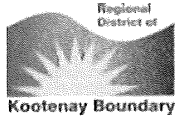
**SUBMIT**

Office Use Only

Grant approved by Director: \_\_\_\_\_

Approved by Board: \_\_\_\_\_





## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/>	Electoral Area A Director Ali Grieve	<input type="checkbox"/>	Electoral Area B Director Linda Worley	<input checked="" type="checkbox"/>	Electoral Area C Director Grace McGregor	<input type="checkbox"/>	Electoral Area D Director Irene Perepolkin	<input type="checkbox"/>	Electoral Area E Director Bill Baird
--------------------------	--------------------------------------------	--------------------------	----------------------------------------------	-------------------------------------	------------------------------------------------	--------------------------	--------------------------------------------------	--------------------------	--------------------------------------------

Applicant:	Christina Gateway Community Development Assoc		
Address:	1675 Highway #3, Christina Lake, V0H 1E2		
Phone:	250-447-6165	Fax:	
Email:	coordinator.christinalake@gmail.com		
Representative:	Sandy Mark		
Make cheque payable to:	Christina Gateway Community Development Association		

What is the Grant-in-Aid for:

Christina Lake promotion

Amount Requested: \$3255.00

Date: January 16, 2013

Signature: Sandra Mark

Digitally signed by Sandra Mark,  
DN: cn=Sandra Mark, o=Christina Gateway Community Development  
Association, ou, email=coordinator.christinalake@gmail.com, c=CA  
Date: 2013.01.16 11:03:54 -0807

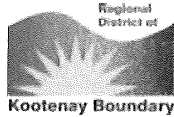
Print name: Sandy Mark

**SUBMIT**

Office Use Only

Grant approved by Director: *Sandra Mark*

Approved by Board: \_\_\_\_\_



## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/>	Electoral Area A Director Ali Grieve	<input type="checkbox"/>	Electoral Area B Director Linda Worley	<input checked="" type="checkbox"/>	Electoral Area C Director Grace McGregor	<input type="checkbox"/>	Electoral Area D Director Irene Perepolkin	<input type="checkbox"/>	Electoral Area E Director Bill Baird
--------------------------	--------------------------------------------	--------------------------	----------------------------------------------	-------------------------------------	------------------------------------------------	--------------------------	--------------------------------------------------	--------------------------	--------------------------------------------

Applicant:	Christina Gateway Community Development Assoc		
Address:	1675 Highway #3, Christina Lake, V0H 1E2		
Phone:	250-447-6165	Fax:	
Email:	coordinator.christinalake@gmail.com		
Representative:	Sandy Mark		
Make cheque payable to:	Christina Gateway Community Development Association		

What is the Grant-in-Aid for:

Boundary Economic Development contribution

Amount Requested: \$4000.00

Date: January 16, 2013

Signature: Sandra Mark  
Digitally signed by Sandra Mark  
 DN: cn=Sandra Mark, o=Christina Gateway Community Development  
 Association, ou=coordinator.christinalake@gmail.com, c=CA  
 Date: 2014.01.16 11:03:54 -0800

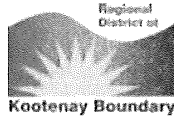
Print name: Sandy Mark

**SUBMIT**

Office Use Only

Grant approved by Director: 

Approved by Board: \_\_\_\_\_



## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/>	Electoral Area A Director Ali Grieve	<input type="checkbox"/>	Electoral Area B Director Linda Worley	<input checked="" type="checkbox"/>	Electoral Area C Director Grace McGregor	<input type="checkbox"/>	Electoral Area D Director Irene Perepolkin	<input type="checkbox"/>	Electoral Area E Director Bill Baird
--------------------------	--------------------------------------------	--------------------------	----------------------------------------------	-------------------------------------	------------------------------------------------	--------------------------	--------------------------------------------------	--------------------------	--------------------------------------------

Applicant:	Christina Gateway Community Development Assoc		
Address:	1675 Highway #3, Christina Lake, V0H 1E2		
Phone:	250-447-6165	Fax:	
Email:	coordinator.christinalake@gmail.com		
Representative:	Sandy Mark		
Make cheque payable to:	Christina Gateway Community Development Association		

What is the Grant-in-Aid for:

CL Weding promotion

Amount Requested: \$1500.00

Date: January 16, 2013

Signature: Sandra Mark

Digitally signed by Sandra Mark  
DN: cn=Sandra Mark, o=Christina Gateway Community Development  
Association, ou=Email Coordinator christinalake@gmail.com, c=CA  
Date: 2013.01.16 11:53:54 -0800

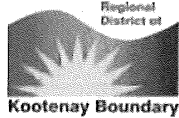
Print name: Sandy Mark

**SUBMIT**

Office Use Only

Grant approved by Director: *[Signature]*

Approved by Board: \_\_\_\_\_



## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/>	Electoral Area A Director Ali Grieve	<input type="checkbox"/>	Electoral Area B Director Linda Worley	<input checked="" type="checkbox"/>	Electoral Area C Director Grace McGregor	<input type="checkbox"/>	Electoral Area D Director Irene Perepolkin	<input type="checkbox"/>	Electoral Area E Director Bill Baird
--------------------------	--------------------------------------------	--------------------------	----------------------------------------------	-------------------------------------	------------------------------------------------	--------------------------	--------------------------------------------------	--------------------------	--------------------------------------------

Applicant:	City of Grand Forks		
Address:	PO Box 220		
Phone:	250 442 8266	Fax:	250 442 8000
Email:	swinton@grandforks.ca		
Representative:	Sarah Winton		
Make cheque payable to:	City of Grand Forks		

What is the Grant-in-Aid for:

**Family Day Event - February 10th, 2014. Sponsorship of activities for the Family Day Weekend.**

Amount Requested: 500.00

Date: December 5, 2013

Signature: Sarah Winton Digitally signed by Sarah Winton  
DN: cn=Sarah Winton, o=City of Grand Forks, ou=Corporate Services, email=swinton@grandforks.ca, c=CA  
Date: 2013.12.05 11:53:16 -0800

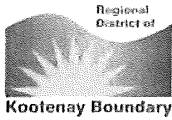
Print name: Sarah Winton

**SUBMIT**

Office Use Only

Grant approved by Director: *No McGregor*

Approved by Board: \_\_\_\_\_



## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B Director Linda Worley	<input checked="" type="checkbox"/> Electoral Area C Director Grace McGregor	<input type="checkbox"/> Electoral Area D Director Irene Perepolkin	<input type="checkbox"/> Electoral Area E Director Bill Baird
------------------------------------------------------------------	--------------------------------------------------------------------	---------------------------------------------------------------------------------	------------------------------------------------------------------------	------------------------------------------------------------------

Applicant:	Christina Lake Community Association		
Address:	Box 331 Christina Lake BC V0H 1E0		
Phone:	250-447-6454	Fax:	
Email:	brendaauge@mac.com		
Representative:	Brenda Auge		
Make cheque payable to:	Christina Lake Community Association		

What is the Grant-in-Aid for:

assistance in facilitating Winterfest 2014... funding towards advertising, prizes, and hall expenses such as heating and cleaning on the Winterfest weekend (Jan.31/Feb.1)

Amount Requested: \$1000.00

Date: Dec. 17, 2013

Signature: Brenda Auge

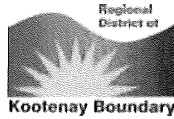
Print name: Brenda Auge

**SUBMIT**

Office Use Only

Grant approved by Director: G. McGregor

Approved by Board: \_\_\_\_\_



## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B Director Linda Worley	<input checked="" type="checkbox"/> Electoral Area C Director Grace McGregor	<input type="checkbox"/> Electoral Area D Director Irene Perepolkin	<input type="checkbox"/> Electoral Area E Director Bill Baird
------------------------------------------------------------------	--------------------------------------------------------------------	---------------------------------------------------------------------------------	------------------------------------------------------------------------	------------------------------------------------------------------

Applicant:	Boundary Country Regional Chamber of Commerce		
Address:	Box 2949, Grand Forks, BC. V0H 1H0		
Phone:	250-442-2722	Fax:	250-442-5311
Email:	James@boundarycf.com		
Representative:	James		
Make cheque payable to:	BCRCC		

What is the Grant-in-Aid for:

The request for funding will be used by the chamber to leverage other funds for projects and initiatives that will strengthen the Boundary Business community.

Amount Requested ~~5,000~~ \$2,500

Date: January 8th 2014

Signature: James Wilson

Digitally signed by James Wilson  
DN: cn=James Wilson, o=Boundary Country Regional Chamber  
of Commerce, ou=emailinfo@boundarychamber.com, c=CA  
Date: 2014.01.08 11:28:00 -0500

Print name: James Wilson

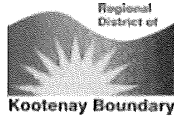
**SUBMIT**

Office Use Only

Grant approved by Director:

*G. McGregor*

Approved by Board:



## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B Director Linda Worley	<input type="checkbox"/> Electoral Area C Director Grace McGregor	<input type="checkbox"/> Electoral Area D Director Irene Perepolkin	<input checked="" type="checkbox"/> Electoral Area E Director Bill Baird
------------------------------------------------------------------	--------------------------------------------------------------------	----------------------------------------------------------------------	------------------------------------------------------------------------	-----------------------------------------------------------------------------

Applicant:	Boundary Country Regional Chamber of Commerce		
Address:	Box 2949, Grand Forks , B.C. V0H1H0		
Phone:	250-442-2722	Fax:	250-442-5311
Email:	James@boundarycf.com		
Representative:	James Wilson		
Make cheque payable to:	BCRCC		

What is the Grant-in-Aid for:

The request for funding will be used by the chamber to leverage other funds for projects and initiatives that will strengthen the Boundary Business community.
----------------------------------------------------------------------------------------------------------------------------------------------------------------

Amount Requested: 5,000 *2,000*

Date: January 6th 2014

Signature: James Wilson Digitally signed by James Wilson  
DN: cn=James Wilson, o=Boundary Country Regional Chamber  
of Commerce, ou=emailinfo@boundarychamber.com, c=CA  
Date: 2014.01.06 11:44:30 -0800

Print name: James Wilson

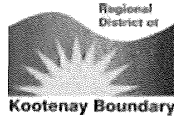
**SUBMIT**

Office Use Only

Grant approved by Director: \_\_\_\_\_

Approved by Board: \_\_\_\_\_

*Bill approved.*  
*W*



## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/>	Electoral Area A Director Ali Grieve	<input type="checkbox"/>	Electoral Area B Director Linda Worley	<input checked="" type="checkbox"/>	Electoral Area C Director Grace McGregor	<input type="checkbox"/>	Electoral Area D Director Irene Perepolkin	<input type="checkbox"/>	Electoral Area E Director Bill Baird
--------------------------	--------------------------------------------	--------------------------	----------------------------------------------	-------------------------------------	------------------------------------------------	--------------------------	--------------------------------------------------	--------------------------	--------------------------------------------

Applicant:	Christina Gateway Community Development Association		
Address:	1675 Highway #3, Christina Lake, V0H 1E2		
Phone:	250-447-6165	Fax:	
Email:	coordinator.christinalake@gmail.com		
Representative:	Sandy Mark		
Make cheque payable to:	Christina Gateway Community Development Association		

What is the Grant-in-Aid for:

To support community activities

Amount Requested: \$1000.00

Date: January 17, 2014

Signature: Sandra Mark

Digitally signed by Sandra Mark,  
DN: cn=Sandra Mark, o=Christina Gateway Community Development  
Association, ou, email=coordinator.christinalake@gmail.com, cn=CA  
Date: 2014.01.17 13:40:48 -0700

Print name: Sandy Mark

**SUBMIT**

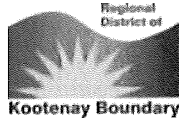
*approved by Director  
McGregor*

Office Use Only

Grant approved by Director: \_\_\_\_\_

Approved by Board: \_\_\_\_\_





## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B Director Linda Worley	<input type="checkbox"/> Electoral Area C Director Grace McGregor	<input checked="" type="checkbox"/> Electoral Area D Director <del>Irene</del> <b>Perepelkin</b> <i>Russell</i>	<input type="checkbox"/> Electoral Area E Director Bill Baird
------------------------------------------------------------------	--------------------------------------------------------------------	----------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------

Applicant:	Grand Forks Rotary Club		
Address:	PO Box 1898 Grand Forks, BC V0H 1H0		
Phone:	250 442-7227	Fax:	250 442-2730
Email:	repelkin@telus.net		
Representative:	Peter Perepelkin		
Make cheque payable to:	GF Rotary		

What is the Grant-in-Aid for:

To assist in sponsoring a Community Bonfire , Fireworks & Treats. (Request letter previously submitted)
---------------------------------------------------------------------------------------------------------

Amount Requested: ~~\$1500.00~~ 1,000 *OK*

recommended approval  
of \$1,000 by Roly  
Russell Dec 19, 2013

Date: 30 Oct, 2013

Signature: Peter Perepelkin Digitally signed by Peter Perepelkin  
DN: cn=Peter Perepelkin, o=Sun-Lite Travel, ou,  
email=peter@sunlitetravel.com, c=CA  
Date: 2013.11.08 10:29:42 -0800

Print name: Peter Perepelkin

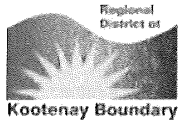
*(has been mailed)*

**SUBMIT**

Office Use Only

Grant approved by Director: R. Russell

Approved by Board: \_\_\_\_\_



## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B Director Linda Worley	<input type="checkbox"/> Electoral Area C Director Grace McGregor	<input checked="" type="checkbox"/> Electoral Area D Director Irene Perepolkin	<input checked="" type="checkbox"/> Electoral Area E Director Bill Baird
------------------------------------------------------------------	--------------------------------------------------------------------	----------------------------------------------------------------------	-----------------------------------------------------------------------------------	-----------------------------------------------------------------------------

Applicant:	Fred Marshall		
Address:	Box 2 Midway, B.C. V0H 1M0		
Phone:		Fax:	
Email:			
Representative:			
Make cheque payable to:	Community Futures Boundary		

What is the Grant-in-Aid for:

To pay expenses to attend a meeting in Vancouver regarding Community Forests.

Amount Requested: \$1,408.02 (each 'D' & 'E')

Date: Jan. / 14  
 Signature: E. Kumar  
 Print name: E. Kumar

approved by  
 Director Russel  
 EK

**SUBMIT**

Office Use Only

Grant approved by Director:

Approved by Board: \_\_\_\_\_

## INVOICE

REGIONAL DISTRICT OF KOOTENAY BOUNDARY	
FILE #	DEC 17 2013
DOC #	November 18, 2013
REF. TO:	<i>TL</i>
CC:	<i>J. Maclean</i>

To: Regional District Kootenay/Boundary

From: Fred Marshall  
Box 2  
Midway, B.C.  
V0H 1M0

For: Professional Services Rendered: Prepared a comprehensive proposal for a Community Forest for the Boundary area which involved research re the forest tenure holders in the Boundary area and their respective AACs; the demographics of the Boundary area; and other relevant background information pertinent to the proposal; attended information meetings with the Community-Forest Steering Committee Members including one with Linda Larson, the local MLA. Attended a meeting in Vancouver where the proposal was presented to and discussed with Steve Thomson the Minister of FLNRO and his Assistant Bruce Strongitharm.

Professional fees: 7.25 days @ \$600.00-----\$4,350.00  
GST:----- \$ 217.50

Expenses: Travel to Vancouver for meeting with Steve Thomson

Receipts attached {	Plane: -----	\$ 506.36
	Airport parking:-----	\$ 11.00
	Rapid Transit:-----	\$ 11.75
	Car 320 km @ \$0.50-----	\$ 160.00
	Hotel plus hotel meals-----	\$ 267.50
	Meal in transit:-----	\$ 7.96

Local Boundary travel: 200 km @ \$0.50----- \$ 100.00

Total amount due: -----\$5,632.07

Respectfully submitted,

*Fred Marshall*

Fred Marshall RPF P.Ag. Cert. Arb.  
Marshall Forestry Services



## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B Director Linda Worley	<input type="checkbox"/> Electoral Area C Director Grace McGregor	<input checked="" type="checkbox"/> Electoral Area D Director <del>Jane R. Penne</del> <u>Russell</u>	<input type="checkbox"/> Electoral Area E Director Bill Baird
------------------------------------------------------------------	--------------------------------------------------------------------	----------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------	------------------------------------------------------------------

Applicant:	GRAND FORKS COMMUNITY CHRISTMAS DINNER		
Address:	Box 1046 GRAND FORKS BC V0H 1H0		
Phone:	250-442-2689	Fax:	250-442-2684
Email:	WOL@Netmap.net		
Representative:	PAULA WOLKOSKY		
Make cheque payable to:	Community CHRISTMA DINNER		

What is the Grant-in-Aid for:

see attached letter.

Amount Requested: we will be most grateful for  
Any Amount.

Date: Nov 18/13

Signature: [Signature]

Print name: PAULA WOLKOSKY

**SUBMIT**

\$1,000  
recommended  
by Roly Russell  
Dec. 19, 2013

Office Use Only

Grant approved by Director: R. Russell

Approved by Board: \_\_\_\_\_

From: border country realty To: 12503683990

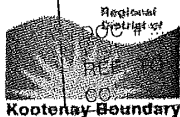
11/15/2013 11:47

#433 P.004/006

REGIONAL DISTRICT OF  
KOOTENAY BOUNDARY

FILE #

NOV 15 2013



## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B Director Linda Worley	<input type="checkbox"/> Electoral Area C Director Grace McGregor	<input checked="" type="checkbox"/> Electoral Area D Director Irene Perepolkin	<input type="checkbox"/> Electoral Area E Director Bill Baird
------------------------------------------------------------------	--------------------------------------------------------------------	----------------------------------------------------------------------	-----------------------------------------------------------------------------------	------------------------------------------------------------------

Ruth Sims

Applicant:	Boundary Dog Sled Association		
Address:	Box 686, Grand Forks BC, V0H 1H0		
Phone:	250 443-3116	Fax:	
Email:	docrsims@yahoo.com		
Representative:	Dr. Ruth Sims		
Make cheque payable to:	Boundary Dog Sled Association		

What is the Grant-in-Aid for:

To support spectator friendly dog sled races at Jewel Lake in Boundary Country, January 2014. Sanctioned by international body. Will bring visitors and mushers to area.

Amount Requested: \$2,500 1,500

Date: November 14, 2014

Signature: Gillian James

Print name: Gillian James - Director (250-442-8845 gillianjames@telus.net)

SUBMIT

Office Use Only

Grant approved by Director: Director Russell approved

Approved by Board: \_\_\_\_\_

\$1500

From: border country realty

To: 12503683990

11/15/2013 11:47

#433 P.003/006



Box 686, Grand Forks, BC V0H 1H0  
Phone: (250) 443-3116

[www.boundarydogsledclassics.com](http://www.boundarydogsledclassics.com)

#### FAX COVER SHEET

**TO:** Roly Russell  
Acting Area 'D' Director RDKB  
**FAX:** 250-368-3990  
**DATE:** November 14, 2013  
**PAGES:** 2

Attached is a Grant-in-Aid application for funding in support of the Boundary Dog Sled Classics Sprint Races being held at Jewel Lake January 25-26, 2014.

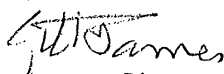
We have in hand \$10,000 for the prize money to be divided between the various classes as well as other funds towards the cost of putting on the event. However, we do have a shortfall if we are to provide the standard of race expected by the mushers and local community. Our fund-raising activities have been ongoing since our last race and we have received good support.

The race has been officially sanctioned by the governing body, the International Dog Sled Racing Association. The Sprint Race format is new for the BDSA and we have taken this route as these races are very spectator friendly and require less logistical support than our former long distance format. We will be offering 3, 4 and 6 mile races as well as competitive skijoring. A concessions stand and family orientated activities will be available.

Jewel Lake is a 'hidden treasure' of the Boundary Country and this race will give it exposure to visitors and locals alike. Many individuals in the surrounding communities are enthusiastic about this race and have volunteered hours of their time to get the trails ready for the event. To date we have received very positive feedback from potential entrants.

We do realize that you are asked to support many worthy endeavours, but believe dog sled races are under-represented in the area. This event is a good introduction to this exciting sport where man and dogs work as a close-knit team and the affection and respect between musher and sled dogs are evident.

Thank you for considering this request.

  
Gillian James – Director  
Boundary Dog Sled Association

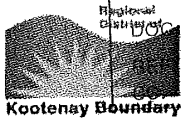
From: border country realty To: 12503683990

11/15/2013 11:47 #433 P.002/006

REGIONAL DISTRICT OF  
KOOTENAY BOUNDARY

FILE #

NOV 15 2013

TO: **Grant-in-Aid Request**

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B Director Linda Worley	<input type="checkbox"/> Electoral Area C Director Grace McGregor	<input type="checkbox"/> Electoral Area D Director Irene Perepolkin	<input checked="" type="checkbox"/> Electoral Area E Director Bill Baird
------------------------------------------------------------------	--------------------------------------------------------------------	----------------------------------------------------------------------	------------------------------------------------------------------------	-----------------------------------------------------------------------------

Applicant:	Boundary Dog Sled Association		
Address:	Box 686, Grand Forks BC, V0H 1H0		
Phone:	250 443-3116	Fax:	
Email:	docrsims@yahoo.com		
Representative:	Dr. Ruth Sims		
Make cheque payable to:	Boundary Dog Sled Association		

What is the Grant-in-Aid for:

To support spectator friendly dog sled races at Jewel Lake in Boundary Country, January 2014. Sanctioned by international body. Will bring visitors and mushers to area.

Amount Requested: \$2,500Date: November 14, 2014
 Signature: Gillian James  
 Print name: Gillian James - Director (250-442-8845 gillianjames@telus.net)
**SUBMIT**

Office Use Only

Grant approved by Director: [Signature]Approved by Board: [Signature]

From: border country realty

To: 12503683990

11/15/2013 11:47

#433 P.001/006



Box 686, Grand Forks, BC V0H 1H0  
Phone: (250) 443-3116

[www.boundarydogsledclassics.com](http://www.boundarydogsledclassics.com)

#### FAX COVER SHEET

**TO:** Bill Baird  
Area 'E' Director RDKB  
**FAX:** 250-368-3990  
**DATE:** November 14, 2013  
**PAGES:** 2

Attached is a Grant-in-Aid application for funding in support of the Boundary Dog Sled Classics Sprint Races being held at Jewel Lake January 25-26, 2014.


We have in hand \$10,000 for the prize money to be divided between the various classes as well as other funds towards the cost of putting on the event. However, we do have a shortfall if we are to provide the standard of race expected by the mushers and local community. Our fund-raising activities have been ongoing since our last race and we have received good support.

The race has been officially sanctioned by the governing body, the International Dog Sled Racing Association. The Sprint Race format is new for the BDSA and we have taken this route as these races are very spectator friendly and require less logistical support than our former long distance format. We will be offering 3, 4 and 6 mile races as well as competitive skijoring. A concessions stand and family orientated activities will be available.

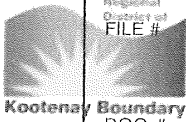
Jewel Lake is a 'hidden treasure' of the Boundary Country and this race will give it exposure to visitors and locals alike. Many individuals in the surrounding communities are enthusiastic about this race and have volunteered hours of their time to get the trails ready for the event. To date we have received very positive feedback from potential entrants.

We do realize that you are asked to support many worthy endeavours, but believe dog sled races are under-represented in the area. This event is a good introduction to this exciting sport where man and dogs work as a close-knit team and the affection and respect between musher and sled dogs are evident.

Thank you for considering this request.

  
Gilliah James – Director  
Boundary Dog Sled Association



 Kootenay Boundary DOC # .....	REGIONAL DISTRICT OF KOOTENAY BOUNDARY Regional District of FILE # ..... JAN 10 2014	<b>Grant-in-Aid Request</b>
	Application to (please check where appropriate): CC:	
<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B Director Linda Worley	<input type="checkbox"/> Electoral Area C Director Grace McGregor
<input type="checkbox"/> Electoral Area D Director Irene Perepolkin		<input checked="" type="checkbox"/> Electoral Area E Director Bill Baird

Applicant:	Art e'scape @ Big White Art Society		
Address:	4900 Big White Rd, Big White, BC.		
Phone:	250-491-2080	Fax:	n/a
Email:	markenart@yahoo.ca		
Representative:	Marilyn Kennedy		
Make cheque payable to:	Art e'scape @Big White Art Society 2572 Sandy Cove Crt, Lake Country, BC V4V 2N9		

What is the Grant-in-Aid for:

Ongoing operating costs, art supplies, instructor fees, workshop expenses, marketing costs, website registration, design & development, exhibition fees & exhibition lighting.
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Amount Requested: \$5000.00 2,500. Bill approved

Date: January 2, 2014

Signature: Marilyn Kennedy

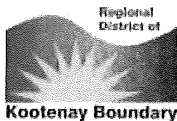
Print name: Marilyn Kennedy

**SUBMIT**

Office Use Only

Grant approved by Director: \_\_\_\_\_

Approved by Board: \_\_\_\_\_



## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B Director Linda Worley	<input type="checkbox"/> Electoral Area C Director Grace McGregor	<input type="checkbox"/> Electoral Area D Director Irene Perepolkin	<input type="checkbox"/> Electoral Area E Director Bill Baird
------------------------------------------------------------------	--------------------------------------------------------------------	----------------------------------------------------------------------	------------------------------------------------------------------------	------------------------------------------------------------------

Applicant:	RCMP West Boundary Community Consultative Committee	
Address:	mail to M. Rotvold Box 211 Midway BC V0H 1M0	
Phone:	250 449 2642	Fax:
Email:	rotvold rd kb @shaw.ca	
Representative:	M. Rotvold Chairperson	
Make cheque payable to:	Community Consultative Group RCMP West Boundary	

What is the Grant-in-Aid for:

support for the 22nd annual New Years Eve Family Fun Skate
---------------------------------------------------------------

Amount Requested: \$ 200.00

Date: Dec 16<sup>th</sup> 2013

Signature: M. Rotvold

Print name: M. Rotvold

**SUBMIT**

Office Use Only

Grant approved by Director: 

Approved by Board: \_\_\_\_\_

09/23/2013 14:06

2503348396

STAPLES 249

PAGE 02



## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/>	Electoral Area A Director Ali Grieve	<input type="checkbox"/>	Electoral Area B Director Linda Worley	<input type="checkbox"/>	Electoral Area C Director Grace McGregor	<input type="checkbox"/>	Electoral Area D Director Irene Perepolkin	<input checked="" type="checkbox"/>	Electoral Area E Director Bill Baird
--------------------------	--------------------------------------------	--------------------------	----------------------------------------------	--------------------------	------------------------------------------------	--------------------------	--------------------------------------------------	-------------------------------------	--------------------------------------------

Applicant:	Big White Community Policing Society		
Address:	Box 45077, Kelowna, BC V1P 1P3		
Phone:	250-765-3549	Fax:	250-765-3529
Email:	rcmpbw@telus.net		
Representative:	Esone Richards, President (esonedon@telus.net)		
Make cheque payable to:	Big White Community Policing Society		

What is the Grant-in-Aid for:

Operating funds for our Community Policing Office for the 2013-2014 season at Big White Ski Resort

Amount Requested: **\$4,000.00**

*approved by Bill Jan 13/14*

Date: **September 18, 2013**

Signature: *[Signature]*

Print name: **Esone Richards** (250) 907-2381

*Phil Boisen*  
250 768-1925/0)  
" 575-8437

**SUBMIT**

Office Use Only

Grant approved by Director: \_\_\_\_\_

Approved by Board: \_\_\_\_\_

2014.01.21 05:03 PM Bill Baird Director West 12504456410  
 01/20/2014 14:18 2504452210  
 REGIONAL DISTRICT OF  
 COQUITANAY BOUNDARY

PAGE. 1/ 2

MIDWAY MEDICAL CLINIC

PAGE 01/01

FILE #

JAN 22 2014

FAX # : 250-445-6410

DOC #

REF. TO:

CC:



## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali O'Brien	<input type="checkbox"/> Electoral Area B Director Linda Worley	<input type="checkbox"/> Electoral Area C Director Grace McGregor	<input type="checkbox"/> Electoral Area D Director Irene Perreault	<input checked="" type="checkbox"/> Electoral Area E Director Bill Baird
----------------------------------------------------------------------	-----------------------------------------------------------------------	-------------------------------------------------------------------------	--------------------------------------------------------------------------	--------------------------------------------------------------------------------

Applicant:	JOHN HIBBERSON		
Address:	510-5th AVE. BOX 212 MIDWAY BC V0H 1M0		
Phone:	250-449 2318	Fax:	
Email:	pahib@yahoo.com.		
Representative:	MIDWAY... and Beyond LITTLE THEATRE		
Make cheque payable to:	MIDWAY COMMUNITY ASSOCIATION		

What is the Grant-in-Aid for:

Stage theatrical lighting equipment.

Amount Requested: \$ 1,000.00

Date: January 20th - 2014  
 Signature: John Hibberson  
 Print name: JOHN HIBBERSON

2014.01.21 05:03 PM Bill Baird Director West 12504456410

PAGE. 2/ 2

FROM City of Greenwood  
REGIONAL DISTRICT OF  
KOOTENAY BOUNDARY

(MON) DEC 23 2013 10:00/ST. 10:00/No. 0000576107 P 1

6.7/0

FILE #

JAN 22 2014

DOC #



## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B Director Linda Worley	<input type="checkbox"/> Electoral Area C Director Grace McGregor	<input type="checkbox"/> Electoral Area D Director Irene Porepokin	<input checked="" type="checkbox"/> Electoral Area E Director Bill Baird
---------------------------------------------------------------------	-----------------------------------------------------------------------	-------------------------------------------------------------------------	--------------------------------------------------------------------------	--------------------------------------------------------------------------------

Applicant:	Colleen Lang (Liaison)		
Address:	PO Box 508 1175 Gowrie St. Greenwood BC V0H 1J0		
Phone:	250 445 6558	Fax:	250 445 6441
Email:	Colleen.Lang@greenwoodcity.ca		
Representative:	Councillor City of Greenwood		
Make cheque payable to:	Greenwood Community Christmas Dinner		

What is the Grant-in-Aid for:

To aid in paying for supplies purchased for Community Christmas Dinner held Christmas Day at McArthur Centre.
---------------------------------------------------------------------------------------------------------------

Amount Requested: \$ 400.00

Date: December 23 2013  
 Signature: Colleen J. Lang  
 Print name: Colleen Lang

## Office Use Only

Grant approved by Director: \_\_\_\_\_

Approved by Board: \_\_\_\_\_

2013.11.04 06:30 PM Bill Baird Director West 12504456410

REGIONAL DISTRICT OF  
ROOTENAY BOUNDARY

PAGE 19 1

FILE #

NOV -5 2013

DOC #

CC:



## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B Director Linda Worley	<input type="checkbox"/> Electoral Area C Director Grace McGregor	<input type="checkbox"/> Electoral Area D Director Irene Perepolkin	<input checked="" type="checkbox"/> Electoral Area E Director Bill Baird
---------------------------------------------------------------------	-----------------------------------------------------------------------	-------------------------------------------------------------------------	---------------------------------------------------------------------------	--------------------------------------------------------------------------------

Applicant:	West Boundary Rescue		
Address:	PO Box 160 Midway Vol 1 MO		
Phone:	250-528-0349	Fax:	
Email:	Bowen, Lawrence @ Gmail.com		
Representative:	Lawrence Bowen		
Make cheque payable to:	West Boundary Rescue, Village of Midway		

What is the Grant-in-Aid for:

Training for First Responder for West Boundary Rescue for 10 members
----------------------------------------------------------------------------

Amount Requested:

\$ 5,000.00

Date: NOV 4th 2013

Signature:

Print name:

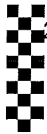
Lawrence D Bowen

SUBMIT

Office Use Only

Grant approved by Director:

Approved by Board:



2013.12.18 11:16 AM Bill Baird Director West 12504456410

PAGE. 1/ 3



## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B Director Linda Worley	<input type="checkbox"/> Electoral Area C Director Grace McGregor	<input type="checkbox"/> Electoral Area D Director Irene Perepolkin	<input checked="" type="checkbox"/> Electoral Area E Director Bill Baird
---------------------------------------------------------------------	-----------------------------------------------------------------------	-------------------------------------------------------------------------	---------------------------------------------------------------------------	--------------------------------------------------------------------------------

Applicant:	James Svendsen		
Address:	PO Box 45004 Kelowna BC V1P 1P3		
Phone:	250-765-3090	Fax:	
Email:	fcsvendsen@bigwhitefire.com		
Representative:	For Beaverdell Fire Department		
Make cheque payable to:	Big White Fire Department c/o Beaverdell		

What is the Grant-in-Aid for:

Upgrade Existing Recruitment & Training Programs
Inspect and Repair Fire Apparatus/Equipment/Hall
Install and purchase phone line/Computer/Printer/Fax

Amount Requested: \$10,000

Date: December 4th 2013

Signature: \_\_\_\_\_

Print name: James Svendsen

**SUBMIT**

Office Use Only

Grant approved by Director: \_\_\_\_\_

Approved by Board: \_\_\_\_\_

2013.12.04 11:48 AM Bill Baird Director West 12504456410

PAGE. 1/ 1



## Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	Electoral Area B Director Linda Worley	Electoral Area C Director Grace McGregor	Electoral Area D Director Irene Perepollin	Electoral Area E Director Bill Baird
				<input checked="" type="checkbox"/>


Applicant:	West Boundary Elementary School		
Address:	S 120, C1, RR #2 Rock Creek, BC V0H 1Y0		
Phone:	250-446-2724	Fax:	250-446-2623
Email:	michelle.hermanson@sd51.bc.ca		
Representative:	Rose Zitko and Jennifer MacDonald		
Make cheque payable to:	West Boundary Elementary School		

What is the Grant-in-Aid for:

We are planning a curriculum based field trip for 30 grade 6 and 7 students to Vancouver and Victoria in June 2014
--------------------------------------------------------------------------------------------------------------------

Amount Requested: \$1500.00

Date: November 6, 2013

Signature: 

Print name: Rose Zitko

**SUBMIT**

Office Use Only
Grant approved by Director: 
Approved by Board:



2013.12.18 11:17 AM Bill Baird Director West 12504456410

PAGE. 3/ 3



## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B Director Linda Worley	<input type="checkbox"/> Electoral Area C Director Grace McGregor	<input type="checkbox"/> Electoral Area D Director Irene Porepolkin	<input checked="" type="checkbox"/> Electoral Area E Director Bill Baird
---------------------------------------------------------------------	-----------------------------------------------------------------------	-------------------------------------------------------------------------	---------------------------------------------------------------------------	--------------------------------------------------------------------------------

Applicant:	Greenwood Heritage Society		
Address:	PO Box 399, Greenwood, BC V0H 1J0		
Phone:	250-445-6355	Fax:	250-445-6355
Email:	museum@shaw.ca		
Representative:	Doreen MacLean		
Make cheque payable to:	Greenwood Heritage Society		

What is the Grant-in-Aid for:

We are in need of a replacement photo copy machine. We plan to purchase a used Canon machine from Digitex Lakeside in Kelowna, we have dealt with this co. previously.

Amount Requested: \$1,500

Date: December 3, 2013

Signature: \_\_\_\_\_

Print name: Doreen MacLean

**SUBMIT**

Office Use Only

Grant approved by Director: \_\_\_\_\_

Approved by Board: \_\_\_\_\_

2013.12.18 11:17 AM Bill Baird Director West 12504456410

PAGE. 2/ 3



## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B Director Linda Worley	<input type="checkbox"/> Electoral Area C Director Grace McGregor	<input type="checkbox"/> Electoral Area D Director Irene Perepollin	<input checked="" type="checkbox"/> Electoral Area E Director Bill Baird
---------------------------------------------------------------------	-----------------------------------------------------------------------	-------------------------------------------------------------------------	---------------------------------------------------------------------------	--------------------------------------------------------------------------------

Applicant:	Kettle River Museum Society		
Address:	Box 149 907 Highway 3, Midway, BC V0H 1M0		
Phone:	Winter: 250-449-2381	Fax:	
Email:	Winter: tannisk1@shaw.ca		
Representative:	Tannis Killough, President		
Make cheque payable to:	Kettle River Museum Society		

What is the Grant-in-Aid for:

The Grant-in-Aid would be for on-going costs regarding equipment, inventory, and upkeep.  
(Details attached)

Amount Requested: \$2000.00 *[Signature]*  
~~\$2500 annually~~

Date: November 14, 2013

Signature: *[Signature]*

Print name: Tannis Killough

**SUBMIT**

Office Use Only

Grant approved by Director: *[Signature]*

Approved by Board: \_\_\_\_\_



## Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	Electoral Area B Director Linda Worley	Electoral Area C Director Grace McGregor	Electoral Area D Director Irene Perepolkin	<input checked="" type="checkbox"/> Electoral Area E Director Bill Baird
--------------------------------------------	----------------------------------------------	------------------------------------------------	--------------------------------------------------	--------------------------------------------------------------------------------

Applicant:	Beaverdell Community Club Library		
Address:	Box 114, Beaverdell, BC V0H 1A0		
Phone:	250 484 5352	Fax:	
Email:	d.a@xplornet.ca		
Representative:	Anne Collen		
Make cheque payable to:	Beaverdell Community Club (Library)		

What is the Grant-in-Aid for:

To purchase books for the library (BCCRC phone is only answered when the hall is in use so I used my # & email)

Amount Requested: \$1000.00

Date: 18 December 2013

Signature: *Anne Collen*

Print name: Anne Collen

**SUBMIT**

Office Use Only

Grant approved by Director: *B. Baird*

Approved by Board: \_\_\_\_\_



## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B Director Linda Worley	<input type="checkbox"/> Electoral Area C Director Grace McGregor	<input type="checkbox"/> Electoral Area D Director Irene Perepolkin	<input checked="" type="checkbox"/> Electoral Area E Director Bill Baird
------------------------------------------------------------------	--------------------------------------------------------------------	----------------------------------------------------------------------	------------------------------------------------------------------------	-----------------------------------------------------------------------------

Applicant:	KETTLE RIVER SENIORS #102		
Address:	P.O. Box 65 ROCK CREEK, B.C. V0H 1Y0		
Phone:	250-446-2977	Fax:	
Email:	DIGMCLEAN@LIVE.COM		
Representative:	ISSY McLEAN		
Make cheque payable to:	KETTLE RIVER SENIORS #102 "WELLNESS CAR"		

What is the Grant-in-Aid for:

To purchase a "Wellness Car" to take people mostly seniors to their medical appointments.  
Please see attached letter.

Amount Requested: 13,000.00 5,000

Date: Jan. 14/14

Signature: [Signature]

Print name: ISABELLE (ISSY) McLEAN

**SUBMIT**

Office Use Only

Grant approved by Director: [Signature]

Approved by Board: [Signature]

**KETTLE RIVER SENIORS #102**  
**P.O. BOX 65**  
**ROCK CREEK, B.C. V0H 1Y0**

Bill Baird  
202, 843 Rossland Avenue  
Trail, B.C.  
V1R 4S8

Dear Mr. Baird:

Re: Kettle River Seniors #102 – Request for Grand Funds

I am e-mailing to you on behalf of the Kettle River Seniors #102 (we are a non-profit organization). In 2012 we obtained a vehicle, by way of a grant, that we called the "Wellness Car". The purpose of the car is to take people, mostly seniors, to Kelowna, Vernon, Penticton, Grand Forks and locally to their medical appointments. However, recently our vehicle was in an accident and the car was written off and the insurance company paid us \$10,600.00. This of course is not sufficient to purchase another vehicle. Consequently we are requesting help from you in assisting us to purchasing another Wellness Car. We need approximately \$13,000.00 in addition to the \$10,600.00. If we get a fuel efficient new or near new car/van, one that can take patients, with their wheelchair or walker, it will save us money in the long term and provide us with a good quality car (warranty).

Can you assist us in obtaining some or all of these funds?

If you have any questions please contact Harald Zinner 250-446-2977 or e-mail him at [hgzinner@gmail.com](mailto:hgzinner@gmail.com)

Sincerely



Isabelle (Issy) McLean  
Treasurer  
Kettle River Seniors #102  
Telephone No. 250-446-2977

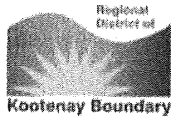
cc: by e-mail c/o and fax to (as noted below):

Ali Grieve  
Brian Taylor  
Linda Worley  
Roly Russell  
Patricia Cecchini  
Barry Noll  
Marguerite Rotvold  
Kathy Wallace  
Bert Crockett  
Don Duclos  
Robert Cacchioni

REGIONAL DISTRICT OF KOOTENAY BOUNDARY	
FILE #	JAN 20 2014
DOC #	.....
REF. TO:	EK
CC:	.....

Ads by Video Player

Ad Options



## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B Director Linda Worley	<input type="checkbox"/> Electoral Area C Director Grace McGregor	<input type="checkbox"/> Electoral Area D Director Irene Perepolkin	<input checked="" type="checkbox"/> Electoral Area E Director Bill Baird
------------------------------------------------------------------	--------------------------------------------------------------------	----------------------------------------------------------------------	------------------------------------------------------------------------	-----------------------------------------------------------------------------

Applicant:	Phoenix Mountain Alpine Ski Society		
Address:	Box 2428 Grand Forks, BC V0H 1H0		
Phone:	250 442 5870	Fax:	250 442 5090
Email:	ski.phoenix@gmail.com		
Representative:	Barbara Cornelius, Administrator		
Make cheque payable to:	Phoenix Mountain Alpine Ski Society		

What is the Grant-in-Aid for:

To support ski hill operation during the 2013-14 season, as the BC Gaming grant is not available to us this year.
-------------------------------------------------------------------------------------------------------------------


Amount Requested: \$ 5000.00

Date: Jan. 15, 2014

Signature: BA Cornelius

Print name: Barbara Cornelius

Office Use Only

REGIONAL DISTRICT OF KOOTENAY BOUNDARY			<h1>Grant-in-Aid Request</h1>
FILE #			
DOC #	Kootenay Boundary		
REF. TO:			
CC:	Application to (please check where appropriate):		

<input type="checkbox"/>	Electoral Area A Director Ali Grieve	<input type="checkbox"/>	Electoral Area B Director Linda Worley	<input type="checkbox"/>	Electoral Area C Director Grace McGregor	<input type="checkbox"/>	Electoral Area D Director Irene Perepolkin	<input checked="" type="checkbox"/>	Electoral Area E Director Bill Baird
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Applicant:	Midway Trails Society		
Address:	POBox 69 Midway BC V0H 1M0		
Phone:	250-449-2333	Fax:	
Email:	fjrelliott@shaw.ca		
Representative:	Ross Elliott - President		
Make cheque payable to:	Midway Trails Society		

What is the Grant-in-Aid for:

Complete directional signage at numerous junctions on the Midway hiking trails in spring of 2014. Approx 70 signs needed.
---------------------------------------------------------------------------------------------------------------------------

Amount Requested: \$2000.00

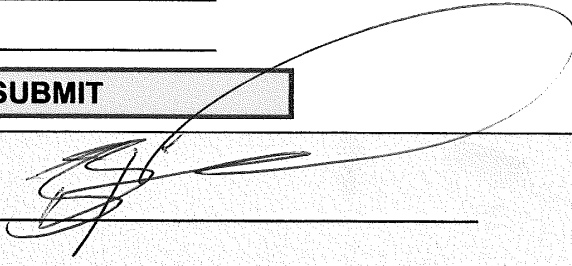
Date: September 13, 2013

Signature: 

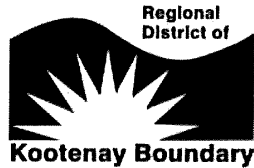
Print name: Ross Elliott

**SUBMIT**

Office Use Only

Grant approved by Director: 

Approved by Board: \_\_\_\_\_



## STAFF REPORT

Prepared for meeting of January 2014

<b>FrontCounter BC Referral – Crown Grant</b> Residential Use			
<b>To:</b> Chair McGregor and Members of the RDKB Board of Directors			
<b>Applicant:</b> Nelson and Marjorie Ouimette		<b>File No:</b> E-Twp70-00017.110	
<b>Owner:</b> Crown Provincial			
<b>Location:</b> Adjacent to 405 3 <sup>rd</sup> Street, Greenwood, BC, Electoral Area 'E'			
<b>Legal Description:</b> Lot 11, Block 17, Section 32, TWP 70, SDYD, Plan 24		<b>Area:</b> 0.076 acre (308m <sup>2</sup> )	
<b>OCP Designation:</b> N/A	<b>Zoning:</b> N/A	<b>ALR status:</b> No	<b>DP Area:</b> N/A
<b>Contact Information:</b> Jessie Lunan, Land Officer FrontCounter BC, Kootenay Boundary Region 1902 Theatre Road Cranbrook, BC V1C 7G1 Phone: 250-420-2169 <a href="mailto:Jessie.Lunan@gov.bc.ca">Jessie.Lunan@gov.bc.ca</a>			
<b>Report Prepared by:</b> Jeff Ginalias, Assistant Planner			

### ISSUE INTRODUCTION

FrontCounterBC has invited the Regional District of Kootenay Boundary to comment on an application for Crown Grant for residential purposes for a small parcel of land in Anaconda, just outside Greenwood (*see Site Location Map*). The applicants own the adjacent residential lot. They wish to purchase the Crown parcel to place a septic field on it to service the dwelling on the adjacent lot.

### PROPOSAL

The applicants wish to purchase the parcel to place a septic system on it (*see Applicants' Submission*).



**IMPLICATIONS**

Electoral Area 'E' has no OCP or Zoning Bylaws in place, which might provide policies on this application.

This is an isolated small parcel of Crown land, which does not appear to provide much benefit for public use. Granting the parcel to the applicants will not hinder access to other parcels in the neighbourhood. If the applicants obtain the Crown parcel, they likely will consolidate it with the parcel with the dwelling.

Interior Heath can comment and advise on the adequacy of the proposed system to service the dwelling and be protective of the environment.

**ADVISORY PLANNING COMMISSION COMMENTS**

The Area 'E' APC expressed no objections or concerns with the proposal.

**BACKGROUND INFORMATION PROVIDED**

*Site Location Map*

*Applicant's Submission*

*Ortho Photo*

**RECOMMENDATION**

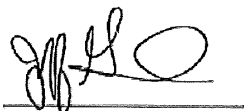
That the staff report regarding a referral from FrontCounter BC for an application for a Crown Grant for residential purposes, submitted by Nelson and Marjorie Ouimette, for the property legally described as Lot 11, Block 17, Section 32, TWP 70, SDYD, Plan 24, to place a septic field to service a dwelling on an adjacent lot, be received.

That the Regional District of Kootenay Boundary Board of Directors advise FrontCounter BC that the application submitted by Nelson and Marjorie Ouimette for a Crown Grant for residential purposes, legally described as Lot 11, Block 17, Section 32, TWP 70, SDYD, Plan 24, is supported.

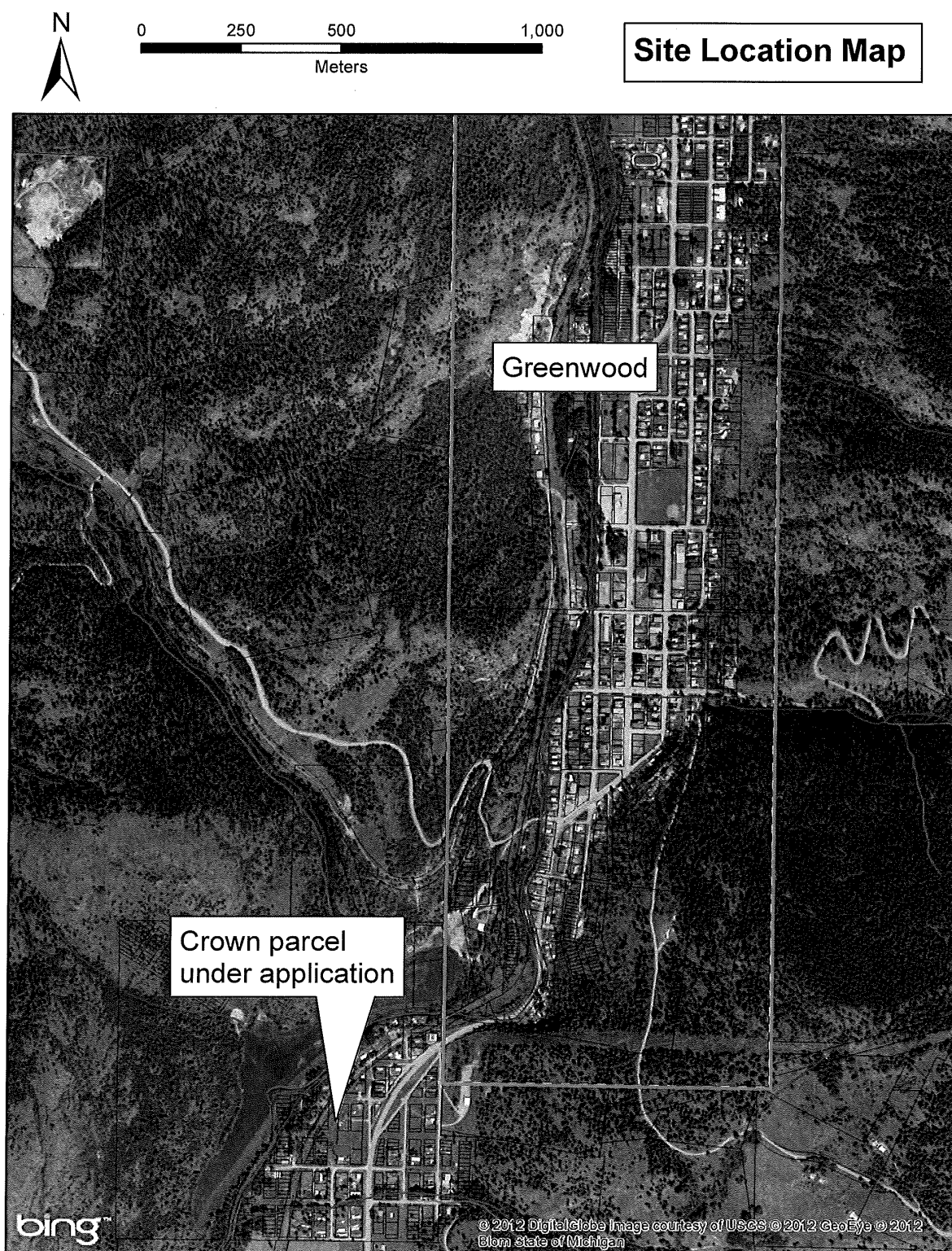
*Respectfully Submitted:*

*Concurrence:*  
*(Department Head)*

*Concurrence:*  
*(CAO)*







## Applicants' Submission

### APPLICATION FOR CROWN LAND

August 26, 2013

Dear Sir or Madam,

My name is Nelson Edward Ouimette and my wife is Marjorie Rose Ouimette. We are applying to Crown Land to purchase this small strip of land to be able to put our septic field in.

The reason I would like to buy it rather than lease it is, if something happened to us it would be easier for someone else to buy the property that the house is sitting on.

Not everybody would want to buy a house, then have a lease agreement included on another property to keep their septic field intact.

If they rejected the lease they wouldn't have a field.

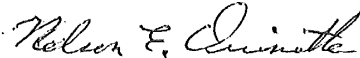
The property in question is 25' by 100'. It is a small piece of land.

We would like it longer than 30 years, it needs a lot of work to prepare it for the field but we are willing to do that. If it is possible to sell it to us it would simplify everything for now and in the future.

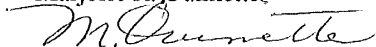
Plan KAP24, Block 17, Lot 11, Section 32, Township ~~70~~, Land District 54, District Lot 28267.

Yours truly,

Nelson E. Ouimette



Marjorie R. Ouimette



2 of 5  
Bernadette Aura

Design Specifications for Lot A owned by Nelson Ouimette in Anaconda B.C.

Daily Design Flow based on a two bedroom house of not more than 150 m<sup>2</sup>

Type one system will require 45.4 m<sup>2</sup> of infiltrative surface at a loading rate of 25 L/m<sup>2</sup>/day

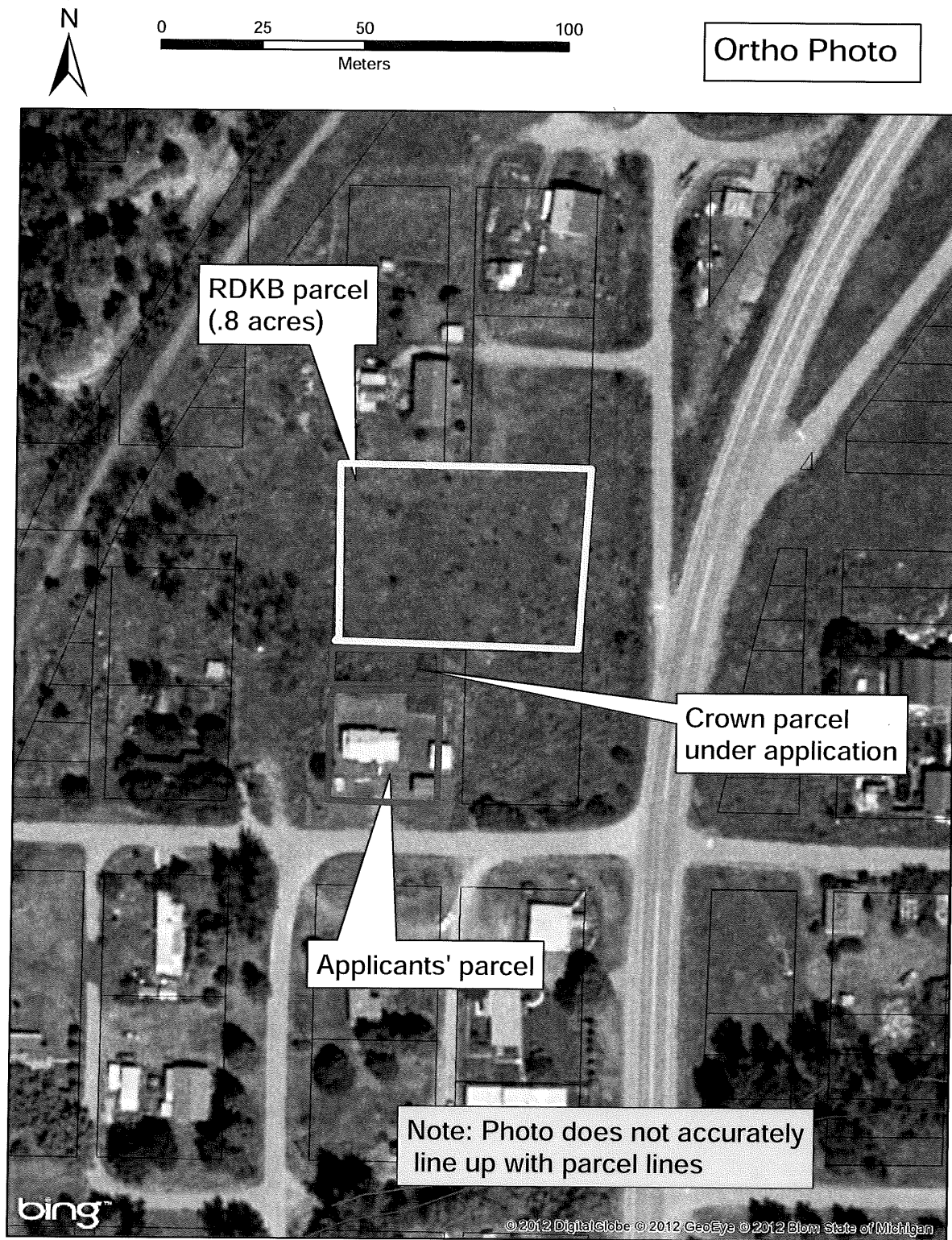
System length will require 15.2 M of length with a LLR of 74.5 L/M/day

With the 3M setbacks from existing property lines a type one septic system would not be feasible.

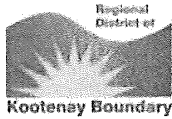
See attached plan.

Boundary Waste Water Systems & Excavating

Nelson Ouimette



Projected Coordinate System:  
NAD 83 UTM Zone 11N



## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/>	Electoral Area A Director Ali Grieve	<input type="checkbox"/>	Electoral Area B Director Linda Worley	<input type="checkbox"/>	Electoral Area C Director Grace McGregor	<input type="checkbox"/>	Electoral Area D Director Irene Perepolkin	<input type="checkbox"/>	Electoral Area E Director Bill Baird
--------------------------	--------------------------------------------	--------------------------	----------------------------------------------	--------------------------	------------------------------------------------	--------------------------	--------------------------------------------------	--------------------------	--------------------------------------------

Applicant:	Christina Lake Community Hall		
Address:	c/o Grace McGregor		
Phone:	250 447 6405	Fax:	
Email:			
Representative:	Larry Walker		
Make cheque payable to:	Christina Lake Community Hall		

What is the Grant-in-Aid for:

for hall use by non profits

Amount Requested: 1000.00

Date: Jan 23 2014

Signature: \_\_\_\_\_

Print name: \_\_\_\_\_

**SUBMIT**

Office Use Only

Grant approved by Director: *Grace McGregor*

Approved by Board: \_\_\_\_\_



## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input checked="" type="checkbox"/> Electoral Area B Director Linda Worley	<input type="checkbox"/> Electoral Area C Director Grace McGregor	<input type="checkbox"/> Electoral Area D Director Irene Perepolkin	<input type="checkbox"/> Electoral Area E Director Bill Baird
------------------------------------------------------------------	-------------------------------------------------------------------------------	----------------------------------------------------------------------	------------------------------------------------------------------------	------------------------------------------------------------------

Applicant:	WINS Transition House		
Address:	2079 Columbia Avenue Trail B.C. V1R 1K7		
Phone:	250-364-2326	Fax:	250-364-1255
Email:			
Representative:	Att: Willie at WINS Transition House		
Make cheque payable to:	F.A.I.R - Trail Family and Individual Resource Society		

What is the Grant-in-Aid for:

For personal needs for residents of WINS Transition House.

Amount Requested: \$1,000.00 (one thousand dollars)

Date: January 27, 2014

Signature: *Willie*

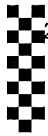
Print name: \_\_\_\_\_

**SUBMIT**

Office Use Only

Grant approved by Director: *Linda Worley*

Approved by Board: \_\_\_\_\_



2014.01.25 10:22 AM Bill Baird Director West 12504456410  
01/24/2014 22:54 25044924752504492475 GLENBURNCOFFEEHOUSE

REGIONAL DISTRICT OF  
KOOTENAY BOUNDARY  
PAGE 01/01

FILE #

JAN 27 2014

DOC #

REF. TO:

CC:



## Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director All Grieve	Electoral Area B Director Linda Worley	Electoral Area C Director Oracio McGregor	Electoral Area D Director Irene Parepollin	<input checked="" type="checkbox"/> Electoral Area E Director Bill Baird
--------------------------------------------	----------------------------------------------	-------------------------------------------------	--------------------------------------------------	--------------------------------------------------------------------------------

Applicant:	Kettle Valley Racing Association		
Address:	PO Box 143, Midway, BC V0H1M0		
Phone:	2504492455	Fax:	2504492475
Email:	glenburn@shaw.ca		
Representative:	John Coburn		
Make cheque payable to:	Kettle Valley Racing Association		

What is the Grant-in-Aid for:

Assistance with expenses for Snowmobile races - renting and buying equipment

Amount Requested: ~~\$1,500.00~~ 1000.00

Date: 24 January, 2014

Signature: John Coburn

Digitally signed by John Coburn  
DN: cn=John Coburn, o=Kettle Valley Racing  
Association, ou=Kettle Valley Racing Association  
Date: 2014.01.24 10:27:00 -0800

Print name: John Coburn

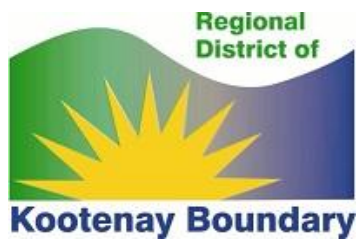
**SUBMIT**

Office Use Only

Grant approved by Director:

Approved by Board: \_\_\_\_\_



**STAFF REPORT**

**Date:** 22 Jan 2014 **File**  
**To:** Chair McGregor and Directors,  
 RDKB Board  
**From:** John M. MacLean, CAO  
**Re:** Gateway Funding Agreement

**Issue Introduction**

A staff report from John M. MacLean, CAO regarding a grant funding agreement with the Christina Gateway Community Development Association is presented.

**History/Background Factors**

Director McGregor has determined that the effective use of her economic development and recreation monies to support the community efforts of the Christina Gateway Association, a newly formed society. As there will be ongoing funding going to this group we felt it best to enter into an agreement that establishes some parameters around the relationship. The attached agreement was developed by our lawyers and has been agreed to by the Association.

**Implications**

This agreement limits the involvement of the RDKB in the Gateway and establishes parameters for the funding that is to be provided.

**Advancement of Strategic Planning Goals**

This agreement does promote a partnership with an outside agency committed to providing community services.

**Background Information Provided**

- Proposed agreement

**Alternatives**

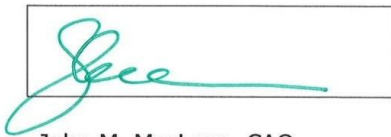
1. Receipt
2. Deferral
3. Authorize signatories to enter into the agreement.

**Recommendation(s)**

That the staff report from John M. MacLean, CAO regarding a grant funding agreement with the Christina Gateway Community Development Association be received.

That the Board of Directors authorize the Regional District's signatories to execute the grant funding agreement with the Christina Gateway Community Development Association.

Respectfully submitted,



John M. MacLean, CAO

**GRANT FUNDING AGREEMENT**

This Agreement dated for reference the 8 day of January, 2014

**Between:**

**Regional District of Kootenay Boundary**, a local government incorporated pursuant to the *Local Government Act* and having an office at 202 – 843 Rossland Avenue, Trail, B.C. V1R 4S8 ("RDKB")

**And:**

**Christina Gateway Community Development Association, S-0060927**, a society incorporated pursuant to the *Society Act* and having its registered office at 1675 Highway 3, Christina Lake, B.C. V0H 1E0 (the "Society")

Witnesses that in consideration of the payment of \$1 each to the other, and other good and valuable consideration the sufficiency of which is acknowledged and agreed by both parties, the parties covenant as follows:

**Grant Funding**

1. On application by the Society in any calendar year the RDKB may, but is not obliged to, provide one or more grants to the Society for the purposes set out in this Agreement.
2. The Society will only use any grant or portion thereof provided by the RDKB for the purposes of funding:
  - a. Activities related to community development;
  - b. Event planning;
  - c. Tourism initiatives;
  - d. Other community-wide benefit initiatives; and
  - e. Society administrative costs, not including director remuneration;

in the Christina Lake geographic area and, for certainty, will not use any grant funds provided by the RDKB for other purposes not contemplated in this Section 2.

**Accountability and Reporting**

3. The Society will prepare and submit an annual report to the RDKB, in a form satisfactory to the RDKB, setting out the amounts expended and unexpended by the Society in the previous twelve month period from grants provided to the Society by the RDKB, including the purposes of any expenditure. The Society will submit its annual report to the RDKB by June 15th in each calendar year.
4. The Society will make available for review by the RDKB any records, receipts or other documents which support the amounts and purposes described in its annual report, which the RDKB may request.

**Default and Termination**

5. The Society will be in default of its obligations under this Agreement if
  - a. Any grant funds provided by the RDKB are used in a manner contrary to Section 2;
  - b. The Society ceases to be a corporation in good standing;
  - c. The Society is adjudged bankrupt or files for protection from its creditors;
  - d. The Society fails to submit the report described in Section 3 or the supporting documentation described in Section 4.
6. If the Society, as determined by the RDKB in its sole discretion, acting reasonably, is in default under Section 5, the Society will reimburse the RDKB, within 30 days of receiving notice of the default from the RDKB, any unexpended grant funds then in the Society's possession and the full value of any amounts expended by the Society in contravention of Section 2.
7. Nothing in Section 6 limits the RDKB from pursuing any other remedy available at law or equity in the event of a default by the Society.
8. The RDKB may, with notice, immediately terminate this agreement in the event the Society is in default pursuant to Section 5. In that event, the obligations of the Society under Sections 6 and 7 will survive such termination.

**Term**

9. This Agreement will continue in full force and effect so long as the Society receives one or more grants from the RDKB, unless earlier terminated pursuant to Section 8.

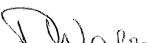
**No Agency or Partnership**

10. Nothing in this Agreement creates either an agency or partnership relationship between the RDKB and the Society, and no act of the Society legally binds or affects the RDKB.

In witness whereof the parties have executed this Agreement as of the date first above written:

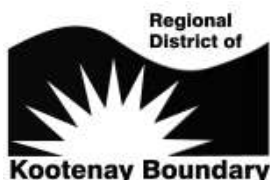
**Christina Gateway Community Development Association**

  
 \_\_\_\_\_  
 Authorized Signatory

  
 \_\_\_\_\_

**Regional District of Kootenay Boundary**

\_\_\_\_\_  
 Authorized Signatory



## STAFF REPORT

Prepared for meeting of January 2014

<b>FrontCounter BC Referral – Crown Grant</b> Residential Use			
<b>To:</b> Chair McGregor and Members of the RDKB Board of Directors			
<b>Applicant:</b> Nelson and Marjorie Ouimette		<b>File No:</b> E-Twp70-00017.110	
<b>Owner:</b> Crown Provincial			
<b>Location:</b> Adjacent to 405 3 <sup>rd</sup> Street, Greenwood, BC, Electoral Area 'E'			
<b>Legal Description:</b> Lot 11, Block 17, Section 32, TWP 70, SDYD, Plan 24		<b>Area:</b> 0.076 acre (308m <sup>2</sup> )	
<b>OCP Designation:</b> N/A	<b>Zoning:</b> N/A	<b>ALR status:</b> No	<b>DP Area:</b> N/A
<b>Contact Information:</b> Jessie Lunan, Land Officer FrontCounter BC, Kootenay Boundary Region 1902 Theatre Road Cranbrook, BC V1C 7G1 Phone: 250-420-2169 <a href="mailto:Jessie.Lunan@gov.bc.ca">Jessie.Lunan@gov.bc.ca</a>			
<b>Report Prepared by:</b> Jeff Ginalias, Assistant Planner			

### ISSUE INTRODUCTION

FrontCounterBC has invited the Regional District of Kootenay Boundary to comment on an application for Crown Grant for residential purposes for a small parcel of land in Anaconda, just outside Greenwood (*see Site Location Map*). The applicants own the adjacent residential lot. They wish to purchase the Crown parcel to place a septic field on it to service the dwelling on the adjacent lot.

### PROPOSAL

The applicants wish to purchase the parcel to place a septic system on it (*see Applicants' Submission*).

**IMPLICATIONS**

Electoral Area 'E' has no OCP or Zoning Bylaws in place, which might provide policies on this application.

This is an isolated small parcel of Crown land, which does not appear to provide much benefit for public use. Granting the parcel to the applicants will not hinder access to other parcels in the neighbourhood. If the applicants obtain the Crown parcel, they likely will consolidate it with the parcel with the dwelling.

Interior Heath can comment and advise on the adequacy of the proposed system to service the dwelling and be protective of the environment.

**ADVISORY PLANNING COMMISSION COMMENTS**

The Area 'E' APC expressed no objections or concerns with the proposal.

**BACKGROUND INFORMATION PROVIDED**

*Site Location Map*

*Applicant's Submission*

*Ortho Photo*

**RECOMMENDATION**

That the staff report regarding a referral from FrontCounter BC for an application for a Crown Grant for residential purposes, submitted by Nelson and Marjorie Ouimette, for the property legally described as Lot 11, Block 17, Section 32, TWP 70, SDYD, Plan 24, to place a septic field to service a dwelling on an adjacent lot, be received.

That the Regional District of Kootenay Boundary Board of Directors advise FrontCounter BC that the application submitted by Nelson and Marjorie Ouimette for a Crown Grant for residential purposes, legally described as Lot 11, Block 17, Section 32, TWP 70, SDYD, Plan 24, is supported.

*Respectfully Submitted:*



*Concurrence:  
(Department Head)*



*Concurrence:  
(CAO)*

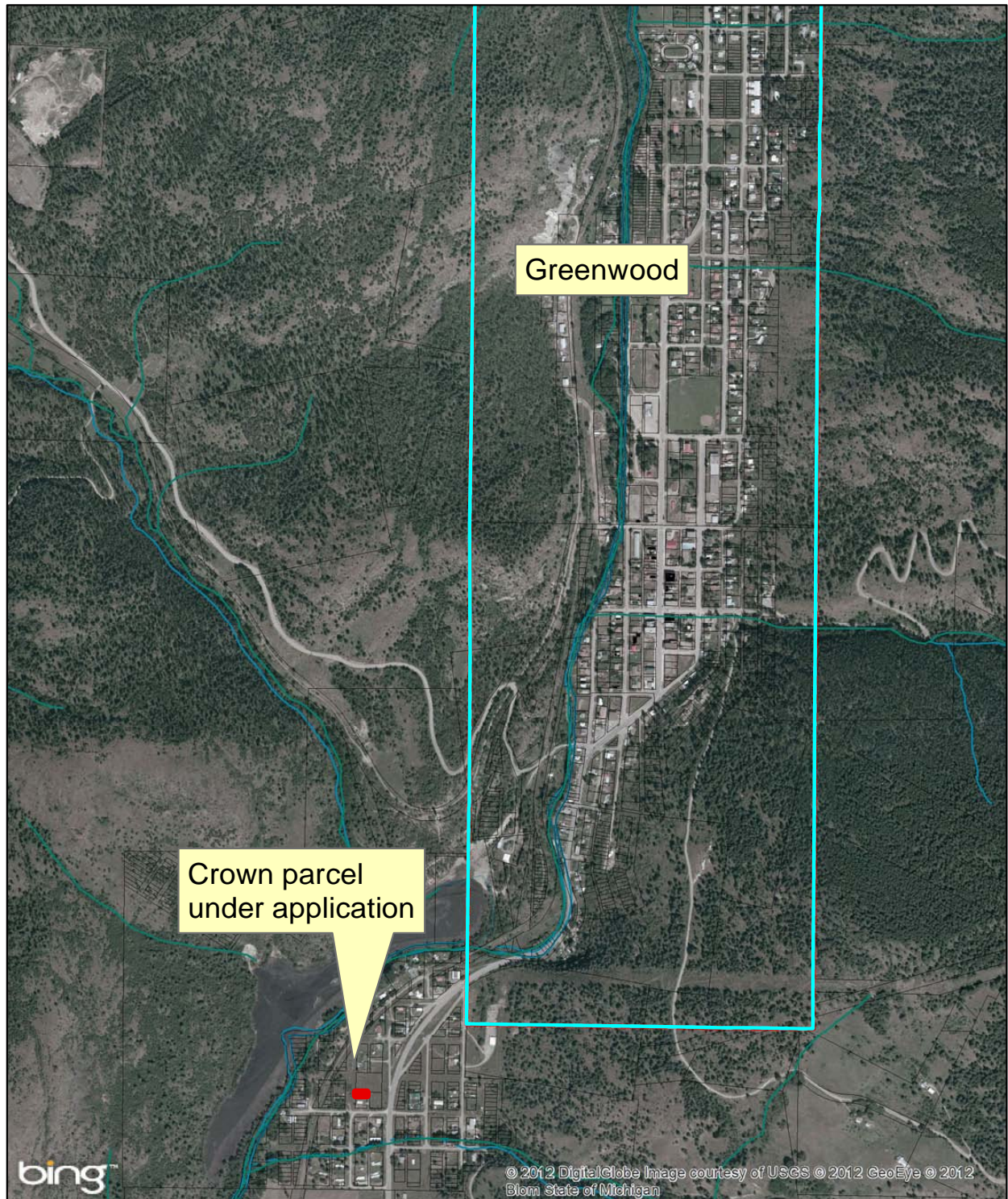






0 250 500 1,000  
Meters

## Site Location Map



Projected Coordinate System:  
NAD 83 UTM Zone 11N

## Applicants' Submission

### APPLICATION FOR CROWN LAND

August 26, 2013

Dear Sir or Madam,

My name is Nelson Edward Ouimette and my wife is Marjorie Rose Ouimette. We are applying to Crown Land to purchase this small strip of land to be able to put our septic field in.

The reason I would like to buy it rather than lease it is, if something happened to us it would be easier for someone else to buy the property that the house is sitting on.

Not everybody would want to buy a house, then have a lease agreement included on another property to keep their septic field intact.

If they rejected the lease they wouldn't have a field.

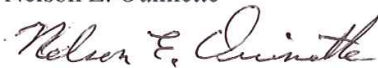
The property in question is 25' by 100'. It is a small piece of land.

We would like it longer than 30 years, it needs a lot of work to prepare it for the field but we are willing to do that. If it is possible to sell it to us it would simplify everything for now and in the future.

Plan KAP24, Block 17, Lot 11, Section 32, Township ~~70~~, Land District 54, District Lot 28267.

Yours truly,

Nelson E. Ouimette



Marjorie R. Ouimette





2 of 5  
Bernadette Aura

Design Specifications for Lot A owned by Nelson Ouimette in Anaconda B.C.

Daily Design Flow based on a two bedroom house of not more than 150 m<sup>2</sup>

Type one system will require 45.4 m<sup>2</sup> of infiltrative surface at a loading rate of 25 L/m<sup>2</sup>/day

System length will require 15.2 M of length with a LLR of 74.5 L/M/day

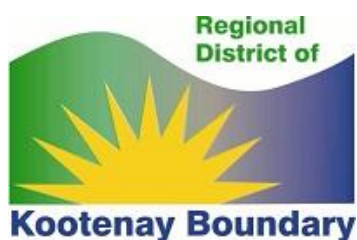
With the 3M setbacks from existing property lines a type one septic system would not be feasible.

See attached plan.

Boundary Waste Water Systems & Excavating

Nelson Ouimette



**STAFF REPORT****Date:** 24 Jan 2014**File**ES Administration -  
Water**To:** **Chair McGregor and Board Members****From:** Bryan Teasdale, Manager of  
Infrastructure and Sustainability**Re:** Christina Waterworks District - Water  
Transition Study**Issue Introduction**

A Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding correspondence from Christina Waterworks District requesting the RDKB to submit an Infrastructure Planning Study Grant application to complete a water transition study for the Christina Waterworks District Water System.

**History/Background Factors**

Recently, RDKB representatives met with Staff and a Board Member of the Christina Waterworks District regarding the possibility of completing a review in respect to long-term water supply strategies for the current users of the water district.

The proposed Water Transition Study would aim to complete the following tasks:

1. Review current operations, costs and fees associated with the Christina Waterworks District water system,
2. Review long-term water supply delivery options for the current water system,
3. Determine possible future capital upgrades for the water system that may be required,
3. Determine future rate structures and their impact on rate payers based on possible future operations and capital costs of the water system, and
4. Review possible future administrative service delivery models for the water system.

The above-noted information is required for the RDKB to make a sound decision in embarking on the possibility of acquiring ownership of the water system should the

RDKB become responsible for providing administrative, operational and maintenance services as per current and future IHA standards.

### **Implications**

Infrastructure Planning Study Grants (once approved) provide for a total of 100% of the first \$5,000 spent and 50% of the next \$10,000 (up to a maximum of \$5,000) spent on eligible projects totaling \$10,000 in funding.

Submission of an application to the Infrastructure Planning Study program will not impact any current RDKB policies, however the RDKB's contribution (\$5,000) would be allocated from the 2014 Feasibility Study Funds. Upon transition of the current water system from a Water Improvement District to to a local service area, these funds would be repaid back to the reserve form the new service.

### **Advancement of Strategic Planning Goals**

N/A

### **Background Information Provided**

1. Correspondence from Christina Waterworks District, dated January 23, 2014

### **Alternatives**

1. Receive the Staff Report.
2. Receive the Staff Report and approve Staff to submit and Infrastructure Planning Study Grant application to complete a water transition study for the Christina Water District.
3. Not to receive the Staff Report.

### **Recommendation(s)**

That the Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding correspondence from Christina Waterworks District requesting the RDKB to submit an Infrastructure Planning Study Grant application to complete a water transition study for the Christina Waterworks District Water System, be received.

That the Regional District of Kootenay Boundary Board of Directors approve submission of the Christina Waterworks District Water Transition Study Infrastructure Planning Study grant application with allocation of required resources from the Feasibility Study Reserve Fund.

**CHRISTINA WATERWORKS DISTRICT  
90 PARK ROAD, P.O. BOX 479  
CHRISTINA LAKE, B.C. V0H1E0  
250-447-6148**

January 23<sup>rd</sup>, 2014.

Regional District of Kootenay Boundary  
202-843 Rossland Avenue,  
Trail, B.C.  
V1R 4S8

Attn: Mr. Bryan Teasdale  
Mgr. Infrastructure & Sustainability

Dear Sir:

The Christina Waterworks District would like to request that the RDKB investigate the possibility of submitting an Infrastructure Planning Study Grant application to the province in order to complete a Water Transition Study for the Christina Waterworks District water system.

The goals of the study would be to review long-term water supply delivery options for the current service, including the review of current and future operations of our system, possible future capital upgrades that may be required, future rate structures and their impacts on rate payers, and the review of possible future administrative service delivery models.

I look forward to hearing further from you on our request.

Your very truly  
CHRISTINA WATERWORKS DISTRICT

K. B. Stewart  
Chair – Board of Trustees

KBS/em